



## Board of Education Report

**APPROVED**

**File #:** Rep-216-21/22, **Version:** 1

### Approval of Procurement Actions

**March 8, 2022**

### Procurement Services Division

#### Action Proposed:

**Ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment “A” including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Assignment; Contract Amendment; Low Value - Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; **approve** Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment “B”; and **certify** federal micro-purchase threshold for calendar years 2020/2021 as listed on Attachment “C.”

#### Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

#### Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

#### Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment “A” will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment “B” will delay contract award or delivery dates. Non-certification of the \$25,000 micro-purchase threshold could impair the District’s ability to use federal funds for materials or services already purchased or to be purchased between for more than the \$10,000 federal micro-purchase threshold, up to the District’s existing \$25,000 threshold at which informal competition is required.

#### Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

**Budget Impact:**

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment “A” includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Assignment; Contract Amendment; Low Value - Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment “B” includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts

**Student Impact:**

See attached Board Informatives.

**Equity Impact:**

See attached for applicable items.

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority  
Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority  
Attachment “C” - Certification of Federal Micro-Purchase Threshold for Calendar Years 2020/2021

**Informatives:**

Informative - Item B - MUFG Union Bank, N.A., Contract Nos. 4400008266, 4400008284  
Informative - Item F - Downey, Smith & Fier, Contract No. 440008305-3  
Informative - Item H - Warehouse January 2022  
Informative - Item I - Affirma, LLC, Contract No. 4400009857  
Informative - Item I.1 - Various Vendors (Legal Bench), Contract Nos. 4400008681-4400008739  
Informative - Item J - City of Los Angeles, Contract No. 4400010096  
Informative - Item K - AAA Network Solutions, Inc., Contract No. 4400010195  
Informative - Item L - NetXperts, Inc., Contract No. 4400010196  
Informative - Item N - A-Z Bus Sales; Lion Electric, Purchase Orders 4500687781, 4500687782  
Informative - Item O - Certification of federal micro-purchase threshold for calendar year 2020/2021

**Submitted:**

02/24/22

**RESPECTFULLY SUBMITTED,**

**APPROVED & PRESENTED BY:**

\_\_\_\_\_  
ALBERTO M. CARVALHO  
Superintendent

\_\_\_\_\_  
MEGAN K. REILLY  
Deputy Superintendent  
Office of the Deputy Superintendent

**REVIEWED BY:**

**APPROVED & PRESENTED BY:**

\_\_\_\_\_  
DEVORA NAVERA REED  
General Counsel

\_\_\_\_\_  
JANICE SAWYER  
Business Manager  
Office of the Business Manager

\_\_\_ Approved as to form.

**REVIEWED BY:**

**APPROVED & PRESENTED BY:**

\_\_\_\_\_  
TONY ATIENZA  
Director, Budget Services and Financial Planning

\_\_\_\_\_  
JUDITH REECE  
Chief Procurement Officer  
Procurement Services Division

\_\_\_ Approved as to budget impact statement.

**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

**DIVISION OF INSTRUCTION**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

Intentionally left blank	Intentionally left blank	Intentionally left blank		
--------------------------	--------------------------	--------------------------	--	--

**Item  
A**

MUFG Union Bank, N.A.	4400008266 4400008284 <b>Item B</b>	Formally competed contracts to continue providing Union Bank student-run branch programs at Crenshaw and Lincoln High Schools.	No District funds required	\$0
-----------------------	---	--	----------------------------	-----

**Contract Term:** 05/01/20 through 04/30/25  
includes two (2) one-year renewal options

**Contract Value:** \$0

Requester: *Esther Soliman, Administrator*  
*Linked Learning – CTE*  
*Division of Instruction*

**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

**INFORMATION TECHNOLOGY DIVISION**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
NTT DATA, Inc.	4400008395 <b>Item C</b>	Assignment of rights and delegation of duties of contract from Acorio, LLC to NTT DATA, Inc. due to an internal corporate reorganization that merged Acorio, LLC and its parent corporation, NTT DATA, Inc.  <b>Contract Term:</b> 12/18/20 through 12/17/25 includes two (2) one-year renewal options  <b>Effective Date of Assignment:</b> 01/21/22  Requester: <i>Soheil Katal</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>	Bond Funds (79%)  General Funds (21%)	Not Applicable

Intentionally left blank	Intentionally left blank	Intentionally left blank
--------------------------	--------------------------	--------------------------

**Item  
D**

# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Intentionally left blank	Intentionally left blank	Intentionally left blank		

**Item  
E**

#### OFFICE OF THE INSPECTOR GENERAL

**\$188,000**

Downey, Smith & Fier (SBE)	4400008305-3	Amendment to increase capacity and extend the term of informally competed contract to perform a sales tax recovery service for the District.	General Funds (100%)	\$188,000
----------------------------	--------------	--	----------------------	-----------

**Item  
F**

**Contract Term:** 03/12/20 through 06/30/22  
New end date by this amendment: 12/31/22

Initial Contract Value: \$250,000  
Amendment No. 1: \$0  
Amendment No. 2: \$0  
\*Amendment No. 3: \$188,000  
(Executed Date: 12/22/21)  
**Aggregate Contract Value: \$438,000**

Requester: *Salvatore Randazzo*  
Interim Inspector General  
Office of the Inspector General

**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

Intentionally left blank	Intentionally left blank	Intentionally left blank		
--------------------------	--------------------------	--------------------------	--	--

**Item  
G**

# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### **Item H - January 2022**

#### **B. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000**

**January 2022= \$1,762,506**

**YTD = \$17,717,783**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>January</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>January</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>January 2022</i>	<b>186</b>	1,658	<b>\$1,762,506</b> (Avg. \$9,476)	\$17,717,783

#### **C. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000**

**January 2022 = \$18,825,550**

**YTD: \$226,859,966**

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>January</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>January</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>January 2022</i>	<b>2,885</b>	24,109	<b>\$7,800,534</b> (Avg. 2,704)	\$62,929,145
Purchase Orders – <i>January 2022</i>	<b>22</b>	285	<b>\$2,192,185</b> (Avg. \$54,190)	\$33,618,102
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – <i>January 2022</i>	<b>5,817</b>	44,915	<b>\$3,864,805</b> (Avg. \$23,639)	\$21,558,887
Rental Facilities – <i>January 2022</i>	<b>0</b>	0	<b>\$0</b>	\$0
Travel/Conference Attendance – <i>January 2022</i>	<b>37</b>	293	<b>\$39,789</b> (Avg. \$1,075)	\$262,033
GENERAL STORES DISTRIBUTION CENTER – <i>January 2022</i>	<b>156</b>	1,406	<b>\$2,547,901</b> (Avg. \$16,332)	\$22,208,982
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>January 2022</i>	<b>143</b>	1,893	<b>\$3,380,345</b> (Avg. \$23,639)	\$86,282,817



# ATTACHMENT A

## APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

### D. GOODS AND GENERAL SERVICES

January 2022: \$3,153,609

YTD: \$36,152,486

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>January</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>January</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
DISTRICT CARD TRANSACTIONS - (COVID-19 Transactions) January 23-31, 2022	1	6	\$9	\$1,033,275
GENERAL STORES DISTRIBUTION CENTER – COVID-19 Transactions (Rapid Antigen Tests and Masks) January 23-31, 2022	1	13	\$3,153,600	\$35,119,211
<b>GRAND TOTAL – January 2022</b>				<b>\$23,741,665</b>

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY  
EXCEEDING \$250,000**

**INFORMATION TECHNOLOGY DIVISION**

**\$1,427,286**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Affirma, LLC	4400009857 (RFP 2000002125)	Formally competed contract to provide District- wide web content management solution.	COVID-19 Funds (52%)	\$1,427,286
	<b>Item I</b>	<b>Contract Term:</b> 03/14/22 through 03/13/27 includes two (2) one-year renewal options	General Funds (48%)	
		<b>Aggregate Five-Year Contract Value:</b> <b>\$1,427,286</b>		
		Requesters: <i>Shannon Haber</i> <i>Chief Communication Officer</i> <i>Office of Communications</i>		
		<i>Veronica Arreguin</i> <i>Chief Strategy Officer</i> <i>Office of the Chief Strategy Officer</i>		
		<i>Soheil Katal</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>		

## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

##### NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

##### OFFICE OF THE GENERAL COUNSEL

**\$187,500,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
*Various Vendors	4400008681 through 4400008739  <b>Item I.1</b>	Authorization to extend and increase capacity of 59 formally competed zero-dollar bench of retainer agreements to provide outside counsel legal services. The authority to increase or decrease individual amounts of these contracts will be limited to the aggregate amount of \$250,000,000.	General Funds (75%)  Bond Funds (25%)	\$187,500,000*

**Current Contract Term:** 04/01/21 through 06/30/22

New end date by this authorization: 12/31/25

Initial Authorized Value: \$12,500,000

1<sup>st</sup> Authorized Value Increase: \$50,000,000

\*Additional Authorized Value: \$187,500,000

**Aggregate Fifty-Seven Month Value For Fifty-Nine (59) Contracts: \$250,000,000**

Requester: *Devora Navera Reed*  
General Counsel  
Office of the General Counsel

\*Albright, Yee & Schmit, APC (**SBE**); Allen Matkins Leck Gamble Mallory & Natsis LLP; Anderson, McPharlin & Conners LLP; Andrade Gonzalez LLP (**SBE**); Armstrong & Sigel, LLP (**SBE**); Artiano Shinoff Abed Blumenfeld Carelli Sleeth & Wade APC; Bacio & Associates; Ballard Rosenberg Golper & Savitt LLP; Bergman Dacey Goldsmith PLC (**SBE**); Best Best & Krieger LLP; Black and Rose LLP (**SBE**); Browne George Ross LLP; Carlson & Messer LLP; Clark Hill PLC; Clyde & Co US LLP; Coleman Chavez Associates LLP; Dannis Woliver Kelley; Eng & Nishimura (**SBE**); Fagen Friedman & Fulfroost; Finney Arnold LLP; Floyd Skeren Manukian Langevin, LLP; Garcia Hernandez Sawhney LLP; Grant, Genovese & Baratta, LLP; Greenberg Traurig LLP; Groveman Hiete LLP; Gutierrez, Preciado & House, LLP (**SBE**); Hanger, Steinberg, Shapiro & Ash, ALC; Hanna Brophy MacLean McAleer & Jensen LLP; Harris & Associates (**SBE**); Harrison, Eichenberg & Murphy LLP; Hawkins Delafield Wood LLP; Hayford Felchin Valencia & McWhorter LLP; Hurrell Cantrall LLP; Jackson Lewis PC; Jones Day; Kegel, Tobin & Truce, APC; Kessel & Megrabyan (**SBE**); Koeller Nebeker Carlson Haluck LLP; Laughlin, Falbo, Levy & Moresi LLP; Law Offices of Weitzman & Estes (**SBE**); Lewis Brisbois Bisgaard & Smith LLP; Liebert Cassidy Whitmore; Liebman, Quigley & Sheppard; Littler Mendelson PC; Lozano Smith; Meyers Nave Riback Silver & Wilson; Michael Sullivan & Associates LLP; Olivarez Madruga Lemieux O'Neill LLP; Orbach Huff Suarez & Henderson LLP; Orrick Herrington & Sutcliffe LLP; Peacock Piper Tong & Voss LLP; Peterson Bradford Burkwitz (**SBE**); Pillsbury Winthrop Shaw Pittman LLP; Russell Legal Group (**SBE**); Sanders Roberts; Strumwasser & Woocher LLP (**SBE**); Theodora Oringher PC; Tobin Lucks LLP; and Vanderford & Ruiz LLP (**SBE**)

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**B. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**

**NEW REVENUE CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT  
CAPACITY EXCEEDING <\$500,000>**

**DIVISION OF INSTRUCTION**

**<\$1,386,500>**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
City of Los Angeles	4400010096 <b>Item J</b>	Revenue contract to provide youth and young adults with paid work experience.  <b>Contract Term:</b> 07/01/21 through 06/30/22  <b>Contract Value:</b> <\$1,386,500>  Requester: <i>Alison Yoshimoto-Towery</i> <i>Chief Academic Officer</i> <i>Division of Instruction</i>	Revenue	<\$1,386,500>

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY  
EXCEEDING \$250,000**

**INFORMATION TECHNOLOGY DIVISION**

**\$4,494,764**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
AAA Network Solutions, Inc., a ConvergeOne Company	4400010195 (Package 1) (IFB 2000002471) <b>Item K</b>	Formally competed E-Rate contract for wireless network equipment upgrades and related services for 55 designated schools.  <b>Contract Term:</b> 04/01/22 through 03/31/26 includes two (2) one-year renewal options  <b>Contract Value: \$4,221,105</b>  <i>Requester: Soheil Katal Chief Information Officer Information Technology Division</i>	E-Rate Funds (85%)  Bond Funds (15%)	\$4,221,105
NetXperts, Inc.	4400010196 (IFB 2000002440) <b>Item L</b>	Formally competed contract to provide District-wide basic software support for Aruba equipment under the E-Rate program.  <b>Contract Term:</b> 03/08/22 through 06/30/23  <b>Contract Value: \$273,659</b>  <i>Requester: Soheil Katal Chief Information Officer Information Technology Division</i>	E-Rate Funds (84%)  General Funds (16%)	\$273,659

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY  
EXCEEDING \$250,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Intentionally left blank	Intentionally left blank	Intentionally left blank		

**Item  
M**

**TRANSPORATION SERVICES DIVISION**

**\$12,908,200**

A-Z Bus Sales;	4500687281	Purchase of thirty (30) 83/84 passenger	HVIP	\$12,908,200
Lion Electric	4500687282	electric school buses through California's	(49%)	
	<b>Item</b>	Hybrid and Zero-Emission Truck and Bus		
	<b>N</b>	Voucher Incentive Project (HVIP).	General	
		<b>Contract Term:</b> One-time purchase	Funds	
			(28%)	
		<b>Contract Value: \$12,908,200</b>	Environmental	
		Requester: <i>Lilia Montoya, Director</i>	Justice	
		<i>Transportation Services Division</i>	Funds	
			(23%)	

## ATTACHMENT C

### **CERTIFICATION OF FEDERAL MICRO-PURCHASE THRESHOLD FOR CALENDAR YEARS 2020/2021, CONSISTENT WITH EXISTING PROCUREMENT POLICY.**

#### **Item O**

Certify, pursuant to federal law [2 CFR Section 200.320(a)(1)(iv)], that the District's micro-purchase threshold for the procurement of supplies, equipment, materials, goods and services under a federal award or sub-award is \$25,000 for calendar years 2021 and 2022, consistent with existing District procurement policy.


Requester: *Judith Reece*  
*Chief Procurement Officer*  
*Procurement Services Division*

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
CTE - Linked Learning

**INFORMATIVE**

**DATE:** March 8, 2022

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Esther Soliman, Administrator   
CTE - Linked Learning

**SUBJECT: CONTRACTOR NAME: MUFG Union Bank, N.A.**  
**CONTRACT NOS.: 4400008266 and 4400008284**  
**CONTRACT AMOUNT: \$0**  
**REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES**  
**CONTRACTS**

***Student Impact:***

The student-run bank program offers financial education for students, parents, and the greater community while greatly supporting work-based learning, enhancing student financial literacy and exposing students to potential careers in the financial industry sector.

The program has seen much success since its 2013 inception at Crenshaw High School and Lincoln High School (See Attachment A). Each branch is run by 10 to 12 student interns with the support of a branch manager and branch service officer at no cost to the District. Union Bank has hired six student program-completers to work as bank tellers while they attend college. Additionally, one former student intern is now an officer at Union Bank.

***Equity Impact:***

☐ Not Applicable    ☒ See attached

***Introduction***

Since December 2013, Union Bank has been overseeing the student banking programs at Crenshaw and Lincoln High Schools. The student-run programs at these schools provide on-site banking services wherein seniors learn about the bank operations, enhance their financial acumen, earn money and prepare for college and careers in the financial industry. The Board is now being asked to approve a five-year contract with Union Bank to continue the programs at Crenshaw and Lincoln High Schools.

***Why is this necessary?***

This action is necessary to authorize continued services under new five-year contracts. The current contract term for both agreements is 05/01/20 through 04/30/25, which includes two (2) one-year renewal options. Due to the Covid-19 pandemic and subsequent shutdown of District offices, these



contracts were not submitted to the Board when executed.

***Why do we need to do this now?***

If this action is not approved, the Crenshaw and Lincoln High School students and communities will be deprived of this successful work-based learning program. Further, a delay in approving these contracts would impact the schools' deadlines for selecting and approving students to participate in this program and would also delay the bank in being able to efficiently plan the training for the students before the start of the school year.

***What would happen if this were not approved?***

Students enrolled in these two schools will not have an opportunity to participate in a program that supports work-based learning, increases student financial literacy and exposes them to potential careers in the financial industry.

***What are the terms of the proposed agreement?***

The term of these agreements is 05/01/20 through 04/30/25, which includes two (2) one-year renewal options to be exercised at the discretion of the District. No District funds are required.

If you have any questions or require additional information, please contact me at [esther.soliman@lausd.net](mailto:esther.soliman@lausd.net) or at (213) 241-8754.

c: Megan K. Reilly  
Pedro Salcido  
Devora Navora Reed  
Patricia Chambers  
Daniel Muñoz  
Amanda Wherritt  
Janice Sawyer  
Judith Reece

**Attachment A**

<b>SCHOOL NAME</b>	<b>BOARD DISTRICT</b>	<b>LOCAL DISTRICT</b>
Crenshaw High School	1	West
Lincoln High School	2	East

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**CAREER TECHNICAL EDUCATION-LINKED LEARNING OFFICE IN THE DIVISION OF**  
**INSTRUCTION**  
***Equity Impact Statement\*\****

**TO:** Members, Board of Education **DATE:** February 24, 2022  
 Alberto M. Carvalho, Superintendent

**FROM:** Esther Soliman, CTE-Linked Learning Administrator

**SUBJECT: BR-216-21/22 APPROVAL OF PROCUREMENT ACTIONS**  
**ITEM B – MUFG UNION BANK, N.A.**  
**SCHOOL BANK BRANCH**

<b>Board Meeting Date:</b>	<b>3/8/2022</b>
----------------------------	-----------------

<b>Equity Impact</b>				
Component	1	2	3	4
Recognition	Does not recognize historical inequities	Vaguely recognizes historical inequities	Affirmatively recognizes historical inequities	Actively recognizes and specifies historical inequities to correct
Resource Prioritization	Does not prioritize resources based on student need	Somewhat prioritizes resources based on student need	Prioritizes resources based on student need	Effectively prioritizes resources based on student need
Results	Unlikely to result in closed opportunity gaps and/or closing achievement gaps	May result in closed opportunity gaps and/or closing achievement gaps	Likely to result in closed opportunity gaps and/or closing achievement gaps	Extremely likely to result in closed opportunity gaps and/or closing achievement gaps

Component	Score	Score Rationale
<b>Recognition</b>	3	This opportunity is for Crenshaw High School and Lincoln High School which are both schools in underserved communities. Students in the Business and Finance pathway at these schools will earn money while they learn on the job.
<b>Resource Prioritization</b>	2	Since this opportunity is for schools in underserved communities, resources are somewhat being prioritized based on student need. The students in the Business and Finance pathways are afforded the opportunity to participate in this program. The students in the Business and Finance pathways self-selected to be in the pathway.
<b>Results</b>	3	This will likely close opportunity gaps. Earning money and having the opportunity to work at a bank motivates students to do well in school and

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

		exposes them to a career field. Once students graduate, they may be eligible to work at a Union Bank.
<b>TOTAL</b>	8	

<b>Contact Person:</b>	<b>Telephone:</b>	<b>Email:</b>
<b>Esther Soliman</b>	<b>213-241-8754</b>	<b>esther.soliman@lausd.net</b>

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of the Inspector General

**INFORMATIVE**

**DATE:** March 8, 2022

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Salvatore Randazzo  
Interim Inspector General  
Office of the Inspector General

**SUBJECT: CONTRACTOR NAME: DOWNEY, SMITH & FIER**  
**CONTRACT NO.: 4400008305-3**  
**CONTRACT AMOUNT: \$188,000**  
**REQUEST FOR RATIFICATION OF PROFESSIONAL SERVICES**  
**CONTRACT**

***Student Impact:***

The Office of the Inspector General (OIG) is authorized by Government Code 53060 to contract with an independent contractor specially trained to perform sales tax recovery services. Downey, Smith & Fier, performs a sales tax recovery service for the District. The fees for the contract are on contingency basis and depend on recovery received as a result of the professional work rendered. The recovery on the overpayments of sales taxes are additional resources for the District, and therefore, will eventually benefit LAUSD students.

***Equity Impact:***

☐ Not Applicable    ☒ See attached

***Introduction***

The OIG conducted an Informal Request for Proposal and awarded a contract to Downey, Smith & Fier on March 12, 2020. The original project required the contractor to perform a detailed analysis of LAUSD purchase transactions, covering the period of January 1, 2017 through March 31, 2020, with the intent to identify:

- Excess Sales Use Tax paid to the California Department of Tax and Fee Administration (CDTFA).
- Sales Use Tax Payments for Exempt Transactions for the period identified.

The specific objectives of the project are to:

- Identify substantial refunds or credits on sales and use tax
- File a "Claim for Refund or Credit" claim form with the California Department of Tax and Fee Administration (CDTFA) on behalf of LAUSD

Besides providing a response to each objective above, the contractor:

- Provides specific, viable recommendations for process improvement to prevent future tax overpayments by LAUSD.
- Provides sufficient supporting evidence, in the final report, to corroborate the results of the analysis performed.

Prior to Amendment No. 3, Downey, Smith & Fier identified and submitted claims of approximately \$4.4 million to the California Department of Tax and Fee Administration (CDTFA) for the reviewing period from January 1, 2017 through March 31, 2020, which \$250,000 will go to the Contractor as professional services fees.

Amendment No.3 to Contract No. 4400008305 was executed to extend the contract from March 12, 2020 through December 31, 2022 to perform a detailed analysis of LAUSD purchase transactions, covering the period of January 1, 2017 through September 30, 2021.

***Why is this necessary?***

As an ongoing effort for the OIG to monitor and attempt to recover the overpayment of the sales taxes by the District, we would like the sales tax payments to be reviewed covering the period from January 1, 2017 through September 30, 2021. The recovery of the funds will be additional resources for LAUSD.

***Why do we need to do this now?***

The Contractor files a claim with the CDTFA on behalf of LAUSD. Since a claim can only be filed in the month following the end of each quarter, any delay in process will cause a hold up for one quarter before a claim can be filed; therefore, delaying the recovery process to begin.

***What would happen if this were not approved?***

According to the CDTFA rules, the sales tax payer can file a claim for any sales tax overpaid for the preceding three years. If the Board does not approve the contract, the District may lose the opportunity to recover the overpayment for certain expired periods.

***What are the terms of the proposed agreement?***

The term of the project is from March 12, 2020 to December 31, 2022. The contract amount was increased from \$250,000 to \$438,000 (an increase of \$188,000). There is no need for funding since the fee is contingent on the recovery and there is no cost to the District. The Contractor's fees are capped at \$438,000 regardless of how much the contractor recovers.

If you have any questions or require additional information, please contact me at [s.randazzo@lausd.net](mailto:s.randazzo@lausd.net) or by telephone 213.241.3524

c: Megan K. Reilly  
Pedro Salcido  
Devora Navera Reed

Patricia Chambers  
Daniel Muñoz  
Amanda Wherritt

Janice Sawyer  
Judith Reece

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**OFFICE OF THE INSPECTOR GENERAL**  
*Equity Impact Statement\*\**

**TO:** Members, Board of Education  
 Alberto M. Carvalho, Superintendent

**DATE:** February 11, 2022

**FROM:** Salvatore Randazzo, Interim Inspector General

**SUBJECT: BR-216-21/22 APPROVAL OF PROCUREMENT ACTIONS**  
**ITEM F – DOWNEY, SMITH & FIER**  
**SALES TAX RECOVERY SERVICES**

<b>Board Meeting Date:</b>	<b>3/8/2022</b>
----------------------------	-----------------

<b>Equity Impact</b>				
Component	1	2	3	4
Recognition	Does not recognize historical inequities	Vaguely recognizes historical inequities	Affirmatively recognizes historical inequities	Actively recognizes and specifies historical inequities to correct
Resource Prioritization	Does not prioritize resources based on student need	Somewhat prioritizes resources based on student need	Prioritizes resources based on student need	Effectively prioritizes resources based on student need
Results	Unlikely to result in closed opportunity gaps and/or closing achievement gaps	May result in closed opportunity gaps and/or closing achievement gaps	Likely to result in closed opportunity gaps and/or closing achievement gaps	Extremely likely to result in closed opportunity gaps and/or closing achievement gaps

Component	Score	Score Rationale
<b>Recognition</b>	1	Resource allocation does not recognize historical inequities. However, the contract fees are contingent on a refund from sales tax recovery services. The funds recovered can be redistributed towards District efforts in this area.
<b>Resource Prioritization</b>	1	Resource allocation does not prioritize resources based on student need. However, the contract fees are contingent on a refund from sales tax recovery services. The funds recovered can be prioritized and redistributed based on student need.
<b>Results</b>	3	The funds recovered from these services will be additional resources for the District. The District can redistribute these additional resources towards efforts that are likely to result in closed gaps in opportunity and/or achievement.
<b>TOTAL</b>	5	

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

<b>Contact Person:</b>	<b>Telephone:</b>	<b>Email:</b>
Cira Zamora	(213) 241-7779	cira.zamora@lausd.net

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**INFORMATIVE**

**DATE:** March 8, 2022

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Marc Monforte, Deputy Chief Procurement Officer  
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR  
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,  
EQUIPMENT AND FURNITURE**

***Student Impact:*** The below supplies and equipment items purchased through contract and purchase order issuance, directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels district-wide. In addition to instructional supplies and equipment, various other items (custodial) provide for a safe, clean, and healthy campus environment.

***Equity Impact:***

☒ Not Applicable   ☐ See attached

***Introduction:***

During the Board of Education's May 8, 2018 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of January.

**GENERAL STORES DISTRIBUTION**

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE JANUARY 26 TO JANUARY 31, 2022	ACCUMULATIVE FISCAL YEAR TOTAL
COVID Related ( Rapid Antigen Test Kits and Masks)	\$3,153,600.00	\$35,119,210.84

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE JANUARY 1 TO JANUARY 31, 2021	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$29,228.56	\$304,668.23
Audio Visual	\$11,761.40	\$239,255.36
Custodial/Maint. & Operations	\$856,509.67	\$4,990,487.78
Educational Supplies/Tools	\$71,194.85	\$1,004,032.41
Forms & Publications	\$17,967.45	\$49,931.95
Furniture	\$163,199.35	\$4,077,362.75
Music	\$0	\$41,683.33
Office Essentials	\$623,277.72	\$3,283,054.99
Paper	\$263,405.75	\$2,727,918.51
Science/Home Economics/First Aid	\$142,285.82	\$3,914,472.48
Visual Arts	\$369,070.92	\$1,576,114.90
<b>TOTALS</b>	<b>\$2,547,901.50</b>	<b>\$22,208,982.69</b>

c: Megan K. Reilly  
Pedro Salcido  
Devora Navera Reed  
Patricia Chambers  
Daniel Muñoz  
Amanda Wherritt  
Janice Sawyer  
Judith Reece

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** March 8, 2022

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Shannon Haber, Chief Communications Officer  
Veronica Arreguin, Chief Strategy Officer  
Soheil Katal, Chief Information Officer

**SUBJECT: REQUEST FOR BOARD APPROVAL OF CONTRACTS FOR WEB  
CONTENT MANAGEMENT SOLUTION: DISTRICT WEBSITE DESIGN,  
DEVELOPMENT, AND IMPLEMENTATION  
CONTRACTOR NAME: AFFIRMA, LLC  
CONTRACT NO.: 4400009587  
CONTRACT AMOUNT: \$1,427,286**

***Student Impact:***

This contract supports all District's goals: 100 Percent Graduation, Proficiency for All, 100 Percent Attendance, Parent and Community Engagement and School Safety. The endeavor to redesign and standardize individual district websites for offices (achieve.lausd.net) ) and Open Data onto a single platform, with mobile access, will provide a fully integrated portal system that will provide a "one-stop" for students, teachers, family members, administrators, and others to access all of the online tools they need in the promotion of student achievement.

***Equity Impact:***

☐ Not Applicable    ☒ See attached

***Introduction***

The Information Technology Division (ITD) is requesting Board approval of contract with Affirma, LLC to provide an integrated Web Content Management solution that connects communities districtwide through mobile devices, school and district office websites in a safe, social and collaborative learning environment, with all components integrated into a platform-based solution with single-sign-on access.

***Why is this necessary?***

Technological modernization of individual websites, with standardization across the district, will provide a functional, organized, intuitive, and appealing internet site to easily access services, programs and information offered by LA Unified to all students, teachers, family members, administrators and the community-at-large. Additionally, the school and district information will be found conveniently through a centralized search engine.

Providing a modern, standardized, across the board, districtwide Web Content Management solution will replace the antiquated and cumbersomely maintained centralized district websites. The feature-rich product will provide effective ways to communicate pertinent information to teachers, students, parents, and the district communities. Furthermore, the new platform will integrate with the various District software applications and systems.

***Why do we need to do this now?***

This is a new contract to replace the current Blackboard Web Content Manager system utilized by districtwide offices. This endeavor will ensure the efficacy of an “across-the-board” website design for LA Unified, alleviating the labor-intensive efforts of office staff across the district from manually updating district and other information onto their proprietary websites.

***What would happen if this were not approved?***

Without approval, updating of each individual website with labor-intensive efforts will continue; as office staff will continue to be required to research throughout numerous districtwide websites to update their own individual sites. Further, communication of pertinent and updated information will continue to be random and outdated while teachers, students, parents and district staff will be without the district information necessary to increase student achievement and knowledge.

***What are the terms of the proposed agreement?***

The agreement with Affirma, LLC will be a period of five (5) years beginning March 14, 2022 through March 13, 2027 with two (2) years of optional extension periods. The aggregate not to exceed amount of the contract will be \$1,427,286. Source of funding shall be 52% COVID-19 funds and 48% general funds.

If you have any questions or require additional information, please contact me at [soheil.katal@lausd.net](mailto:soheil.katal@lausd.net).

c: Megan K. Reilly  
Pedro Salcido  
Devora Navera Reed  
Patricia Chambers  
Daniel Muñoz  
Janice Sawyer  
Judith Reece

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**INFORMATION TECHNOLOGY DIVISION**  
*Equity Impact Statement\*\**

**TO:** Members, Board of Education  
 Alberto M. Carvalho, Superintendent

**DATE:** February 24, 2022

**FROM:** Soheil Katal, Chief Information Officer

**SUBJECT: BR-216-21/22 APPROVAL OF PROCUREMENT ACTIONS  
 ITEM I - AFFIRMA, LLC  
 WEB CONTENT MANAGEMENT SOLUTION: DISTRICT WEBSITE DESIGN,  
 DEVELOPMENT, AND IMPLEMENTATION**

<b>Board Meeting Date:</b>	<b>3/8/2022</b>
----------------------------	-----------------

<b>Equity Impact</b>				
Component	1	2	3	4
Recognition	Does not recognize historical inequities	Vaguely recognizes historical inequities	Affirmatively recognizes historical inequities	Actively recognizes and specifies historical inequities to correct
Resource Prioritization	Does not prioritize resources based on student need	Somewhat prioritizes resources based on student need	Prioritizes resources based on student need	Effectively prioritizes resources based on student need
Results	Unlikely to result in closed opportunity gaps and/or closing achievement gaps	May result in closed opportunity gaps and/or closing achievement gaps	Likely to result in closed opportunity gaps and/or closing achievement gaps	Extremely likely to result in closed opportunity gaps and/or closing achievement gaps

Component	Score	Score Rationale
<b>Recognition</b>	1	Solution will be available to all families in Los Angeles Unified. It does not recognize any historical inequities.
<b>Resource Prioritization</b>	1	Solution will be available to all students/families in Los Angeles Unified. Access is not prioritized based on student need.
<b>Results</b>	2	Solution may result in closed opportunity gaps and/or achievement gaps as the web platform can serve as a contingency or emergency for streaming communications or posting educational assignments while students enroll to online classrooms. The solution will provide a modernized platform for students to access programs such as Unified Enrollment, Summer School, Enrichment, and Fender.
<b>TOTAL</b>	4	

<b>Contact Person:</b>	<b>Telephone:</b>	<b>Email:</b>
Patricia Oh	213-241-2776	<a href="mailto:patricia.oh@lausd.net">patricia.oh@lausd.net</a>

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of the General Counsel

**INFORMATIVE**

**DATE:** March 8, 2022

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Devora Navera Reed, General Counsel

**SUBJECT: CONTRACTOR NAME: (See attached list of 59 firms)**  
**CONTRACT NO.: 4400008681 through 4400008739**  
**CONTRACT AMOUNT: \$187,500,000**  
**REQUEST FOR BOARD APPROVAL OF EXTENSION OF**  
**PROFESSIONAL SERVICES CONTRACTS FOR OUTSIDE LEGAL**  
**SERVICES BENCH**

***Student Impact***

Students will benefit from this legal bench of firms that will continue to assist the District in various ways: advise (and defend) the District in unprecedented legal issues and challenges brought about by COVID-19; provide legal advice to ensure appropriate funding and services to assist low income students, English Learner students, foster youth, and other disadvantaged students; assist schools in eliminating teaching staff who provide inadequate instruction despite assistance and guidance or otherwise harm students; assist schools with the District's obligations to students with disabilities; defend the schools' personnel decisions; advise and defend the District's implementation of Prop 39 space allocation; support the District's initiatives (e.g. ballot measures, litigation avoidance, recoupment of funding); legal support for the District's billion dollar Bond Program, which provides students with access to updated and modernized schools and learning technology.

***Equity Impact:***

☐ Not Applicable    ☒ See attached

***Introduction***

Every five years, we conduct a Request for Proposal (RFP) for zero-dollar bench retainer agreements to provide outside counsel legal services. In February 2020, we commenced the RFP process to create a new legal bench. The legal bench expired at the end of 2020. In the interim, the District entered into new short-term contracts with the firms on the current bench, which expired on March 31, 2021. Subsequently, we entered into another short-term contract with the new firms on the RFP, which were set to expire on June 30, 2021 but was extended for one year through June 30, 2022. While the law does not require that we engage in a competitive process to contract for legal services, it is a District requirement and also a best practice for selecting law firms. The goal of the process is to select firms that will provide high quality legal services at the lowest overall cost to the District. Given the upcoming expiration of the current contracts on June 30, 2022, it is necessary for the District to extend contracts in order to allow the District to continue receiving legal services and representation on ongoing active legal matters.

***Why is this necessary?***

Because the current contracts with the District's legal bench expire on June 30, 2022, the District needs to extend contracts with the firms on the bench in order for the District to continue receiving representation in thousands of active litigation matters.

***Why do we need to do this now?***

The last legal bench of contracts expired on December 31, 2020. We entered into two separate new short-term contracts, one which expired on March 31, 2021 and the other expired on June 30, 2021. Thereafter, the contracts with the new legal bench were extended only for one year through June 30, 2022. We need to extend these contracts to allow the District to continue receiving legal services after June 30, 2022. Delaying this action until April or May would also hamper the District's ability to properly and timely amend and issue new contracts and reconfigure the electronic billing system to process invoices from the law firms under the new contracts on all ongoing matters.

***What would happen if this were not approved?***

If not approved, the law firms currently providing services to the District would no longer be able to continue representing the District after June 30, 2022. The District, in effect, would lose its legal counsel in thousands of pending active cases.

***What are the terms of the proposed agreement?***

The contracts that started on April 1, 2021 were ultimately extended only through June 30, 2022. The total combined value of that fifteen-month contract was \$62.5 million. The proposed extension would start on July 1, 2022 and end on December 31, 2025 (including two 1-year options) with a total value of \$187,500 million, which is inclusive of the services provided to the Division of Risk Management for handling of personal injury and worker's compensation matters.<sup>1</sup> These contracts are estimated to be paid out of the general fund (75%)<sup>2</sup> and bond funds (25%). To allow for flexibility in managing the unpredictability of legal matters and to minimize costs, each of the legal services retainer agreements starts with a zero-dollar balance. Budgets are developed on a case-by-case basis based on the merits and complexity of a particular legal matter. In addition, on a matter-by-matter basis, funds are allocated by departments requiring specialized legal services that must be assigned to outside counsel. When services are funded by a department other than OGC, the source of funds varies and could include, without limitation, general funds, local and state bond funds, special education funds and charter funds, as appropriate for the assigned matter. Assignment of matters and payment to each firm will be managed by the OGC and will be based on the nature and complexity of the legal issues and budget established for an assigned matter.

---

<sup>1</sup> By December 31, 2025, we would have to conduct and complete a new Request for Proposal to generate a new legal bench and to be submitted to the Board for approval.

<sup>2</sup> This includes worker's compensation, liability, charter and other funds.



If you have any questions or require additional information, please contact me at [devora.naverareed@lausd.net](mailto:devora.naverareed@lausd.net) or at (213) 241-6601.

Attachment

c: Megan K. Reilly  
Pedro Salcido  
Patricia Chambers  
Daniel Muñoz  
Amanda Wherritt  
Janice Sawyer  
Judith Reece

LIST OF CONTRACTS

<b>No.</b>	<b>Contract No.</b>	<b>Firm's Name</b>
1	4400008681	Albright, Yee & Schmit, APC
2	4400008682	Allen Matkins Leck Gamble Mallory & Natsis LLP
3	4400008683	Anderson, McPharlin & Conners LLP
4	4400008684	Andrade Gonzalez LLP
5	4400008685	Armstrong & Sigel, LLP
6	4400008686	Artiano Shinoff Abed Blumenfeld Carelli Sleeth & Wade APC
7	4400008687	Bacio & Associates
8	4400008688	Ballard Rosenberg Golper & Savitt LLP
9	4400008689	Bergman Dacey Goldsmith PLC
10	4400008690	Best Best & Krieger LLP
11	4400008691	Black and Rose LLP
12	4400008692	Browne George Ross LLP
13	4400008693	Carlson & Messer LLP
14	4400008694	Clark Hill PLC
15	4400008695	Clyde & Co US LLP
16	4400008696	Coleman Chavez Associates LLP
17	4400008697	Dannis Woliver Kelley
18	4400008698	Eng & Nishimura
19	4400008699	Fagen Friedman & Fulfrost
20	4400008700	Finney Arnold LLP
21	4400008701	Floyd Skeren Manukian Langevin, LLP
22	4400008702	Garcia Hernandez Sawhney LLP
23	4400008703	Grant, Genovese & Baratta, LLP
24	4400008704	Greenberg Traurig LLP
25	4400008705	Groveman Hiete LLP
26	4400008706	Gutierrez, Preciado & House, LLP
27	4400008707	Hanger, Steinberg, Shapiro & Ash, ALC
28	4400008708	Hanna Brophy MacLean McAleer & Jensen LLP
29	4400008709	Harris & Associates

<b>No.</b>	<b>Contract No.</b>	<b>Firm's Name</b>
30	4400008710	Harrison, Eichenberg & Murphy LLP
31	4400008711	Hawkins Delafield Wood LLP
32	4400008712	Hayford Felchin Valencia & McWhorter LLP
33	4400008713	Hurrell Cantrall LLP
34	4400008714	Jackson Lewis PC
35	4400008715	Jones Day
36	4400008716	Kegel, Tobin & Truce, APC
37	4400008717	Kessel & Megrabyan
38	4400008718	Koeller Nebeker Carlson Haluck LLP
39	4400008719	Laughlin, Falbo, Levy & Moresi LLP
40	4400008720	Law Offices of Weitzman & Estes
41	4400008721	Lewis Brisbois Bisgaard & Smith LLP
42	4400008722	Liebert Cassidy Whitmore
43	4400008723	Liebman, Quigley & Sheppard
44	4400008724	Littler Mendelson PC
45	4400008725	Lozano Smith
46	4400008726	Meyers Nave Riback Silver & Wilson
47	4400008727	Michael Sullivan & Associates LLP
48	4400008728	Olivarez Madruga Lemieux O'Neill LLP
49	4400008729	Orbach Huff Suarez & Henderson LLP
50	4400008730	Orrick Herrington & Sutcliffe LLP
51	4400008731	Peacock Piper Tong & Voss LLP
52	4400008732	Peterson Bradford Burkwitz
53	4400008733	Pillsbury Winthrop Shaw Pittman LLP
54	4400008734	Russell Legal Group
55	4400008735	Sanders Roberts
56	4400008736	Strumwasser & Woocher LLP
57	4400008737	Theodora Oringher PC
58	4400008738	Tobin Lucks LLP
59	4400008739	Vanderford & Ruiz LLP

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**OFFICE OF THE GENERAL COUNSEL**  
*Equity Impact Statement\*\**

**TO:** Members, Board of Education  
Megan K. Reilly, Interim Superintendent

**DATE:** February 24, 2022

**FROM:** Devora Navera Reed, General Counsel

**SUBJECT:** **CONTRACTOR NAME: (See attached list of 59 firms)**  
**CONTRACTOR NO.:4400008681 through 4400008739**  
**BOARD OF EDUCATION REPORT NO. 216-21/22 ATTACHMENT B**  
**ITEM I.1 - REQUEST FOR BOARD APPROVAL OF EXTENSION OF**  
**PROFESSIONAL SERVICES CONTRACTS FOR OUTSIDE LEGAL SERVICES**  
**BENCH**

<b>Board Meeting Date:</b>	<b>3/8/2022</b>
----------------------------	-----------------

<b>Equity Impact</b>				
Component	1	2	3	4
Recognition	Does not recognize historical inequities	Vaguely recognizes historical inequities	Affirmatively recognizes historical inequities	Actively recognizes and specifies historical inequities to correct
Resource Prioritization	Does not prioritize resources based on student need	Somewhat prioritizes resources based on student need	Prioritizes resources based on student need	Effectively prioritizes resources based on student need
Results	Unlikely to result in closed opportunity gaps and/or closing achievement gaps	May result in closed opportunity gaps and/or closing achievement gaps	Likely to result in closed opportunity gaps and/or closing achievement gaps	Extremely likely to result in closed opportunity gaps and/or closing achievement gaps

Component	Score	Score Rationale
<b>Recognition</b>	2	While the legal bench provides services Districtwide, the Office of the General Counsel recognizes that diversity amongst the legal bench is critical and is actively engaged in ongoing discussions with the legal bench on issues related to diversity, equity and inclusion as related to attorneys assigned to handle LAUSD matters.
<b>Resource Prioritization</b>	3	The Office of the General Counsel legal bench handles cases Districtwide prioritizing student need within all local districts where cases arise.

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

Component	Score	Score Rationale
Results	2	The work of the legal bench, much like the work of the Office of the General Counsel may result in closing opportunity and/or achievement gaps. In addition, the Office of the General Counsel's focus on diversity, equity and inclusion within its legal bench steadily moves in the direction of closing opportunity and achievement gaps.
TOTAL	7	

Contact Person:	Telephone:	Email:
Devora Navera Reed	(213) 760-7246	devora.naverareed@lausd.net

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*


INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Division of Instruction

**INFORMATIVE**

**DATE:** March 8, 2022

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Alison Yoshimoto-Towery  
Chief Academic Officer

Esther Soliman   
Administrator  
Career Technical Education-Linked Learning

**SUBJECT: CONTRACTOR NAME: CITY OF LOS ANGELES  
CONTRACT NO.: 4400010096  
CONTRACT AMOUNT: < \$1,386,500> (REVENUE)  
REQUEST FOR APPROVAL OF REVENUE CONTRACT**

***Student Impact:***

The contract will provide eligible at-promise youth and young adults between the ages of 14-24 with subsidized work experience developing foundational workplace skills through tutoring provided to at least one school-aged younger sibling or relative living in the same household.

***Equity Impact:***

☐ Not Applicable    ☒ See attached

***Introduction***

The contract provides funding for 12 schools, a program lead at each school, and 470 student tutoring internships. Students working in this program earn \$15/hour for a maximum of 100 hours of tutoring time, and 20 hours of paid work readiness training. Students will provide tutoring to a younger relative living in their household while supported by their school program lead. Program leads, selected by their principals, support the tutoring sessions and guide students through all program steps. Program leads are paid at the district's current training rate, for a maximum of 100 hours for every 40 students supported. In addition, program leads will receive virtual training in the district's employment application process, HireLA platform, work readiness curriculum, work readiness badge process, and best tutoring practices.

The Mayor's Office determined the allocations. The starting point was considering the location of the Youth Source Centers (YSC). The Area Planning Commission (APC) then looked at poverty levels per the U.S. Census American Community Survey (ACS). Each YSC had to serve a specific APC, based upon their center's location. Schools must be located within the City of Los Angeles and identified as having priority needs per the Student Equity Needs Index (SENI) 2.0 index. The City of Los Angeles provided L.A. Unified with the schools and internship allocations.

***Why is this necessary?***

The tutoring program was first introduced last school year. This year, in addition to the 470 internships funded through this contract, an additional 530 students, and 13 program leads, were also funded through youth source center providers. These contracts were designed by L.A. City to offset the learning losses and general social-emotional struggles of students that have arisen since the pandemic.

***Why do we need to do this now?***

Skill based learning losses resulting from the extended school closures have been well documented, as well as increased student social emotional needs. This program attempts to offer both academic and social-emotional support in the child's home, through creating a tutoring program with an older sibling or relative acting as the tutor. Another important benefit from this program is the payment to the tutors.

***What would happen if this were not approved?***

If this program were not approved, both students would lose out on an opportunity to offset the learning losses created by school closures as well as a chance to create stronger relationships that will in turn support social-emotional learning and growth.

***What are the terms of the proposed agreement?***

This is a revenue contract. The term of this contract is July 1, 2021, to June 30, 2022. The funding is available through June 30, 2022.

If you have any questions or require additional information, please contact Karin Kroener-Valdivia, CTE-LL Specialist, at [kxk8182@lausd.net](mailto:kxk8182@lausd.net).

c: Megan K. Reilly  
Pedro Salcido  
Devora Navera Reed  
Patricia Chambers  
Daniel Muñoz  
Amanda Wherritt  
Janice Sawyer  
Judith Reece

## Schools Enrolled in Student to Student Tutoring Program (updated 2.9.22)

<u>LAUSD Direct Support</u>	<u>School Name</u>	<u># of Internship Slots</u>	<u>Local District</u>	<u>Board District</u>
	TBD	31		
	TBD	32		
	TBD	27		
	Manual Arts Senior High	8	Central	1
	Downtown Magnets High School	31	Central	2
	Boyle Heights STEM	23	East	2
	Canoga Park High School	29	Northwest	3
	University Senior High	33	West	4
	Westchester Enriched Sciences Magnets (WESM)-Health/Sports Med Mag	32	West	4
	Nava College Preparatory Academy	40	Central	5
	RFK Community Schools (Ambassador School - Global Leadership)	20	Central	5
	STEM Academy of Hollywood at Bernstein	40	West	5
	Panorama High School	32	Northeast	6
	Performing Arts Community School Diego Rivera Learning Complex	40	South	7
	Phineas Banning Senior High	52	South	7

<u>Youth Source Center</u>	<u>School</u>	<u># of Internship Slots</u>	<u>Local District</u>	<u>Board District</u>
El Proyecto - North Valley (North Valley APC)	YSC: El Proyecto will fill these slots on their own with no LAUSD support	40		
El Proyecto - North Valley (North Valley APC)	TBD	20		
Brotherhood Crusade (South APC)	Crenshaw High School	20	West	1



## Schools Enrolled in Student to Student Tutoring Program (updated 2.9.22)

<u>Youth Source Center</u>	<u>School</u>	<u># of Internship Slots</u>	<u>Local District</u>	<u>Board District</u>
AYE - Central (Central ACP)	Miguel Contreras Learning Complex (B&T)	30	Central	2
Para Los Niños - Central (Central ACP)	Edward R. Roybal Learning Center	40	Central	2
Para Los Niños - Central (Central ACP)	Belmont High School	20	Central	2
Para Los Niños - Central (Central ACP)	Harris Newmark High School	20	Central	2
Boyle Heights Tech Center (East APC)	Theodore Roosevelt High School	40	East	2
Para Los Niños - East (East APC)	Abraham Lincoln High School	40	East	2
Goodwill	Van Nuys High School	40	Northeast	3
Managed Career Solutions (Central ACP) AND UCLA YouthSource Center (Central ACP)	Fairfax High School (2 YSC's)	40	West	4
CRCD (South APC)	Thomas Jefferson High School	40	Central	5
Goodwill (South Valley APC)	Robert Fulton College Preparatory	40	Northeast	6
El Proyecto - Sun Valley (South Valley APC)	Arleta High School	20	Northwest	6
Goodwill (South Valley APC)	East Valley Senior High	40	Northwest	6
WLCAC (South APC) AND YO Watts (South APC)	Jordan High School (2 YSC's)	40	South	7
	<b>Total</b>	<b>1,000</b>		

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**DIVISION OF INSTRUCTION CTE-LINKED LEARNING OFFICE**  
*Equity Impact Statement\*\**

**TO:** Members, Board of Education  
 Alberto M. Carvalho, Superintendent

**DATE:** February 24, 2022

**FROM:** Esther Soliman, CTE-LL Administrator

**SUBJECT: BR-216-21/22 APPROVAL OF PROCUREMENT ACTIONS**  
**ITEM J – CITY OF LOS ANGELES**  
**YOUTH AND YOUNG ADULT PAID WORK EXPERIENCE**

<b>Board Meeting Date:</b>	<b>3/8/2022</b>
----------------------------	-----------------

<b>Equity Impact</b>				
<b>Component</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Recognition</b>	Does not recognize historical inequities	Vaguely recognizes historical inequities	Affirmatively recognizes historical inequities	Actively recognizes and specifies historical inequities to correct
<b>Resource Prioritization</b>	Does not prioritize resources based on student need	Somewhat prioritizes resources based on student need	Prioritizes resources based on student need	Effectively prioritizes resources based on student need
<b>Results</b>	Unlikely to result in closed opportunity gaps and/or closing achievement gaps	May result in closed opportunity gaps and/or closing achievement gaps	Likely to result in closed opportunity gaps and/or closing achievement gaps	Extremely likely to result in closed opportunity gaps and/or closing achievement gaps

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Recognition</b>	<b>3</b>	Provides funding for tutoring geared towards addressing learning losses during pandemic. These learning losses were most significant in underserved communities serving
<b>Resource Prioritization</b>	<b>4</b>	Schools were chosen by the City of Los Angeles with several factors considered: the location of the Youth Source Centers (YSC), poverty levels per the U.S. Census American Community Survey (ACS) and Student Equity Needs Index (SENI) 2.0 index. Students must reside within Los Angeles City.
<b>Results</b>	<b>2</b>	Difficult to isolate impact from this program alone. Surveys will capture impact regarding increased homework completion and attitude towards school.
<b>TOTAL</b>	<b>9</b>	

<b>Contact Person:</b>	<b>Telephone:</b>	<b>Email:</b>
Esther Soliman, CTE-LL Administrator	323.273.0715	Esther.soliman@lausd.net

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** March 8, 2022

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Soheil Katal, Chief Information Officer

**SUBJECT: REQUEST FOR BOARD APPROVAL TO PROVIDE WIRELESS  
NETWORK EQUIPMENT UPGRADES AND RELATED SERVICES AT 55  
SCHOOLS UNDER THE E-RATE PROGRAM  
CONTRACTOR NAME: AAA Network Solutions, Inc. a ConvergeOne  
Company (AAANSI)  
CONTRACT NO.: 4400010195  
CONTRACT TOTAL AMOUNT: \$4,221,105**

***Student Impact:***

The requested action supports the District's goal of Proficiency for All and 100% Graduation by providing necessary IT Wireless Local Area Network (WLAN) equipment at fifty-five (55) K-12 schools.

***Equity Impact:***

☐ Not Applicable    ☒ See attached

***Introduction***

The Information Technology Division (ITD) is requesting Board approval to issue a contract for the upgrade of the IT WLAN equipment for the fifty-five (55) K-12 schools on the attached list. The upgrade will include the replacement of wireless network equipment such as access points (APs) and associated AP controllers. This contract will allow the District to leverage the E-rate Program to offset costs.

***Why is this necessary?***

This project will replace existing obsolete and end of life WLAN equipment with current technology. ITD expects to procure WLAN equipment and related services for the 55 K-12 schools to meet Internet connectivity needs.

***Why do we need to do this now?***

Approval and subsequent award of a new contract will result in improved reliability and availability of wireless network systems. With the deployment of the latest wireless network equipment, students, teachers, staff and administrators at these fifty-five (55) K-12 school sites will have access to the most current technology. Additionally, the contract will allow the District to secure discounted rates and meet the filing deadline for the E-rate Program. Delaying this action would result in a

missed deadline and a subsequent ineligibility under the E-rate Program.

***What would happen if this were not approved?***

Without upgraded WLAN technology, the District would not be able to acquire critical equipment to replace wireless network equipment such as APs and associated AP controllers at these fifty-five (55) K-12 school sites. The District will not be able to meet the filing deadline and leverage the E-rate Program to offset costs.

***What are the terms of the proposed agreement?***

The resulting agreement will be for the term of up to four (4) years including two (2) one-year extension options from April 1, 2022 to March 31, 2026. The not-to-exceed amount is \$4,221,105. The contract's source of funding will be a combination of Bond and E-rate funds.

If you have any questions or require additional information, please contact me at [soheil.katal@lausd.net](mailto:soheil.katal@lausd.net) or (213) 241-4906.

c: Megan K. Reilly  
Pedro Salcido  
Devora Navera Reed  
Patricia Chambers  
Daniel Muñoz  
Amanda Wherritt  
Janice Sawyer  
Judith Reece

**4400010195 NETWORK EQUIPMENT UPGRADES SCHOOL LIST**

Loc Code	Site Name	Board		
		District	Board Member	ESC
4528	HILLCREST DR EL	1	DR. GEORGE J. MCKENNA, III	W
2312	LAWSON ACAD A/M/S EL	1	DR. GEORGE J. MCKENNA, III	W
8736	LOS ANGELES SH	1	DR. GEORGE J. MCKENNA, III	W
4658	YES ACADEMY	1	DR. GEORGE J. MCKENNA, III	W
2307	LEE EL MED HLTH MAG	2	MONICA GARCIA	C
8462	VIRGIL MS	2	MONICA GARCIA	C
4233	GRANADA CC	3	SCOTT M. SCHMERELSON	NW
8169	HALE CHARTER ACADEMY	3	SCOTT M. SCHMERELSON	NW
4762	KNOLLWOOD PREP ACAD	3	SCOTT M. SCHMERELSON	NW
4849	LEMAY ST EL	3	SCOTT M. SCHMERELSON	NW
4887	LOCKHURST DR CEL	3	SCOTT M. SCHMERELSON	NW
8230	MADISON MS	3	SCOTT M. SCHMERELSON	NE
6140	POMELO COMMUNITY CS	3	SCOTT M. SCHMERELSON	NW
2303	PORTER RANCH SCHOOL	3	SCOTT M. SCHMERELSON	NW
8434	VAN NUYS MS	3	SCOTT M. SCHMERELSON	NE
4027	FULLBRIGHT AVE EL	4	NICK MELVOIN	NW
4247	GRAND VW BL EL	4	NICK MELVOIN	W
5889	OPEN CHARTER MAG	4	NICK MELVOIN	W
6110	PLAYA DEL REY EL	4	NICK MELVOIN	W
2306	PLAYA VISTA EL	4	NICK MELVOIN	W
7041	TARZANA EL	4	NICK MELVOIN	NW
7198	TOPANGA EL CS	4	NICK MELVOIN	W
3311	WESTSIDE GLBL AWR MAG	4	NICK MELVOIN	W
8344	WOODLAND HILLS ACAD	4	NICK MELVOIN	NW
8151	GAGE MS	5	JACKIE GOLDBERG	E
8700	HUNTINGTN PK SH	5	JACKIE GOLDBERG	E
4877	LILLIAN ST EL	5	JACKIE GOLDBERG	E
5315	MILES AVE EL	5	JACKIE GOLDBERG	E
8377	SOUTH GATE MS	5	JACKIE GOLDBERG	E
6904	STANFORD AVE EL	5	JACKIE GOLDBERG	E
3493	DYER ST EL	6	KELLY GONEZ	NE
3541	EL DORADO AVE EL	6	KELLY GONEZ	NE
3712	FAIR AVE EL	6	KELLY GONEZ	NE
8142	FULTON COLLEGE PREP	6	KELLY GONEZ	NE
5397	MORNINGSIDE EL	6	KELLY GONEZ	NE
2302	OBAMA EL	6	KELLY GONEZ	NE
5894	OSCEOLA ST EL	6	KELLY GONEZ	NE
6123	PLUMMER EL	6	KELLY GONEZ	NW
6452	SAN FERNANDO EL	6	KELLY GONEZ	NE
6973	SUNLAND EL	6	KELLY GONEZ	NE
7408	SYLMAR LDSHP ACAD	6	KELLY GONEZ	NE
3384	DEL AMO EL	7	TANYA ORTIZ FRANKLIN	S
3425	DENKER AVE EL	7	TANYA ORTIZ FRANKLIN	S
3452	DOLORES ST EL	7	TANYA ORTIZ FRANKLIN	S
8127	FLEMING MS	7	TANYA ORTIZ FRANKLIN	S
4274	GRAPE ST EL	7	TANYA ORTIZ FRANKLIN	S
8200	LOS ANGELES ACAD MS	7	TANYA ORTIZ FRANKLIN	C
6658	MCKINLEY AVE EL	7	TANYA ORTIZ FRANKLIN	S
7342	MEYLER ST EL	7	TANYA ORTIZ FRANKLIN	S
2313	MOORE M/S/T ACAD	7	TANYA ORTIZ FRANKLIN	S
6013	PARK WSTN PL EL	7	TANYA ORTIZ FRANKLIN	S
6148	PRESIDENT AVE EL	7	TANYA ORTIZ FRANKLIN	S
6863	SOUTH PARK EL	7	TANYA ORTIZ FRANKLIN	S
7205	TOWNE AVE EL	7	TANYA ORTIZ FRANKLIN	S
7634	WEIGAND AVE EL	7	TANYA ORTIZ FRANKLIN	S

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**INFORMATION TECHNOLOGY DIVISION**  
*Equity Impact Statement\*\**

**TO:** Members, Board of Education  
 Alberto M. Carvalho, Superintendent

**DATE:** February 11, 2022

**FROM:** Soheil Katal, Chief Information Officer

**SUBJECT: BR-216-21/22 APPROVAL OF PROCUREMENT ACTIONS  
 ITEM K – AAA NETWORK SOLUTIONS, INC.  
 WIRELESS NETWORK EQUIPMENT UPGRADES AND RELATED SERVICES  
 AT 55 SCHOOLS UNDER THE E-RATE PROGRAM**

<b>Board Meeting Date:</b>	<b>3/8/2022</b>
----------------------------	-----------------

<b>Equity Impact</b>				
<b>Component</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Recognition</b>	Does not recognize historical inequities	Vaguely recognizes historical inequities	Affirmatively recognizes historical inequities	Actively recognizes and specifies historical inequities to correct
<b>Resource Prioritization</b>	Does not prioritize resources based on student need	Somewhat prioritizes resources based on student need	Prioritizes resources based on student need	Effectively prioritizes resources based on student need
<b>Results</b>	Unlikely to result in closed opportunity gaps and/or closing achievement gaps	May result in closed opportunity gaps and/or closing achievement gaps	Likely to result in closed opportunity gaps and/or closing achievement gaps	Extremely likely to result in closed opportunity gaps and/or closing achievement gaps

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Recognition</b>	3	The proposed action supports the District's E-rate program which recognizes historical inequities. The E-rate program allocates discount eligibility based on the District students who qualify for the National School Lunch Program (NSLP) and the urban/rural status of the District.
<b>Resource Prioritization</b>	3	This prioritizes resources based on student need in that the E-rate program allocates discounts based on the District students who qualify for free and/or reduced priced lunch. Upgraded IT WLAN equipment will be made available to the 55 K-12 schools under this contract. Specific schools and students will be the beneficiary of the services.

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

Component	Score	Score Rationale
Results	3	The proposed action will upgrade the IT WLAN equipment for 55 K-12 schools to attain and sustain reliable WLAN services to meet Internet connectivity needs. These updates will ensure schools, teachers, and students have and maintain the internet connectivity needed for teaching and learning.
TOTAL	9	

Contact Person:	Telephone:	Email:
Patricia Oh	213-500-5314	<a href="mailto:patricia.oh@lausd.net">patricia.oh@lausd.net</a>

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** March 8, 2022

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Soheil Katal, Chief Information Officer

**SUBJECT: REQUEST FOR BOARD APPROVAL TO PROVIDE BASIC SOFTWARE  
SUPPORT FOR ARUBA NETWORK EQUIPMENT UNDER THE E-RATE  
PROGRAM**

**CONTRACTOR NAME: NetXperts Inc. (NetXperts)**

**CONTRACT NO.: 4400010196**

**CONTRACT TOTAL AMOUNT: \$273,659**

***Student Impact:***

The requested action supports the District's goal of Proficiency for All and 100% Graduation by providing necessary software support for network equipment for the IT Local Area Networks (LANs) at schools.

***Equity Impact:***

☐ Not Applicable    ☒ See attached

***Introduction***

The Information Technology Division (ITD) is requesting approval to issue a contract for District-wide Basic Software Support for Aruba network wireless controllers equipment.. The contract will provide critical software updates to fix defects and security vulnerabilities, 24/7 technical support for Aruba network equipment and ensure that our software versions are current providing an optimal network experience. This will also allow the District to leverage the E-rate Program to offset costs.

***Why is this necessary?***

The District issues basic software support for network equipment contracts on a cyclical basis to provide needed services. The new contract provides district-wide access to online and telephone-based technical support, software upgrades, bug fixes, and security patches at high-volume, discounted rates and provides access to important software updates to address performance and stability issues that may affect Aruba network equipment performance.

***Why do we need to do this now?***

The current Basic Software Support for Aruba network equipment contract will expire before the upcoming school year. Approval of the proposed contract now will ensure critical services will continue to be available for the entire upcoming school year. Additionally, it will also ensure we



meet the filing deadline under the E-rate Program.

***What would happen if this were not approved?***

Without approval, ITD will not be able to provide software updates, bug fixes and technical support for our critical Aruba network equipment. As a result, District students and employees will experience technical difficulties and potential disruptions when trying to access instructional and operational content.

***What are the terms of the proposed agreement?***

The resulting agreement will be for the term of fifteen (15) months from March 8, 2022 through June 30, 2023 with the not-to-exceed amount of \$273,659. The agreement will be funded from General E-rate funds. Additionally, the District will seek all available E-rate dollars to offset the costs.

If you have any questions or require additional information, please contact me at soheil.katal@lausd.net or (213) 241-4906.

c: Megan K. Reilly  
Pedro Salcido  
Devora Navera Reed  
Patricia Chambers  
Daniel Muñoz  
Amanda Wherritt  
Janice Sawyer  
Judith Reece

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**INFORMATION TECHNOLOGY DIVISION**  
*Equity Impact Statement\*\**

**TO:** Members, Board of Education  
 Alberto M. Carvalho, Superintendent

**DATE:** February 24, 2022

**FROM:** Soheil Katal, Chief Information Officer

**SUBJECT: BR-216-21/22 APPROVAL OF PROCUREMENT ACTIONS  
 ITEM L – NETXPRTS, INC.  
 BASIC SOFTWARE SUPPORT FOR ARUBA NETWORK EQUIPMENT UNDER  
 THE E-RATE PROGRAM**

<b>Board Meeting Date:</b>	<b>3/8/2022</b>
----------------------------	-----------------

<b>Equity Impact</b>				
Component	1	2	3	4
Recognition	Does not recognize historical inequities	Vaguely recognizes historical inequities	Affirmatively recognizes historical inequities	Actively recognizes and specifies historical inequities to correct
Resource Prioritization	Does not prioritize resources based on student need	Somewhat prioritizes resources based on student need	Prioritizes resources based on student need	Effectively prioritizes resources based on student need
Results	Unlikely to result in closed opportunity gaps and/or closing achievement gaps	May result in closed opportunity gaps and/or closing achievement gaps	Likely to result in closed opportunity gaps and/or closing achievement gaps	Extremely likely to result in closed opportunity gaps and/or closing achievement gaps

Component	Score	Score Rationale
<b>Recognition</b>	3	The proposed action supports the District's E-rate program which recognizes historical inequities. The E-rate program allocates discount eligibility based on the District students who qualify for the National School Lunch Program (NSLP) and the urban/rural status of the District.
<b>Resource Prioritization</b>	3	This prioritizes resources based on student need in that the E-rate program allocates discounts based on the District students who qualify for free and/or reduced priced lunch. Software maintenance and support will be made available for all eligible network equipment under this contract. Specific schools and students will be the beneficiary of the services.

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Results</b>	3	The proposed action will provide software updates, bug fixes and technical support to critical network equipment and avoid technical difficulties and potential disruptions for students and employees when trying to access instructional and operational content.
<b>TOTAL</b>	9	

<b>Contact Person:</b>	<b>Telephone:</b>	<b>Email:</b>
Patricia Oh	213-500-5314	patricia.oh@lausd.net

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Transportation Services Division

**INFORMATIVE**

**DATE:** March 8, 2022

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**FROM:** Lilia Montoya, Director  
Transportation Services Division

**SUBJECT: REQUEST FOR APPROVAL OF CONTRACTS FOR ELECTRIC  
SCHOOL BUSES**

**CONTRACTOR NAME: AZ-BUS SALES  
PURCHASE ORDER NO.: 4500687281  
CONTRACT AMOUNT: \$4,934,400**

**CONTRACTOR NAME: LION ELECTRIC  
PURCHASE ORDER NO.: 4500687282  
CONTRACT AMOUNT: \$7,973,800**

***Student Impact:***

The purchase of new school buses will support the District's goal of 100 percent attendance by improving the on-time pick-up and delivery of students to schools. Unlike old buses, new buses have significantly fewer breakdowns, which reduces repair downtimes and transportation delays. This award will also support the District's goal of student safety. The new buses emit zero polluting emissions and are equipped with safety features such as three-point passenger restrains and back-up cameras.

***Equity Impact:***

☐ Not Applicable    ☒ See attached

***Introduction:***

At the March 8, 2022 Board Meeting, Transportation Services Division (TSD) will request Board approval of two (2) awards to purchase 30 electric school buses from A-Z Bus Sales and Lion Electric. They have a capacity for 83/84 passengers and an operating range of 125 to 155 miles with a full charge. This is approximately 30% higher than the range of the electric bus that TSD is currently operating successfully. The new buses will replace the oldest diesel buses in the District's fleet.

Approximately 49% of the total purchase cost shall be funded through California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP), which is administered by the California Air Resources Board (CARB). The remaining 51% of the purchase cost shall be funded with Environmental Justice Funds and General Funds.

The Environmental Justice Funds originated from the grant awarded to LAUSD as a result of the settlement with Southern California Gas Company (SoCalGas) and Los Angeles County to resolve the legal claims brought against SoCalGas in connection with the natural gas leak from the Aliso Canyon Natural Gas Storage Facility in October 2015.

The Board of Education previously approved to accept the HVIP vouchers and the Environmental Justice Funds at the February 8, 2022 and June 9, 2020 Board Meeting respectively.

***Why is this necessary?***

Electric buses must be purchased as a condition of accepting the HVIP vouchers and Environmental Justice Funds. The acquisition is a part of the TSD's continuing efforts to transform the District's school bus fleet into an environmentally friendly fleet consisting of the cleanest powered buses to improve the air for the community.

This purchase complies with the Lower-Emission School Bus Program of 2001 and the Healthy Breathing Initiative adopted by the Board of Education in 2003 to reduce diesel emissions.

***Why do we need to do this now?***

The purchase orders have to be issued to the bus vendors in early 2022 in order for them to start building the buses to meet HVIP's bus delivery dates.

***What would happen if this were not approved?***

The District would forfeit the HVIP vouchers to purchase the buses at a reduced cost and forgo the environmental and safety benefits and lower operational costs.

***What are the terms of the proposed agreement?***

This is a one-time procurement with a total cost \$12.9 million for 30 buses to be funded as follows: HVIP vouchers - \$6.3 million; Environmental Justice Funds - \$3.0 million; General Funds - \$3.6 million.

The following details the purchase and funding sources:

- Eighteen (18) 83-passenger buses will be purchased from Lion Electric at a total cost of \$8.0 million and to be funded as follows: HVIP vouchers - \$3.8 million; Environmental Justice Funds - \$3.0 million; General Funds - \$1.2 million.
- Twelve (12) 84-passenger buses will be purchased from A-Z Bus Sales at a total cost of \$4.9 million and to be funded as follows: HVIP vouchers - \$2.5 million; General Funds - \$2.4 million.

If you have any questions or require additional information, please contact me at l.montoyaherrera@lausd.net or at (213) 580-2920

c: Megan K. Reilly  
Devora Navera Reed  
Pedro Salcido  
Patricia Chambers

Daniel Muñoz  
Amanda Wherritt  
Janice Sawyer  
Judith Reece

**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**TRANSPORTATION SERVICES DIVISIONS**  
*Equity Impact Statement\*\**

**TO:** Members, Board of Education  
 Alberto M. Carvalho, Superintendent

**DATE:** February 8, 2022

**FROM:** Lilia Montoya, Director

**SUBJECT: BR-216-21/22 APPROVAL OF PROCUREMENT ACTIONS  
 ITEM N – A-Z BUS SALES; LION ELECTRIC  
 CALIFORNIA AIR RESOURCES BOARD INCENTIVE VOUCHERS FOR  
 ELECTRIC BUSES**

<b>Board Meeting Date:</b>	<b>3/8/2022</b>
----------------------------	-----------------

<b>Equity Impact</b>				
Component	1	2	3	4
Recognition	Does not recognize historical inequities	Vaguely recognizes historical inequities	Affirmatively recognizes historical inequities	Actively recognizes and specifies historical inequities to correct
Resource Prioritization	Does not prioritize resources based on student need	Somewhat prioritizes resources based on student need	Prioritizes resources based on student need	Effectively prioritizes resources based on student need
Results	Unlikely to result in closed opportunity gaps and/or closing achievement gaps	May result in closed opportunity gaps and/or closing achievement gaps	Likely to result in closed opportunity gaps and/or closing achievement gaps	Extremely likely to result in closed opportunity gaps and/or closing achievement gaps

Component	Score	Score Rationale
<b>Recognition</b>	3	The replacement of buses will support the District's efforts to reduce carbon/greenhouse gas emissions for the LAUSD community, particularly for the communities that are environmentally and economically impacted. Requiring minimal repairs, the new buses improve the bus fleet's overall in-service rate, resulting in better on-time delivery of students to schools for those communities.
<b>Resource Prioritization</b>	2	As a part of the District's alternative fuel bus fleet, the new buses will benefit students using school bus transportation by improving the overall air quality and route coverage. A large percentage of students using District transportation are from underserved communities.

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

Component	Score	Score Rationale
Results	3	The new buses will help ensure students get to school on time everyday so they have the opportunity to learn.
<b>TOTAL</b>	<b>8</b>	

Contact Person:	Telephone:	Email:
Lilia Montoya	213-580-2920	<a href="mailto:l.montoyaherrera@lausd.net">l.montoyaherrera@lausd.net</a>

*\*\*Form to be completed for Districtwide or partial Districtwide Board Report items that expend resources.*

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**INFORMATIVE**

**TO:** Members, Board of Education  
Alberto M. Carvalho, Superintendent

**DATE:** February 16, 2022

**FROM:** Judith Reece, Chief Procurement Officer  
Procurement Services Division

**SUBJECT: CERTIFICATION OF FEDERAL MICRO-PURCHASE THRESHOLD FOR  
CALENDAR YEARS 2020/2021, CONSISTENT WITH EXISTING  
PROCUREMENT POLICY**

***Student Impact:***

The supplies, equipment, and services purchased through contracts and purchase order issuances, directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels district-wide.

***Equity Impact:***

☒ Not Applicable    ☐ See attached

***Introduction:***

As reflected in the District's operative Procurement Manual, 8<sup>th</sup> Edition, published in October 2018, the District generally requires the procurement of goods and services exceeding \$25,000 to be subject to informal or formal competition, depending on the amount of the purchase. With respect to the low-dollar purchases of goods and services that do not exceed that \$25,000, competition is encouraged, but not required to be documented.

2 CFR Section 200.320 similarly does not require competition for purchases that do not exceed the Federal micro-purchase threshold, which is presently \$10,000. However, Section 200.320(a)(1)(iv) permits a non-Federal public institution such as the District to establish and certify a higher threshold of up to \$50,000 on an annual basis, upon certification that such a higher threshold is consistent with State law. The District's existing \$25,000 threshold is consistent with state law, and specifically, Public Contract Code Section 20111, which does not require competition for purchases that do not exceed the State's own bid threshold amount which, in 2021, is \$96,700. Setting the micro-purchase threshold at \$25,000 allows the District to continue to apply the same rules of informal and formal competition to purchases using Federal and State funds.

***Why is this necessary?***

The certification requested herein will permit the District to maintain its current policies and practices with respect to the procurement of materials and services in amounts up to \$25,000, whether or not federal grant funds are used for such purposes.

***Why do we need to do this now?***

Allows federal funds to continue to be used for the procurement of goods or services in a manner consistent with existing LAUSD procurement policies.



***What would happen if this were not approved?***

The Board can approve or disapprove the action presented. Non-certification of the \$25,000 micro-purchase threshold could impair the District's ability to use federal funds for materials or services already purchased or to be purchased between for more than the \$10,000 federal micro-purchase threshold, up to the District's existing \$25,000 threshold at which informal competition is required.

***Issues and Analysis***

This action does not change District policy, but ensures that the District will be in compliance with applicable federal requirements with respect to the procurement of goods or services under the applicable micro-purchase threshold.

If you have any questions or require additional information, please contact me at [judith.reece@lausd.net](mailto:judith.reece@lausd.net) or at (213) 241-1090.

c: Megan K. Reilly  
Pedro Salcido  
Devora Navera Reed  
Patricia Chambers  
Daniel Muñoz  
Amanda Wherritt  
Janice Sawyer  
Judith Reece