



Board of Education Report

File #: Rep-010-19/20, Version: 1

ADOPTED BOARD

REPORT

OCT 01 2019

APPROVED

Approval of Procurement Actions

October 1, 2019

Procurement Services Division

Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Low Value - Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Service Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B".

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements.

Policy Implications:

This action does not change District policy and conforms to California Education Code section 17604 that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

File #: Rep-010-19/20, Version: 1

OCT 01 2019

- Award of Professional Service Contracts not exceeding \$250,000: New Contract; Contract Amendments; Low Value - Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts

Student Impact:

See attached Board Informatives.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Informatives:

Informative - Callahan - Contract No. 4400007746

Informative - Martinez Design Collective - Contract No. 4400006335-2

Informative - Kid 4 College - Contract No. 4400006060-1

Informative - Ni Hao Chinese - Contract No. 4400006813-1

Informative - Creating Creators - Contract No. 4400007163

Informative - Latino Film Institute Youth Cinema Project - Contract No. 4400007475

Informative - Warehouse - August 2019

Informative - Portfolium, Inc. - Contract No. 4400007788

Informative - Los Angeles County Department of Child and Family Services; Los Angeles County Office of Education; Los Angeles County Office of Workforce Development, Aging, and Community Services - Contract No. 4400007844

Informative - Los Angeles County Department of Department of Public Health - Contract No. 4400007845

Submitted:

09/13/2019

APPROVED

ADOPTED BUDGET
REPORT
OCT 01 2019

RESPECTFULLY SUBMITTED,

APPROVED BY:



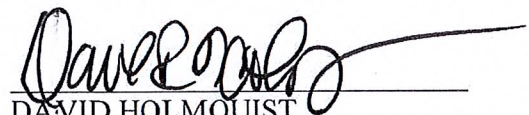
AUSTIN BEUTNER
Superintendent




MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

APPROVED & PRESENTED BY:



DAVID HOLMQUIST
General Counsel



JUDITH REECE
Chief Procurement Officer
Procurement Services Division

☒ Approved as to form.

REVIEWED BY:



TONY ATIENZA
Director, Budget Services and Financial Planning

☒ Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000

\$95,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u> ADOPTED BOARD REPORT UCI 01 2019	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Callahan Consulting	4400007746 Item A	Informally competed contract to provide sixteen (16) days of professional development and six (6) days of performance assessments to staff for mathematics instruction.	General Funds 100%	\$95,000

APPROVED

Contract Term: 08/01/19 through 08/30/20

Contract Value: \$95,000

Requester: *Giuseppe Nardulli, Principal
Vista Middle School*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

APPROVED

\$396,760

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>ADOPTED BOARD REPORT</u> OCT 01 2019	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Martinez Design Collective	400006335-1 400006335-2 Item B	Amendments to extend the term and increase capacity of informally competed contract to create makerspaces and provide labs and workshops for students and teachers in the Critical Design and Gaming School at Hawkins High School (CDAGS).		School Improvement Grant (100%)	\$60,000* \$20,000**

Current Contract Term: 04/03/18 through 06/30/19

New end date by this amendment: 06/30/20

Initial Contract Value: \$40,000

**Amendment No. 1: \$20,000

(Executed Date: 06/29/18)

*Amendment No. 2: \$60,000

(Executed Date: 06/23/19)

Aggregate Contract Value: \$120,000

Requester: *Patricia Hanson, Principal
Augustus Hawkins High School (CDAGS)*

Kids 4 College	4400006060-1 Item C	Amendment to extend the term and increase capacity of informally competed contract to provide Standards-Based learning labs after school, integrating engineering, technology, arts, mathematics and scientific inquiry.		School Improvement Grant (100%)	\$95,000*
----------------	-------------------------------	--	--	--	-----------

Current Contract Term: 01/24/18 through 05/31/19

New end date by this amendment: 06/30/20

Initial Contract Value: \$165,000

*Amendment No. 1: \$ 95,000

(Executed Date: 05/31/19)

Aggregate Contract Value: \$260,000

Requester: *Lisa DeRoss, Principal
Thomas Bradley Global Awareness Magnet*

*Current Ratification

**Ratification not previously reported

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

APPROVED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000 (CONT.)

ADOPTED BOARD
REPORT

OCT 01 2019

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

Ni Hao Chinese	4400006813-1 Item D	Amendment to extend the term and increase capacity of informally competed contract to provide Mandarin Chinese tutors at Broadway ES and Braddock ES. The tutors will work during the instructional school day on campus.	Parent Donations (100%)	\$221,760*
----------------	-------------------------------	---	-------------------------	------------

Current Contract term: 06/30/18 through 06/30/19

New end date by this amendment: 06/30/20

Initial Contract Value: \$189,000

*Amendment No. 1: \$221,760

(Executed Date: 05/22/19)

Aggregate Contract Value: \$410,760

Requesters: *Susan Wang, Principal
Broadway Elementary School*

*Eva Lopez, Principal
Braddock Elementary School*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

APPROVED

INCOME CONTRACTS NOT EXCEEDING \$500,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>ADOPTED BOARD REPORT</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	---------------------------------	--------------------------------	---------------

OCT 01 2019

None

INCOME CONTRACT AMENDMENTS NOT EXCEEDING \$500,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

None

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. AFTER THE FACT CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED \$159,234

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Creating Creators	4400007163 Item E	Contract to provide a filmmaking program that integrates creative writing with the pre-production, production and post-production elements of filmmaking.	General Funds (100%)	\$37,400

Contract Term: 08/14/18 through 06/07/19

Contract Value: \$37,400

Requester: *Christian Quintero, Principal
Miguel Contreras Learning Complex – Los Angeles
School of Global Studies*

Latino Film Institute Youth Cinema Project	4400007475 Item F	Contract to provide instructional services in cinematic filmmaking in alignment with the District's STEAM-focused curriculum.	General Funds (100%)	\$121,834
--	-----------------------------	---	----------------------------	-----------

Contract Term: 09/19/18 through 06/30/19

Contract Value: \$121,834

Requester: *Ruben Hernandez, Principal
Los Angeles Academy Middle School*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

C. PROFESSIONAL SERVICE CONTRACT ASSIGNMENTS

\$0

ADOPTED BOARD
REPORT
OCT 01 2019

APPROVED

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
PowerSchool Group LLC	4400004164 Item G	Assignment of rights and delegation of duties of contract from PeopleAdmin, Inc. to PowerSchool Group LLC for software license and technical support for the existing District online certificated evaluation platform. Current Contract Term: 07/01/16 through 06/30/21	Educator Effectiveness Grant (67%) Title II (33%)	N/A

Effective Date of Assignment: 06/25/19

Requester: *Ileana M. Davalos, Director
Professional Learning and Leadership
Development Branch
Human Resources Division*

PowerSchool Group LLC	4400006510 Item H	Assignment of rights and delegation of duties of contract from PeopleAdmin, Inc. to PowerSchool Group LLC for the upgrade of the Personnel Commission's substitute calling system. Current Contract Term: 07/01/18 through 06/30/23	General Funds (100%)	N/A
--------------------------	-----------------------------	---	----------------------	-----

Effective Date of Assignment: 06/25/19

Requesters: *Karla Gould
Personnel Director
Personnel Commission*

*Soheil Katal
Interim Chief Information Officer
Information Technology Division*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000

August 2019- \$3,069,541

YTD = \$7,876,798

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>August</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>August</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders - <i>August 2019</i>	360	591	\$3,069,541 (Avg. \$8,527)	\$7,876,798

E. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

August 2019 = \$17,968,968

YTD = \$35,990,820

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>August</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>August</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – <i>August 2019</i>	4,356	8,913	\$6,728,119 (Avg. \$1,545)	\$13,879,311
Purchase Orders – <i>August 2019</i>	31	58	\$1,824,256 (Avg. \$58,847)	\$3,702,789
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – <i>August 2019</i>	7,661	9,822	\$2,249,975 (Avg. \$294)	\$2,865,834
Rental Facilities – <i>August 2019</i>	2	5	\$49,665 (Avg. \$24,832)	\$52,771
Travel/Conference Attendance – <i>August 2019</i>	505	1,243	\$566,174 (Avg. \$1,121)	\$1,122,435
GENERAL STORES DISTRIBUTION CENTER – <i>August 2019</i>	369	736	\$2,751,866 (Avg. \$7,458)	\$5,563,618
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – <i>August 2019</i>	410	719	\$3,798,913 (Avg. \$9,266)	\$8,804,062

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Portfolium, Inc.	4400007788 Item I	Single-source contract to provide a cloud-based, digital portfolio where Career Technical Education (CTE) pathway students will be able to store artifacts and demonstrate growth and skills. Contract Term: 10/02/19 through 10/01/22 includes one (1) one-year renewal option Aggregate Three-Year Contract Value: \$340,000 Requester: <i>Alison Yoshimoto-Towery</i> <i>Interim Chief Academic Officer</i> <i>Division of Instruction</i>	Career Technical Education (CTE) Grant Funds (100%)	\$7,565,740

Los Angeles County Department of Child and Family Services; Los Angeles County Office of Education; Los Angeles County Office of Workforce Development, Aging, and Community Services	4400007844 Item J	Single-source contract to provide transportation of foster care youth to their school of origin. Contract Term: 7/01/19 through 6/30/24 Contract Value: \$7,225,740 Requester: <i>Pia V. Escudero</i> <i>Executive Director</i> <i>Student Health and Human Services</i>	Title IV (100%)	\$7,225,740
---	-----------------------------	---	-----------------	-------------

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

CONTRACT AMENDMENTS EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

None

NEW INCOME CONTRACTS EXCEEDING \$500,000

<\$3,983,874>

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

Los Angeles County Department of Public Health	4400007845 Item K	Revenue contract to provide support of the home visiting program that improves the health, well- being, and self-sufficiency of low income, first time pregnant students.	Revenue	<\$3,983,874>
---	-----------------------------	--	---------	---------------

Contract Term: 7/01/19 through 9/30/23

Contract Value: <\$3,983,874>

Requester: *Pia Escudero*
Executive Director
Student Health and Human Services

INCOME CONTRACT AMENDMENTS EXCEEDING \$500,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

None

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

None

CONTRACT AMENDMENTS EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	---------------

None

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

UTILIZATION OF PIGGYBACK CONTRACTS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	-------------------------------------

None

INCOME CONTRACTS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
-------------------	-------------------------------------	--------------------	--------------------------------	-------------------------------------

None

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Vista Middle School and Sports Medicine Magnet

APPROVED

**ADOPTED BOARD
REPORT**

INFORMATIVE

DATE: August 5, 2019

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Giuseppe Nardulli, Principal
Vista Middle School

**SUBJECT: CONTRACTOR NAME: Callahan Consulting
CONTRACT NO.: 4400007746
CONTRACT AMOUNT: \$95,000
REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

Student Impact:

Vista's Smarter Balanced Assessment Consortium (SBAC) Math Scores have increased over the last two years, but we are striving to continue to improve student achievement, engagement, and confidence in all our mathematics courses. Callahan Consulting will support our math teachers with improving their teaching practice by focusing on high quality curriculum, proven effective instructional strategies, and ongoing formative assessments to inform instruction. This will be the second year we will work closely with Callahan Consulting and will result in our students being more engaged, gain confidence, and grow in their mathematical achievement. Callahan Consulting's plan is to familiarize our students and staff with strategies that support mathematical reasoning and address the rigor of the Common Core Standards for Mathematical Practice. Our goal is that this new learning becomes routine and frequent as we seek incremental improvement in our student mathematics learning. Callahan Consulting's plan will build off the work we did last school year and focus on high quality implementation of instructional activities/routines and formative assessment analysis of performance tasks similar to the Smarter Balanced summative assessment. Our entire math department will be engaging with this learning and thereby all our students will benefit from this focused support. This contract supports the ability of Vista Middle School to meet the "Proficiency for All" LCAP goal by moving the needle on the average distance from Level 3 on the Smarter Balanced Assessment for Math.

Why is this necessary?

The Vista Math Department has collaborated on strengthening instructional techniques to provide access to rigorous math content for our Vista students. Vista Middle School is seeking support for teachers to continue to improve classroom instruction and student achievement with the implementation of high leverage instructional practices for Mathematics in grades 6-8. Additionally, as part of this contract, our teachers will engage in the selection and creation of

formative assessment/progress monitoring tools. This will build their capacity for aligning their assessments with the Common Core Standards and Smarter Balanced while using formative assessment to guide their instructional decisions. These assessments will be designed by Callahan Consulting, who was vital in the creation of the SBAC performance tasks. The result will be improved mathematics learning for all our students due to the additional support by a Callahan Consulting who is experienced and has previously worked with Smarter Balanced on designing rigorous mathematics performance tasks. This learning experience and support for our teachers is necessary to help us improve our SBAC scores and improve outcomes for all our students.

Why do we need to do this now?

This is a crucial period for Vista Middle School. The Math Department has been trained to use the CPM Educational Program. We would like to support the CPM curriculum with high leverage practices in collaboration with curriculum materials and supplemental resources. Now is the best time for us to partner with Callahan Consulting in this work. We have demonstrated growth and student achievement in our math instruction and assessments. Student confidence has risen and we would like to continue to improve student success and interest in mathematics. Vista has built momentum with their math achievement and would like to continue down this path to higher achievement levels. We have implemented various strategies and adapted multiple resources which we are already familiar with to keep the success going. We are now at a point where added support to our math instruction is needed to supplement our continued growth in mathematics. Since this will be the last year Vista Middle School will have access to Innovation School funding, it is crucial we take advantage of this opportunity to provide high level targeted support for our teachers to move the needle in math.

What would happen if this were not approved?

Overall the approval of Callahan Consulting should result in additional resources, coaching and an improvement in outcomes of all our students in Mathematics as observed by growth on the Smarter Balanced Summative Assessment in Mathematics. If this were not approved, our teachers will miss an opportunity to grow and develop to higher levels in their instructional practice, thereby having a negative impact on student achievement.

What are the terms of the proposed agreement?

Callahan Consulting has designed a comprehensive instructional plan designed to support all mathematics teachers and students at Vista Middle School. Their plan will continue to focus on implementing high leverage instructional strategies, supporting teachers with curricular/resource decisions and designing assessments to capture evidence of student growth. This agreement includes support through a combination of banked time professional development, lesson study, co-teaching, and data reflection for 16 days from August 12, 2019 to April 30, 2020. The total cost for this agreement is \$95,000. Vista Middle School will cover this cost through their Targeted Student Population Settlement fund.

ADOPTED BOARD
REPORT

OCT 01 2019

APPROVED

If you have any questions or require additional information, please contact me at
jnardull@lausd.net or at (818) 901-2775.

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Judith Reece

ADOPTED BOARD
REPORT
AUG 01 2019

APPROVED

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Augustus Hawkins – Critical Design and Gaming School (CDAGS)

INFORMATIVE
August 14, 2019

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Patricia Hanson, Principal
Augustus Hawkins SH – Critical Design and Gaming School (CDAGS)

SUBJECT: CONTRACTOR NAME: MARTINEZ DESIGN COLLECTIVE
CONTRACT NO.: 4400006335-1 & 4400006335-2
CONTRACT AMOUNT: \$20,000 & \$60,000
REQUEST TO INCREASE CONTRACT CAPACITY AND EXTEND TERM

Student Impact:

Extending the contract with Martinez Design Collective will allow students to continue to create projects that are engaging, rigorous and aligned to our mission and vision to increase learning opportunities in science, technology, engineering, art and math (STEAM). The contractor will provide support to teachers in the form of professional development; both students and teachers can continue to participate in workshops to co-create the makerspace.

Why is this necessary?

Extending this contract is necessary to allow students the opportunity to continue learning from this program. This program also challenges and motivates students to create makerspaces in their areas of interest. It also helps us to strengthen student interests by offering interesting learning experiences for our students across all content areas and provides the necessary support to teachers and students in the makerspace.

Why do we need to do this now?

We need to continue this partnership because it allows us to better prepare our students not only for their school-based learning projects, but also for apprenticeships and training in programs and technology that will better prepare them for the workforce. These workshops will also prepare our students to participate in valuable internships that are currently available to them through our Linked Learning Partnership.

What would happen if this were not approved?

If these contract extensions are not approved, the students would not be able to continue learning the hands-on skills that building the makerspace allows, and they would not be as experienced and knowledgeable in their areas of interest as this program helps the students to be.

APPROVED

What are the terms of the proposed agreement?

The term of the first extension is for June 30, 2018, through June 30, 2019. The term of the second extension is for June 30, 2019, through June 30, 2020. This program is funded by our School Improvement Grant (SIG).

If you have any questions or require additional information, please contact Patricia Hanson at patricia.hanson@lausd.net or at (323) 351-4274.

**ADOPTED BOARD
REPORT
OCT 01 2019**

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Judith Reece

APPROVED

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Thomas Bradley Global Awareness Magnet

**ADOPTED BOARD
REPORT**

OCT 01 2019
INFORMATIVE

DATE: August 14, 2019

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Dr. Lisa DeRoss, Principal
Thomas Bradley Global Awareness Magnet

SUBJECT: CONTRACTOR NAME: KIDS 4 COLLEGE
CONTRACT NO.: 4400006060-1
CONTRACT AMOUNT: \$95,000.00 (TO BE ADDED)
REQUEST TO INCREASE CONTRACT CAPACITY AND EXTEND
TERM

Student Impact:

Kids 4 College provides enrichment and Standards-based programs to all students in Grades 2-5 in the areas of science, technology, engineering, arts and math. The program also builds students' skills in collaboration, problem solving, oral and written language, and research. This program increases student knowledge, raises their level of student engagement, builds self-esteem and reinforces the skills necessary to be successful in standardized tests and college and career-readiness.

Why is this necessary?

Extending this contract is necessary because it will continue to provide Standards-based learning labs after-school, integrating engineering, technology, arts, mathematics and scientific investigation and examination.

Why do we need to do this now?

We need to do this now so there is no interruption in services and the students can continue to learn from this program. Kids 4 College is named in our School Improvement Grant (SIG) as the vendor that will provide after-school standards-based programming. We must follow the guidelines and timetable of this grant as it was intended in order to comply with the terms of the grant.

What would happen if this were not approved?

Students would not be able to take advantage of the program that has been instrumental in helping to develop skills and increase their knowledge in science, technology, engineering, arts and math.

What are the terms of the proposed agreement?

The term of this extension is for June 1, 2019, to June 30, 2020. The funding source is our School Improvement Grant (SIG), for which the vendor is named in the grant.

If you have any questions or require additional information, please contact me at lisa.deross@lausd.net or at 323-292-8195

APPROVED

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Judith Reece

**ADOPTED BOARD
REPORT
OCT 01 2019**

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Broadway Elementary School
Braddock Elementary School

APPROVED

ADOPTED BOARD
REPORT
INFORMATIVE

DATE: August 14, 2019

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Susan Wang, Principal
Broadway Elementary School
Eva Lopez, Principal
Braddock Elementary School

SUBJECT: CONTRACTOR NAME: Ni Hao Chinese
CONTRACT NO.: 4400006813-1
CONTRACT AMOUNT: \$221,760.00
REQUEST TO INCREASE CAPACITY AND EXTEND CONTRACT TERM

Student Impact:

Ni Hao Chinese provides Mandarin speaking tutors in support of the Mandarin Immersion program at Broadway and Braddock Elementary Schools. This tutoring service is provided at no cost to the District, and is paid for solely by the parents of students at each school. The Mandarin language lessons, as well as all content lessons in math, social studies, science, health, physical education and the arts, are taught completely in Mandarin. Mandarin-speaking tutors provide additional opportunities for students to hear the Mandarin language spoken with correct intonation and grammar, by native Chinese speaking language models, and is in alignment with the LAUSD Mandarin curriculum.

Why is this necessary?

If approved, Broadway and Braddock Elementary Schools will continue to receive the support and services of the Ni Hao Chinese Mandarin Tutors in our Mandarin classrooms. This allows the Mandarin teachers to use the Tutors to support small group and individual Mandarin instruction. Most of our parents do not speak Mandarin and cannot support students' Mandarin learning at home. It is important to have an additional Mandarin-proficient adult to be the language model to the students and to provide additional interaction and learning support to students in Mandarin.

ADOPTED BOARD
REPORT
OCT 01 2019

APPROVED

Why do we need to do this now?

The current Ni Hao Chinese contract expired June 30, 2019. The extension is for implementation in the 2019-2020 school year. Instruction starts in August 2019, and we need Ni Hao Chinese to begin the first day of instruction. It is necessary for the Board to approve the contract extension so there will be no delay or interruption in the tutoring services.

What would happen if this were not approved?

If this extension is not approved, this crucial and extremely advantageous program will not be able to continue. Students would not receive the benefit of having Mandarin tutors in their classrooms in support of the Mandarin Immersion programs at these two schools.

What are the terms of the proposed agreement?

The term of this extension is for July 1, 2019, to June 30, 2020. This program is funded solely by the parents of students at each school and is of no cost to the District.

If you have any questions or require additional information for Broadway, please contact Susan Wang at swang1@lausd.net or at (310) 392-4944. If you have any questions for Braddock, please contact Eva Lopez at eal9260@lausd.net or call 310-391-6707.

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Judith Reece

APPROVED

INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District

Miguel Contreras Learning Complex – Los Angeles School of Global Studies

TO: Members, Board of Education
Austin Beutner, Superintendent

**ADOPTED BOARD
REPORT
OCT 01 2019**

INFORMATIVE

DATE: July 26, 2019

FROM: Christian Quintero, Principal
Miguel Contreras Learning Complex
Los Angeles School of Global Studies

**SUBJECT: CONTRACTOR NAME: Creating Creators
CONTRACT NO.: 4400007163
CONTRACT AMOUNT: \$37,400
REQUEST FOR PROFESSIONAL SERVICES CONTRACT**

Student Impact:

The Creating Creators program impacts all of the District's main goals concerning graduation, proficiency for all, and student attendance. The Creating Creators program exposes students to a field of which many only have a peripheral knowledge. We want our students to not only consume media, but to also produce media from their respective experiences, thus giving voice to a population of students who traditionally feel voiceless.

Adding an extra arts elective to our program of study that integrates creative writing with the pre-production, production, and post-production elements of filmmaking, provides an opportunity for students to apply the school's instructional approach and project-based learning to real-world opportunities found in filmmaking.

Introduction

The benefits of being a small school are profound. The level of personalization schools create with students and families is demonstrated through graduation rates, retention rates, and school survey responses. The cost of being a small school comes through elective offering. With mandates on English Language Development (ELD) classes and Long Term English Learners (LTEL) classes, most teachers cannot teach a variety of elective classes that spark student interest. With that in mind, the Los Angeles School of Global Studies wanted to create an arts elective class that introduces real-world application of arts knowledge to students, specifically in the field of filmmaking.

Why is this necessary?

By creating a specialized elective, the aim is to motivate students to graduate and think of careers that are not traditionally viewed as careers for people of color. Students are exposed to storytelling and the filmmaking process and provided a personalized outlet to get their stories told through a visual format. The intent is to increase our percentage of students eligible to graduate and attend a post-secondary institution.

ADOPTED BOARD
REPORT
OCT 01 2019

APPROVED

Why do we need to do this now?

Funds are not usually available in the school's budget for elective programs. Enrollment increased for 2018-2019 and made General Funds available to offer this program to students. A delay in implementing the Creating Creators program would eliminate a potential arts elective for students, especially from carryover funds that were made available after norm day.

Why is this an after the fact contract?

We implemented the program at the beginning of the school year in August 2018, and unfortunately, funding for the program was not available until September. We wanted our students to benefit from the program from the beginning of the school year.

What would happen if this were not approved?

Students would lose the opportunity to work with professional filmmakers, connecting their learning to real-world application of knowledge. English Language Development (ELD) teachers will not have the opportunity to expand their teaching and see how ELD standards can be applied to the filmmaking industry.

What are the terms of the proposed agreement?

The term of this agreement is for August 14, 2018, to June 7, 2019. This program is funded by General Funds.

If you have any questions or require additional information, please contact me at cxq9613@lausd.net or at (213) 240-3850.

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Judith Reece

ADOPTED BOARD
REPORT
OCT 01 2019

APPROVED

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Los Angeles Academy Middle School

INFORMATIVE

DATE: July 26, 2019

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Ruben Hernandez, Principal
Los Angeles Academy Middle School

SUBJECT: CONTRACTOR NAME: Latino Film Institute Youth Cinema Project
CONTRACT NO.: 4400007475
CONTRACT AMOUNT: \$121,834
REQUEST FOR PROFESSIONAL SERVICES CONTRACT

Student Impact:

The support offered by the Latino Film Institute Youth Cinema Project (YCP) will help prepare our students for graduation. YCP, by design, empowers and prepares students for graduation through mastery-based learning for the 21st century. The support offered by YCP is aligned to the District's strategic plan in which students acquire skills that enable them to build critical thinking, collaboration, creativity, and digital skills necessary for graduation and beyond.

Introduction

The Youth Cinema Project is a project-based learning program with an emphasis in teaching and reinforcing students' competency, resiliency and real-world problem-solving skills. It provides students with educational opportunities bridging 21st century concepts and skills to the entertainment industry's multicultural future. The Youth Cinema Project provides instructional support in cinematic film-making, which includes screenwriting, storyboarding, casting, directing, production, editing, sound recording/engineering, and other post-production skills.

Why is this necessary?

Offering film classes as electives at Los Angeles Academy Middle School with expert support from the film industry is one of the school's instructional initiatives to provide students in South Los Angeles with an expansive array of enriching learning experiences aligned with the District's learning goals. Los Angeles Academy Middle School increased the number of STEAM/STEM electives for the 2018-2019 school year. Whereas the previous year, only two (2) electives were offered to our students, the school was granted a waiver in accordance with the English Learner Masterplan to provide Long Term English Learners with more learning opportunities thus; the school currently offers students 13 electives.

Why do we need to do this now?

In the 2018-2019 school year, educational options were increased to offer students a more practical curriculum. Offering students "Film" as an elective provides our students an enriching learning experience aligned with our STEAM-focused curriculum.

ADOPTED BOARD
REPORT
OCT 01 2019

APPROVED

What would happen if this were not approved?

Students would be limited in opportunities to experience courses outside the required curriculum. Exposure to all facets of the film industry would not be available for students, thus limiting the opportunities to learn beyond the required courses.

Why is this contract an after the fact?

This contract arose from a sense of urgency and excitement to initiate and offer this course, and impact on student achievement and embedding this initiative into the school's curriculum were given priority.

What are the terms of the proposed agreement?

The term for this agreement is for September 19, 2018, to June 30, 2019. This program is funded by General Funds.

If you have any questions or require additional information, please contact me at rherna07@lausd.net or at (323) 238-1800.

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Judith Reece

ADOPTED BOARD
REPORT
OCT 01 2019

APPROVED

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

INFORMATIVE

DATE: September 4, 2019

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Marc Monforte, Director
Materiel Management Branch

**SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR
REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES,
EQUIPMENT AND FURNITURE**

Student Impact: The below supplies and equipment items purchased through contract and purchase order issuance, directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels district-wide. In addition to instructional supplies and equipment, various other items (custodial) provide for a safe, clean, and healthy campus environment.

During the Board of Education's May 8, 2018 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of August.

GENERAL STORES DISTRIBUTION

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE AUGUST 1 TO AUGUST 31, 2019	ACCUMULATIVE FISCAL YEAR TOTAL
Athletic Equipment	\$67,167.68	\$173,890.68
Audio Visual	\$11,324.58	\$59,992.21
Custodial/Maint. & Operations	\$853,897.70	\$1,682,911.51
Educational Supplies/Tools	\$94,276.09	\$323,327.52
Forms & Publications	\$2,397.89	\$89,421.04

ADOPTED BOARD
REPORT
OCT 01 2019

APPROVED

MAJOR COMMODITY CATEGORIES	PURCHASE ORDER ISSUANCE AUGUST 1 TO AUGUST 31, 2019	ACCUMULATIVE FISCAL YEAR TOTAL
Furniture	\$1,041,240.94	\$1,412,697.15
Music	\$5,566.37	\$11,559.91
Office Essentials	\$383,142.91	\$941,152.26
Paper	\$43,154.50	\$153,503.14
Science/Home Economics/First Aid	\$78,134.83	\$222,274.29
Visual Arts	\$171,562.15	\$492,887.83
TOTALS	\$2,751,865.64	\$5,563,617.54

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilley
Judith Reece

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Instruction – Linked Learning/CTE

APPROVED

TO: Members, Board of Education
Austin Beutner, Superintendent

INFORMATIVE **ADOPTED BOARD REPORT**
DATE: August 23, 2019

OCT 01 2019

FROM: Alison Yoshimoto-Towery
Interim Chief Academic Officer

Esther Soliman *ES*
Administrator, Linked Learning, CTE, Work Experience

SUBJECT: CONTRACTOR NAME: Portfolium, Inc.
CONTRACT NO.: 4400007788
CONTRACT AMOUNT: \$340,000.00
REQUEST FOR APPROVAL OF TWO-YEAR SINGLE-SOURCE
CONTRACT WITH ONE-YEAR RENEWAL OPTION

Background

Los Angeles Unified's Career Technical Education (CTE) program helps students prepare for college, career, and life. One of the ways students can demonstrate their growth, skills, and accomplishments is by maintaining a virtual portfolio (ePortfolio). Jobs in fields such as Design, Visual, and Media Arts require applicants to provide a portfolio of work samples as an initial test of job readiness.

Why is this necessary?

Students utilize ePortfolios to ensure their work samples and other artifacts of employability can be successfully stored and shared in a digital medium.

Why is this firm selected?

While there are other web-based virtual portfolio applications, Portfolium was selected for a variety of reasons. First, Portfolium integrates seamlessly with Schoology and has successfully met the requirements set forth in Los Angeles Unified's Unified Digital Instruction Procurement Plan (UDIPP). Secondly, Portfolium has been adopted by the California State University (CSU) system and their adoption will allow Los Angeles Unified's students to continue building and refining their portfolios as they continue on to college. Local colleges such as Los Angeles Trade Tech and Pierce College also utilize Portfolium. Lastly, Portfolium is free for students after they leave the District, providing our graduates with the ability to archive and expand their work portfolios throughout their careers.

Explain why that contract could not be competitively bid?

Due to the fact Portfolium is CSU's ePortfolio of choice, students will not have to learn to use a different ePortfolio system application and later encounter content migration problems.

APPROVED

ADOPTED BOARD
REPORT

OCT 01 2019

How was a fair price established?

The established annual price of \$2.00 per student was negotiated down from the initial price of \$4.00 per student.

What would happen if this were not approved?

If this purchase is not approved, students will be forced to develop and maintain their own digital portfolios. This lack of standardization would make it difficult for teachers and potential employers to systematically access and review student accomplishments and work samples.

What are the terms of the proposed agreement?

The proposed terms for the Portfolium contract is for two years with a one-year option. The cost breakdown is as follows:

	Students	Annual Cost Per Student	
Year 1	55,000	\$2.00	\$110,000
Year 2	55,000	\$2.00	\$110,000
Year 3 (OPTION)	55,000	\$2.00	\$110,000
Sub-Total			\$330,000
One-Time Implementation Fee			\$10,000
Total 3-Year Cost (including option)			\$340,000

If you have any questions, please contact Esther Soliman at esther.soliman@lausd.net or (213) 241-8754.

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Judith Reece

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Student Health and Human Services

APPROVED

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Pia V. Escudero, Executive Director
Student Health and Human Services

INFORMATIVE

DATE: September 6, 2019

ADOPTED
REPORT

OCT 01 2019

**SUBJECT: CONTRACTOR NAME: Los Angeles County Department of Child and Family Services; Los Angeles County Office of Education; Los Angeles County Office of Workforce Development, Aging, and Community Services
CONTRACT NO.: 4400007844
CONTRACT AMOUNT: \$7,225,740
REQUEST FOR OF PROFESSIONAL SERVICES CONTRACT**

The Los Angeles Unified School District (LAUSD) supports over 7,000 students in the foster care system. Every Student Succeeds Act (ESSA), requires that foster youth placed in out of home care be provided with transportation to their school of origin (SOO) to ensure the educational stability. School stability allows foster youth to continue their education without disruption, maintain established relationships with peers and adults, and have the opportunity to achieve college- and career-readiness. Providing students in the foster care system with transportation to their school of origin supports the District's goals of 100% graduation, proficiency for all, 100% attendance and parent, student and community engagement.

In 2015, President Obama signed Every Student Succeeds Act (20 U.S.C. 6311-12) that mandates transportation for foster youth placed in out of home care to the youth's school of origin (SOO), if it is in the child's best interest. Local Educational Agencies and child welfare agencies are required to collaborate and fund transportation in order to promote educational stability for foster youth. The LAUSD the Los Angeles County Office of Education (LACOE), the Department of Children and Family Services (DCFS) and Los Angeles County's Workforce Development Aging and Community Services (WDACS) will enter into a joint Memorandum of Understanding (MOU) that establishes procedures to provide and fund a "Long-Term Transportation Plan to Ensure School Stability for Foster Care Youth." The LAUSD and DCFS have agreed to share transportation costs; dividing the cost evenly between the two agencies.

Why is this necessary?

This MOU is necessary to comply with the ESSA Federal mandate (20 U.S.C. 6311-12). ESSA requires that the District collaborate with DCFS to implement procedures for transportation that allow students to remain in their school of origin for the duration of their time in foster care. It is critical that foster youth have the opportunity to be transported to their SOO, in order to attend school regularly and on time to achieve academic success.

The educational stability provision in ESSA took effect on December 10, 2016. However, since 2017, the LAUSD, LACOE and DCFS have been sharing costs to implement this mandate, while simultaneously participating in the ESSA school stability pilot and developing a MOU to establish funding and logistics for a long-term transportation plan. As of June 30, 2019, the commitment to fund the pilot ended and the MOU for the long-term transportation plan must now be funded by the LAUSD and DCFS.

What would happen if this were not approved?

Failure to fund the ESSA transportation mandate would mean that the District is non-compliant with ensuring that students in the foster care system have access to their school of origin. If the MOU is not approved, potentially hundreds of foster youth will not be afforded their educational rights.

What are the terms of the proposed agreement?

The terms of the proposed Memorandum of Understanding are:

- To establish procedures to provide and fund the necessary transportation for foster youth to remain in their school of origin (SOO) in accordance with Every Youth Succeeds Act ("ESSA") (20 U.S.C. 6311-12).
- To cover all youth from preschool to 12th grade who are entering foster care, placed in out-of-home care (OHC), and/or changing placements under the supervision of DCFS.
- To split transportation costs evenly (50% each) between the LAUSD and DCFS for both stop-gap and long-term private transportation.
- To Identify youth entering foster care and designate a District Foster Youth Liaison (or other designee) to receive and respond to these notifications in a timely manner.
- To determine whether immediate stop-gap transportation to the SOO is necessary, while a best-interest determination is being made and long-term plans are finalized.
- To conduct Best Interest of Determinization (BID) meetings, to determine if it is in the student's best interest to change school placements.
- To discuss and establish long term transportation; including timing and duration.
- To arrange for transportation of Los Angeles County youth in foster care, placed outside of Los Angeles County.
- To share relevant aggregated data, consistent with applicable state and federal laws and regulations.
- To establish a dispute resolution process if agencies do not agree on the method or costs of transportation.

If you have any questions or require additional information, please contact me at Pia.Escudero@lausd.net or at (213) 241-3848.

September 6, 2019

APPROVED

c: David Holmquist
Pedro Salcido
Darnise Williams

Patricia Chambers
Jefferson Crain
Megan K. Reilly

Janice Sawyer
Judith Reece

ADOPTED
RECEIVED

OCT 01 2019

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Student Health and Human Services

APPROVED

INFORMATIVE

DATE: September 6, 2019

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Pia V. Escudero, Executive Director
Student Health and Human Services

**ADOPTED BOARD
REPORT
OCT 01 2019**

**SUBJECT: CONTRACTOR NAME: Los Angeles County Department of Child and Family Services; Los Angeles County Office of Education; Los Angeles County Office of Workforce Development, Aging, and Community Services
CONTRACT NO.: 4400007844
CONTRACT AMOUNT: \$7,225,740
REQUEST FOR OF PROFESSIONAL SERVICES CONTRACT**

The Los Angeles Unified School District (LAUSD) supports over 7,000 students in the foster care system. Every Student Succeeds Act (ESSA), requires that foster youth placed in out of home care be provided with transportation to their school of origin (SOO) to ensure the educational stability. School stability allows foster youth to continue their education without disruption, maintain established relationships with peers and adults, and have the opportunity to achieve college- and career-readiness. Providing students in the foster care system with transportation to their school of origin supports the Districts goals of 100% graduation, proficiency for all, 100% attendance and parent, student and community engagement.

In 2015, President Obama signed Every Student Succeeds Act (20 U.S.C. 6311-12) that mandates transportation for foster youth placed in out of home care to the youth's school of origin (SOO), if it is in the child's best interest. Local Educational Agencies and child welfare agencies are required to collaborate and fund transportation in order to promote educational stability for foster youth. The LAUSD the Los Angeles County Office of Education (LACOE), the Department of Children and Family Services (DCFS) and Los Angeles County's Workforce Development Aging and Community Services (WDACS) will enter into a joint Memorandum of Understanding (MOU) that establishes procedures to provide and fund a "Long-Term Transportation Plan to Ensure School Stability for Foster Care Youth." The LAUSD and DCFS have agreed to share transportation costs; dividing the cost evenly between the two agencies.

Why is this necessary?

This MOU is necessary to comply with the ESSA Federal mandate (20 U.S.C. 6311-12). ESSA requires that the District collaborate with DCFS to implement procedures for transportation that allow students to remain in their school of origin for the duration of their time in foster care. It is critical that foster youth have the opportunity to be transported to their SOO, in order to attend school regularly and on time to achieve academic success.



The educational stability provision in ESSA took effect on December 10, 2016. However, since 2017, the LAUSD, LACOE and DCFS have been sharing costs to implement this mandate, while simultaneously participating in the ESSA school stability pilot and developing a MOU to establish funding and logistics for a long-term transportation plan. As of June 30, 2019, the commitment to fund the pilot ended and the MOU for the long-term transportation plan must now be funded by the LAUSD and DCFS.

What would happen if this were not approved?

Failure to fund the ESSA transportation mandate would mean that the District is non-compliant with ensuring that students in the foster care system have access to their school of origin. If the MOU is not approved, potentially hundreds of foster youth will not be afforded their educational rights.

What are the terms of the proposed agreement?

The terms of the proposed Memorandum of Understanding are:

- To establish procedures to provide and fund the necessary transportation for foster youth to remain in their school of origin (SOO) in accordance with Every Youth Succeeds Act ("ESSA") (20 U.S.C. 6311-12).
- To cover all youth from preschool to 12th grade who are entering foster care, placed in out-of-home care (OHC), and/or changing placements under the supervision of DCFS.
- To split transportation costs evenly (50% each) between the LAUSD and DCFS for both stop-gap and long-term private transportation.
- To Identify youth entering foster care and designate a District Foster Youth Liaison (or other designee) to receive and respond to these notifications in a timely manner.
- To determine whether immediate stop-gap transportation to the SOO is necessary, while a best-interest determination is being made and long-term plans are finalized.
- To conduct Best Interest of Determinization (BID) meetings, to determine if it is in the student's best interest to change school placements.
- To discuss and establish long term transportation; including timing and duration.
- To arrange for transportation of Los Angeles County youth in foster care, placed outside of Los Angeles County.
- To share relevant aggregated data, consistent with applicable state and federal laws and regulations.
- To establish a dispute resolution process if agencies do not agree on the method or costs of transportation.

If you have any questions or require additional information, please contact me at Pia.Escudero@lausd.net or at (213) 241-3848.

c: David Holmquist
Pedro Salcido
Darnise Williams

Patricia Chambers
Jefferson Crain
Megan K. Reilly

Janice Sawyer
Judith Reece

APPROVED

**ADOPTED BOARD
REPORT**

OCT 01 2019