



Board of Education Report  
**FINAL**

**APPROVED**

File #: Rep-025-16/17, Version: 1

ADOPTED  
BOARD REPORT

SEP 20 2016

**ADOPTED AS AMENDED**

1. Correct Contract No. for Intermountain Lock & Security Supply to 4400004965 and 2. Withdraw Contract No. 4500247160, Los Angeles Truck Center, LLC dba Los Angeles Freightliner (Attachment B)

**APPROVAL OF PROCUREMENT ACTIONS**

September 20, 2016

Procurement Services Division

**Action Proposed:**

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders, Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Services Contracts (exceeding \$250,000): New Contracts and Amendment; Goods and General Services Contracts (exceeding \$250,000): New Contracts and Piggyback Contract as listed in Attachment "B."

**Background:**

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

**Expected Outcomes:**

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

**Board Options and Consequences:**

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

**Policy Implications:**

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #311-15/16), which the Board exercised on May 10, 2016.

**Budget Impact:**

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000:  
New Contracts and Amendments; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000:  
New Contracts and Amendment; Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000):  
New Contracts and Amendment
- Goods and General Services Contracts (exceeding \$250,000):  
New Contracts and Piggyback Contract

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

**Informatives:**

Informative - Marc Purchin dba, Purchin Consulting - 4400004915

Informative - New Horizons Computer Learning Center of Southern California - 4400004951 and California State University, Dominguez Hills - 4400004952

Informative - CORE Districts - 4400003927-1

Informative - Nextel of California - 4400004092-1

Informative - Warehouse Distribution - July 2016

Informative - Various Vendors - Managed Services - 4400004601 - 4400004604

Informative - Various Vendors - Technology Support Services - 4400004974 - 4400004979, 4400005010 - 4400005012; 4400005014 - 4400005015 and 4400005017



File #: Rep-025-16/17, Version: 1

Informative - The Sal Castro Foundation for the Chicano Youth Leadership Conference - 4400005071  
Informative - Joint Journeyman and Apprentice Training Center (JJATC) Air Conditioning and Refrigeration Training Center - 4400005001  
Informative - Capitol Advisors Group, LLC - 4400005042; The Raben Group - 4400005043  
Informative - Various Vendors - Apprenticeship and Journeymen Training - 12 Trade Sponsors (4400002607-4400002609; 4400002627 - 4400002629; 4400002660 - 4400002663; 4400002680; 4400002817) and 11 Trade Sponsors (4400004497 - 4400004499; 4400004550 - 4400004556)  
Informative - AirWatch, LLC - 4400002380-1  
Informative - Intermountain Lock and Security Supply - 4400004695  
Informative - TMP Services, Inc. - 4400004973  
Informative - Los Angeles Truck Center LLC, dba Los Angeles Freightliner - 4500247168  
Informative - A-G Sod Farms, Inc. - 4400004990  
Informative - Impact Construction Services, Inc. - 4400005003  
Informative - DiLytics, Inc. - 4500241915

# APPROVED

ADOPTED  
BOARD REPORT

SEP 20 2016

File #: Rep-025-16/17, Version: 1

RESPECTFULLY SUBMITTED,

  
MICHELLE KING  
Superintendent

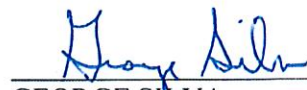
APPROVED & PRESENTED BY:


  
THELMA MELENDEZ DE SANTA ANA  
Chief Executive Officer  
Office of Educational Services

REVIEWED BY:

  
DAVID HOLMQUIST  
General Counsel


APPROVED & PRESENTED BY:

  
GEORGE SILVA  
Chief Procurement Officer  
Procurement Services Division

 Approved as to form.

REVIEWED BY:

  
CHERYL SIMPSON  
Director, Budget Services and Financial Planning

 Approved as to budget impact statement.



## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000****\$667,300**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Jean Brown	4400004768	Informally competed contract to provide a team to support the development and execution of LAUSD's "More Than A Meal" campaign which provides additional support and resources to targeted student population. This contract includes providing support for the communication campaign and presentations to internal and external stakeholders, schools and parents.	General Funds (100%)	\$61,000

**Contract Term:** 07/11/16 through 06/30/17**Contract Value:** \$61,000

Requester: *Thelma Melendez de Santa Ana*  
*Chief Executive Officer*  
*Office of Educational Services*

Explore Colleges	4400004841	Informally competed contract to provide college tour services for a three (3) day college road trip for 100 students to visit various northern California colleges and universities. The services are for GEAR UP students who will be graduating in 2017. The participating high schools are North Hollywood, Polytechnic, Sun Valley, Sun Valley Magnet, and Van Nuys. The students were selected based on GPA, participation in GEAR UP and other relevant factors.	GEAR UP/ Project STEPS Grant (100%)	\$57,780
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**Contract Term:** 07/01/16 through 08/31/16**Contract Value:** \$57,780

Requester: *Yolia Aguirre-Goar, Director*  
*GEAR UP/Project STEPS*  
*North Hollywood High School*

SEP 20 2016

## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Marc Purchin, dba Purchin Consulting	4400004915	Named-in-grant provider contract for the development and implementation of an alternative dispute resolution process for special education compliance investigations.	Alternate Dispute Resolution Grant (100%)	\$100,000

**Contract Term:** 07/25/16 through 06/30/20**Contract Value:** \$100,000Requester: *Lisa Kendrick, Director*  
*Division of Special Education*

PAN, Ltd.	4400005041	Informally competed capacity contract to propose and implement a sustainable program of professional development for up to 150 teachers and other staff at selected low-performing high schools with the goal of seeing, after one year: (i) an increase by at least 25% in the number of the schools' 9th-Grade students with a "C" average or higher in each of the "A through G" courses and (ii) the school culture transforming to an effective, responsive school environment that provides the foundation for A through G course access and success for students.	General Funds (100%)	\$250,000
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**Contract Term:** 09/01/16 through 08/31/17**Contract Value:** \$250,000Requester: *Michael Romero,*  
*Senior Executive Director*  
*Office of the Superintendent*



**APPROVED**

SEP 20 2016

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
New Horizons Computer Learning Center of Southern California	4400004951	Informally competed contract to provide Information Technology Infrastructure Library Foundation (ITIL Foundation) Technical Training Services. The proposed agreement will provide training which will help employees acquire ITIL foundation industry best practices and methodologies knowledge. This training will be delivered to fifty (50) ITD District staff.	General Funds (100%)	\$26,000

**Contract Term:** 08/01/16 through 12/31/16**Contract Value:** \$26,000

Requester: *Shahryar Khazei*,  
*Chief Information Officer*  
*Information Technology Division*

California State University, Dominguez Hills	4400004952	Informally competed contract to provide Project Management Professional (PMP) Technical Training Services. The proposed agreement will provide training which will help employees acquire PMP industry best practices and methodologies knowledge. Training will be delivered to ninety (90) ITD District staff.	General Funds (100%)	\$51,520
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**Contract Term:** 08/10/16 through 06/30/17**Contract Value:** \$51,520

Requester: *Shahryar Khazei*  
*Chief Information Officer*  
*Information Technology Division*

## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
William Cathers	4400005018	Informally competed contract to provide a rigorous, interdisciplinary academic curriculum entitled "High Intellectual Preparedness Program" for the 2016-2017 Academic Decathlon.	General Funds (100%)	\$81,000

**Contract Term:** 08/08/16 through 06/30/17**Contract Value:** \$81,000Requester: *Alvaro Cortes, Executive Director  
Beyond the Bell Branch*

Brenda Rappaport	4400005021	Informally competed school-determined contract to provide mental health counseling services to students and teach communication techniques to parents.	General Funds (90%)  Title I Funds (10%)	\$40,000
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**Contract Term:** 08/15/16 through 06/09/17**Contract Value:** \$40,000Requester: *Carmina Nacorda, Principal  
Fairfax High School*



**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED****INCOME CONTRACTS NOT EXCEEDING \$500,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

**CONTRACT AMENDMENTS NOT EXCEEDING \$250,000****\$244,800**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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CORE Districts	4400003927-1	Amendment to extend contract term and increase contract capacity of a named-in-grant provider to continue providing technical support to Priority and Focus Schools. The original agreement is under the CORE Waiver.	Federally Funded Title I Funds Restricted (100%)	\$244,800*
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**Current Contract Term:** 07/01/16 through  
06/30/16

New end date with this Amendment: 06/30/17

Initial Contract Value: \$244,800

\*Amendment No. 1: \$244,800

(Executed Date: 06/24/16)

**Aggregate Contract Value: \$489,600**

Requester: *Karen Ryback, Executive Director  
Federal and State Education Programs*

\*Current Ratification

## ATTACHMENT A

### APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

#### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

##### CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Nextel of California	4400004092-1	Amendment to extend revenue contract term. Contractor will continue Federal Communications Commission (FCC) mandated re-banding services of the District's 800MHz radio systems. Re-banding services are required to minimize interference to public safety communications systems.	Revenue	\$0*

**Current Contract Term:** 10/15/15 through  
08/30/16

New end date with this Amendment: 10/14/20

Original Contract Value: <\$102,380>

\*Amendment No. 1: \$0

**Aggregate Contract Value:** <\$102,380>

Requester: *Shahryar Khazei,*  
*Chief Information Officer*  
*Information Technology Division*

*\*Current Ratification*



## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****B. AFTER THE FACT CONTRACT NOT EXCEEDING \$250,000 ALREADY AWARDED****\$0**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

**C. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED****NEW CONTRACTS NOT EXCEEDING \$250,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

**CONTRACT AMENDMENT NOT EXCEEDING \$250,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

**D. PROFESSIONAL SERVICE CONTRACT ASSIGNMENT****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****E. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on \_\_\_\_\_, under Board Report No. \_\_\_\_\_.

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<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

**F. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) Plan and ITD-SEP previously adopted by the Board on \_\_\_\_\_, under Board Report No. \_\_\_\_\_. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**G. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000****July 2016 - \$1,780,048****YTD - \$1,780,048**

act actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>Qty. of POs</u>	<u>YTD Qty of POs</u>	<u>Total</u>	<u>YTD Total</u>
Low Value – Decentralized Purchase Orders - July 2016	157	157	<b>\$1,780,048</b> (Avg. Trans. \$11,338)	\$1,780,048



## ATTACHMENT A

**APPROVED****APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****H. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000****July 2016- 17,761,218****YTD - \$17,761,218**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

	<u>Qty of POs/ Transactions</u>	<u>YTD Qty of POs/ Transactions</u>	<u>Total</u>	<u>YTD Total</u>
Low Value – Decentralized Purchase Orders - <i>July 2016</i>	<b>3,723</b>	3,723	<b>\$9,247,816</b> (Avg. Trans. - \$2,484)	\$9,247,816
Purchase Orders – <i>July 2016</i>	<b>31</b>	31	<b>\$3,402,943</b> (Avg. Trans.- \$109,772)	\$3,402,943
DISTRICT CARD TRANSACTIONS (i.e.: P-Card, Fuel Card, Toshiba Card, etc.) – <i>July 2016</i>	<b>2,660</b>	2,660	<b>\$1,160,844</b> (Avg. Trans. \$436)	\$1,160,844
Rental Facilities – <i>July 2016</i>	<b>3</b>	3	<b>\$53,382</b> (Avg. Trans. \$17,794)	\$53,382
Travel/Conference Attendance – – <i>July 2016</i>	<b>146</b>	146	<b>\$132,146</b> (Avg. Trans. \$905)	\$132,146
GENERAL STORES DISTRIBUTION CENTER – <i>July 2016</i>	<b>254</b>	254	<b>\$1,279,388</b> (Avg. Trans. \$5,037)	\$1,279,388
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – – <i>July 2016</i>	<b>359</b>	359	<b>\$2,484,699</b> (Avg. Trans. \$6,921)	\$2,484,699

*Detailed information is provided on the Procurement Services website.*

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY****A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS****NEW CONTRACT EXCEEDING \$250,000****\$21,217,120**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Cognizant Technology Solutions U.S. Corporation; Dell; Infosys Limited; Microsoft Corporation	4400004601 4400004602 4400004603 4400004604	Authorization to increase contract capacity of formally competed contracts to provide Managed Services for the MiSiS project. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$14,000,000.	Bond Funds (80%)  General Funds (20%)	\$12,000,000*

**Contract Term:** 03/09/16 through 03/08/21  
includes two (2) one-year renewal options

Current Aggregate Value: \$2,000,000

\*Additional Authorized Value: \$12,000,000

**Aggregate Five-Year Contract Value for  
Four (4) Contracts: \$14,000,000**

Requester: *Diane H. Pappas,*  
*Chief Executive*  
*Project Management and Digital Innovation*

Requester: *Shahryar Khazei,*  
*Chief Information Officer*  
*Information Technology Division*

## ATTACHMENT B

### REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

#### A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

##### NEW CONTRACT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
*Various Vendors	4400004974 4400004975 4400004976 4400004977 4400004978 4400004979 4400005010 4400005011 4400005012 4400005014 4400005015 4400005017 (RFP 2000001080)	Formally competed bench contracts to provide site-based technology support services. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$2,500,000.  <b>Contract Term:</b> 09/21/16 through 09/20/21 includes two (2) one-year renewal options  <b>Aggregate Five-Year Value for Twelve (12) Contracts: \$2,500,000</b>	Various Per Requesting School or Office (100%)	\$2,500,000

Requester: *Shahryar Khazei*  
Chief Information Officer  
Information Technology Division

\* AAA Network Solutions; Argus Associates, Inc.; Chakrabarti Management; Digital Archiving Systems, LLC; E.K. Associates; GDI Information Technology; Jada Systems; LANWAN Enterprises, Inc.; MAI Management Applications, Inc.; NetXperts, Inc.; Ricoh USA, Inc.; Software Management Consultants, Inc. (SMCI)



**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY****A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS****NEW CONTRACT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Joint Journeyman and Apprentice Training Center (JJATC) Air Conditioning and Refrigeration Training Center	4400005001 1780001	Single-source contract for Apprenticeship Training Program Services to provide the Heating Ventilation and Air Conditioning (HVAC) training to Facilities Services Division, Maintenance and Operations staff.  <b>Contract Term:</b> 10/01/16 through 09/30/21  <b>Contract Value: \$1,170,120</b>  <i>Requester: Roger Finstad, Director Maintenance &amp; Operations Facilities Services Division</i>	Bond Funds (20%)  Restricted Maintenance Funds (80%)	\$1,170,120
Capitol Advisors Group, LLC	4400005042 (State)	Formally competed contracts to provide the District with direct lobbying services and strategic intelligence and advice on state and federal policy and fiscal interests of the District.	General Funds (100%)	\$420,000
The Raben Group	4400005043 (Federal) (RFP 2000001141)	Assist in the development, coordination and execution of the District's state and federal legislative strategy and communications plan.  <b>Contract Term:</b> 10/01/16 to 09/30/21 includes three (3) one-year renewal options  <b>Aggregate Contract Value for Two (2) Contracts: \$865,000</b>  <i>Requester: Pedro Salcido, Interim Co-Director Office of Legislative and Governmental Affairs</i>		\$445,000

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY****A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS****NEW CONTRACT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
*Various Vendors	4400002628 4400002629 4400002680 4400002627 4400002661 4400002662 4400002663 4400002660 4400002607 4400002608 4400002609 4400002817	Authorization to increase capacity of 12 Pass-through contracts to provide apprenticeship trainings which include off campus instruction and on-the-job training required by California Law Section 3074 and California Education Code Section 8152. The District serves as the Local Education Agency (LEA) for these state funded apprenticeship programs (Related Supplemental Instruction). (BOE Rpt. No. 371-13/14) The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount \$14,133,962.	State of California Related and Supplemental Instruction (RSI) (100%)	\$3,600,000*

**Contract Term:** 02/10/16 through 02/09/21

Current Aggregate Value: \$10,533,962

\*Additional Authorized Value: \$3,600,000

**Aggregate Five-Year Contract Value for  
Twelve (12) Contracts: \$14,133,962***Requester: Joseph Stark, Executive Director  
Division of Adult and Career Education*

\* Apprenticeship & Journeyman Training Trust Fund for the Southern California Plumbing & Piping Industry (plumbers JATC); Finishing Trades Institute of Direct Council 26 Apprenticeship Trust (Finishing Trades JATC); Southern California Sheet Metal Joint Apprenticeship and Training Committee (Sheet Metal JATC); Southern California Elevator Constructor Joint Apprenticeship and Training Committee (Elevator JATC); Los Angeles County Barber and Cosmetologist Training Committee (Barber/Cosmo); Brickmasons Apprenticeship Training Trust (Brickmasons JATC); Southern California Roofers and Waterproofers IATC (Roofer JATC); Construction Teamsters Apprenticeship Program for Southern California; NTMA Training Centers of Southern California (Tool and Die IATC); Electrical Workers Apprenticeship Committee JATC (Electricians IATC); Tradeshow and Sign Crafts Training and RE-Training Trust; California State University – State Employees Trade Council JATC (CSU-SETC)



**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY****A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS****NEW CONTRACT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
*Various Vendors	4400004497 4400004498 4400004499 4400004550 4400004551 4400004552 4400004553 4400004554 4400004555 4400004556 4400004557	Authorization to increase capacity of 11 Pass-through contracts to provide State pre-qualified apprenticeship programs consisting of classroom and shop instruction and on-the-job training. (BOE Rpt. No. 224-15/16) The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$2,079,200.  <b>Contract Term:</b> 02/10/16 through 02/09/21.	State of California Related and Supplemental Instruction (RSI) (100%)	\$332,000*

Current Aggregate Value: \$1,747,200

\*Additional Authorized Value: \$332,000

**Aggregate Five-Year Contract Value for  
Eleven (11) Contracts: \$2,079,200***Requester: Joseph Stark, Executive Director  
Division of Adult and Career Education*

\* Swarthys; ILWU Shop Scalers & Painters Local; La Moda Apprenticeship Academy; Graciela Torres; Inland Boatmen's Union; Margaretha Louisa Wells Dream International Beauty Academy; Joint Journeymen and Apprentice Training Trust; KC Beauty Academy, Inc.; Victoria Investment Enterprises L.A. Barber College; Stephen D. Ellis; American Aerospace Technical Academy



**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS**

**NEW CONTRACT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The Sal Castro Foundation for the Chicano Youth Leadership Conference	4400005071	Single-source contract to provide a three-day leadership conference for 150 eleventh grade students to be held twice per year (300 total students). The conference is aimed at infusing cultural history and students' self-belief that they can be college graduates, and at creating a knowledge and confidence base about the college experience.	General Funds (100%)	\$750,000

**Contract Term:** 09/21/16 through 06/30/21

**Contract Value:** \$750,000

Requester: *Alvaro Cortes,*  
*Senior Executive Director*  
*Beyond the Bell Branch*

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY****A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS****NEW INCOME CONTRACTS EXCEEDING \$500,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

**AMENDMENT TO CONTRACT EXCEEDING \$250,000****<\$2,218,218>**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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AirWatch, LLC	4400002380-1	Amendment to extend contract term, reduce contract capacity and reallocate the source of funds to extend mobile device management license contract term. The proposed agreement will provide necessary solution to configure, distribute, manage, secure, and support mobile devices (i.e. iPads & AppleTVs) and applications deployed across the District.	Bond Funds (42%)  General Funds (58%)	<\$2,218,218>
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**Current Contract Term:** 09/27/13 through 09/26/16

New end date by this Amendment: 09/26/17

Initial Contract Value: \$5,000,000

\*Amendment No. 1: <\$2,218,218>

**Aggregate Contract Value: \$2,781,782**

Requester: *Shahryar Khazei*  
Chief Information Officer  
Information Technology Division

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY****B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACT EXCEEDING \$250,000****\$41,784,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Intermountain Lock and Security Supply	4400004965 (IFB 2000000974)	Formally competed capacity contract to provide locks and associated hardware for installation and replacement projects District-wide.  <b>Contract Term:</b> 09/21/16 through 09/20/19  <b>Contract Value:</b> \$6,300,000  <i>Requester: Roger Finstad, Director Maintenance &amp; Operations Branch Facilities Services Division</i>	Restricted Maintenance Funds (75%)  Bond Funds (25%)	\$6,300,000
TMP Services, Inc.	4400004973 (IFB 2000001123)	Formally competed capacity contract to provide metal modular access ramps at various locations District-wide.  <b>Contract Term:</b> 10/03/16 through 10/02/21 includes two (2) one-year renewal options  <b>Aggregate Five-Year Contract Value:</b> <b>\$20,000,000</b>  <i>Requester: Greg Garcia, Director Project Execution Facilities Services Division</i>	Bond Funds (100%)	\$20,000,000



SEP 20 2016

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY****B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Los Angeles Truck Center LLC, dba Los Angeles Freightliner	4500247160 (IFB 2000000844)	Formally competed contract to purchase fourteen (14) bobtail trucks powered by liquefied propane gas (LPG) fuel, used to deliver food to school cafeterias and deliver school mail, office supplies, equipment and furniture.	General Funds (100%)	\$2,000,000

**WITHDRAWN**  
ADOPTED  
BOARD REPORT  
SEP 20 2016

**Contract Term:** one-time procurement

**Contract Value:** \$2,000,000

Requester: *Marc Monforte, Director  
Materiel Management Branch  
Procurement Services Division*

A-G Sod Farms, Inc.	4400004990 (IFB 2000001010)	Formally competed capacity contract to provide sod for replacing grass at various sites.	Restricted Maintenance Funds (90%)	\$473,000
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**Contract Term:** 10/01/16 through 09/30/19

**Contract Value:** \$473,000

Requester: *Roger Finstad, Director  
Maintenance & Operations  
Facilities Services Division*

**APPROVED**  
ADOPTED  
BOARD REPORT  
SEP 20 2016

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY****B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACT EXCEEDING \$250,000 (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Impact Construction Services, Inc.	4400005003 (IFB 2000001081)	Formally competed contract to provide purchase and/or lease of modular food service buildings (DSA approved) to support the District's modernization projects.	Bond Funds (100%)	\$13,011,000

**Contract Term:** 10/01/16 through 09/30/21  
Includes two (2) one-year renewal options.

**Contract Value: \$13,011,000**

Requester: *Krisztina Tokes, Director  
Facilities Asset Management  
Facilities Services Division*

**AMENDMENT TO CONTRACT EXCEEDING \$250,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
None				

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY****B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

**UTILIZATION OF PIGGYBACK CONTRACT IN EFFECT****\$206,400**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
DiLytics, Inc.	4500241915 (CMAS) Contract No. 3-15-70- 3121B	Piggyback California Multiple Award Schedule to provide a specialized resource to implement new Oracle Business Intelligence (OBI) Toolset for a robust and easy to use ad-hoc reporting environment	Bond Funds (100%)	\$206,400

**Contract Term:** One-time procurement.

**Contract Value:** \$206,400

Requester: *Shahryar Khazei,*  
*Chief Information Officer*  
*Information Technology Division*

Requester: *Diane H. Pappas,*  
*Chief Executive*  
*Project Management and Digital Innovation*

**INCOME CONTRACT****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Division of Special Education

**APPROVED**

**INFORMATIVE**

**DATE: August 30, 2016**

**TO:** Members, Board of Education  
Michelle King, Superintendent of Schools

**FROM:** Lisa Kendrick, Director  
Diana Massaria, Administrative Coordinator

**SUBJECT: CONTRACTOR: MARC PURCHIN DBA, PURCHIN CONSULTING  
CONTRACT NO.: 4400004915  
CONTRACT AMOUNT: \$100,000**

***Why is this necessary?***

The Los Angeles Unified School District, Division of Special Education, is a proud recipient of a grant provided by the California Department of Education (CDE) for development and implementation of an alternative dispute resolution (ADR) process for special education compliance complaints. The ADR procedures to be developed and implemented will allow for early resolution of parental concerns regarding special education compliance issues. Early resolution is a desirable and effective practice that supports positive interaction and collaboration between parents and educators. The use of ADR strategies will encourage increased cooperation and collaboration between parents and District staff by offering parents the opportunity for early resolution and less disruption of the student's educational program. The ADR grant funding is to be used to design and implement an ADR strategy to resolve state filed compliance complaints, including the development of procedures, materials, and training.

The Grant specifies that the District will set up a task force to develop an ADR process triggered from a state compliance complaint, with specific timelines for early dispute resolution, development of forms and evaluation metrics. A tiered level of options to address parent concerns is being developed, including District staff interventions and/ or a neutral third party mediator to attempt to resolve complaints. Training in conflict resolution will be necessary for relevant District staff that support special education students. The Grant also specifies that the District will collaborate with several organizations throughout our area to provide parents with independent and impartial persons available to assist in resolving difficult and challenging special education disputes around compliance complaints. As per the Grant specifications, the District will work with both public and private entities for mediations, training of staff, communication with parents and community agencies, and in the development of materials necessary for implementation of ADR activities. Purchin Consulting is specified in the Grant to assist with implementation of ADR activities.

***Why do we need to do this now?***

The Grant award is for a 5-year Grant that started in the 2015-2016 school year and continues through June 2020. The ADR Grant specifically requires the District to collaborate with and partner with a private agency that trains or works in areas of ADR processes. Contracting with Purchin Consulting for ADR Grant activities is fulfilling the obligations outlined in the Grant.

***What would happen if this were not approved?***

The District is able to implement ADR Grant activities without any "cost" to the District. ADR activities, including the required commitment of a private agency, namely Purchin Consulting, will be funded through Grant award dollars. All personnel of Purchin Consulting have an expertise in dispute resolution and special education law. This vendor is recognized in California for providing conflict resolution training. A "yes" vote secures Grant requirements are met.

***What are the terms of the proposed agreement?***

Purchin Consulting will provide ADR services support to the District and its families to resolve state compliance complaints prior to CDE formal involvement. Purchin Consulting will work collaboratively with the Division of Special Education and Educational Equity Compliance Office to develop and test procedures, materials, and training for ADR in special education specific to the design and implementation of ADR strategies. Purchin Consulting will be available to train a panel of mediators as well as conduct mediations when needed. Purchin Consulting will be an active member of the District's ADR Task Force and will assist in collecting and interpreting data.

Anticipated tasks throughout the duration of the project may include:

- Assist in the development and design of LAUSD's ADR process;
- Training staff and parents on the ADR process and strategies;
- Conduct informal mediations;
- Facilitating external mediators in understanding the LAUSD ADR process;
- Assist in data collection and evaluation;
- Provide a forum for weekly/ monthly task force/ work group meetings regarding the ADR process and development; and
- Additional tasks as requested and agreed upon.

If you have any questions or require additional information, please contact me at [diana.massaria@lausd.net](mailto:diana.massaria@lausd.net) or at (213) 241-6718.

c: David Holmquist  
Thelma Melendez  
Frances Gipson  
Nicole Elam-Ellis  
Jefferson Crain  
George Silva



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division**INFORMATIVE****DATE:** September 20, 2016**TO:** Members, Board of Education  
Michelle King, Superintendent of Schools**FROM:** Shahryar Khazei, Chief Information Officer**SUBJECT: REQUEST FOR BOARD RATIFICATION – AGREEMENTS TO  
PROVIDE TECHNICAL TRAINING AND CERTIFICATION SERVICES.****CONTRACTORS:**NEW HORIZONS COMPUTER CENTER OF  
SOUTHERN CALIFORNIA  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ  
HILLS**CONTRACT NO.**

4400004951

4400004952

The Information Technology Division (ITD) is requesting Board ratification of agreements to provide technical training and certification services in a) Information Technology Infrastructure Library Foundation (ITIL Foundation) with New Horizons Computer Center of Southern California (New Horizons) and b) Project Management Professional (PMP) with California State University, Dominguez Hills (CSUDH).

**ITIL Foundation** provides a framework for identifying, planning, delivering and supporting IT services (Network support, Telecom, Call Center, Technical Services such as PC troubleshooting) that can be adapted and applied to all business and organizational environments. This training will help to improve services in the way employees:

- Manage operational risks and service disruptions or failures,
- Develop and maintain positive relationships with schools and offices across the District by delivering efficient services that meet their needs
- Establish cost-effective systems for managing demand for IT services
- Support operational change while maintaining a stable service environment

**Project Management Professional (PMP)** certification is recognized as the standard in project management. The PMP is the most important industry-recognized certification for project managers. There are immense benefits of the PMP certification. The most important benefit is that it establishes staff credibility as a high-level professional having demonstrated the required level of education, experience, and competency to lead and direct projects within standard



established guidelines. It also fills knowledge gaps and educates staff on global standard. In addition, it will enhance staffs' abilities in dealing with complex projects.

***Why is this necessary?***

ITD provides technology solutions to the District schools and offices that support instructional and business operations. ITD is continuously implementing and managing information technology projects in software, infrastructure, and communications systems. It is imperative that our IT staff are skilled in the ITIL Foundation and PMP principles and be able to apply these technical and professional structures and methodologies.

***Why do we need to do this now?***

The Information Technology field is constantly changing and these trainings will help employees acquire industry best practices and methodologies in ITIL and PMP. In addition, staff will acquire new management skills required to help keep projects within scope, schedule, and budget. Overall, trainings will increase job performance, leadership effectiveness, risk analysis and decision-making capabilities, and improve management style.

***What would happen if these were not approved?***

Given the magnitude and complexities of ITD service delivery to schools and offices across the District and the various projects and systems being developed and managed, the knowledge that will be acquired through these trainings is essential to ITD's continued success in providing IT services to faculty, staff and students.

***What are the terms of the proposed procurement?***

The agreement to provide ITIL Foundation training and certification with New Horizons is for a not to exceed amount of \$26,000. The contract term is from August 1, 2016 through December 31, 2016. The source of funding is General funds.

The agreement to provide PMP training and certification with CSUDH is for a not to exceed amount of \$51,520. The contract term is from August 10, 2016 through June 30, 2017. The source of funding is General funds.

Should you have any questions, please contact me at 213-241-4096.

c: David Holmquist    Thelma Meléndez    Frances Gipson  
Nicole Elam-Ellis    Jefferson Crain    George Silva

## INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District  
Federal & State Education Programs

Informative

**DATE:** August 23, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent

**FROM:** Karen Ryback, Executive Director  
Federal & State Education Programs

**SUBJECT: CONTRACTOR: CORE DISTRICTS**  
**CONTRACT NO.: 4400003927**  
**AMOUNT: \$244,800**

**APPROVED**  
ADOPTED  
BOARD REPORT  
SEP 20 2016

### *Why is this necessary?*

CORE Districts will assign a fulltime dedicated support provider to LAUSD and provide supplemental support from the CORE School Support Team. The fulltime dedicated support provider will provide and bill for the following types of support:

- Direct support to LAUSD administrators and school staff in the development and implementation of the School Pairing and Communities of Practice programs
- Indirect support to LAUSD in the form of program development, design and evaluation of the School Pairing and Communities of Practice programs.

CORE will also provide supplemental support from other members of the CORE School Support Team. Supplemental support providers will bill only for direct support to LAUSD administrators and school staff in the development and implementation of the School Pairing and Communities of Practice programs.

### *Why do we need to do this now?*

The timely implementation of the Communities of Practice and the Pairing activities for priority and partner schools as required by the USED during the transitional 2016-17 school year necessitates support from the CORE School Support Team.

### *What would happen if this were not approved?*

If this contract is not approved, then our CORE Waiver schools participating in the School Pairing and Community of Practice Programs will not receive technical assistance.

### *What are the terms of the proposed agreement?*

The terms of this agreement are from July 1, 2016 through June 30, 2017.

If you have any questions or require additional information, please contact me at [karen.ryback@lausd.net](mailto:karen.ryback@lausd.net) or at (213) 241-6990.

c: Michelle King  
Alma Peña Sanchez  
Frances Gipson  
David Holmquist

Thelma Melendez de Santa Ana  
Megan Reilly  
Nicole Elam-Ellis  
Jefferson Crain

George Silva



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**APPROVED**

**INFORMATIVE**

**DATE:** September 20, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent of Schools

**FROM:** Shahryar Khazei, Chief Information Officer

**SUBJECT: REQUEST FOR BOARD RATIFICATION – AMENDMENT TO EXTEND  
AGREEMENT TO PROVIDE MANDATED REBANDING OF THE  
800MHZ BUS RADIO SYSTEM**

**CONTRACTOR:** NEXTEL OF CALIFORNIA  
**CONTRACT NO.:** 4400004092-1

The Information Technology Division (ITD) is requesting Board ratification of a no-cost amendment to extend the agreement for the bus radio systems re-banding project. The Federal Communications Commission (FCC) mandated the re-banding of 800MHz radio systems nationwide. This agreement was previously approved on October 13, 2015 under Board Report number 063-15/16.

***Why is this necessary?***

The current agreement is scheduled to expire on August 30, 2016. This action extends the expiration date to October 14, 2020. This channel of communication is critical to ensure student safety and efficient operation of the bus fleet.

***Why do we need to do this now?***

This time-extension will allow the District to close out all project related activities and submit all associated costs to Nextel for reimbursements. Once completed, the District will need to receive final approval from the FCC. Based on previous experience, this additional time is needed to complete all necessary tasks.

***What would happen if these were not approved?***

Without approval, the District will not be able to finalize reimbursements with Nextel and may have to absorb a portion of the implementation costs.

***What are the terms of the proposed procurement?***

This proposed no-cost amendment extends the agreement's expiration date to October 14, 2020. All other terms and conditions remain in effect.

Should you have any questions, please contact me at 213-241-4096.

c: David Holmquist    Thelma Meléndez    Frances Gipson    Nicole Elam-Ellis  
Jefferson Crain    George Silva



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division**APPROVED****INFORMATIVE****TO:** Members, Board of Education  
Michelle King, Superintendent**DATE:** August 8, 2016**FROM:** George Silva, Chief Procurement Officer  
Procurement Services Division**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR  
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,  
EQUIPMENT AND FURNITURE**

During the Board of Education's May 10, 2016 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of July.

**GENERAL STORES DISTRIBUTION**

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE JULY 1 TO JULY 31, 2016	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$23,984.36	\$23,984.36
Audio Visual	\$17,494.90	\$17,494.90
Custodial/Maint. & Operations	\$482,883.49	\$482,883.49
Educational Supplies/Tools	\$45,156.66	\$45,156.66
Forms & Publications	\$7,881.32	\$7,881.32
Furniture	\$268,410.70	\$268,410.70
Music	\$180.53	\$180.53

<b>MAJOR COMMODITY CATEGORIES</b>	<b>PURCHASE ORDER ISSUANCE JULY 1 TO JULY 31, 2016</b>	<b>ACCUMULATIVE FISCAL YEAR TOTAL</b>
Office Essentials	\$264,540.53	\$264,540.53
Paper	\$10,395.33	\$10,395.33
Science/Home Economics/First Aid	\$59,787.47	\$59,787.47
Visual Arts	\$98,672.54	\$98,672.54
<b>TOTALS</b>	<b>\$1,279,387.83</b>	<b>\$1,279,387.83</b>

If you have questions or require additional information, please contact me at (213) 241-1751.

c: David Holmquist  
Thelma Melendez  
Francis Gipson  
Nicole Elam-Ellis  
Jefferson Crain  
Marc Monforte

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**APPROVED**

**INFORMATIVE**

**DATE:** September 20, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent of Schools

**FROM:** Diane H. Pappas, Chief Executive, Project Management and Digital Innovation  
Shahryar Khazei, Chief Information Officer

**SUBJECT: REQUEST FOR BOARD APPROVAL - AMENDMENT TO INCREASE  
CONTRACT CAPACITY OF MANAGED SERVICES MASTER SERVICES  
AGREEMENTS TO SUPPORT THE MISIS PROJECT**

**CONTRACTORS:**

Cognizant Technology Solutions U.S. Corporation  
Dell  
Infosys Limited  
Microsoft Corporation

**CONTRACT NO.**

4400004601  
4400004602  
4400004603  
4400004604

The Information Technology Division (ITD) is requesting Board of Education approval to increase the contract capacity of the District's current Managed Services Master Services Agreements (MSA), which provides a long-term sustainability plan for the My Integrated Student Information System (MiSiS) project by providing the skillsets and volume of resources needed for current and future deployments.

***Why is this necessary?***

The District is currently transitioning from a Master Work Order (MWO) with Microsoft that ends in December 2016 to this Managed Services MSA. The transition will lead to significant cost savings compared to the MWO vendor. In addition, the use of a contractor for managed services allows the District to quickly identify and retain specialized skills which allows for better management of risks and performance, to increase and decrease staffing levels to support varying needs and to implement continuous process improvements.

At the March 8, 2016 Board meeting, the Board approved the establishment of a bench of managed services vendors to perform this work with a preliminary estimate of \$2M for Phase 1. As presented previously, we are seeking an increase in purchasing authority by \$12M. Funding for this increased capacity is already within the current MiSiS budget.



After a rigorous selection process, the District executed a work order with Infosys, one of the service providers on the bench, on July 29, 2016. The District has monitored the performance of the vendor during the initial transition period and is confident that continuing on to Phase 2 is the right course of action for the continued success of the MiSiS Project. This request is to allow ITD to enter into Phase 2 with Infosys by increasing the capacity of the contract.

***Why do we need to do this now?***

Spending limits on existing Managed Services MSA for Phase 1 will be exhausted by late October. The increased contract capacity will enable ITD to maintain the work started in Phase 1 and continue to make required improvements to MiSiS. This will allow current projects to continue all services through June 30, 2017, with minimal disruption.

***What would happen if this were not approved?***

Without this capacity increase, ITD would not have the ability to obtain ongoing managed services for the MiSiS application, thereby running the risk of delays or implementation challenges. Without the support of a managed services vendor, the District will lack sufficient resources to support the District's instructional and organizational goals related to MiSiS. This approach allows a significant decrease in costs to the overall MiSiS project. Those savings would be lost if not approved.

***What are the terms of the proposed agreement?***

The agreements were Board-approved for a period of up to five (5) years. The proposed amendment will increase the contract capacity by \$12M for services targeted for Fiscal Year 2016-2017. The funding sources are estimated to come from Bond (80%) and General Fund (20%). Funds allocated for this purpose are expended only on an as-needed basis according to approved budget and project needs. The total funding to support this project is already included in the approved MiSiS budget. The District will return to the Board of Education for approval of any future phases.

Should you have any questions, please contact Diane H. Pappas at 213-241-1807.

c: David Holmquist	Thelma Meléndez	Frances Gipson	Nicole Elam-Ellis
Jefferson Crain	George Silva		

SEP 20 2016

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**APPROVED**

**INFORMATIVE**

**DATE:** September 20, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent

**FROM:** Shahryar Khazei, Chief Information Officer

**SUBJECT: REQUEST FOR BOARD APPROVAL – MASTER AGREEMENTS TO  
PROVIDE DISTRICT-WIDE TECHNOLOGY SUPPORT SERVICES**

The Information Technology Division (ITD) is requesting Board of Education approval of master agreements\* (also known as a “Bench”) with various contractors to provide technology support services for schools and offices needing support beyond the services offered and/or capacity of ITD.

This Bench is intended to technically vet the solution providers, competitively negotiate the best prices for a variety of technology support and provide a new process for bringing on board technical support beyond the capacity of ITD. **As the District’s primary source of technical assistance, ITD will receive the first right of refusal for all services requested by schools and offices prior to utilization of the Bench.**

Services covered under the Bench range from Desktop application support to support for copiers, printers and fax machines to assistance with asset tagging, inventory and distribution of devices.

***Why is this necessary?***

The Bench standardizes the procurement process by facilitating competitive bidding amongst qualified contractors who meet minimum District standards (i.e. network and security protocols) for providing technical support. Likewise, it also creates an on-demand list of service providers for technology support services.

***Why do we need to do this now?***

As ITD reaches maximum capacity in the use of District staff, Bench resources can be brought on-board to provide the necessary services to schools.

***What would happen if these were not approved?***

Schools will continue to directly contract for technology support services.

***What are the terms of the proposed procurement?***

The proposed agreements, as listed below, are for a period of three years with two one-year extension. The cumulative not to exceed amount will be \$2.5 million. Purchases are funded from individual school and office budgets that include various sources.

<b>CONTRACTOR *</b>	<b>CONTRACT NO.</b>
AAA Network Solutions	4400005010
Argus Associates	4400004977
Chakrabarti Management (CMCI)	4400004975
Digital Archive Systems	4400005012
E.K. Associates	4400004979
GDI Information Technology	4400004976
Jada Systems	4400005015
LAN WAN Enterprise	4400005017
MAI Management Applications, Inc.	4400004974
NetXperts	4400004978
Ricoh	4400005014
SMCI	4400005011

Should you have any questions, please contact me at 213-241-4096.

c: David Holmquist	Thelma Meléndez	Frances Gipson
Nicole Elam-Ellis	Jefferson Crain	George Silva



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Beyond the Bell Branch

**APPROVED**  
ADOPTED  
BOARD REPORT

SEP 20 2016

**INFORMATIVE**

**DATE:** September 20, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent

**FROM:** Alvaro Cortés, Senior Executive Director

**SUBJECT: AGREEMENT BETWEEN THE LOS ANGELES UNIFIED SCHOOL DISTRICT  
AND THE SAL CASTRO FOUNDATION FOR THE CHICANO YOUTH  
LEADERSHIP CONFERENCE**

The Beyond the Bell Branch (BTB) is requesting Board approval for an agreement between the Los Angeles Unified School District (LAUSD) and the Sal Castro Foundation for the Chicano Youth Leadership Conference (CYLC). The Sal Castro Foundation exists to preserve Sal Castro's legacy of advocating for higher education for Mexican American/Latina/Latino youth through equitable access to college, college graduation, completion of advanced degrees and the development of effective community leaders. The purpose of this agreement is to assist the Foundation in furthering its mission through a semi-annual CYLC for District Mexican American/Latina/Latino youth.

Executive Summary

The mission of the CYLC is to increase the number of Latino high school students who enroll in and finish higher education by providing them with early and effective college preparation and admission skills, and the cultural pride to believe they can be college graduates. CYLC's program is to create college enrollees and graduates through a three-day leadership conference for 150 eleventh grade students held twice per year. This program is aimed at infusing cultural history and ethnic pride to raise students' self-belief that they can be college graduates, and at creating a knowledge and confidence base about the college experience (from application to graduation and beyond).

Conferences begin with a role-model keynote speaker and role-model presentations by highly educated and accomplished Latino professionals. This is followed by small discussion groups aimed at internalizing information lead by CYLC alumni who are now college students, recent graduates, and other professionals. Students are then engaged in team building and recreational activities followed by a College Fair.

A rigorous evaluation of CYLC conducted in 2008 indicated that an impressive 84% of participants attain a bachelor's degree, twice the college-completion rate of Latino students who begin as college freshmen. Overwhelmingly, students credit their successful completion of the required steps for college admittance to their participation in the CYLC.

Request for Proposal and Evaluation

This is an agreement between the LAUSD and the Sal Castro Foundation which does not require a Request for Proposal. The Sal Castro Foundation will be responsible for program evaluations.

Source of Funds

The District's financial commitment shall be limited to providing for camp costs which include: lodging, meals, and supervision. In addition to camp costs, transportation, conference supplies, reprographic services, staff training/equipment and student gear will also be provided by the District.

The Sal Castro Foundation will provide CYLC curriculum, speakers, mentors, and volunteers. In addition, the Foundation will provide the District with copies of evaluations, reports, analyses, and other published documents about the CYLC.

Total annual cost for the twice yearly CYLC is \$150,000.

Conclusion

Approval of this agreement will provide a cost-effective, strategic intervention that successfully promotes college completion for approximately 300 Chicano/Latino students per year; influencing students to engage in activities that increase their likelihood of accessing and graduating from college and fostering a disposition that serves students as they work to complete their college education.

If you have any questions, or need additional information, please contact Alvaro Cortés at (213) 241-7900.

Attachments (2):

Exhibit A

Exhibit B

c: Alma Peña-Sanchez  
Frances Gipson  
Thelma Meléndez de Santa Ana  
David Holmquist  
Nicole Elam-Ellis  
Jefferson Crain  
George Silva



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Facilities Services Division

**APPROVED**

ADOPTED  
BOARD REPORT

SEP 20 2016

**INFORMATIVE**

**DATE:** August 24, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent

**FROM:** Mark Hovatter, Chief Facilities Executive

**SUBJECT: CONTRACTOR: JJATC Air Conditioning and Refrigeration Training Center**  
**CONTRACT NO.: 1780001/4400005001**  
**CONTRACT AMOUNT: \$1,170,120**

The Facilities Services Division is requesting the Board of Education to approve Agreement No. 1780001/4400005001, a capacity contract, for apprentice training services to be provided by the Joint Journeyman and Apprentice Training Center (JJATC) Air Conditioning and Refrigeration Training Center in support of the Heating Ventilation and Air Conditioning (HVAC) Apprenticeship Training Program.

JJATC Air Conditioning and Refrigeration Training Center is the only organization approved under the terms of the Letter of Agreement to provide HVAC apprentice training services.

**Introduction:** The Apprenticeship Training Program was approved by the Board on October 11, 2011 (Board Report No. 075-11/12). In partnership with the LA/Orange County Building Trade Council, this program provides District employees with a first-rate education and on-the-job training in a highly-specialized trade craft in an in-demand technical field. Under the terms of the Letter of Agreement, the District and each signatory Craft Union therein must enter into separate agreements with each other. Accordingly, the District engaged the JJATC Air Conditioning and Refrigeration Training Center to provide apprentice training services for the HVAC Apprenticeship Training Program.

On August 23, 2016, the Board ratified Agreement No. 4400004615 (Board Report No. 019-16/17) for services provided by JJATC Air Conditioning and Refrigeration Training Center for the first cohort of the HVAC Apprenticeship Program during Fiscal Year (FY) 2015-2016. Agreement No. 1780001/4400005001, which is now before the Board, is requesting approval for funding for the next five fiscal years.

Upon the successful completion of the five-year training program, District apprentices will be qualified to be hired as journeywomen and journeymen. Highly trained individuals are needed to repair and maintain the District's enormous facilities portfolio, which includes 68,000 pieces of HVAC equipment and over 30,000 air-conditioned Classrooms.

**Why is this necessary?** JJATC Air Conditioning and Refrigeration Training Center is the only organization approved and authorized under the terms of the Letter of Agreement with the Los Angeles/Orange County Building Trade Council to provide apprentice training services. The Professional Services Agreement to be executed between the District and UA Local Union 250 includes: the Apprenticeship Standards of JJATC, an Apprentice Enrollment, and a Payment Terms Schedule to ensure timely payments are to be made to the JJATC Air Conditioning and Refrigeration Training Center.



**Why do we need to do this now?** The next session of training classes are scheduled to begin in September 2016, and an Agreement needs to be established to provide a means of making payments to the JJATC Air Conditioning and Refrigeration Training Center for services rendered.

**What would happen if this were not approved?** The District would be unable to pay JJATC Air Conditioning and Refrigeration Training Center; therefore, the HVAC Apprenticeship Training Program would be suspended.

**What are the terms of the proposed agreement?** The table below shows the cost of the training per apprentice over the life of the five-year Agreement. This is a capacity contract. Currently there are 10 District apprentices enrolled in the HVAC Apprenticeship Training Program. Additional cohorts may be added to the program each fiscal year hereafter; however, that will depend upon factors, including but not limited to funding availability and employee attrition.

FISCAL YEAR	# OF APPRENTICES	YEAR	COST PER APPRENTICE	TOTAL
2016-2017	10	*1	\$6,012	\$ 60,120
2017-2018	20	2	\$7,000	\$140,000
2018-2019	30	3	\$7,500	\$225,000
2019-2020	40	4	\$8,000	\$320,000
2020-2021	50	5	\$8,500	\$425,000
<b>Grand Total for Five (5) Year Contract</b>				<b>\$1,170,120</b>

\*Year #1 for this Contract but Year #2 of the HVAC Apprenticeship Training Program. The first cohort began training in FY 2015-2016.

The cost per District apprentice for the duration of the HVAC Apprenticeship Training Program was established through negotiations with the Signatory Craft Union, UA Local 250. The Agreement term is from October 1, 2016 through September 30, 2021, with no option year periods. As part of the program, District apprentices will attend classroom lectures with hands-on instruction at the Joint Journeyman Apprentice Training Center two (2) nights per week. The total cost of the program is \$1,170,120.00 for the entire duration of the Agreement. This amount will be paid for with 20% Bond and 80% Restricted Maintenance Funds.

If you have any questions, please contact Roger Finstad at [roger.finstad@lausd.net](mailto:roger.finstad@lausd.net) or call Mr. Finstad at 213-241-0352.

cc: David Holmquist  
Thelma Meléndez de Santa Ana  
Frances Gibson  
Nicole Elam-Ellis  
Jefferson Crain  
George Silva  
Roger Finstad

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of Legislative and Governmental Affairs

**APPROVED**  
ADOPTED  
BOARD REPORT  
SEP 20 2016

**INFORMATIVE**

**DATE: August 30, 2016**

**TO:** Members, Board of Education  
Michelle King, Superintendent of Schools

**FROM:** Pedro Salcido, Interim Co-Director  
Office of Legislative and Governmental Affairs

**SUBJECT: CONTRACTORS: Capitol Advisors Group, LLC and The Raben Group  
CONTRACT NOs.: 4400005042 and 4400005043  
AGGREGATE CONTRACT AMOUNT: \$865,000  
REQUEST FOR APPROVAL OF CONTRACTS FOR ADVOCACY AND  
LEGISLATIVE SERVICES**

The Office of Legislative and Governmental Affairs each year tracks and evaluates the impact of budget proposals, regulations, legal decisions, and hundreds of state and federal bills affecting K-12 education. The numerous legislative bills that come before the state and federal legislative bodies have a variety of implications for the operational and instructional practices of LAUSD. In addition, the budgeting processes for the State of California and the Congress that are dictated by numerous formulas and standing policies have a fundamental impact on many of the local programs LAUSD operates such as early education, special education and after-school programs in addition to its core academic programs. It is common practice that entities, both school districts and other public or private entities seek additional assistance from third party firms to represent, monitor and support efforts that promote specific interests given the breadth of issues that come before these legislative bodies.

***Why is this necessary?***

Given there are significant implications for LAUSD in regards to State budget and policies dictated by the State of California and federal legislation it is important that the District have representation at the state and federal level to assist in the development of purposeful communications with the Legislature, legislative staff, the Governor and his staff, appropriate state and federal agencies and their staff and other educational entities in order to achieve a desired outcome in the interest of the District.

***Why do we need to do this now?***

In order to develop a comprehensive plan of action for advocacy and legislative actions, the Office of Government Relations needs to have contracted professional services starting October 2016. The likelihood of Perkins being reauthorized this Fall/Winter period as well as the ongoing Every Student Succeeds Act implementation highlights the importance of having representation at the Federal level to ensure our interests are represented before congressional members and federal agencies. Furthermore, the Governor's office and the Department of Finance will need to be engaged on a number of items impacting LAUSD that can be resolved as part of the Governor's January Budget proposal. Conversations with key staff with the support of contracted professional services will be critical in moving forward with various budget proposals related to special education and other state related funding.

***What would happen if this were not approved?***

The Office of Government Relations currently consists of 2 registered lobbyists and 3 support staff that collectively support the District's advocacy efforts. The demand priority legislative issues require may present challenges for in-house staff to dedicate the necessary time needed to build the appropriate support from various interests on specific priorities approved by the Board of Education and the Superintendent. Specifically, a non-approval would lead to missed opportunities and a failure to support comprehensive planning that must take place between October 2016 through December 2016 in order to prepare for the 2017-2018 Legislative Session.

***What are the terms of the proposed agreement?***

The proposed term of the agreements is two (2) years, plus three (3) one-year option renewals. The proposed rates will result in a savings of \$135,000 through the term of the agreements.

If you have any questions or require additional information, please contact me at [pedro.salcido@lausd.net](mailto:pedro.salcido@lausd.net) or at (213) 241-8695.

c: David Holmquist  
Thelma Melendez  
Frances Gipson  
Nicole Elam-Ellis  
Jefferson Crain  
George Silva



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Division of Adult and Career Education

**APPROVED**

ADOPTED  
BOARD REPORT

**INFORMATIVE**

**DATE:** August 31, 2016 **SEP 20 2016**

**TO:** Members, Board of Education  
Michelle King, Superintendent of Schools

**FROM:** Joseph Stark  
Executive Director

**SUBJECT: APPRENTICESHIP AND JOURNEYMEN TRAINING – INCREASE OF CONTRACT CAPACITY**

This is a request to increase existing apprenticeship contract capacity. Funding and hours were increased by California Community College Chancellor's Office which requires Board approval due to increased dollar amount exceeding current contract capacity.

<b>Contract</b>	<b>12 Trade Sponsors per BOE # 371-13/14</b>
4400002628	So Cal Plumbing and Piping Industry
4400002629	Finishing Trades District Council 26
4400002680	Sheet Metal Joint Apprenticeship Training Committee
4400002627	So Cal Elevator Joint Apprenticeship Training Committee
4400002661	LA County Barber and Cosmetologist Training
4400002662	Brickmasons Apprenticeship Training Trust
4400002663	So Cal Roofers and Waterproofers
4400002660	Construction Teamsters Apprenticeship Program So Cal
4400002607	NTMA Training Centers - Tool & Die
4400002608	Electrical Workers Apprenticeship Committee
4400002609	Tradeshows and Sign Craft Training Trust
4400002817	CSU-State Employees Trade Council
<b>Contract Term: 07/01/14 through 06/30/19</b>	

<b>Contract</b>	<b>11 Trade Sponsors per BOE # 224-15/16</b>
4400004497	Swarthy's Barbering Training Center
4400004498	ILWU Ship Scalpers Local 56
4400004499	La Moda Apprenticeship Academy
4400004550	Grace's Beauty
4400004551	Inland Boatmen's Union
4400004552	Dream International Beauty Academy
4400004553	HVAC Joint Journey and Apprentice Training Trust
4400004554	KC Beauty Academy
4400004555	LA Barber College

4400004556	Untouchable Barbering
4400004557	American Aerospace Technical Academy
<b>Contract Term: 02/10/16 through 02/09/21</b>	

***Why is this necessary?***

Joint Apprenticeship and Training Committees (JATCs) are required to have an Educational Service Agreement with a Local Education Agency (LEA), per Section 3074 of the Labor Code. LAUSD/DACE serves as the LEA for Related Supplemental Instruction (RSI) funding provided by the California Community College Chancellor's Office (CCCCO) to a variety of state approved trade sponsors with apprenticeship programs. Changes to RSI and hour allocations have caused previous contracts to potentially reach their approved capacity before their contract termination date. With this approval to increase contract capacity, LAUSD/DACE will continue to receive RSI funding and meets the needs of our labor partners.

***Why do we need to do this now?***

Due to California's improved financial situation, the RSI rate has increased each year of the last three years. CCCCCO increased the RSI amount from \$5.04 to \$5.71 per hour of instruction for all existing state apprenticeship contracts. CCCCCO also increased the hourly allocation to LAUSD. These additional hours were distributed to apprenticeship programs based on local industry need. These actions increased the total amount of contract over the Board approved amount. This requested action will increase contract capacity to allow for continuity of services to local industry.

***What would happen if this were not approved?***

If no action is taken, LAUSD will reach contract capacity before end date of existing contracts. We would not fulfill the terms of contract or meet the needs of our apprentice labor partners and trade sponsors.

***What are the terms of the proposed agreement?***

These changes relate to existing five year contracts and terms. Increased contract capacity will allow for RSI services to continue. The increase for the first twelve contracts shall be \$3,600,000. The increase for the other eleven contracts shall be \$332,000. Combined increases shall be \$3,932,000.

If you have any questions or require additional information, please contact me at (213) 241-3150.

c: David Holmquist  
Nicole Elam-Ellis  
Frances Gipson  
Dora Pimentel-Baxter  
Oscar Meier

Thelma Melendez  
George Silva  
Jefferson Crain  
Ted Nelson

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**INFORMATIVE**

**DATE:** September 20, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent

**FROM:** Dr. Frances Gipson, Chief Academic Officer  
Shahryar Khazei, Chief Information Officer

**APPROVED**

**SUBJECT: REQUEST FOR BOARD APPROVAL – AMENDMENT OF AN EXISTING  
AGREEMENT TO PROVIDE MOBILE DEVICE MANAGEMENT  
SOLUTION**

ADOPTED  
BOARD REPORT

SEP 20 2016

**CONTRACTOR**  
AIRWATCH

**CONTRACT NO.**  
4400002380-1  
(previous Contract 4400002292)

The Information Technology Division (ITD) is requesting Board of Education approval to amend an existing agreement with AirWatch. The Airwatch contract was previously presented to and approved by the Board of Education in November 2013 (Board Report 068-13/14). The Board approved the use of bond funds for a three-year contract with two additional one-year options. ITD is about to exercise the first one-year option of the contract. However, the agreement was approved using Bond dollars only so is being brought back to the Board to approve the use of general funds. Bond funds cannot be used for license renewals and on-going support.

The Airwatch agreement provides the necessary solution to configure, distribute, manage, secure, and support mobile devices and applications deployed across the District. Devices under this agreement include all Instructional Technology Initiative (ITI) iPads, shared-use iPads, Apple TVs, Apple Caching Servers and centrally-managed school-purchased iPads.

***Why is this necessary?***

The AirWatch solution allows District staff to remotely access and alter a single device, a group of devices, or all devices under management. Some of the functions include:

- To install apps and educational content on many devices at once
- To lock and/or erase the contents of a device remotely
- To manage and publish educational app catalogues
- To launch or lock a single application on selected devices
- To send email or push messages to a selected device or devices
- To clear a passcode screen-lock on a selected device
- To generate mobile asset inventory reports



This license renewal will serve a one-year bridge agreement to allow LAUSD the time to engage a formal Request for Proposal (RFP) process to identify a solution that best meets the District's future needs.

***Why do we need to do this now?***

The District must renew its support contract for mobile device management on an annual basis. As the contract is about to expire, renewal must be exercised now.

***What would happen if these were not approved?***

Without approval, the District will not be able to centrally manage the over 133,000 mobile devices currently deployed.

***What are the terms of the proposed procurement?***

Approval of the proposed amendment will result in the following three actions:

- 1) An overall decrease in the contract value from \$5,000,000 to \$2,781,782. The District has already expended \$1,161,723 on mobile device management.
- 2) Authorization to use of General Funds for up to \$1,620,059 for licenses through September 26, 2017 as follows:
  - a. \$1,238,969 for ITI devices (renewal)
  - b. \$381,090 for non-ITI purchased devices (renewal) and capacity for new purchases

The General Fund allocation for ITI devices has already been budgeted in the FY 2016-2017 hardware/software account. Funding source for non-ITI devices and new purchases will depend on local funding sources.

- 3) Exercise of the first one-year extension of the Airwatch contract.

Under the original Airwatch contract, the District anticipated purchasing licenses for approximately 650,000 devices, in accordance with the Common Core Technology Plan's phases 1-3. Based on this projection, Airwatch established a rate schedule equivalent to \$10.10 per device for three years. To date, the District has deployed a little over 133,000 devices. Based on negotiations between Airwatch, Procurement Services Division and ITD, the new licensing cost has been established at \$9 per device per year.

Should you have any questions, please contact me at 213-241-4096.

c: David Holmquist    Thelma Meléndez    Nicole Elam-Ellis  
Jefferson Crain      George Silva

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**APPROVED**

ADOPTED  
BOARD REPORT

SEP 20 2016

**INFORMATIVE**

**DATE:** August 2, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent of Schools

**FROM:** Roger Finstad, Director  
Maintenance and Operations

**SUBJECT: CONTRACTOR: INTERMOUNTAIN LOCK & SECURITY SUPPLY**  
**CONTRACT NO.: 4400004695**  
**CONTRACT AMOUNT: \$6,300,000**

Maintenance and Operations is requesting the Board of Education's approval to award Annual Contract No. 4400004695, for the purchase of locks and hardware.

***Why is this necessary?***

The contract is needed to provide the lowest overall competitive cost for the purchase of locks and hardware.

***Why do we need to do this now?***

There is a continuous need for the purchase of locks, strikes, hinges panic devices, guards, wireless gateways, readers, timers, and other hardware for projects and maintenance work orders District wide.

***What would happen if this were not approved?***

If the contract is not approved, there would be an increased administrative cost and burden to the Maintenance & Operations Branch for the purchase of locks and hardware materials to maintain District facilities, keeping them operational, safe, and secure.

***What are the terms of the proposed agreement?***

The terms of the contract will be for 36 months. Funding will be provided on an as needed basis utilizing an estimated 75% Restricted Maintenance Funds and 25% Bond.

If you have any questions or require additional information, please contact me at [roger.finstad@lausd.net](mailto:roger.finstad@lausd.net) or at (213) 241-0304.

c: David Holmquist   Nicole Elam- Ellis   Mark Hovatter   Thelma Melendez  
Jefferson Crain   George Silva   Diane Pappas   Yvette Merriman-Garrett  
Frances Gipson

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**APPROVED**  
ADOPTED  
BOARD REPORT

SEP 20 2016

INFORMATIVE

DATE: August 9, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent of Schools

**FROM:** Greg Garcia, Director  
Project Execution  
Facilities Service Division

**SUBJECT: CONTRACTOR: TMP SERVICES, INC.**  
**CONTRACT NO.: 4400004973, 2000001123 BUILDING RAMPS**  
**CONTRACT AMOUNT: \$20,000,000**  
**TOTAL VALUE OVER FIVE YEARS RECOMMENDATION TO AWARD**

***Why is this necessary?***

As part of the Chanda Smith Modified Consent Decree (MCD), the District has entered into a binding commitment to provide students and qualified members of the community with access to educational programming in compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and the Individuals with Disabilities Education Act (IDEA). Part of ensuring this commitment is met involves the identification and removal of physical obstacles (barriers) that prevent access to educational programming at school sites. At some schools, barriers exist where no accessible route is available to enter portable buildings. Staff have determined that where this condition exists, the installation of building ramps is necessary. In addition, the contract may also be used to procure building ramps for installation in new portable buildings.

Facilities Project Execution (PEX) is seeking Board approval on the agreement entered into with TMP Services, Inc. (Contract #: 4400004973) for the fabrication and transportation of building ramps.

***Why do we need to do this now?***

The District's Access Compliance Unit (ACU) makes its determination on sites requiring metal (TMP) ramps. These are temporary ramps that provide access to portable buildings. The ramps identified by ACU do not comply with Code requirements and thus need to be replaced with compliant ones.

***What would happen if this were not approved?***

The District is providing program accessibility in compliance with the law.



***What are the terms of the proposed agreement?***

This is a Not-to-Exceed capacity contract that will provide Facilities the capability of ordering building ramps to achieve programmatic access across the District. The contract calls for the fabrication and transportation of the building ramps. The first term of the contract is 36 months and up to (2) 12-month extensions may be awarded upon Board approval.

If you have any questions or require additional information, please contact me at [alicia.martinez@lausd.net](mailto:alicia.martinez@lausd.net) or at (213) 241-7519.

c: David Holmquist  
Jefferson Crain  
Yvette Merriman-Garrett  
Thelma Melendez  
Mark Hovatter  
George Silva  
Sharyn Howell  
Ruth Perez  
Nicole Elam-Ellis  
Steve Boehm  
David Tatevossian  
Frances Gipson

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**APPROVED**

ADOPTED  
BOARD REPORT

**INFORMATIVE**

SEP 20 2016

**DATE:** August 18, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent of Schools

**FROM:** George Silva, Chief Procurement Officer  
Procurement Services Division

**SUBJECT: CONTRACTOR: LOS ANGELES TRUCK CENTER LLC, DBA LOS ANGELES  
FREIGHTLINER**

**PURCHASE ORDER NO.: 4500247160 – IFB#: 2000000844**

**PURCHASE ORDER AMOUNT: \$ 2,000,000**

The Procurement Services Division's Materiel Management Branch is requesting approval from the Board of Education to purchase 14 - Liquefied Propane Gas (LPG) bobtail trucks. These alternative fueled trucks will be used to support the delivery of food, groceries, mail, supplies, and furniture to schools and offices District-wide.

***Why is this necessary?***

The function of these bobtail trucks is to support school operations in the delivery of the food, supplies, and furniture to support the education process. The current older vehicles being replaced require excessive maintenance funds to operate being out of warranty. These new trucks generate less pollution, which is in compliance with the Board's Healthy Breathing Initiative, and will cost less to operate because of their full warranty coverage. A modern, well maintained fleet of bobtail trucks will afford Materiel Management Branch the ability to support schools in a timely and cost-effective manner.

***Why do we need to do this now?***

Procurement of the bobtail trucks will result in fewer days of unavailable vehicle downtime, lower annual operating/maintenance costs, and less reliance by District personnel to provide alternative services. These 14 trucks being purchased will replace trucks that are 18 to 21 years old. Additionally, the District has opened over 120 new schools, and this equipment is required to provide support.

***What would happen if this were not approved?***

This purchase is part of the White Fleet Strategic Plan being managed by the Transportation Services Division. As such, a disapproval of this purchase will set-back the capital replacement plan for at least one year. We are currently in the 3<sup>rd</sup> year of a 5-year vehicle replacement plan. Additionally, as noted earlier, a higher vehicle maintenance cost structure would remain in place.

Members, Board of Education  
Michelle King, Superintendent of Schools

-2-

August 18, 2016

***What are the terms of the proposed agreement?***

This procurement is a one-time purchase. The funding source is general fund for one-time equipment purchases.

If you have any questions or require additional information, please contact Marc Monforte, Director of Materiel Management Branch, at [marc.monforte@lausd.net](mailto:marc.monforte@lausd.net) or at (562) 654-9361.

c: Alma Peña-Sanchez  
David Holmquist  
Frances Gipson  
Thelma Meléndez de Santa Ana  
Nicole Elam-Ellis  
Jefferson Crain  
Donald Wilkes  
Marc Monforte



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Facilities Services Division

**APPROVED**

**INFORMATIVE**

**DATE:** August 12, 2016

**CTO:** Members, Board of Education  
Michelle King, Superintendent of Schools

**FROM:** Roger Finstad, Director  
Maintenance and Operations

**SUBJECT: CONTRACTOR: A-G SOD FARMS, INC.**  
**CONTRACT NO.: 4400004990, 2000001010 SOD, VARIOUS TYPES**  
**CONTRACT AMOUNT: \$473,000**

Maintenance and Operations is requesting the Board of Education's approval to award Annual Contract No. 4400004990, for the purchase of various types of sod.

***Why is this necessary?***

The contract is needed to provide the lowest overall competitive cost for the purchase of various types of sod.

***Why do we need to do this now?***

There is a continuous need for the purchase of various types of sod to maintain grass sports fields and other lawn areas throughout the District.

***What would happen if this were not approved?***

If the contract is not approved, there would be an increased administrative cost and burden to the Maintenance & Operations Branch for the purchase of various sod products needed to maintain District grounds that are used for instructional and recreational purposes.

***What are the terms of the proposed agreement?***

The terms of the contract will be for 36 months. Funding will be provided on an as needed basis 90% Restricted Maintenance Funds and 10% Bond.

If you have any questions or require additional information, please contact me at [roger.finstad@lausd.net](mailto:roger.finstad@lausd.net) or at (213) 241-0304.

c: David Holmquist   Nicole Elam- Ellis   Mark Hovatter   Thelma Melendez  
Jefferson Crain   George Silva   Diane Pappas   Yvette Merriman-Garrett  
Frances Gipson

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Facilities Services Division

**APPROVED**

ADOPTED  
BOARD REPORT

**INFORMATIVE**

**DATE:** August 30, 2016

**SEP 20 2016**

**TO:** Michelle King, Superintendent  
Members, Board of Education

**FROM:** Krisztina Tokes, Director of Facilities Asset Management

**SUBJECT: PROPOSAL TO AWARD A \$13,011,000 CAPACITY CONTRACT TO IMPACT CONSTRUCTION SERVICES, INC. TO PROVIDE DIVISION OF THE STATE ARCHITECT-APPROVED MODULAR FOOD SERVICE BUILDINGS THAT MAY BE LEASED, LEASED WITH THE OPTION TO OWN, OR PURCHASED OUTRIGHT. CONTRACT TERMS: INITIAL THREE YEAR TERM WITH A CONTRACT CAPACITY OF \$13,011,000, AND TWO ONE-YEAR OPTION YEARS CONTRACT NO.: 4400005003, 2000001081**

***Overview of Proposed Action***

On September 20, 2016, as part of the Procurement Services Division's Facilities Contract Actions Board Report, the Board of Education (Board) will be asked to take action on staff's proposal to award a capacity contract to Impact Construction Services, Inc. (Impact) to provide the District with Division of the State Architect-approved (DSA) modular food services buildings that may be leased, leased with the option to own, or purchased outright. The contract has an initial term of three years, which is anticipated to begin on October 1, 2016, and has a not-to-exceed capacity of \$13,011,000. Additionally, the contract includes two one-year option years. The contractor was selected via an Invitation for Bids (IFB), RFX 2000000914. Under the contract, the District may procure two different types of modular food services buildings; a kitchen and a scramble area.

***Background***

This capacity contract will support Board-approved construction projects that involve the modernization or construction of new food services facilities. The DSA-approved modular food services buildings will be utilized during the course of construction when existing food service facilities are taken out of service or demolished and replaced. The specialized modular buildings will provide schools with temporary, yet fully functional and accessible food services facilities during the course of a construction project.

Impact has provided the District with their annual costs to lease, which vary annually as the building's useful life declines, as well as the cost to purchase the two types of modular food services buildings. The bulk of the costs are included in the initial year of a lease as each modular building will need to be constructed upon the issuance of a purchase order by the District. Staff's decision to lease or purchase the buildings will be dependent on the number and schedules of projects anticipated to require temporary food services accommodations. Staff anticipates the \$13,011,000 capacity will provide sufficient funding to secure modular food services buildings to support current Board-approved projects over the next three years.

These are capacity contracts. Task orders are issued as needed, and the associated costs are included in the budget of capital facilities projects considered by the Bond Citizens' Oversight Committee and approved by the Board of Education. Additional funding is not being requested specifically for this contract.

***Why is this necessary?***

The Impact contract will enable the Facilities Services Division to lease, lease with the option to own, or purchase outright modular food services buildings for interim housing in a conjunction with a construction project. These contracts will be utilized when a campus's food service facility is being replaced or modernized. Food services replacement or modernization projects occur over the course of multiple years and interim kitchens are required in order to allow food service operations to continue uninterrupted.

The District has been utilizing non-DSA approved food trailers as an interim measure for projects. The use of non-DSA approved food trailers reduces the level of service to the campus. As the trailers are not approved by DSA, only Food Services personnel are permitted to occupy the trailers, and the installation of a fence is required to prevent teachers and students from entering the area. Food Services staff is required to roll-out carts with prepacked meals to a temporary service area for purchase and distribution. Operating food services out of food trailers reduces the level of service to students and teachers, creates a challenging and constrained work environment for food service staff, and does not comply with DSA standards.

***Why do we need to do this now?***

The District requires the use of modular food services facilities as interim housing to enable capital facilities projects to proceed through the construction phase. Many seismic modernization and comprehensive modernization projects require the replacement or modernization of a school kitchen. The contract is needed now so that Impact may complete the design and specifications for the temporary modular kitchen buildings and submit them to DSA for approval as soon as possible. If this action is delayed, some of the District's construction projects may be delayed until the specialized modular building is approved by DSA and can subsequently be installed.

***What would happen if this were not approved?***

Construction projects that replace or modernize food service facilities cannot move forward until interim housing is in place. The District would have to lease food trailers that are not DSA approved and conduct food service operations at a reduced level of service for multiple years until the new food service facility is constructed.

***What are the terms of the proposed agreement?***

The District has the discretion of purchasing or leasing the modular kitchen facilities. The decision to lease or purchase will be made by conducting an economic analysis on which alternative is economical for the District. The costs to purchase or lease are relatively close, which makes it considerably more economical to purchase portable buildings when they can be utilized on more than one project.

This contract is for an initial term of three years, and includes two one-year option years. Staff recommends awarding the initial contract for the period of October 1, 2016, through September 1, 2019, with the initial contract capacity of \$13,011,000.

If you have any questions, please contact me at 213-241-4213.

cc: David Holmquist  
Mark Hovatter  
George Silva  
Hugh Tucker

Alma Peña-Sanchez  
Nicole Elam-Ellis  
Kenneth Bramlett  
Jefferson Crain



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Information Technology Division

**APPROVED**

ADOPTED  
BOARD REPORT

SEP 20 2016

**INFORMATIVE**

**DATE:** September 20, 2016

**TO:** Members, Board of Education  
Michelle King, Superintendent

**FROM:** Diane H. Pappas, Chief Executive, Project Management and Digital Innovation  
Shahryar Khazei, Chief Information Officer

**SUBJECT: REQUEST FOR BOARD RATIFICATION – AGREEMENT TO PROVIDE  
ORACLE BUSINESS INTELLIGENCE SYSTEMS ADMINISTRATOR  
SERVICES TO SUPPORT THE ENTERPRISE REPORTING PROJECT**

**CONTRACTOR**  
DYLITICS, INC

**CONTRACT NO.**  
4500241915

The Information Technology Division (ITD) is requesting Board of Education ratification of an agreement with Dylitics, Inc. to provide Oracle Business Intelligence Systems Administrator (OBISA) services. Dylitics resources will assist in the design and implementation of dashboards for My Integrated Student Information System (MiSiS) Ad Hoc reporting, Norm Day Enrollment, English Language Learner, and Food Service's "More Than a Meal" campaign.

***Why is this necessary?***

Establishment of a Dashboard and Reporting tool is a high priority project for the District. Implementation of such will enable schools to access timely enrollment data to facilitate norming exercises, optimize student meal participation and give visibility to other pertinent student performance metrics.

At present, ITD lacks the required expertise and number of resources to meet the aggressive deadlines set for the Dashboard and Reporting project. The Dylitics contract will deliver these required resources.

***Why do we need to do this now?***

The Dashboards and Reporting project has priority milestone and completion dates in August and September, aligned with the start of the school year. As such, resources must be brought on board as soon as possible.

***What would happen if there were not approved?***

In the absence of a contract with Dylitics, key project deadlines will be missed. As non-expert resources will be used to develop dashboards and reports, there will be difficulty in delivering upon project requirements as defined by the District.

***What are the terms of the proposed procurement?***

The proposed agreement is for a period of six months with a not to exceed amount of \$206,400. The source of funding source will be 100% Bond.

Should you have any questions, please contact Diane H. Pappas at 213-241-1807.

c: David Holmquist	Thelma Meléndez	Frances Gipson
Nicole Elam-Ellis	Jefferson Crain	George Silva