



Board of Education Report

File #: Rep-175-16/17, Version: 1

APPROVED

APPROVAL OF PROCUREMENT ACTIONS

December 13, 2016

Procurement Services Division

ADOPTED
BOARD REPORT

DEC 13 2016

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Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Contract Assignment; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Service Contracts (exceeding \$250,000): New Contracts; Goods and General Services Contracts (exceeding \$250,000): New Contracts and Amendment as listed in Attachment "B".

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #311-15/16), which the Board exercised on May 10, 2016.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Contract Assignment; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts and Amendment

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Informatives:

Informative - Warehouse (October 2016)

Informative - Various Vendors (Professional Development CCS) - Contract Nos. 4400005261-5265, 4400005267-5268

Informative - Various Vendors (Professional Development Leadership and EMO) - Contract Nos. 4400005153-5159, 4400005180-5184, 4400005247-5249, 4400005290-5300

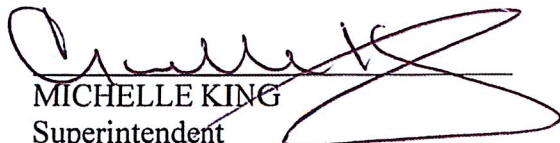
Informative - Action Sales, Inc., Arrow Restaurant Equipment and Supply Co., Inc. Contract Nos. 4400005321-5322

Informative - Various Vendors - Network Equipment and Related Services - Contract Nos. 4400004918, 4400004919, 4400004960, 4400004961

Informative - Tangram Interiors - Contract No. 4400002337-1

Informative - e-Recycling of California - Contract No. 4400004971

RESPECTFULLY SUBMITTED,


MICHELLE KING
Superintendent

APPROVED & PRESENTED BY:



THELMA MELÉNDEZ DE SANTA ANA
Chief Executive Officer
Office of Educational Services

APPROVED

REVIEWED BY:

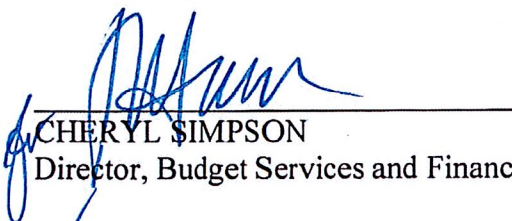

DAVID HOLMQUIST
General Counsel

APPROVED & PRESENTED BY:


GEORGE SILVA
Chief Procurement Officer
Procurement Services Division

☒ Approved as to form.

REVIEWED BY:


CHERYL SIMPSON
Director, Budget Services and Financial Planning

☒ Approved as to budget impact statement.

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000****\$287,300**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Passado Action Theatre	4400005052	Informally competed contract to provide 24 weeks of interactive crime scene investigation training, which is combined with forensic science and professional performance theatre targeting at-risk student population with credit deficits for Math and Sciences, English Language Arts and Social Studies.	General Funds (100%)	\$49,400

Contract Term: 10/07/16 through 06/30/17**Contract Value:** \$49,400

Requester: *Roberto Martinez*
Local District Superintendent
Local District Central

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Voyager Sopris Learning, Inc.	4400005000	Informally competed contract to provide professional development services focused on Literacy instructional curriculum for teachers of Title I students in the LA Archdiocese. These are required pass-through funds for Title I, Part A, No Child Left Behind (NCLB) Act of 2001 with LAUSD as Local Education Agency (LEA).	Title 1 Part A Grant (100%)	\$79,500
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Contract Term: 08/01/16 through 06/30/17**Contract Value:** \$79,500

Requester: *Karen Ryback, Executive Director*
Federal and State Education Program

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The California Conference for Equality and Justice	4400005260	Informally competed contract to provide technical assistance for the 2016-2017 school year to implement a Restorative Justice Program for grades 9-12 to include professional development and coaching for teachers and classified staff and workshops for parents and guardians.	General Funds (100%)	\$60,000

Contract Term: 10/28/16 through 06/30/17

Contract Value: \$60,000

Requester: *Deborah Lowe, Principal
Humanitas Academy for Arts & Technology*

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Jill Beale	4400005245	Informally competed contract to provide a Project Manager to work with the Arts Education Branch to support initiatives that align with District's goals including a District-wide film festival, a benefit concert, original programming on KLCS, the Creative Industry Coalition, visual design and marketing and a digital platform.	General Funds (100%)	\$50,400
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Contract Term: 11/01/16 through 06/30/17

Contract Value: \$50,400

Requester: *Rory Pullens, Executive Director
Arts Education Branch*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Targeted Leadership Consulting	4400005067	Informally competed capacity contract to provide assistance to the Board of Education and administrative leadership of the Los Angeles Unified School District in clarifying and implementing the proposed Strategic Plan.	General Funds (100%)	\$48,000

Contract Term: 09/27/16 through 09/26/17**Contract Value:** \$48,000Requester: *Jefferson Crain, Executive Officer*
*Board of Education***APPROVED****ADOPTED
BOARD REPORT****DEC 13 2016****INCOME CONTRACTS NOT EXCEEDING \$500,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYA. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDEDCONTRACT AMENDMENTS NOT EXCEEDING \$250,000

\$16,900

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Asia Society	4400002927-3	Amendment to increase capacity of single-source contract to provide professional development, coaching services and lesson plan development. Contract Term: 07/01/14 through 06/30/17	School Improvement Grant (SIG) (100%)	\$32,500*

Initial Contract Value: \$93,000
 Amendment No. 1: \$83,000
 Amendment No. 2: \$63,000
 *Amendment No. 3: \$32,500

(Executed Date: 10/10/16)

Aggregate Contract Value: \$271,500

Requester: *Guillermina Jauregui, Principal*
International Studies Learning Center

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Los Angeles Community College District	4400004682-1	Amendment to extend term and increase capacity of revenue contract to support San Pedro Senior High's International Trade/Global Logistics career pathway.	Revenue	<\$15,600*>
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Current Contract Term: 11/01/15 through 06/30/16

New End Date by this Amendment: 06/30/17

Initial Contract Value: <\$15,600>

*Amendment No. 1: <\$15,600>

(Executed Date: 10/06/16)

Aggregate Contract Value: <\$31,200>

Requester: *Jeanette Stevens, Principal*
San Pedro Senior High School

*Current ratification

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**B. AFTER THE FACT CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED****\$0**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

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C. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**NEW CONTRACTS NOT EXCEEDING \$250,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**D. PROFESSIONAL SERVICE CONTRACT ASSIGNMENTS****\$11,870**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
National Council for Community and Education Partnerships	4500247184	Assignment and Assumption of Agreement, due to program transfer, from ALL Management Corporation as the service provider for professional services.	California Career Pathways Trust Grant (100%)	\$11,870

Effective Date: 10/19/16**Remaining Contract Term:** 10/19/16 through
06/30/17**Remaining Contract Value:** \$11,870Requester: *Esther Soliman, Administrator*
*Linked Learning Office*ADOPTED
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The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

F. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) Plan and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO- EXCEED AMOUNT</u>
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None

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**G. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000****October 2016 – \$1,117,388****YTD - \$6,716,268**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>October</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>October</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders - <i>October 2016</i>	188	879	\$1,117,388 (\$5,944)	\$6,716,268

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H. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000**October 2016 - \$20,939,182****YTD - \$79,626,330**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>October</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>October</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders – <i>October 2016</i>	4,819	17,392	\$10,814,396 (\$2,244)	\$37,539,163
Purchase Orders - <i>October 2016</i>	17	98	3,528,841 (\$207,579))	\$11,936,361
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) <i>October 2016</i>	10,157	31,987	\$3,355,721 (\$330)	\$11,313,836
Rental Facilities – <i>October 2016</i>	3	14	\$13,234 (\$4,411)	\$152,718
Travel/Conference Attendance – <i>October 2016</i>	923	2,223	\$635,851 (\$689)	\$1,549,452
GENERAL STORES DISTRIBUTION CENTER – <i>October 2016</i>	301	1,305	\$988,153 (\$3,283)	\$5,558,428
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>October 2016</i>	416	1,976	\$1,602,986 (\$4,411)	\$11,576,372

Detailed information is provided on the Procurement Services website.

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**NEW CONTRACTS EXCEEDING \$250,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Accelerate Learning, Inc.;	4400005261	Authorization to execute seven (7) formally competed contracts to be added to the existing bench of contracts*, via "refresh" to provide professional development in California Content Standards instruction for Math, English Language Arts, English Language Development, Science, and History/Social Science. The aggregate contract value of these contracts remains the same at \$13,500,000 as previously approved by the Board per Bd. of Ed Rpt. No. 180-14/15, dated 12/09/14 and Bd. of Ed Rpt. No. 361-15/16, dated 05/10/16.	Various per Requesting School or Office (100%)	\$13,500,000 (The aggregate contract value for all bench contracts will not exceed amount of \$13,500,000 per Bd. of Ed Rpt. No. 180-14/15, dated 12/09/14 and Bd. of Ed Rpt. No. 361-15/16, dated 05/10/16.)
Carnegie Learning;	4400005262			
DataWORKS;	4400005263			
Litlife, Inc.;	4400005264			
SchoolKit;	4400005265			
National Science Teachers Association;	4444005267			
Gibson, Hasbrouck & Associates	4400005268			

Contract Term: 01/01/17 through 12/31/19**Aggregate Five-Year Contract Value for
Thirty-Seven (36) Contracts: \$13,500,000**

Requester: *Derrick Chau*
Senior Executive Director
Division of Instruction

*95% Group; American Reading Company; Amplify Education; ASCD Professional Learning Services; Associates for Educational Success; C2 Collaborative; Catapult Learning; Curriculum Improvement Institute; Developmental Studies Center; Generation Ready; Growing Educators; Houghton Mifflin Harcourt; InnovateEd; Insight Education; Knowledge Delivery Systems; Literacy TA; Marzano Research Laboratory; McGraw-Hill School Education; PCG Education; Pivot Learning Partners; Scholastic; Stanford History Education Group; Teacher Created Materials; Thinking Maps; TNTIP; To Image; UCLA Center X; WestEd; Zaner Bloser

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	ADOPTED BOARD REPORT DEC 13 2016	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors**	4400005153 4400005154 4400005155 4400005156 4400005157 4400005158 4400005159 4400005180 4400005181 4400005182 4400005183 4400005184 4400005247 4400005248 4400005249 4400005290 4400005291 4400005292 4400005293 4400005294 4400005295 4400005296 4400005297 4400005298 4400005299 4400005300 (RFP 2000001138)	Formally competed bench contracts to provide professional development to increase school leadership capacity and coherence. Seven (7) of the providers (*) are eligible to serve as Education Management Organizations with the School Improvement Grant program. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$8,000,000. Contract Term: 01/01/17 through 12/31/21 Aggregate Five-Year Contract Value for Twenty-Six (26) Contracts: \$8,000,000 Requester: <i>Angela Hewlett-Bloch, Administrator Access, Equity, and Acceleration Division of Instruction</i> Requester: <i>Anthony Aguilar Director of Innovation Division of Instruction</i>		Various per Requesting School or Office (100%)	\$8,000,000

**DataWORKS*; Growing Educators*; Los Angeles Education Partnership*; PAN LTD*; Principals Exchange*; UCLA Center X*; Alliance for the Study of School Climate*; Quaglia Institute; Corwin Press; The Howard Group; Teacher Created Materials; Teaching Learning Solutions; ASCD; Catapult Learning; Center for College and Career Readiness; District Management Council; Dream a World Education; Education Direction; Generation Ready; Gibson Hasbrouck & Assoc.; Johns Hopkins University; Kagan; New Teacher Center; Public Consulting Group; Redbird Advanced Learning; Success for All Foundation

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS**NEW INCOME CONTRACTS EXCEEDING \$500,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

CONTRACT AMENDMENTS EXCEEDING \$250,000**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS****APPROVED**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS EXCEEDING \$250,000**\$53,030,500**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Action Sales, Inc.;	4400005321	Formally competed contracts to procure various kitchen equipment for Phase 1 of a modernization program to update kitchen equipment at 218 school sites.	School Upgrade Program (100%)	\$1,030,500
Arrow Restaurant	4400005322			
Equipment and Supply Co., Inc.	(IFB 2000001230)			

Contract Term: 12/14/16 through 12/13/17

Aggregate Contract Value for Two (2) Contracts: \$1,030,500

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Requester: *Joseph K. Vaughn, Director*
Timikel Sharpe, Deputy Director
Food Services Division

AAA Solar Electric, dba AAA Network Solutions, Inc.	4400004918 (Alcatel-Lucent) 4400004919 (Cisco) (IFB 2000001172)	Formally competed capacity contracts to provide products for Local Area Network (LAN), Wireless Local Area Network (WLAN), Wide Area Network (WAN) and Converged Technology components, devices and related services District-wide. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$52,000,000.	Various Per Requesting School or Office (100%)	\$52,000,000
Premier Wireless Solutions	4400004961 (CradlePoint) (IFB 2000001172)			
Vega Business Technologies	4400004960 (Infosim) (IFB 2000001172)			

Contract Term: 12/14/16 through 12/13/21

Aggregate Five-Year Contract Value for Four (4) Contracts: \$52,000,000

Requester: *Shahryar Khazei*
Chief Information Officer
Information Technology Division

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS****APPROVED**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

CONTRACT AMENDMENTS EXCEEDING \$250,000**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Tangram Interiors	4400002337-1	Amendment to extend term of a formally competed capacity contract to provide various modular components, cubicle parts, and reconfiguration services to various District schools and administrative offices, including charter schools, on an as needed basis.	Various per Requesting School or Office	\$0*

Current Contract Term: 01/01/14 through 12/31/16

New End Date by this Amendment: 12/31/17

Initial Contract Value: \$3,550,000

***Amendment No. 1:** \$0

Aggregate Contract Value: \$3,550,000

Requester: *Earl Perkins*
Associate Superintendent
District Operations

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ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**APPROVED**

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

UTILIZATION OF PIGGYBACK CONTRACTS IN EFFECT EXCEEDING \$250,000**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

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INCOME CONTRACTS**<\$835,000>**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCE AMOUN I</u>
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e-Recycling of
California

4400004971
(IFB 2000001073)

Formally competed capacity contract to provide
revenue-generating electronic equipment
recycling services to the District.

Revenue

<\$835,000>

Contract Term: 12/20/16 through 12/19/21**Contract Value:** <\$835,000>

Requester: *Marc Monforte, Director*
Materiel Management Branch

Requester: *Shahryar Khazei*
Chief Information Officer
Information Technology Division

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

APPROVED
INFORMATIVE

TO: Members, Board of Education
Michelle King, Superintendent

DATE: November 1, 2016

FROM: George Silva, Chief Procurement Officer
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

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During the Board of Education's May 10, 2016 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of October.

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE OCTOBER 1 TO OCTOBER 30, 2016	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$11,704.08	\$80,077.05
Audio Visual	\$3,454.13	\$42,029.72
Custodial/Maint. & Operations	\$454,178.94	\$2,159,333.37
Educational Supplies/Tools	\$31,096.20	\$222,901.41
Forms & Publications	\$43,414.13	\$79,659.81
Furniture	\$107,723.70	\$895,563.08
Music	\$7,064.30	\$11,748.46

Members, Board of Education
Michelle King, Superintendent

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November 1, 2016

APPROVED

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE OCTOBER 1 TO OCTOBER 30, 2016	ACCUMULATIVE FISCAL YEAR TOTAL
Office Essentials	\$222,054.10	\$1,106,162.10
Paper	\$20,674.35	\$186,313.86
Science/Home Economics/First Aid	\$32,739.34	\$313,627.30
Visual Arts	\$54,050.13	\$461,012.04
TOTALS	\$988,153.40	\$5,558,428.20

If you have questions or require additional information, please contact me at (213) 241-1751.

c: David Holmquist
Thelma Melendez
Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
Marc Monforte

ADOPTED
BOARD REPORT
DEC 13 2016

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District

APPROVED
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TO: Members, Board of Education
Michelle King, Superintendent of Schools

DATE: December 13, 2016

FROM: Derrick Chau,
Senior Executive Director, Division of Instruction

**ADOPTED
BOARD REPORT**
DEC 13 2016

SUBJECT: MULTIPLE CONTRACTS WITH PROVIDERS OF PROFESSIONAL DEVELOPMENT FOR CALIFORNIA CONTENT STANDARDS MATH, ENGLISH LANGUAGE ARTS, ENGLISH LANGUAGE DEVELOPMENT, SCIENCE, AND HISTORY/SOCIAL SCIENCE INSTRUCTION
CONTRACT NUMBER: 4400005261 - 4400005268
CONTRACT AMOUNT: \$0
RECOMMENDATION TO AWARD

The New California State Standards (formerly referred to as Common Core) continues to drive the need for unprecedented levels of preparation and training for teachers and school administrators to ensure college and career readiness for Los Angeles Unified School District (LAUSD) students.

At present, the District has bench contracts with instructional professional development providers. In August 2014, the District issued Request for Proposals (RFP) to establish the initial bench. The initial bench provided schools with options for professional development in the area of Mathematics and English Language Arts instruction, including integrating literacy instruction across content areas for diverse K-12 learners; as California State Standards implementation proceeds, additional content and subject area professional development will be added through Requests for Proposals.

At this time, staff seeks to add additional options for professional development to offer school personnel maximum choice. The current round of proposed contracts expands the subject area scope to include English Language Development, History/Social Sciences, Science, as well as additional Mathematics and English Language Arts options.

Principals and administrators will be able to access professional development programs from providers at predetermined prices without having to enter into individual contracts. The intent is to provide the option of selecting from a range of pre-established professional development resources of varying duration, specificity and cost to find the service that suits them best. The providers and the instructional personnel have been evaluated for their record of providing California State Standards-aligned professional development, their classroom experience in high-needs schools, and their expertise in teaching adult learners. Ensuring that all teachers have a

Members, Board of Education
Michelle King, Superintendent

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December 13, 2016

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high degree of knowledge and preparation requires extensive professional development resources that support and enhance teaching practice and classroom implementation of the Standards.

Expansion of the contract bench will enable schools and offices to immediately engage professional development instructors without the delay of proposal solicitation and contract execution. It also ensures that the professional development providers to the District are qualified and knowledgeable in the California State Standards. Without the scale of Districtwide bench contract pricing, any contracted services are likely to be more expensive.

These contracts will be for a single 3-year term to coincide with the remaining term of the existing Professional Development contracts. There is no increase to the overall spending ceiling already approved for this contract bench. All services, materials and prices will be detailed in the existing catalogue of professional development providers so that the range of choices is readily apparent to principals and administrators. On agreement with a vendor, a school or office will issue a shopping cart requisition that will generate a purchase order to the vendor. On-going evaluations of the professional development providers will result in shared information that will enable access to the highest-rated service providers.

If you have any questions or require additional information, please contact Derrick Chau, Senior Executive Director at derrick.chau@lausd.net or at (213) 241-5333.

c: David Holmquist
Alma Peña Sanchez
Thelma Melendez
Nicole Elam-Ellis
Jefferson Crain
George Silva

ADOPTED
BOARD REPORT

DEC 13 2016

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District

APPROVED

REVISED 12/2/16

INFORMATIVE

DATE: December 13, 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Angela Hewlett-Bloch, Administrator
Access, Equity, and Acceleration

Anthony Aguilar
Director of Innovation

ADOPTED
BOARD REPORT
DEC 13 2016

**SUBJECT: BENCH CONTRACTS WITH PROVIDERS OF PROFESSIONAL
DEVELOPMENT SERVICES FOR DEVELOPING SCHOOL
LEADERSHIP CAPACITY AND COHERENCE AND FOR
EDUCATIONAL MANAGEMENT ORGANIZATIONS (EMO)
CONTRACT NUMBER: 4400005153-5159, 5180-5184, 5247-5249, 5290-5300
CONTRACT AMOUNT: \$8,000,000
RECOMMENDATION TO AWARD**

Background

At the present, the District has an existing bench entitled California Content Standards that makes it easier for schools to contract with professional development services that provide teachers, principals, and support staff with a deeper understanding of the California content standards in ELA/ELD and Mathematics. At the December 13, 2016, Board meeting, in separate board action, staff seeks to expand the California Content Standards Bench to include services that will also support mastery of standards in science and history/social science in the classroom. Professional development services provided from this bench are focus on learning content standards, subject matter specific knowledge, and pedagogy in the classroom, not necessarily leadership practices.

Leadership Bench

This board informative describes a new bench that does not currently exist in the District – professional development services focused on building school leadership capacity and coherence. It also includes educational management organizations (EMOs) that will support schools that have been awarded the School Improvement Grant (SIG). Board approval of this “leadership” bench will support school and District leaders to develop capacity of leadership teams to foster a culture of collaboration, use data, and build a school infrastructure that provides access and equity to all students. Establishing this “leadership” bench supports school and District administrators to lead adult conversations about sensitive issues, such as racial bias, discrimination, gender issues and identity, and have the sometimes difficult or courageous conversations necessary to support teaching and learning. Other areas of expertise provided by

these organizations include:

- Coaching and facilitating adult learning
- Developing clear goals and reaching school improvement
- Ensuring access and equity via a student-centered learning model
- Monitoring student learning and evaluation of programs/practices
- Leading high-quality professional development
- Support teachers with long-term planning and conducting classroom observations
- Giving actionable feedback to improve teaching and learning
- Creating a culture of high expectation and shared responsibility



All vendors on the proposed “leadership” bench qualified through a review process; however, seven vendors have an added designation as an educational management organization (EMO). This means that the vendor indicated an intent to work with schools that were awarded the School Improvement Grant and they were reviewed by staff that oversees SIG. For a list of the five schools and more about the role of the EMO, please see Attachment A.

Why is this necessary?

School and District administrators desire support to build the leadership capacity necessary to translate “content” knowledge into outcomes for students. Board approval of the bench gives school administrators the ability to access leadership support and services more expediently. Strong leadership is the antidote to the achievement/opportunity gap that exists and is critical to accelerating learning for our traditionally underserved subgroups of students.

Why do we need this now?

Building leadership capacity is critical to our success as a District and the success of a school hinges on the strength of its leaders. Waiting longer to support leadership only postpones immediate student success.

What would happen if this were not approved?

If this is not approved, each principal that wishes to contract with one of this providers will have to go the regular procurement process as an individual contract which takes more valuable time away from leading instructional improvement.

What are the terms of the proposed agreement?

The contracts extend for a single 5-year term. Services and prices will be detailed in a summary catalogue so that the range of choices is readily apparent to principals and administrators. Once an Education Management Organization is selected, a school will issue a shopping cart requisition that will generate a purchase order to the vendor. The bench is a capacity contract, meaning that funds are not encumbered beforehand for these services; schools pay for services based on existing or acquired resources. Total expenditures may not exceed \$8 million over the 5-year period without Board approval.

If you have any questions, please contact Angela Hewlett-Bloch at angela.hewlett@lausd.net

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(213) 241-5513 or Anthony Aguilar at aaguill@lausd.net or at (213) 241-5513.

c: David Holmquist
Alma Peña-Sanchez
Thelma Meléndez de Santa Ana
Nicole Elam
Jefferson Crain

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BOARD REPORT
DEC 13 2016

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ATTACHMENT A

**School Improvement Grant (SIG) Cohort 4
Educational Management Organizations (EMO)**

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BOARD REPORT

DEC 13 2016

A subset of the vendors (7) that applied for the leadership bench, also applied to be designated an Educational Management Organization (EMO) for school that have been awarded the School Improvement Grant (SIG).

The California Department of Education (CDE) has identified the following schools as participants in SIG Cohort 4 for the next five fiscal years (2016-2021). This was approved at the California State Board of Education on November 3, 2016. These five LAUSD schools will have to select an educational management organization (EMO) from the bench contract list.

- Augustus F. Hawkins High A Critical Design and Gaming
- George Washington Preparatory High
- Barton Hill Elementary
- Tom Bradley Global Awareness Magnet
- Daniel Webster Middle

These five schools will begin a process of selecting an Educational Management Organization (EMO) from those organizations on the established bench in order to support their school improvement process.

To name a few functions, an Educational Management Organization:

- guides multiple measure data analysis in order to establish clear, measurable, and challenging performance goals.
- facilitates development and implementation of a school's comprehensive action plan in order to achieve better outcomes in English language arts (ELA) and mathematics.
- works with the school to build capacity within and amongst the school staff, in order to sustain the work of the school improvement grant beyond the years of its funding.

It is important that these Cohort IV SIG schools select an EMO during the planning year (2016-2017) in order to not delay the implementation of school's improvement plan.

APPROVED

Board of Education Report
No. 175-16/17
For 12/13/16 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Food Services Division

ADOPTED
BOARD REPORT

DEC 13 2016

INFORMATIVE

DATE: November 17, 2016

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Joseph Vaughn, Director
Food Services Division

**SUBJECT: CONTRACTORS: ACTION SALES, INC. AND ARROW RESTAURANT
EQUIPMENT AND SUPPLY CO., INC.
CONTRACT NOS. 4400005321 AND 4400005322
AGGREGATE NOT-TO-EXCEED VALUE OF \$1,030,500.
RESULT OF INVITATION FOR BID 2000001230**

Introduction

On March 8, 2016 the Board of Education (BOE) approved an amendment to the Facilities Services Division Strategic Execution Plan. The approved amendment provided Food Services Division (FSD) with \$1.85 million for the first of a two-phase Modernization Program to replace kitchen equipment at schools across the District (Board Report Number 285-15/16).

Action Proposed:

Food Services Division is requesting that the BOE approve contract awards to the two (2) vendors below for the purpose of purchasing commercial kitchen equipment as indicated in order to implement the March 8, 2016 BOE-approved amendment to the Facilities Services Division Strategic Execution Plan.

Equipment Description	Vendor
Convection Ovens	Action Sales Vendor No. 1000000770
Reach-In Freezers and Refrigerators, Roll-In Refrigerators, Hot Food Cabinets, Beverage Coolers and Ice Makers	Arrow Restaurant Equipment and Supplies Co., Inc. Vendor No. 1000001236

Why is this necessary?

There is a critical need to replace kitchen equipment in numerous schools across the District as identified by a third party survey, the increased number of service calls for repairs, and the ongoing cost of the repair work. The equipment that is schedule to be replaced fall into one or all of the following condition catagories: beyond economical repair, energy-ineffient, may pose health and safety concerns.

Members, Board of Education
Michelle King, Superintendent

-2-

November 17, 2016

What would happen if this were not approved?

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If the proposed action is not approved, FSD may be faced with the inability to serve the necessary meals to the District's students because of nonfunctioning equipment. Additionally, not replacing deteriorating equipment will increase the likelihood of the District's students and staff being exposed to health and safety concerns and, in some cases, the District may be faced with potential fines due to no compliance with safety codes. .

What are the terms of the proposed agreement?

Through the use of the approved bond funding, the Food Services Division is requesting the Board of Education authorize the purchase of equipment from the designated vendors with the following terms: to supply, deliver, install, and relocate replaced items to LAUSD Surplus Warehouse. The aggregate total not to exceed \$1,030,500 which is a reduction in cost from the original estimate based on competitive bids.

The period of performance will be one (1) year and the contract pricing is inclusive of a standard one (1) year warranty on the equipment.

If you have any questions or require additional information, please contact Joseph Vaughn or Timikel Sharpe at 213-241-2993.

c: Alma Pena-Sanchez
Thelma Meléndez de Santa Ana
George Silva
David Holmquist
Nicole Elam-Ellis
Jefferson Crain

ADOPTED
BOARD REPORT

DEC 13 2016

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: November 23, 2016

BOARD REPORT

DEC 13 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Shahryar Khazei, Chief Information Officer

**SUBJECT: REQUEST FOR BOARD APPROVAL – MASTER AGREEMENTS TO
PROVIDE NETWORK EQUIPMENT AND RELATED SERVICES**

CONTRACTOR

CONTRACT NO.

AAA SOLAR ELECTRIC, INC. DBA
AAA NETWORK SOLUTIONS, INC

4400004918 (ALCATEL),
4400004919 (CISCO)

VEGA BUSINESS TECHNOLOGIES

4400004960 (INFOSIM)

PREMIER WIRELESS SOLUTIONS

4400004961 (CRADLEPOINT)

The Information Technology Division (ITD) is requesting Board of Education approval of master agreements to provide network equipment supporting capital investment projects, replacement, upgrades and repair of the District's local area networks (LAN), wireless networks, and wide area networks (WAN).

Why is this necessary?

Old network equipment must be repaired, upgraded and/or replaced in order to support bandwidth and security requirements needed for current and newer applications and instructional materials as well as ensure network reliability and availability. This contract allows the District to purchase network equipment at competitively solicited, high-volume, discounted rates.

Why do we need to do this now?

The current contracts to purchase network equipment are nearly exhausted and new contracts are needed to ensure that school services continue without interruption. Additionally, new LAN and WAN technologies have been incorporated into the agreements.

What would happen if there were not approved?

Without approval, the District would be without a purchasing vehicle to procure network equipment at competitively solicited, high-volume, discounted rates from qualified suppliers.

What are the terms of the proposed procurement?

The proposed agreements are for a period of five years. The cumulative not to exceed amount for all agreements is \$52 million. Purchases are funded based on individual project budgets that include various funding sources.

If you have any questions or require additional information, please contact Shahryar Khazei at (213) 241-4096.

c: David Holmquist
Thelma Meléndez
Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
George Silva

ADOPTED
BOARD REPORT

DEC 13 2016

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INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
District Operations

APPROVED

INFORMATIVE

DATE: October 20, 2016

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Yekaterina Boyajian
Director - Non-Academic Facilities Planning

ADOPTED
BOARD REPORT

DEC 13 2016

**SUBJECT: AWARDED CONTRACTOR NAME: TANGRAM INTERIORS
CONTRACT NO.:4400002337
MODULAR COMPONENTS, CUBICLE PARTS, AND RECONFIGURATION
SERVICES TO VARIOUS DISTRICT SCHOOLS AND CHARTER SCHOOLS
EXTENSION AMOUNT: \$0.00 FOR FOURTH YEAR
RECOMMENDATION TO EXTEND CONTRACT**

Why is this necessary?

In order to replace damaged cubicle parts as well as complete various cubicle reconfiguration request within LAUSD administrative and school sites.

Why do we need to do this now?

To stay on schedule with maintenance schedules as well as project schedules.

What would happen if this were not approved?

Discount rate that is currently provided by Tangram interiors per the price agreement established by Procurement Services would cease. Replacement parts for damaged cubicle parts as well as current project parts would need to be purchased at normal pricing.

What are the terms of the proposed agreement?

By having the Tangram Interiors price agreement contract the District will save up to 61% in comparison to non-contracted industry price rates. Tangram Interiors also provides all prevailing wages crews directly from the Carpenters Union and provides warranty on all their new product and installation.

If you have any questions or require additional information, please contact me at yekaterina.boyajian@lausd.net or at (213) 241-4670.

c: David Holmquist
Thelma Melendez
Frances Gipson
Nicole Elam-Ellis

Jefferson Crain
Earl Perkins
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division
Information Technology Division

ADOPTED
BOARD REPORT
DEC 13 2016

APPROVED

TO: Members, Board of Education
Michelle King, Superintendent

INFORMATIVE

DATE: October 21, 2016

FROM: Marc Monforte, Director
Procurement Services Division-Materiel Management Branch

Shahryar Khazei
Chief Information Officer
Information Technology Division

SUBJECT: e-RECYCLING OF CALIFORNIA
CONTRACT NUMBER: 4400004971
CONTRACT AMOUNT: <\$835,000>

**TOTAL CONTRACT AMOUNT: <\$835,000> TOTAL REVENUE OVER
FIVE YEARS**
IFB No. 2000001073 ELECTRONIC EQUIPMENT RECYCLING SERVICES

The Materiel Management Branch and The Information Technology Division are requesting the Board of Education's approval to award Contract No. 4400004971 for the processing, recycling, and disposal of end-of-life electronic equipment. The contract amount was determined by the recommended bidder's estimated annual revenue of \$167,000, as multiplied over five (5) years.

Upon contract approval, the Materiel Management Branch's Surplus Property and Recycling Annex and ITD will be able to obtain services from e-Recycling of California to legally, environmentally and responsibly handle the disposition of various types of broken, antiquated, obsolete and salvageable electronic equipment that is no longer needed for reuse in the District, through recycling and/or disposal. e-Recycling of California is a State of California authorized electronic waste processing facility, located in the City of Paramount, California.

The contracted recycling service includes dismantling of equipment down to individual component levels for reuse or recycling, removal of all District asset, inventory identifiable inventory tags from equipment, removal and/or destruction (shredding) of all hard drives and memory media (to protect sensitive and confidential information), and generation of monthly reports which details the number of pieces of equipment picked up for processing. The recycling service also includes the certified disposal of ancillary hazardous materials, (i.e., lead and batteries), and is structured to greatly reduce the amount of equipment/materials from reaching landfills.

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This electronic equipment recycling service contract, if approved, will enable the District to manage its end of life equipment legally, responsibly, maintain a more accurate equipment (disposed inventory) database, and receive sales revenue of approximately \$167,000 per year. The revenue from sales excludes those equipment items that were generated through the E-Rate Program, of which no revenue can/will be received by the District (per E-Rate program requirements).

If you have any questions or require additional information, please contact me at marc.monforte@lausd.net or at (562) 654-9361.

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BOARD REPORT

DEC 13 2016

c: David Holmquist Nicole Elam-Ellis Thelma Melendez Frances Gipson
George Silva Jefferson Crain Quinton Dean