



Board of Education Report

File #: Rep-156-18/19, Version: 2

Approval of Procurement Actions
January 22, 2019
Procurement Services Division

APPROVED

ADOPTED
BOARD REPORT
JAN 29 2019

Action Proposed:

Staff proposes that the Board of Education (Board) **approve** Professional Service Contract Amendment (exceeding \$250,000) as listed in Attachment "B".

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board.

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" include:

- Professional Services Contract Amendment (exceeding \$250,000)

Student Impact:

See attached Board Informative.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Informatives:

Los Angeles County Office of Education (LACOE), Contract No. 44000065

Submitted:

01/23/19, Revision #2

APPROVED

**ADOPTED
BOARD REPORT**

JAN 29 2019

RESPECTFULLY SUBMITTED,

APPROVED

APPROVED & PRESENTED BY:

ADOPTED
BOARD REPORT

JAN 29 2018

AUSTIN BEUTNER
Superintendent

SCOTT S. PRICE, PH.D.
Chief Financial Officer
Office of the Chief Financial Officer

REVIEWED BY:

APPROVED & PRESENTED BY:

DAVID HOLMQUIST
General Counsel

JUDITH REECE
Interim Chief Procurement Officer
Procurement Services Division

___ Approved as to form.

REVIEWED BY:

CHERYL SIMPSON
Director, Budget Services and Financial Planning

___ Approved as to budget impact statement.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

INCOME CONTRACT AMENDMENT EXCEEDING \$500,000

<\$478,098>

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles County Office of Education (LACOE)	4400006569-1 Item A	Amendment to extend term and increase capacity of revenue contract for the provision of counselor services to homeless students and families. Services are provided at Los Angeles Homeless Services Authority (LAHSA) sites.	Revenue	<\$478,098>*

Current Contract Term: 07/01/17 through 06/30/18

New end date by this amendment: 06/30/19

Initial Contract Value: \$<219,586>

*Amendment No. 1: \$<478,098>

Aggregate Contract Value: \$<697,684>

Requester: *Pia V. Escudero, Executive Director,
Student Health and Human Services*

ADOPTED
BOARD REPORT

JAN 29 2018

APPROVED

INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District
Student Health and Human Services

INFORMATIVE

DATE: December 19, 2018

TO: Members, Board of Education
Austin Beutner, Superintendent of Schools

FROM: Pia V. Escudero, Executive Director *PVE*
Student Health and Human Services

APPROVED
ADOPTED
BOARD REPORT

SUBJECT: **CONTRACTOR NAME: LOS ANGELES COUNTY OFFICE OF** JAN 29 2018
EDUCATION
CONTRACT NO.: 4400006569
CONTRACT AMOUNT: <\$478,098>
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES CONTRACT

Student Impact:

This collaboration will allow the Student Health and Human Services, Homeless Education Program to expand and strengthen support services to students and families who are experiencing homelessness and receiving services from the Los Angeles Housing Services Authority (LAHSA).

Introduction

In March 2016, Los Angeles County voters approved the local ballot Measure H, a quarter cent sales tax increase to fund homeless services and improve prevention efforts. In June 2017, the Los Angeles County Board of Supervisors unanimously approved the spending plan for Measure H funding which deployed funding to local communities to launch the initiative to combat the existing homeless crisis in Los Angeles County. With the support of Measure H funds, the Division of Student Health and Human Services will participate as a subcontractor of the Los Angeles County Office of Education to expand and enhance educational support services to students and families challenged with housing insecurity.

Why is this necessary?

In the 2017-2018 school year, the Los Angeles Unified School District identified 15,665 students experiencing homelessness. This contract would allow the District to expand its existing partnership with LAHSA and LACOE and co-locate additional Pupil Services and Attendance (PSA) Counselors at Coordinated Entry System (CES) Sites across specific Service Planning Areas. It is critical to providing assistance for our students and families experiencing homelessness. It would significantly strengthen our collaboration with school personnel and community service agencies in an effort to maximize access to various educational, social and enrichment programs, which promote academic success and student achievement. Implementation efforts will include, but is not limited to, the provision of educational assessments, resource coordination and case management services via Pupil Services and Attendance Counselors in the Homeless Education Program.

Why do we need to do this now?

Board approval of sub-contractor activities will allow the district to receive reimbursement funds for services provided during the 2018-19 school year. The Division of Student Health and Human

Services is seeking Board support for the continuance and coordination of homeless service delivery that is imperative to improving the lives of students and their families. The numbers of identified children, youth and families experiencing housing instability are increasing, as many are unable to secure affordable housing. In partnership with the City of Los Angeles and Los Angeles County, the Los Angeles Homeless Services Authority (LAHSA) has allowed the LAUSD to act as a referring party to ensure all eligible families access to resources.

APPROVED

ADOPTED
BOARD REPORT

JAN 29 2019

Pupil Services and Attendance Counselors in the Homeless Education Program are co-located at the Coordinated Entry System sites for Families and Youth, on agreed upon designated days to provide the following support services:

- Assist with the identification and service tracking of students, parents, and or caregivers experiencing homelessness;
- Connect students and families to School Site Homeless Liaisons and relevant resources that improve student and family outcomes and promote self-sustaining capabilities and housing stability;
- Conduct a preliminary comprehensive assessment to determine what necessary resources are needed to stabilize the youth (i.e., educational/vocational advocacy and enrollment assistance, job training, housing referrals, academic support, linkage to eligible Department of Social Services benefit programs, etc.);
- Work collaboratively in a multi-disciplinary team to ensure students and families are aware of their enrollment protections and all applicable legislation related to educational options;
- Link youth to appropriate educational/vocational resources and programs in the school system that support the youth's goals;
- Facilitate referrals to post-secondary educational settings (e.g., community college, CSU, and UC systems) and ensure youth are connected to that institution's Homeless Liaison;
- Facilitate the connection with job training and workforce development opportunities.

What would happen if this contract was not approved?

If this contract were not approved, the LAUSD would not be able to co-locate Pupil Services and Attendance (PSA) Counselors at the selected Coordinated Entry System (CES) sites.

What are the terms of the proposed agreement?

For the 2018-19 school year, the Los Angeles Unified School District will receive \$478,098 of Measure H funding. The designated monies will reimburse the District for the salary of 3.6 Full Time Equivalent (FTE) Pupil Services and Attendance (PSA) Counselor in order to provide expanded services to CES sites.

If you have any questions and/or require additional information, please contact Dr. Denise Miranda, Director, Student Support Programs at (213) 241-3844 or at denise.miranda@lausd.net.

c: Rebecca Kockler	Judith Reece
Vivian Ekchian	Alicia Garoupa
David Holmquist	SHHS Directors
Frances Gipson	
Janice Sawyer	
Nicole Elam- Ellis	
Jefferson Crain	