

**FINAL****Board of Education Report****APPROVED**ADOPTED
BOARD REPORT

AUG 23 2016

File #: Rep-019-16/17, Version: 1**APPROVAL OF PROCUREMENT ACTIONS****August 23, 2016****Procurement Services Division****ADOPTED AS AMENDED****(Withdraw Contract No. 4400002923-2, David Rostetter, dba Education Policy Solutions, Ltd.)****Action Proposed:**

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts and Amendments; Income Contract; Contract Assignments; Low Value - Decentralized Purchase Orders; Goods and General Services Contracts: Purchase Orders, Low Value - Decentralized Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Services Contracts (exceeding \$250,00): New Contracts and Amendment; Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #311-15/16), which the Board exercised on May 10, 2016.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board.

Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000:
New Contracts and Amendments; Income Contract; Contract Assignments; Low Value - Decentralized Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000:
Procurement Transactions - Purchase Orders; Low Value - Decentralized Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders.

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000):
New Contracts and Amendment; and
- Goods and General Services Contracts (exceeding \$250,000):
New Contracts.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Informatives:

Informative - JJATC Air Conditioning and Refrigeration Training Center - 4400004615

Informative - InGuardians - 4400004747

Informative - Los Angeles County Office of Education (LACOE) - 4400004895

Informative - JADE Learning, LLC - 4400004890

Informative - Controltec - 4400003004

Informative - Hewlett Packard - 4400004577-3

Informative - The Regents of the University of California - 4400002201-3

Informative - Schoolwires & School Loop - 4400002184-4 & 4400003070-4

Informative - Warehouse Distribution - May 2016

Informative - Warehouse Distribution - June 2016

Informative - Communities In Schools Los Angeles & Proyecto Pastoral-4400004934 & 4400004935

Informative - TIAA-CREF - 4400003342-1

Informative - Modern Transit Enterprise, Inc. - 4400004868

Informative - Sectran Security, Inc. - 4400004869


Informative - Modern Parking, Inc. - 4400004929

Informative - Various Vendors - Food Analysis - 4400004940-4400004942

RESPECTFULLY SUBMITTED,

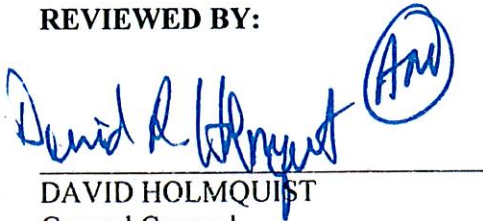
APPROVED & PRESENTED BY:

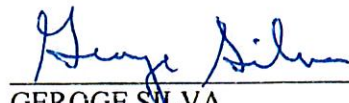

MICHELLE KING
Superintendent


THELMA MELENDEZ DE SANTA ANA
Chief Executive Officer
Office of Educational Services


REVIEWED BY:

APPROVED & PRESENTED BY:


DAVID HOLMQUIST
General Counsel
☒ Approved as to form.


GEROGE SILVA
Chief Procurement Officer
Procurement Services Division

REVIEWED BY:


CHERYL SIMPSON
Director, Budget Services and Financial Planning
☒ Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

ADOPTED
BOARD REPORT

AUG 23 2016

NEW CONTRACTS NOT EXCEEDING \$250,000

\$817,080

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
JJATC Air Conditioning and Refrigeration Training Center	4400004615	Single-source contract to conduct a training program (Board Report No. 075-11/12) providing instruction to 10 District Heating, Ventilation, and Air-conditioning apprentices.	General Funds (100%)	\$60,120

Contract Term: 09/01/15 through 06/30/16

Contract Value: \$60,120

Requester: *Roger Finstad, Director
Maintenance & Operations
Facilities Services Division*

InGuardians, Inc.	4400004747	Informally competed contract to conduct critical security vulnerability testing on the My Integrated Student Information System (MiSiS).	Bond Funds (100%)	\$65,550
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Contract Term: 05/31/16 through 08/31/16

Contract Value: \$65,550

Requester: *Shahryar Khazei
Chief Information Officer
Information Technology Division*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

ADOPTED
BOARD REPORT

AUG 23 2016

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Digital Archive Technology	4400004752 & 4400004752-1	Informally competed contract for the conversion of approximately 1.9 million images from microfiche film to digital images accessible through FileNet. Contract Term: 05/18/16 through 06/30/16 New End Date by this Amendment: 08/31/16 *Initial Contract Value: \$66,525 (Executed Date: 05/24/16) *Amendment No. 1: \$44,809 (Executed Date: 06/28/16) Aggregate Contract Value: \$112,334 Requester: <i>Janice Sawyer, Chief Risk Officer Benefits Administration</i>	Health and Welfare Fund (40.9%) Workers' Compensation Fund (59.1%)	\$112,334
Isolutions	4400004790	Informally competed contract to provide database consulting services to include designing, developing, training and implementation of a computer aided dispatching and report management system. This system will integrate with the current School Police's database. Contract Term: 05/01/16 through 04/30/19 Contract Value: \$225,000 Requester: <i>Steven Zipperman, Chief of Police School Police Department</i>	General Funds (100%)	\$225,000

*Current Ratification

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

ADOPTED
BOARD REPORT

AUG 23 2016

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Principal's Exchange	4400004833	Informally competed capacity contract to provide professional development to teachers in Local District Central schools with low academic achievement and reclassification rates. The intent is to identify instructional areas of priority focusing on addressing the academic needs of targeted populations. The ultimate goal is higher student achievement and increased reclassification rates.	Various Per Requesting Schools (100%)	\$250,000

Contract Term: 05/25/16 through 06/30/17

Contract Value: \$250,000

Requester: *Roberto A. Martinez*
Superintendent, Local District Central

Los Angeles County Office of Education (LACOE)	4400004895	Sole-source contract with LACOE to interface via the PeopleSoft System with LAUSD's SAP system. LACOE provides mandated fiscal oversight to LAUSD and produces vendor warrants based on District's Accounts Payable file information.	General Funds (100%)	\$104,076
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Contract Term: 07/01/16 through 06/30/17

Contract Value: \$104,076

Requester: *Luis Buendia, Controller*
Accounting & Disbursement Division

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

ADOPTED
BOARD REPORT

AUG 23 2016

<\$100,000>

INCOME CONTRACTS NOT EXCEEDING \$500,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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JADE Learning, LLC	4400004890	Revenue contract by which the contractor will provide, on the District's behalf and under the District's supervision, 32-hour online programs of continuing electrical education for electricians who are required by law to renew their certified electrician licenses.	Revenue	<\$100,000>
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Contract Term: 06/08/16 through 06/30/21

Contract Value: <\$100,000>

Requester: *Joseph Stark*
Executive Director
Division of Adult and Career Education

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

ADOPTED
BOARD REPORT

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000

AUG 23 2016

\$691,512

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
David Rostetter, dba Education Policy Solutions, Ltd.	4400002923-2	Amendment to increase capacity of single-source contract for the federal court-appointed independent monitor (Dr. David Rostetter).	General Funds (100%)	\$70,000*

Contract Term: 07/01/2014 through 06/30/2018

Initial Contract Value: \$880,000
 Amendment No. 1: \$0
 *Amendment No. 2: \$70,000
 (Executed Date 05/25/16)
Aggregate Contract Value: \$950,000

Requester: *David Holmquist, General Counsel
Office of the General Counsel*

Controltec, Inc.	4400003004-3	Amendment to extend contract term and increase capacity of single-source contract to provide uninterrupted proprietary software maintenance and support services for the Early Education Student Information System (EESIS) Application.	General Funds (100%)	\$60,180*
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Current Contract Term: 07/07/14 through 06/30/16

New end date by this Amendment: 06/30/17

Initial Contract Value: \$60,180
 Amendment No. 1: \$89,180
 Amendment No. 2: <\$17,000>
 *Amendment No. 3: \$60,180
 (Executed Date: 05/04/16)
Aggregate Contract Value: \$192,540

Requester: *Shahryar Khazei
Chief Information Officer
Information Technology Division*

*Current Ratification

ATTACHMENT A

APPROVED

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYADOPTED
BOARD REPORT

AUG 23 2016

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDEDCONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Hewlett Packard Enterprise/EYP Mission Critical	4400004577-3	Amendment to increase capacity of a formally competed contract to provide storage and upgraded wiring at offsite disaster recovery facility in Van Nuys. Contract Term: 06/11/14 through 06/10/19 Initial Contract Value: \$14,079,183 Amendment No. 1: \$142,382 Amendment No. 2: \$10,000,000 *Amendment No. 3: \$144,181 (Executed date 05/17/16) Aggregate Contract Value: \$24,365,746 Requester: <i>Shahryar Khazei</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>	General Funds (5%) Bond Funds (95%)	\$144,181*
Maxim Healthcare Services, Inc.	4400004094-2 & 4400004094-3	Amendment to increase capacity of a single-source contract to provide Licensed Vocational Nurses to assist students with diabetes. Contract Term: 09/08/15 through 06/30/16 Initial Contract Value: \$248,000 Amendment No. 1: \$0 *Amendment No. 2: \$175,000 (Executed Date: 5/24/16) *Amendment No. 3: \$48,000 (Executed Date: 6/30/16) Aggregate Contract Value: \$471,000 Requester: <i>Tonya Ross, Director</i> <i>District Nursing Services</i>	General Funds (100%)	\$223,000*

*Current Ratification

ATTACHMENT A

APPROVED

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYA. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDEDADOPTED
BOARD REPORT

AUG 23 2016

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The Regents of the University of California	4400002201-3	Amendment to extend contract term and increase capacity of single-source contract to facilitate child psychiatric services to LAUSD student populations who need consultation services and medication support to address emotional and behavioral needs. Current Contract Term: 09/30/13 through 06/30/16 New end date by this Amendment: 06/30/17 Initial Contract Value: \$78,000 Amendment No. 1: \$78,000 Amendment No. 2: \$78,000 *Amendment No. 3: \$78,000 (Executed Date: 6/24/16) Aggregate Contract Value: \$312,000 Requester: <i>Pia Escudero, Director</i> <i>School Mental Health</i>	General Funds (100%) (Reimbursed by L.A. County)	\$78,000*
Schoolwires	4400002148-4	Amendment to extend contract term and increase capacity of an informally competed contract for the annual software maintenance agreement of the central office website. Current Contract Term: 09/30/13 through 06/30/16 New end date by this Amendment: 06/30/17 Initial Contract Value: \$47,962 Amendment No. 1: \$19,848 Amendment No. 2: \$82,910 Amendment No. 3: \$82,910 *Amendment No. 4: \$83,651 (Executed Date: 06/28/16) Aggregate Contract Value: \$317,281 Requester: <i>Shahryar Khazei</i> <i>Chief Information Officer</i> <i>Information Technology Division</i>	General Funds (100%)	\$83,651*

*Current Ratification

APPROVED

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

ADOPTED
BOARD REPORT

AUG 23 2016

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
School Loop, Inc.	4400003070-4	Amendment to extend contract term and increase capacity of a single source contract to provide hosting services to LAUSD school websites.	General Funds (100%)	\$100,000*

Current Contract Term: 08/08/14 through 06/30/16

New end date by this Amendment: 06/30/18

Initial Contract Value:	\$50,000
Amendment No. 1:	\$0
Amendment No. 2:	\$0
Amendment No. 3:	\$50,000
*Amendment No. 4:	\$100,000
<i>(Executed Date: 03/31/16)</i>	
Aggregate Contract Value:	\$200,000

Requester: *Shahryar Khazei*
Chief Information Officer
Information Technology Division

*Current Ratification

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

ADOPTED
BOARD REPORT

AUG 23 2016

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles Community College District	4400003911-3	Amendment to extend revenue contract term and increase contract capacity to support Banning's Pilot Academy of Technology and Health Sciences. Students will continue to experience an academically rigorous and diverse educational plan that includes computer technology and engineering.	Revenue	<\$25,000>
<p>Contract Term: 09/09/14 through 06/30/16 New end date by this Amendment: 06/30/17</p> <p>Initial Contract Value: <\$25,000> Amendment No. 1: \$0 Amendment No. 2: <\$25,000> *Amendment No. 3: <\$25,000> <i>(Executed Date: 06/30/16)</i> Aggregate Contract Value: <\$75,000></p> <p>Requester: Rudy Mendoza, Principal Phineas Banning Senior High</p>				
Los Angeles Community College District	4400004595-1	Amendment to extend revenue contract term and increase contract capacity to support Rancho Dominguez's engineering, technology and design academy. Students will continue to experience a diverse educational plan that includes access to career pathways in engineering and manufacturing.	Revenue	<\$25,000>
<p>Contract Term: 09/01/15 through 06/30/16 New end date by this Amendment: 06/30/17</p> <p>Initial Contract Value: <\$50,000> *Amendment No. 1: <\$25,000> <i>(Executed Date: 06/30/16)</i> Aggregate Contract Value: <\$75,000></p> <p>Requester: Keri Lew, Principal Rancho Dominguez Preparatory School</p>				

*Current Ratification

APPROVED

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

ADOPTED
BOARD REPORT

AUG 23 2016

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles Community College District	4400003912-3	Amendment to extend revenue contract term and increase contract capacity to support Carson's Engineering Technology pathway. Students will continue to acquire the knowledge and skill sets by designing and developing processes, equipment and systems used to create renewable energy projects through the use of technology and equipment currently being used in the engineering industry.	Revenue	<\$25,000>

Contract Term: 09/09/14 through 06/30/16
New end date by this Amendment: 06/30/17

Initial Contract Value: <\$25,000>
Amendment No. 1: \$0
Amendment No. 2: <\$25,000>
*Amendment No. 3: <\$25,000>
(Executed Date: 06/30/16)
Aggregate Contract Value: <\$75,000>

Requester: *Windy Warren, Principal
Carson Senior High*

**Current Ratification*

APPROVED

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

ADOPTED
BOARD REPORT

AUG 23 2016

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Institute for Standards Curricula and Assessments (ISCA)	4400004756-1	Amendment to increase capacity of an informally competed contract to provide services to guide teachers in the development of curriculum in the area of lesson study/lesson design. The goal is to establish an on-going system to improve the quality of teaching with a focus on instruction and support for teachers in the development of curriculum that supports the California State Standards (CSS) and the Next Generation Science Standards (NGSS). Services will be provided to a total of 25 teachers from the SIG Cohort 3 schools (Angeles Mesa ES, Audubon MS, International Studies Learning Center HS and MS, Los Angeles HS, Fulton College Prep, San Fernando HS, Sun Valley ET Magnet, Woodcrest ES).	School Improvement Grant (100%)	\$7,500*

Contract Term: 05/02/16 through 12/16/16

Initial Contract Value: \$37,500

*Amendment No. 1: \$7,500

(Executed Date: 06/10/16)

Aggregate Contract Value: \$45,000

Requester: *Jesus Angulo, Director
Academic and Counseling Services*

APPROVED

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**B. AFTER THE FACT CONTRACT NOT EXCEEDING \$250,000 ALREADY AWARDED****\$0**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

C. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**NEW CONTRACTS NOT EXCEEDING \$250,000****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

CONTRACT AMENDMENT NOT EXCEEDING \$250,000**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

ATTACHMENT A

APPROVED

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICE CONTRACT ASSIGNMENT

ADOPTED
BOARD REPORT

\$0

AUG 23 2016

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Veritext Corp	4400003240	Assignment of contract, due to buyout, from Hahn & Bowersock, Inc., to Veritext Corp. as the service provider for professional services.	Not Applicable	\$0
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Effective Date: 06/20/16

Requester: *David Holmquist, General Counsel*
Office of the General Counsel

Frontier Communication Corporation	4400000882	Assignment of contract, due to buyout, from Verizon Business Network, Inc., to Frontier Communication Corporation as the service provider for professional services.	Not Applicable	\$0
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Effective Date: 05/25/16

Requester: *Shahryar Khazei*
Chief Information Officer
Information Technology Division

Netscout Systems, Inc.	4400003255	Assignment of contract due, to buyout, from Fluke Networks to Netscout Systems, Inc., as the service provider for professional services.	Not Applicable	\$0
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Effective Date: 06/27/16

Requester: *Shahryar Khazei*
Chief Information Officer
Information Technology Division

APPROVED

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**E. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED****\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____.

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

F. GOODS AND GENERAL SERVICES CONTRACTS ALREADY AWARDED**\$0**

The contract action(s) represented below is (are) part of the Instructional Technology Initiative (ITI) Plan and ITD-SEP previously adopted by the Board on _____, under Board Report No. _____. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

G. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000

ADOPTED
BOARD REPORT

AUG 23 2016

May 2016 - \$1,262,085

June 2016 - \$283,183

YTD - \$13,310,003

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>Qty. of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders - May 2016	201	2,199	\$1,262,085 (Avg. Trans. \$6,279)	\$13,026,819
Low Value – Decentralized Purchase Orders – June 2016	31	2,230	\$283,183 (Avg. Trans. \$9,135)	\$13,310,003

H. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

May 2016- \$38,644,319

June 2016 - \$35,812,297

YTD - \$253,865,537

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or services.

	<u>Qty of POs/ Transactions</u>	<u>YTD</u> <u>Qty of POs/ Transactions</u>	<u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Decentralized Purchase Orders - May 2016	5,071	33,710	\$12,531,520 (Avg. Trans. – \$2,471)	\$65,074,907
Low Value – Decentralized Purchase Orders - June 2016	3,169	36,879	\$6,890,831 (Avg. Trans. - \$2,174)	\$71,965,738
Purchase Orders – May 2016	51	435	\$3,510,810 (Avg. Trans.- \$68,839)	\$28,337,274
Purchase Orders – June 2016	42	477	\$3,896,972 (Avg. Trans. - \$92,785)	\$32,234,246
DISTRICT CARD TRANSACTIONS (i.e.: P-Card, Fuel Card, Toshiba Card, etc.) – May 2016	12,849	90,076	\$4,599,914 (Avg. Trans. \$358)	\$32,860,398
DISTRICT CARD TRANSACTIONS (i.e.: P-Card, Fuel Card, Toshiba Card, etc.) - June 2016	3,458	101,534	\$1,435,866 (Avg. Trans. \$415)	\$34,296,264

AUG 23 2016

APPROVED

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**H. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000 (CONT.)**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>Qty of POs/ Transactions</u>	<u>YTD Qty of POs/ Transactions</u>	<u>Total</u>	<u>YTD Total</u>
Rental Facilities – <i>May 2016</i>	12	60	\$72,669 (Avg. Trans. \$6,056)	\$474,590
Rental Facilities – <i>June 2016</i>	12	72	\$112,953 (Avg. Trans. \$9,413)	\$587,543
Travel/Conference Attendance – <i>May 2016</i>	801	12,639	\$577,542 (Avg. Trans. \$721)	\$6,681,522
Travel/Conference Attendance – <i>June 2016</i>	1,063	13,702	\$691,846 (Avg. Trans. \$651)	\$7,373,368
GENERAL STORES DISTRIBUTION CENTER – <i>May 2016</i>	332	3,550	\$2,758,548 (Avg. Trans. \$8,309)	\$27,527,464
GENERAL STORES DISTRIBUTION CENTER – <i>June 2016</i>	446	3,996	\$2,208,268 (Avg. Trans. \$4,951)	\$29,735,732
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>May 2016</i>	1,604	8,444	\$14,593,316 (Avg. Trans. \$9,098)	\$57,097,085
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>June 2016</i>	296	8,740	\$20,575,561 (Avg. Trans. \$69,512)	\$77,672,646

Detailed information is provided on the Procurement Services website.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITYADOPTED
BOARD REPORT

AUG 23 2016

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW CONTRACT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Communities In Schools Los Angeles	4400004934 (RFP 2000001072)	Authorization to execute two (2) formally competed contracts to be added to existing Dropout Prevention bench, via "re-fresh" of RFP 2000000823 to provide comprehensive dropout prevention program based on the needs of individual schools. Services will include monitoring student attendance, behavior and academic performance, personalized support for students who are in need of intensive academic interventions. The aggregate contract value of the bench contract remains the same at \$10M as previously approved by the Board per Bd. of Ed Rpt. No. 008-15/16 dated 9/01/2015	Various Per Requesting School/Office	\$10,000,000 (The aggregate contract value for all bench contracts will not exceed Board approved amount of \$10,000,000 per Bd. of Ed Rpt. No. 008-15/16, dated 09/1/15)
Proyecto Pastoral	4400004935 (RFP2000001072)			

Contract Term: 08/24/16 through
09/01/21

**Aggregate Five-Year Contract Value for
Five (5) Contracts: \$10,000,000**

Requester: *Rene Gonzalez,*
Executive Director
Student Health & Human Services

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

BOARD REPORT

AUG 23 2016

A. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS

NEW INCOME CONTRACTS EXCEEDING \$500,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

AMENDMENTS TO CONTRACTS EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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TIAA-CREF	4400003342-1	No-Cost amendment to extend contract term for an additional six months to allow for transition of 457(b) participant funds to the new vendor.	Not Applicable	\$0
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Contract Term: 09/01/11 through 08/31/16
New end date by this Amendment: 02/28/17

Contract Value: No Cost to the District

Requester: *Janice Sawyer, Chief Risk Officer
Benefits Administration*

MISCELLANEOUS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Liner LLP	Not Applicable	Approval to waive conflict of interest presented by Liner LLP (dual representation) allowing the firm to represent the District and provide expert advice and counsel in the review of banking services agreements and negotiations with Bank of America.	Not Applicable	\$0
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Requester: *David Holmquist, General Counsel
Office of the General Counsel*

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

ADOPTED
BOARD REPORT

AUG 23 2016

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACT EXCEEDING \$250,000

\$4,212,855

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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Modern Transit Enterprises, Inc.	4400004868 (IFB 2000001140)	Formally competed contract to provide shuttle bus services for staff to and from Union Station and LAUSD administrative headquarters.	General Funds (100%)	\$1,211,000
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Contract Term: 09/01/16 through 08/31/21
includes two (2) one-year renewal options

Aggregate Five-Year Contract Value:
\$1,211,000

Requester: *Eileen Ma, Acting Director
Leasing & Space Utilization*

Sectran Security, Inc.	4400004869 (IFB 2000001048)	Formally competed contract to provide armored car pick-up service for bank deposits from various secondary and DACE school sites	Cafeteria Fund (50%)	\$1,342,000
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Contract Term: 09/01/16 through 08/31/21
includes two (2) one-year renewal options

Aggregate Five-Year Contract Value:
\$1,342,000

Requester: *Luis Buendia, Controller
Accounting and Disbursement Division*

Requester: *Timikel Sharpe, Deputy Director
Foods Services Division*

Associated
Student
Body
Funds
(50%)

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER ADOPTED BOARD REPORT
DELEGATED AUTHORITY

AUG 23 2016

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
Modern Parking, Inc.	4400004929 (IFB 2000001122)	Formally competed contract to provide parking garage management services at the Beaudry 2 parking lot.	General Funds (100%)	\$1,143,855

Contract Term: 09/01/16 through 08/31/21
includes two (2) one-year renewal options

Aggregate Five-Year Contract Value:
\$1,143,855

Requester: *Eileen Ma, Acting Director*
Leasing & Space Utilization

EMSL Analytical, Inc.	4400004940 (IFB 2000001047)	Formally competed contracts to provide food analysis (both chemical and bacterial) in support of cafeteria program.	Cafeteria Fund (100%)	\$516,000
Michelson Laboratories, Inc.	4400004941 (IFB 2000001047)	Contract Term: 09/01/16 through 08/31/21 includes two (2) one-year renewal options		
Eurofins Microbiology Laboratories, Inc.	4400004942 (IFB 2000001047)	Aggregate Five-Year Contract Value for Three (3) Contracts: \$516,000		

Requester: *Laura Benavidez*
Deputy Director
Food Services Division

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

ADOPTED
BOARD REPORT

AUG 23 2016

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

AMENDMENT TO CONTRACT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

UTILIZATION OF PIGGYBACK CONTRACT IN EFFECT EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

INCOME CONTRACT

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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None

AUG 23 2016

Board of Education Report
No. 019-16/17
For 8/23/16 Board MeetingINTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division

APPROVED

INFORMATIVE

DATE: July 20, 2016

TO: Members, Board of Education
Michelle King, Superintendent**FROM:** Mark Hovatter, Chief Facilities Executive**SUBJECT: JJATC Air Conditioning and Refrigeration Training Center**
CONTRACT NO.: 4400004615
CONTRACT AMOUNT: \$60,120

The Facilities Services Division is requesting that the Board of Education ratify Contract No.4400004615 for training services provided by Joint Journeymen and Apprentice Training Center (JJATC) Air Conditioning and Refrigeration Training Center in support of the Apprentice Training Program. This is a single-source contract as the JJATC Air Conditioning and Refrigeration Training Center is the only organization approved under the terms of a Memorandum of Understanding to provide HVAC apprenticeship training services.

Introduction: The Apprenticeship Training Program was approved by the Board of Education on October 11, 2011 (Board Report No. 075-11/12). In partnership with the L.A./Orange County Building Trade Council, this five-year program provides District employees with a first-rate education and on-the-job training in a highly-specialized trade craft in an in-demand technical field. Under the terms of the Memorandum of Understanding, the District engaged with the JJATC Air Conditioning and Refrigeration Training Center to provide instruction to District apprentices. Unfortunately, due to economic constraints as well as the restructure and massive reduction in District workforce personnel, the Maintenance and Operations (M&O) Branch was unable to implement the Apprentice Training Program in 2011. However, the budget restoration has made it possible for M&O to implement the program in Fiscal Year 2015-16.

Our first cohort of HVAC apprentices began training in September 2015. Upon the successful completion of the training program, HVAC apprentices will be qualified to be hired as journeymen and journeymen. Highly trained individuals are needed to repair and maintain the District's enormous Facilities portfolio, which includes 68,000 pieces of HVAC equipment and over 30,000 air-conditioned classrooms.

Why is this necessary? There is no mechanism in place to make payment for training services rendered.

Why is this a Single-Source contract?

JJATC Air Conditioning and Refrigeration Training Center is the only organization approved and authorized under the terms of the Memorandum of Understanding with the LA/Orange County Building Trade Council to provide HVAC apprenticeship training services.

Why do we need to do this now? We have received invoices that must be paid for apprenticeship training that has already occurred. A Side Letter of Agreement between the District and the LA/Orange County Building Trade Council is pending finalization. The Side Letter will include payment provisions; however, until it is finalized this contract is necessary for the District to pay for the training currently underway. (Apprenticeship training for new crafts is on hold until the Side Letter is finalized.)

What would happen if this were not approved? The Apprenticeship Training Program would have to be suspended as the JJATC Air Conditioning and Refrigeration Training Center will not proceed with training without receiving payment for services rendered.

What are the terms of the proposed agreement?

At a cost of approximately \$3000 per semester per student, training services are to be provided from 9/1/15 through 6/30/16. Two nights per week, apprentices attend classroom lectures with hands-on instruction in a Joint Journeyman Apprentice Training Center. The price for the HVAC apprenticeship training was established through negotiations with the LA/Orange County Building Trade Council.

If you have any questions, please contact Roger Finstad at roger.finstad@lausd.net or call him at 213-241-0352.

c: David Holmquist
Thelma Meléndez de Santa Ana
Frances Gibson
Nicole Elam-Ellis
Jefferson Crain
George Silva

AUG 23 2016

Board of Education Report
No. 019-16/17
For 8/23/16 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: August 23, 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Diane H. Pappas, Chief Executive Officer, Project Management and Digital Innovation
Shahryar Khazei, Chief Information Officer

SUBJECT: **RATIFICATION OF AN AGREEMENT TO PROVIDE SECURITY
VULNERABILITY TESTING TO SUPPORT THE MISIS PROJECT
IMPLEMENTATION**

CONTRACTOR: INGUARDIANS, INC.

CONTRACT: 4400004747

The Information Technology Division (ITD) is requesting Board of Education ratification of an agreement with InGuardians, Inc. to conduct critical security vulnerability testing on the My Integrated Student Information System (MiSiS) system.

Why is this necessary?

While the MiSiS application is in a stable production state, it is now critical to ensure that it does not contain security vulnerabilities in the codebase. The first step in doing this is to identify potential weaknesses in the system. This contractor will:

- Validate that all current development and code meet or exceed security standards and that no critical vulnerabilities exist in the application.
- Provide a report of recommendations and findings that will identify security gaps and identify areas for process improvement.

Why do we need to do this now?

A security vulnerability scan needs to be performed on the MiSiS application to identify possible security vulnerabilities within the application and ensure that areas of risks, security gaps and vulnerabilities are properly addressed and corrected.

What would happen if this were not approved?

Without approval, the MiSiS application will continue to be developed without having a security vulnerability scan. This may leave the application open to hackers and attacks, which leaves data vulnerable to being lost or stolen. This could result in liability for the District.

What are the terms of the proposed agreement?

The agreement is for a not to exceed amount of \$65,550. The contract term is from May 5, 2016 through August 31, 2016. The source of funding shall be Bond funds.

If you have any questions or require additional information, please contact Diane H. Pappas at (213) 241-1807.

c:	David Holmquist	Thelma Meléndez	Frances Gipson
	Nicole Elam-Ellis	Jefferson Crain	George Silva

AUG 23 2016

Board of Education Report
No. 019-16/17
For 08/23/16 Board MeetingINTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of the Chief Financial Officer**APPROVED**INFORMATIVE**DATE:** July 15, 2016**TO:** Members, Board of Education
Michelle King, Superintendent of Schools**FROM:** Megan K. Reilly
Chief Financial Officer**SUBJECT: LOS ANGELES COUNTY OF EDUCATION**
CONTRACT NO.: 4400004895 / C-16111:2016-17
CONTRACT AMOUNT: \$104,076
CONTRACT SINGLE SOURCE

The Accounting and Disbursement Division is requesting that the Board of Education ratify a required single source contract with the Los Angeles County of Education (LACOE), which provides financial system service support to the District.

Why is this necessary?

LACOE provides fiscal oversight and payroll and accounts payable support functions to the District. The District's financial books must interface with LACOE in order for this support of audit and processing of District transactions. LACOE uses PeopleSoft System, and the contract amount is based on the District's Average Daily Attendance. This amount is consistent with charges paid by other school districts within L.A. County.

Why do we need to do this now?

This annual contract enabled the performance of daily interfaces with LACOE's financial system and will allow LACOE to perform its oversight role.

What would happen if this were not approved?

If this contract is not approved, this could potentially disrupt day to day District operations such as paying third party vendors.

What are the terms of the proposed agreement?

LACOE will provide access to their PeopleSoft financial system in order for the District to perform daily interfacing of all its transactions.

If you have any questions or require additional information, please contact Luis Buendia at luis.buendia@lausd.net or at (213) 241-7889.

c: David Holmquist
Thelma Melendez
Frances GipsonNicole Elam-Elis
Jefferson Crain
Luis BuendiaGeorge Silva
John Walsh

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Adult and Career Education

ADOPTED
BOARD REPORT
AUG 23 2016

INFORMATIVE

DATE: August 10, 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Joseph Stark
Executive Director

APPROVED

SUBJECT: APPROVAL OF REVENUE CONTRACT WITH JADE LEARNING, LLC.

This memorandum is to provide a summary concerning the approval of the revenue contract with JADE Learning, LLC.

Background

Electrical certifications for trainees and continuing education for journeymen are required by state law. Legislative changes enacted in 2014 require continuing education providers for journeymen to have a contractual relationship with a Local Education Agency (LEA). Providers are required to have LEAs review and approve curriculum as well as provide oversight to ensure compliance with applicable state codes and standards. JADE Learning is a state-approved provider of online continuing electrical education and seeks an agreement with Division of Adult and Career Education's (DACE) Apprenticeship program as JADE's LEA partner.

Key Issues

The DACE offers electrical training certification programs at Maxine Waters Employment Preparation Center, Abram Friedman Occupational Center and East Los Angeles Occupational Center. Future programs at North Valley Occupational Center and Eastside Learning Center are in development. Existing electrical journeymen with a C-10 license must keep up with electrical codes through required continuing education every three years. The partnership with JADE Learning will provide students a flexible, affordable, and convenient learning option to meet their continuing education needs.

Action Proposed

Staff proposes that the Board of Education approve the revenue contract with Jade Learning in order to provide online continuing education for electricians who need to renew their certification licenses in accordance with the recertification

2-
APPROVED

August 10, 2016

ADOPTED
BOARD REPORT

AUG 23 2016

requirements of the California Labor Code. This agreement is a revenue contract because DACE seeks to be compensated by JADE for providing curriculum review and approval as well as oversight to ensure compliance with applicable state codes and standards.

For more information or if you have questions, please contact Joseph Stark at (213) 241-3150.

JS:lnc

c: David Holmquist
Nicole Elam-Ellis
Frances Gipson
Thelma Melendez
George Silva
Jefferson Crain
Dora Pimentel-Baxter
Oscar Meier

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: August 23, 2016

ADOPTED
BOARD REPORT

AUG 23 2016

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Shahryar Khazei, Chief Information Officer

**SUBJECT: RATIFICATION OF AGREEMENT TO PROVIDE SUPPORT AND
MAINTENANCE OF THE EARLY EDUCATION STUDENT
INFORMATION SYSTEM**

CONTRACTOR: CONTROLTEC, INC.
CONTRACT: 4400003004

The Information Technology Division is requesting Board of Education ratification of an agreement with Controltec, Inc. to provide software support and maintenance for the Early Education Student Information System (EESIS). EESIS is a computerized software system that provides both student information and financial management for subsidized child care services funded by the state.

Early Childhood Education requirements differ from those of K-12 students tracked in MiSiS, and EESIS is a mission-critical custom application to support those needs. EESIS provides data and reports necessary to invoice the California Department of Education approximately \$113 million annually in services for students served by the California State Preschool Programs offered in Early Education Centers and Elementary Schools. The system determines eligibility for services, generates invoices to fee-paying parents, issues receipts, and provides other fiscal management for the Division.

Why is this necessary?

This agreement provides software support and maintenance for the proprietary EESIS software through provision of version upgrades, bug fixes, patches, and technical support.

Why do we need to do this now?

Software support and maintenance agreement for EESIS is renewed on an annual basis. This agreement provides critical support to a major software application for the District.

What would happen if there were not approved?

Without approval, the District would lose access to the version upgrades, bug fixes, and patches that keep EESIS running at optimal condition and lose access to technical support to help diagnose issues and resolve problems quickly.

What are the terms of the proposed procurement?

The agreement is for a not to exceed amount of \$60,180. The contract term is from July 1, 2016 to June 30, 2017. The source of funding shall be General funds.

Should you have any questions, please contact me at 213-241-1650.

c:

David Holmquist
Nicole Elam-Ellis
Dean Tagawa

Thelma Meléndez
Jefferson Crain

Frances Gipson
George Silva

AUG 23 2016

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

INFORMATIVE

DATE: August 23, 2016

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Shahryar Khazei, Chief Information Officer

**SUBJECT: RATIFICATION OF CAPACITY INCREASE TO SUPPORT THE
SECONDARY MODULAR OR CONTAINER-BASED DATA CENTER
IMPLEMENTATION**

CONTRACTOR: HEWLETT-PACKARD ENTERPRISE COMPANY
CONTRACT: 4400004577-3

The Information Technology (IT) Division is requesting Board of Education ratification to increase capacity of an agreement already in place with Hewlett-Packard Enterprise Company to implement the secondary modular or container-based data center (POD).

Why is this necessary?

Capacity increase will allow the District to procure additional underground copper wiring needed to comply with the approved plans from the City of Los Angeles due to site soil conditions. This requirement was not included in the original scope of work.

Why do we need to do this now?

Many of the District's mission critical functions rely on Information Technology (IT) Services hosted at the District's Primary Data Center. Implementing the POD is essential in providing disaster recovery and business continuity for the District.

What would happen if there were not approved?

Without approval, the District will not be able to proceed with electrically connecting electricity to the various POD data center components as per approved City of Los Angeles plans to complete the implementation of the POD.

What are the terms of the proposed procurement?

The amendment will increase the contract capacity by \$144,180.43. The funding source is Bond funds (95%) and General funds (5%).

Should you have any questions, please contact Shahryar Khazei at 213-241-4096.

C: David Holmquist Thelma Melendez de Santa Ana
Nicole Elam-Ellis Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Student Health and Human Services
School Mental Health – Crisis Counseling & Intervention Services

APPROVED
ADOPTED
BOARD REPORT
AUG 23 2016

INFORMATIVE

DATE: August 10, 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Pia Escudero, Director

**SUBJECT: REQUEST TO CONTINUE SINGLE SOURCE SELECTION OF
CONTRACTOR**

In 1993, LAUSD School Mental Health established a pioneering partnership with Los Angeles County Department of Mental Health (DMH), creating one of the nation's first "blended funding" full-scope, school district-based Medi-Cal child and family psychiatrist clinics. Child psychiatrists are required under this contract and provide crucial services to students who are referred by their schools. The services that are rendered are then reimbursed to the District via our contract with DMH.

With the renewal of this proposal, UCLA Fellows will continue to provide weekly medication support to children and families, complete medication evaluations, prescribe medication, consultation, medical monitoring and supervision to UCLA Fellows in the amount of \$78,000.00.

The hiring of a full-time psychiatrist is cost prohibitive for the District. We found that contracting their services is more fiscally effective and efficient. This contract allows UCLA Child Psychiatry Fellow Rotation to provide the best practice and services to our students and families. This is necessary to fulfill the requirement of the District's DMH contract.

If you have any questions or would like additional information, please do not hesitate to contact me at (213) 241-3841.

c: Thelma Melendez de Santa Ana
David Holmquist
Aima Peña-Sanchez
Nicole Elam-Ellis
Jefferson Crain
Earl Perkins
Rene Gonzalez
Dr. Kimberly Uyeda
Tonya Ross
Local District Superintendents
Frances Gipson
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

APPROVED

ADOPTED
BOARD REPORT

AUG 23 2016

INFORMATIVE

DATE: August 23, 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Shahryar Khazei, Chief Information Officer

**SUBJECT: RATIFICATION OF AGREEMENTS TO RENEW ANNUAL SUPPORT AND
MAINTENANCE OF THE DISTRICT'S WEB-CONTENT MANAGEMENT
SOLUTIONS**

Background

The Information Technology Division (ITD) is requesting Board of Education ratification to renew critical enterprise-level software support and maintenance agreements of the District's web-content management solutions with Schoolwires, Inc. and SchoolLoop, Inc. These solutions provide the District with the Lausd.net website as well as easy to use templates for non-technical district staff to utilize and upload content on their website. Software support and maintenance agreements are renewed on an annual basis. The vendors listed below provide critical support to major software applications for the District.

<i>DESCRIPTION OF SERVICES</i>	<i>CONTRACTOR</i>
Bridge agreement to renew software support and maintenance for Centricity2 software. The software is mainly utilized as the web content management system for District offices—including central, educational service center, and Board of Education offices.	Schoolwires, Inc.
Bridge agreement to renew software support and maintenance for SchoolLoop software. The software is mainly utilized as the web content management system for school district's websites.	School Loop, Inc.

What are the terms of the proposed procurement?

The agreement with Schoolwires, Inc. is for a not to exceed amount of \$83,651. The contract term is from July 1, 2016 through June 30, 2017. The agreement with SchoolLoop, Inc. is for a not to exceed amount of \$50,000 per year. The contract term is from July 1, 2016 through June 30, 2017 inclusive of a one-year extension option. The source of funding for each agreement is 100% General Fund.

Should you have any questions, please contact me at 213-241-4096.

c: David Holmquist
Jefferson Crain

Thelma Meléndez
George Silva

Frances Gipson

Nicole Elam-Ellis

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

APPROVED

INFORMATIVE

ADOPTED
BOARD REPORT

DATE: June 3, 2016

AUG 23 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: George Silva, Chief Procurement Officer
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

During the Board of Education's May 12, 2015 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of May.

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE MAY 1 TO MAY 31, 2016	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$27,546.69	\$464,857.93
Audio Visual	\$60,554.94	\$475,930.24
Custodial/Maintenance & Operations	\$1,785,120.72	\$8,653,210.87
Educational Supplies/Tools	\$176,066.90	\$1,153,222.93
Forms & Publications	\$26,399.87	\$284,238.40
Furniture	\$299,166.76	\$2,809,500.81
Music	\$1,335.20	\$82,888.20

AUG 23 2016

Members, Board of Education
Michelle King, Superintendent

APPROVED
-2-

June 3, 2016

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE MAY 1 TO MAY 31, 2016	ACCUMULATIVE FISCAL YEAR TOTAL
Office Essentials	\$239,832.69	\$6,402,275.37
Paper	\$35,124.11	\$3,968,689.14
Science/Home Economics/First Aid	\$51,664.69	\$1,346,466.69
Visual Arts	\$55,735.73	\$1,886,174.21
TOTALS	\$2,758,548.30	\$27,527,454.79

If you have questions or require additional information, please contact me at (213) 241-1751.

c: David Holmquist
Thelma Melendez
Francis Gipson
Nicole Elam-Ellis
Jefferson Crain
Marc Monforte

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

APPROVED

INFORMATIVE

ADOPTED
BOARD REPORT

DATE: July 6, 2016

AUG 23 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: George Silva, Chief Procurement Officer
Procurement Services Division

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

During the Board of Education's May 12, 2015 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of June.

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE JUNE 1 TO JUNE 30, 2016	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$14,616.10	\$479,474.03
Audio Visual	\$16,411.66	\$492,341.90
Custodial/Maint. & Operations	\$666,755.60	\$9,319,966.47
Educational Supplies/Tools	\$84,118.75	\$1,237,341.68
Forms & Publications	\$23,793.14	\$308,031.54
Furniture	\$725,202.65	\$3,534,703.46
Music	\$9,874.40	\$92,762.60

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BOARD REPORT

AUG 23 2016

Members, Board of Education
Michelle King, Superintendent

-2-

July 6, 2016

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE JUNE 1 TO JUNE 30, 2016	ACCUMULATIVE FISCAL YEAR TOTAL
Office Essentials	\$510,534.84	\$6,912,810.18
Paper	\$7,118.80	\$3,975,807.94
Science/Home Economics/First Aid	\$76,565.63	\$1,423,032.32
Visual Arts	\$73,276.06	\$1,959,450.27
TOTALS	\$2,208,267.60	\$29,735,722.39

If you have questions or require additional information, please contact me at (213) 241-1751.

c: David Holmquist
Thelma Melendez
Francis Gipson
Nicole Elam-Ellis
Jefferson Crain
Marc Monforte

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Student Health and Human Services

APPROVED
ADOPTED
BOARD REPORT

AUG 23 2016

INFORMATIVE

TO: Members, Board of Education
Michelle King, Superintendent of Schools

DATE: August 29, 2016

FROM: Rene Gonzalez, Executive Director
Student Health and Human Services

SUBJECT: AWARDING CONTRACTOR NAME:
Communities In Schools Los Angeles and Proyecto Pastoral
CONTRACT NO.: 4400004934 and 4400004935

Student Health and Human Services is requesting Board of Education approval of agreements to add two contractors to the Bench of Dropout Prevention contractors, via "Re-fresh" of RFP 200000823. This in-school intervention program is to establish a multi-year contract for academic intervention programs tailored to students identified as at-risk of dropping out of school. The recommended two additional firms are Communities In Schools Los Angeles and Proyecto Pastoral. Board Report 008-15/16 dated 9/1/2015 approved three previous contracts. The firms are to provide a comprehensive program that includes the following services:

<u>Service</u>	<u>Description</u>
Academic Support intervention and dropout prevention program	Monitor student attendance, behavior and academic performance
Comprehensive intervention program	Personalized support for students who are in need of intensive academic interventions
Comprehensive dropout prevention and education service	Before, during and after-school social and academic interventions

Why is this necessary?

The purpose of this in-school intervention is to provide personalized support for students who are in need of intensive academic interventions in order to improve their academic success. The proposed contractor's would provide supplemental support to schools that have student's identified as at-risk for dropping out.

Why do we need to do this now?

The purpose of the "Re-fresh" of RFP 200000823 was due to schools' demand for additional sources of services which became known only after Board approval of the first three contractors.

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BOARD REPORT

AUG 23 2016

What would happen if this were not approved?

If not approved there is a potential for service disruptions to at-risk students, families and school community.

What are the terms of the proposed agreement?

This in-school intervention program is to establish a multi-year contract for academic intervention programs tailored to students identified as at-risk of dropping out of school. The total aggregate value of the potential five-year period is not to exceed \$10 million. These contracts will be issued to each of the five firms (three previously awarded and 2 additionally recommended in this informative) based on zero dollar capacity contracts. The schools will be able to select the firm that provides services which are more in line with the specific school's needs. The school will issue a task order for services and identify funding for the services.

If you have any questions or require additional information, please contact me at 213-241-7900.

c: David Holmquist
Thelma Meléndez
Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Risk Management & Insurance Services
Benefits Administration

APPROVED

INFORMATIVE

DATE: July 26, 2016

ADOPTED
BOARD REPORT

AUG 23 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Janice Sawyer
Chief Risk Officer

**SUBJECT: REQUEST FOR SIX MONTH CONTRACT EXTENSION WITH TIAA-CREF
CONTRACT NO.: 4400003342
CONTRACTOR: TIAA-CREF**

The Division of Risk Management & Insurance Services (Risk Management) is seeking approval for a no-cost six month extension of the administration of the 457(b) plan with TIAA-CREF to amend the contract expiration date to February 28, 2017.

The Los Angeles Unified School District sponsors the 457(b) deferred compensation plan, which allows employees to shelter pre-tax dollars for retirement. Of the existing 90,000 eligible employees, approximately 5,100 employees have accounts with the District sponsored 457(b) plan. The total assets exceed \$100 million as of June 2016.

Why is this necessary?

TIAA-CREF is the current contractor for the administration of the 457(b) plan and their contract expires on August 31, 2016. The Board of Education, under Board Report No. 390-15/16, approved Voya Financial (Voya) as the new administrator. The go-live date with Voya was set for September 1, 2016. TIAA-CREF notified the District on July 14, 2016 that they are unable to map the participants' assets and meet the target go-live date. Therefore, Risk Management is requesting a contract extension with TIAA-CREF to ensure a smooth implementation. The transition will have a revised go-live date of December 2016. The additional three months between the revised go-live date and the new contract expiration date is to ensure a non-disruptive and seamless changeover.

Why do we need to do this now?

With the completion of contract negotiations and fully executed contract with Voya, the current transition plan only allowed a one month window for the migration period. TIAA-CREF will require more than this allotted time for a successful transition of participants' assets and data.

What would happen if this were not approved?

If the six month extension request is not approved, participants in the 457(b) plan will experience a disruption in their retirement investments. The District will be out of compliance with Internal Revenue Services' regulation as administrative and functional requirements will not be met.

What are the terms of the proposed agreement?

Risk Management recommends the Board approve the six month contract extension with TIAA-CREF. The proposed agreement is for six months from September 1, 2016 thru February 28, 2017. This is a no-cost contract for the District.

If you have questions or require additional information, please feel free to contact me at janice.sawyer@lausd.net or (213) 241-3139.

c: David Holmquist
Thelma Melendez
Frances Gipson
Nicole Elam-Ellis
Jefferson Crain
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of District Operations

ADOPTED
BOARD REPORT

AUG 23 2016

INFORMATIVE

DATE: July 11, 2016

APPROVED

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Dr. Earl R. Perkins
Associate Superintendent, Division of District Operations

**SUBJECT: AWARDED CONTRACTOR NAME: MODERN TRANSIT ENTERPRISES, INC.
CONTRACT NO.: 4400004868, 2000001140 SHUTTLE BUS SERVICES
CONTRACT AMOUNT: \$1,211,000 TOTAL VALUE OVER FIVE YEARS
RECOMMENDATION TO AWARD**

This contract provides for shuttle service from and to Headquarters and Los Angeles Union Station. District staff uses the shuttles for commuting purposes to take advantage of train and bus transportation to and from work.

Why is this necessary?

Beginning in September 2010, the District established a courtesy shuttle service for commuters between Union Station and Headquarters. The intent of the shuttle service was to encourage the use of mass transit and to reduce parking demand at Headquarters. There are two shuttles running during the morning and afternoon rush hours with the current ridership averaging 253 riders per morning and 202 riders in the afternoon commute. Also, shuttle services are made available for other District events, such as the Superintendent's annual retirement event in June and the Superintendent's annual administrators' event in August. In addition to receiving shuttle services, many of the employees who utilize this service participate in the District's Transportation Subsidy Program that pays each participant \$55 per month in lieu of receiving parking privileges at Headquarters. Alternatives for commuters to get to and from Union Station include the use of the F DASH bus from Headquarters to the 7th Street/Metro stop where the Metro Red Line can be taken to the station. This route could take as long as 15 to 30 minutes longer each way than the current shuttle service but is likely the most common commuting route used by District staff prior to the implementation of shuttle services. The service is highly valued by the participants and reduces parking demand. Continuing the service would help support the District's goal to become more environmentally friendly.

Why do we need to do this now?

The previous contract expired June 30, 2016 and the services were re-bid. Modern Transit was again the low bidder. A short term agreement is in place pending approval and completion of the new contract. Approval of this procurement will allow shuttle services to continue uninterrupted.

What would happen if this were not approved?

A “no” vote would discontinue shuttle services and would increase the District’s costs to provide parking for those that will find the commuting alternatives burdensome. For those continuing to use public transportation, commute times will increase by 15 to 30 minutes each way.

What are the terms of the proposed agreement?

The new contract was competitively bid and there were five respondents. Modern Transit was again the low bidder and hourly rates will remain the same as those for the past year. The contract provides transportation between Union Station and Headquarters with two shuttles for the four-hour morning commute period and two shuttles for the four-hour afternoon commute period. The proposed contract is for three years with two one year options. The total contract value of \$1,211,000 will cover services for the full five years, including shuttles for special events as approved by the District. The District may terminate the contract for convenience with 30 days’ notice. The General Fund will be the source funds through Program 13315 for Headquarters.

If you have any questions, please contact Eileen Ma at 213-241-6124.

c: David Holmquist
Thelma Melendez
Frances Gipson
Jefferson Crain
Nicole Elam-Ellis
George Silva
Zsuzsanna Vincze

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services

APPROVED

INFORMATIVE

ADOPTED
BOARD REPORT

AUG 23 2016

TO: Members, Board of Education
Michelle King, Superintendent of Schools

DATE: August 24, 2016

FROM: V. Luis Buendia, Controller
Accounting and Disbursements Division

**SUBJECT: SECTRAN SECURITY, INC.
CONTRACT NO.: 4400004869
CONTRACT AMOUNT: \$1,342,000
RECOMMENDATION TO AWARD**

The Accounting and Disbursements Division is requesting the Board of Education's approval to award Contract No. 4400004869, for armored car services for secondary and DACE schools.

Why is this necessary?

This contract is needed to provide armored car services for secondary and DACE schools.

Why do we need to do this now?

To replace the expired contract for armored car services.

What would happen if this were not approved?

If the contract is not approved, secondary and DACE schools would not have armored car services for their cash collections.

What are the terms of the proposed agreement?

The terms of the contract will be for 36 months with two one year options. Funding will be provided by each school's Associated Student Body (ASB) (50%) and the Cafeteria Fund (50%).

If you have any questions, please contact me at luis.buendia@lausd.net or (213) 241-2737

c: David Holmquist
Thelma Melendez
Frances Gipson
Jefferson Crain
Nicole Elam-Ellis
George Silva

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division

APPROVED

ADOPTED
BOARD REPORT

AUG 23 2016

INFORMATIVE

DATE: July 8, 2016

TO: Members, Board of Education
Michelle King, Superintendent

FROM: Dr. Earl Perkins
Associate Superintendent, Division of District Operations

**SUBJECT: CONTRACTOR NAME: MODERN PARKING, INC.
CONTRACT NO. # 4400004929
CONTRACT AMOUNT: 1,143,855
ADMINISTRATIVE HEADQUARTERS STAFF PARKING AT B2 – PROPOSAL
TO ENTER INTO A CONTRACT WITH MODERN PARKING INC.**

Overview of Proposed Action

Procurement recently completed a competitively bid process to provide parking attendant labor and management of the District's parking facilities at 233 S. Beaudry Avenue (B2). On August 9, 2016, as part of the Facilities Services Division (FSD) Contract Actions Board Report (Board Report #517-167/17), the Board of Education will be asked to consider staff's proposal to award a new contract to the winning bidder, Modern Parking Inc. (MPI), for a not-to-exceed capacity of \$1,143,855 for a term of three years with two one-year options. This contract, which provides parking garage management and attendant services at the B2 parking garage, replaces the previous contract with MPI.

Background

Since the District relocated its administrative headquarters to the Beaudry Building, B2 has served as one of the District's three main staff parking garages. As staffing levels have fluctuated over time, the District has had to alter the way it utilizes the parking facilities at B2. The bulk of the parking facilities are provided through a long-term parking covenant with Golden Hills Properties, LLC (GHP), the owner of B2. While significant, the parking facilities accessed through the covenant have historically been insufficient to accommodate the District's parking needs. As such, the District previously secured parking attendant services through a contract with MPI and leased additional parking space from GHP at Beaudry 2.

Why is this necessary?

The proposed contract will enable the District to continue to provide parking for all Administrative Headquarters staff by maximizing the efficiency of the B2 parking garage. The District does not have any classifications that meet the requirements of work being provided by MPI. Creation of a District position was considered, however staff does not believe it is in the best interest of the District to take on the liability and risks associated with parking garage management and attendant services. There are unique risks and potential liabilities associated with taking custody of another's vehicle, including theft,

AUG 23 2016

Members, Board of Education
Michelle King, Superintendent of Schools

-2-
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July 8, 2016

property damage and personal injury claims. MPI carries the industry standard Garage Keepers Liability Insurance policy to protect it and the District in the event of claims.

Staff explored the possibility of leasing additional parking facilities. At this time, there are no additional parking facilities available for lease at the B2 garage. Other parking alternatives within a reasonable distance from the administrative headquarters building would require shuttle services and would be more costly than utilizing parking attendants at B2.

Why do we need to do this now?

The District currently utilizes eight and one half floors of parking facilities at B2. To maximize parking capacity, MPI parking services are currently utilized to stack cars on three of the floors, enabling approximately 1,620 total users to be assigned. Execution of the contract will allow the needed services to continue.

What would happen if this were not approved?

If the contract is not executed, the District will be unable to accommodate approximately 270 of the users currently assigned to park at B2 or any additional staff.

What are the terms of the proposed agreement?

The proposed contract with MPI is for an initial term of three years with two one-year options. The contract will have a not-to-exceed value of \$1,143,855 which will allow the District to stack parking on three floors at the B2 garage for three years. If the staff assigned to Headquarters increases significantly, additional funding would be needed to add one or two additional floors of attendant services. The MPI contract will provide the flexibility to add and subtract floors from the stacking program so that parking capacity and costs can be managed efficiently and cost-effectively. The District will retain the right to terminate the contract at any time for convenience. The proposed contract is included in the Fiscal Year 2016-2017 parking budget for Program 16653 for Headquarters.

If you have any questions, please contact Eileen Ma at 213-241-6124.

cc: David Holmquist
Thelma Melendez
Frances Gipson
Jefferson Crain
Nicole Elam-Ellis
George Silva
Zsuzsanna Vincze

AUG 23 2016

Board of Education Report
No. 019-16/17
For 8/23/16 Board Meeting

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Food Services Division

APPROVED

INFORMATIVE
DATE: July 1, 2016

TO: Members, Board of Education
Michelle King, Superintendent of Schools

FROM: Laura Benavidez, Deputy Director
Timikel Sharpe, Deputy Director
Food Services Division

SUBJECT: MICROBIOLOGICAL TESTING OF FOOD:
EMSL ANALYTICAL, INC. - 4400004940
MICHELSON LABORATORIES, INC. - 4400004941
EUROFINS MICROBIOLOGY LABORATORIES, INC. - 4400004942
CONTRACT AMOUNT: \$516,000 FOR 60 MONTHS
RECOMMENDATION TO AWARD

Background:

To ensure that food served to students is safe and free of common microbial contaminants, the Food Services Division of the Los Angeles Unified School District will contract with Michelson Laboratories, Inc., EMSL Analytical, Inc., and Eurofins Microbiology Laboratories, Inc., to conduct daily microbiological testing of menu items. Testing will include Standard Plate Count, Coliforms, E. Coli, Salmonella, Staphylococci, Yeast, and Mold. To further ensure safe food handling environments, additional services provided will include monitoring of food equipment surfaces and chemical and nutritional analysis as needed. Testing will be conducted at the Newman Nutrition Center, randomly selected school cafeteria sites, and on any food that has been suspected in causing illness.

The Food Services Division is requesting the Board of Education's approval to award Contract Numbers 4400004940, 4400004941, and 4400004942 for the services outlined above.

Why is this necessary?

As the Los Angeles Unified District's Food Services Division does not have the capability of conducting microbial analysis, contracting with outside laboratories helps ensure that the food served to our students meets the highest food safety standards at the lowest overall competitive cost.

AUG 23 2016

APPROVED

Members, Board of Education
Michelle King, Superintendent of Schools

-2-

July 1, 2016

Why do we need this now?

This is needed to replace expiring Contract # 4400001377 for the Microbiological Testing of Food.

What would happen if this were not approved?

If the contract is not approved, there would be no way to ensure that the food served to students at the Los Angeles School District is free of common microbial contaminants which may cause food-borne illnesses.

What are the terms of the proposed agreement?

The terms of the contract will be for 60 months. Funding will be provided from the Cafeteria School Programs.

If you have any questions, please contact me at laura.benavidez@lausd.net or (213) 241-2999.

c: David Holmquist
Thelma Meléndez de Santa Ana
Frances Gipson
Jefferson Crain
Nicole Eiam-Ellis
George Silva
Megan Reill
Alma Peña-Sanchez