

Los Angeles Unified School District

Board of Education Report

File #: Rep-013-22/23, Version: 1

ADOPTED BOARD
REPORT

AUG 30 2022

APPROVED

Approval of Procurement Actions

August 30, 2022

Procurement Services Division

Action Proposed:

Ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; and approve Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract as listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report 444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

File #: Rep-013-22/23, **Version:** 1

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments

Request for Approval of Procurement Actions not under delegated authority listed in Attachment "B" includes:

- Professional Service Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract.

**ADOPTED BOARD
REPORT**

AUG 30 2022

Student Impact:

See attached Board Informatives.

Equity Impact:

See attached for applicable items.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Informatives:

- Item A - Ni Hao Chinese, LLC, Contract No. 4400010370
- Item B - Ni Hao Chinese, LLC, Contract No. 4400010358
- Item C - Government Financial Strategies, Inc., Contract No. 4400006683-3
- Item D - Controltec, Inc., Contract No. 4400007618-3
- Item E - University of California, Los Angeles, Contract No. 4400010624
- Item F - The Regents of the University of California, Contract No. 4400010631
- Item G - District Management Group; Kagan Professional Development, Contract Nos. 4400010566, 4400010568
- Item H - NFP Retirement, Inc., Contract No. 4400010520
- Item I - Bertrand's Music; Elite Textile Trading; Music & Arts, Contract Nos. 4500728103, 4500728104, 4500728105
- Item J - Total Material Handling Solutions, LLC, Contract No. 4500374172
- Item K - Gold Star Foods, Inc.; Goodman Food Products, dba Don Lee Farms; Sterling BV, Inc., dba Buena Vista Foods, Contract Nos. 4400010594, 4400010595, 4400010596
- Item M - B & M Lawn & Garden Center, Contract No. 4500730729

Submitted:


08/26/22, Revision #1


File #: Rep-013-22/23, Version: 1

**ADOPTED BOARD
REPORT**

RESPECTFULLY SUBMITTED,

AUG 30 2022
APPROVED & PRESENTED BY:



ALBERTO M. CARVALHO
Superintendent



MEGAN K. REILLY
Deputy Superintendent
Business Services & Operations

APPROVED

REVIEWED BY:

APPROVED & PRESENTED BY:



DEVORA NAVERA REED
General Counsel

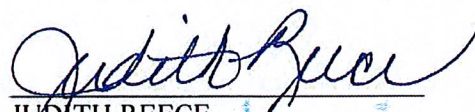

SUNG YON LEE
Business Manager
Office of the Business Manager

✓ Approved as to form.

REVIEWED BY:

APPROVED & PRESENTED BY:


TONY ATIENZA
Director, Budget Services and Financial Planning


JUDITH REECE
Chief Procurement Officer
Procurement Services Division

✓ Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYADOPTED BOARD
REPORT

AUG 30 2022

A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

LOCAL DISTRICT WEST

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|------------------------|-------------------------------------|---|--------------------------------|---------------|
| Ni Hao Chinese, LLC | 4400010370 Item A | Informally competed contract to provide Mandarin Chinese tutors in support of the Mandarin Chinese Immersion program at Braddock Ave Elementary School. | Donations (100%) | \$165,240 |

APPROVED

\$312,120

Contract Term: 08/15/22 through 08/14/23**Contract Value:** \$165,240

Requester: *Eva Lopez, Principal*
Braddock Ave Elementary School
Local District West

| | | | | |
|------------------------|---------------------------------|--|---------------------|-----------|
| Ni Hao Chinese, LLC | 4400010358 Item B | Informally competed contract to provide Mandarin Chinese and Spanish tutors in support of the Mandarin Chinese and Spanish Immersion programs at Broadway Elementary School. | Donations (100%) | \$146,880 |
|------------------------|---------------------------------|--|---------------------|-----------|

Contract Term: 08/15/22 through 12/16/22**Contract Value:** \$146,880

Requester: *Susan Wang, Principal*
Broadway Elementary School
Local District West

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYA. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED**APPROVED**

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

BOND OVERSIGHT COMMITTEE

\$174,000

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | ADOPTED BOARD REPORT AUG 30 2022 | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|---|-------------------------------------|--|---|--------------------------------|---------------|
| Government Financial Strategies, Inc. | 4400006683-3 Item C | Amendment to increase capacity and extend term of formally competed contract to provide independent consulting services to the School Construction Bond Citizen's Oversight Committee. | | General Funds (100%) | \$174,000* |

Contract Term: 09/28/18 through 06/30/22
 New end date by this amendment: 06/30/23

Initial Contract Value: \$522,000
 Amendment No. 1: \$0
 Amendment No. 2: \$174,000
 *Amendment No. 3: \$174,000

(Executed Date: 06/16/22)

Aggregate Five-Year Contract Value:
\$870,000

Requester: *Timothy Popejoy, Administrator*
Bond Oversight Committee

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**APPROVED**A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

EARLY CHILDHOOD EDUCATION DIVISION

\$192,400

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>ADOPTED BOARD REPORT</u> AUG 30 2022 | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|---|---|--------------------------------|---------------|
| Controltec, Inc. | 4400007618-3 Item D | Amendment to extend the term and increase capacity for the sole-source contract for maintenance and support of proprietary software for the Early Education Student Information System (EESIS). | | General Funds (100%) | \$192,400* |

Contract Term: 07/01/19 through 06/30/22
 New end date by this amendment: 06/30/24
 inclusive of one (1) option year

Initial Contract Value: \$96,432
 Amendment No. 1: \$96,432
 Amendment No. 2: \$96,432
 *Amendment No. 3: \$192,400
 (Executed Date: 06/10/22)
Aggregate Contract Value: \$481,696

Requester: *Dr. Dean Tagawa*
Executive Director
Early Childhood Education Division

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYB. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW REVENUE CONTRACTS/AMENDMENTS NOT EXCEEDING <\$500,000 >

APPROVED**ADOPTED BOARD
REPORT****AUG 30 2022**

<\$127,250>

DIVISION OF INSTRUCTION

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|--|-------------------------------------|--|--------------------------------|---------------|
| University of California, Los Angeles (UCLA) | 4400010624 Item E | Revenue contract to provide professional development for teachers to address the learning gap of English Learners. | Revenue | <\$127,250> |

Contract Term: 01/01/21 through 07/31/23**Contract Value:** <\$127,250>

Requester: *Lydia Acosta-Stephens*
Executive Director
Multilingual Multicultural Education Department
Division of Instruction

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY
EXCEEDING \$250,000**

DIVISION OF INSTRUCTION

**ADOPTED BOARD
REPORT**

AUG 30 2022

\$1,574,390

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|---|-------------------------------------|--|--|---------------|
| The Regents of the University of California | 4400010631 Item F | Formally competed contract to provide college counseling certifications to middle and high school counselors district-wide. Contract Term: 09/01/22 through 08/31/25 Contract Value: \$1,574,390 Requester: <i>Carol Alexander, Director A-G Intervention and Support Division of Instruction</i> | ESSER III Funds (50%) A-G Completion Grant (50%) | \$1,574,390 |

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD
REPORTDIVISION OF INSTRUCTION (CONT.)

\$0

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|--|---|---|--|---|
| District Management Group; Kagan Professional Development | 4400010566 4400010568 (RFP 2000002255) Item G | Authorization to add two (2) formally competed contracts to existing* bench of 21 contracts to provide professional development for building school leadership capacity and coherence. The authorization to increase or decrease the amounts for these contracts will be limited to the aggregate amount of \$50,000,000. | Various Per Requesting School Or Office (100%) | \$50,000,000 (Board approved BOE Report 344- 21/22, dated 06/21/22) |

Contract Term: 09/01/22 through 06/21/27

Aggregate Value For Twenty-Three (23)

Contracts: \$50,000,000

Requester: *Alison Yoshimoto-Towery*
Chief Academic Officer
Division of Instruction

***Existing Vendors:** A.J. Barrett and Associates; Association for Supervision and Curriculum Development (ASCD); AVID Center; Community Training and Assistance Center (CTAC); Corwin Press, Inc.; Engage! Learning, LLC, dba engage2learn; Houghton Mifflin Harcourt/International Center for Leadership in Education; InnovateEd, Leverage Learning Group, Inc., Los Angeles Education Partnership, Nancy Akhavan Consulting, Inc., New Teacher Center, OneGoal; Partnership for Los Angeles Schools; Pivot Learning; Quaglia Institute for School Voice and Aspirations; Seneca Family of Agencies; Success for All Foundation; The Achievement Network Ltd; UCLA-Center X; UnboundEd Learning, Inc.;

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT
CAPACITY EXCEEDING \$250,000**

RISK MANAGEMENT AND INSURANCE SERVICES DIVISION

\$325,000

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | APPROVED | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-------------------------|-------------------------------------|---|-----------------|--------------------------------|---------------|
| NFP Retirement, Inc. | 4400010520 (RFP 2000002530) | Formally competed contract to provide investment consulting services relating to the 457(b) plan. | | General Funds (100%) | \$325,000 |

**Item
H**

Contract Term: 10/01/22 through 09/30/27
includes two (2) one-year renewal options

Aggregate Five-Year Contract Value:
\$325,000

Requester: *Priti Kapoor, Interim Director*
Benefits Administration
Division of Risk Management & Insurance
Services

**ADOPTED BOARD
REPORT**

AUG 30 2022

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

DIVISION OF INSTRUCTION

\$1,539,867

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | APPROVED | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|---|--|--|-----------------|--------------------------------|---------------|
| Bertrand's Music; Elite Textile Trading; Music & Arts | 4500728103 4500728104 4500728105 (IFB 2000002459) | Formally competed contracts for classroom rhythm instruments for elementary school musical programs. | | COVID-19 Funds (100%) | \$1,539,867 |

**Item
I****Contract Term:** One-time purchase**Aggregate Value For Three (3) Contracts:**
\$1,539,867

Requester: *Alison Yoshimoto-Towery*
Chief Academic Officer
Division of Instruction

**ADOPTED BOARD
REPORT****AUG 30 2022**

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

FACILITIES SERVICES DIVISION

\$288,102

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

APPROVED

| | | | | |
|--|---|---|--|-----------|
| Total Material Handling Solutions, LLC | 4500374172 (IFB 2000002550) Item J | Formally competed turnkey pallet rack system that includes all materials and labor required for complete installation for Surplus Property & Recycling Annex Warehouse Project. | General Funds (100%) ADOPTED BOARD REPORT | \$288,102 |
|--|---|---|--|-----------|

Contract Term: On-time purchase

AUG 30 2022

Contract Value: \$288,102

Requester: India Griffin, Director
Maintenance & Operations
Facilities Services Division

FOOD SERVICES DIVISION

\$6,000,000

| | | | | |
|--|---|---|---------------------------|-------------|
| Gold Star Foods, Inc.; | 4400010594 | Formally competed capacity contracts to provide various vegan products for the District's student meal programs. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate amount of \$6,000,000. | Cafeteria Funds (100%) | \$6,000,000 |
| Goodman Food Products, dba | 4400010595 | | | |
| Don Lee Farms (SBE); | 4400010596 (RFP 2000002456) Item K | | | |
| Sterling BV, Inc., dba Buena Vista Foods (SBE) | | Contract Term: 09/01/22 through 08/31/27 includes two (2) one-year renewal options | | |
| | | Aggregate Five-Year Value For Three (3) Contracts: \$6,000,000 | | |

Requester: Manish Singh, Director
Foods Services Division

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY
EXCEEDING \$250,000**

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|
|-------------------|-------------------------------------|--------------------|--------------------------------|---------------|

Intentionally
left blankIntentionally
left blank

Intentionally left blank

APPROVED**Item
L****ADOPTED BOARD
REPORT****AUG 30 2022**

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District Policies.

FACILITIES SERVICES DIVISION

\$3,544,686

| <u>CONTRACTOR</u> | <u>IDENTIFI- CATION NO.</u> | <u>DESCRIPTION</u> | APPROVED <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|--------------------|---|---------------|
|-------------------|-------------------------------------|--------------------|---|---------------|

B & M Lawn &
Garden Center

4500730729
(Sourcewell
Contract #031121)

**Item
M**

Piggyback contract through Sourcewell
Contract No. 031121 for the purchase of
electric riding lawn mowers to be used at
various schools district-wide.

General
Funds
(100%)

\$3,544,686

Contract Term: One-time purchase

Contract Value: \$3,544,686

Requester: *India Griffin, Director*
Maintenance & Operations
Facilities Services Division

**ADOPTED BOARD
REPORT**
AUG 30 2022