



Board of Education Report

ADOPTED BOARD
REPORT

SEP 03 2019

File #: Rep-004-19/20, Version: 2

Approval of Procurement Actions

September 3, 2019

Procurement Services Division

ADOPTED AS AMENDED
(Approve Attachment E in place of Attachment A
and postpone Attachment B)

APPROVED

Action Proposed:

Staff proposes that the Board of Education (Board) **ratify** the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Low Value - Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and **approve** Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract as listed in Attachment "B".

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed

in Attachment "A" includes:

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Low Value - Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Low Value - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment "B" includes:

- Professional Services Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contract

Student Impact:

See attached Board Informatives.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Informatives:

Informative - Gilbarco, Inc. - Contract No. 4400007359

Informative - Customer Expressions Corporation - Contract No. 4400007461

Informative - The Nielsen Company (US), LLC - Contract No. 4400007525

Informative - Two Bit Circus Foundation - Contract No. 4400007544

Informative - Michigan State University - Contract No. 4400007264

Informative - University of Southern California Rossier School of Education - Contract No. 4400007615

Informative - Insight Public Sector, Inc. - Contract No. 4400004830-4

Informative - Inlandboatmen's Union - Contract No. 4400005440-2

Informative - Los Angeles Department of Water and Power - Contract No. 4400007539

Informative - City of Los Angeles Economic and Workforce Development Department - Contract No. 4400007416

Informative - California Tradeshow & Sign Crafts Joint Apprenticeship Training Trust Fund of Painters and Allied Trades District Council 36 - Contract No. 4400007340

Informative - Apprentice & Journeymen Training Trust Fund of the Southern California Plumbing and Piping Industry - Contract No. 4400007341

Informative - Finishing Trades Institutes of District Council 36 Joint Apprenticeship Training Trust Fund - Contract No. 4400007342

Informative - Northern California Elevator Industry JATC - Contract No. 4400007343

Informative - Joint Journeymen & Apprentice Training Center (JJATC) - Air-Conditioning and Refrigeration

SEP 03 2019

File #: Rep-004-19/20, Version: 2

APPROVED

Training Center - Contract No. 4400007373

Informative - Southern California Sheet Metal Joint Apprenticeship Training Committee - Contract No. 4400007374

Informative - Southern California Floor Covering Apprentice Trust - Contract No. 4400007375

Informative - The City of Los Angeles - Contract No. 4400007025-1

Informative - Interpersonal Psychotherapy Institute - Contract No. 4400007328

Informative - Warehouse - May 2019

Informative - Warehouse - June 2019

Informative - Warehouse - July 2019

Informative - AEKO Consulting; Blue Wing Services; DELTAWRX; Federal Engineering; Ingenious Information; RF Networks; V-COMM, LLC - Contract Nos. 4400007510-7516

Informative - CaremarkPCS Health, L.L.C., and SilverScript Insurance Company - Contract No. 4400007473

Informative - Team Prime Time; PCS Enterprises, Inc. - Contract Nos. 4400007321, 4400007611, 4400007612

Informative - Alliant Insurance Services, Inc. - Contract No. 4400003706-2

Informative - Synergy Charter Schools - Contract No. 4400007747

Informative - Ararat Charter-Erwin; Ararat Charter-Romer; C.A.T.C.H. Charter; Goethe International; Magnolia Sci Acad #5; Magnolia Sci Acad #8; North Valley Military - Contract Nos. 4400007768, 4400007767, 4400007766, 4400007765, 4400007769, 4400007800, 4400007764

Informative - United Rentals (North America), Inc. - Contract No. 4400007743

Informative - Western Fence & Supply Co., Inc. - Contract No. 4400007756

Informative - United Site Services of California, Inc. - Contract No. 4400005704

Informative - McGrath RentCorp, dba Mobile Modular Management Corporation - Contract No. 4400007745

Informative - P&R Paper Supply Co.; All American Plastic & Packaging; Daxwell; The Platinum Packaging Group; Plastic Connections, Inc.; Sysco Los Angeles - Contract Nos. 4400007833-4400007838

Informative - Gold Star Foods, Inc.; Sysco Los Angeles; Driftwood Dairy, Inc. - Contract Nos. 4400007783, 4400007776, 4400007839

Informative - Mainline Information Systems, Inc.; Digital Scepter Corporation; ePlus Technology, Inc.; Infosys Limited; CDW Government, LLC - Contract Nos. 4400007798-7799, 4400007810-7812

Informative - Follett School Solutions, Inc. - Purchase Order 4500502580

Informative - Digital Scepter - Contract No. 4500502577

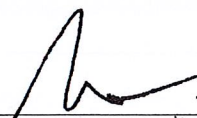
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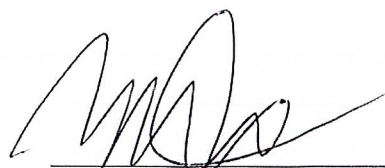
08/28/19, Revision #2

SEP 03 2019

RESPECTFULLY SUBMITTED,

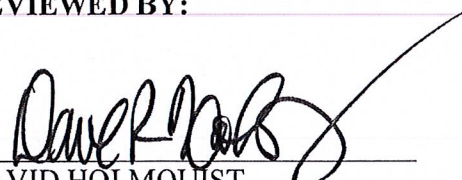
APPROVED BY:

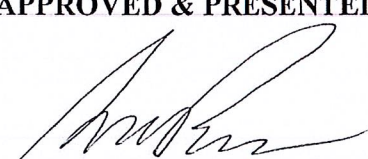
APPROVED

 AUSTIN BEUTNER
 Superintendent


 MEGAN K. REILLY
 Deputy Superintendent
 Office of the Deputy Superintendent

REVIEWED BY:

APPROVED & PRESENTED BY:



 DAVID HOLMQUIST
 General Counsel


 SCOTT S. PRICE, Ph.D.
 Chief Financial Officer
 Office of the Chief Financial Officer

☒ Approved as to form.

REVIEWED BY:

APPROVED & PRESENTED BY:


 TONY ATIENZA
 Director, Budget Services and Financial Planning


 JUDITH REECE
 Chief Procurement Officer
 Procurement Services Division

☒ Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000

\$918,230

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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APPROVED

**ADOPTED BOARD
REPORT**

SEP 03 2019

Gilbarco, Inc.	4400007359 (RFP 2000001683)	Formally competed contract to replace the outdated fuel maintenance control readers and management system for four (4) District garages.	Bond Funds (95%)	\$170,517
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Item A

Contract Term: 06/10/19 through 06/09/24 includes two (2) one-year renewal options

General Funds (5%)

Aggregate Five-Year Contract Value: \$170,517

Requesters: *Lilia Herrera-Montoya*
Interim Director
Transportation Services Division

Soheil Katal
Interim Chief Information Officer
Information Technology Division

Customer Expressions Corporation	4400007461	Informally competed contract to provide case management software that will increase the efficiency and effectiveness of the investigative work performed by the Office of the Inspector General.	General Funds (90%)	\$190,950
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Item B

Contract Term: 05/28/19 through 07/31/22 includes two (2) one-year renewal options

Bond Funds (10%)

Aggregate Thirty-Eight Month Contract Value: \$190,950

Requester: *Austin Onwualu*
Deputy Inspector General
Office of the Inspector General

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

REPORT

SEP 03 2019

B. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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The Nielsen
Company (US),
LLC

4400007525
Item C

Single-source contract for
Nielsen rating service
implementing strategy.

General
Funds
(100%)

\$205,776

ADOPTED AS AMENDED
(Withdraw Item C – Contract No. 4400007525,
The Nielsen Company (US), LLC)
19 through 03/31/22
Value: \$205,776

Requester: *Jaime Jimenez*
General Manager, KLCS

Two Bit Circus
Foundation

4400007544
Item D

Informally competed contract to provide
Makerspace and Design Thinking professional
development aligned to the Next Generation
Science Standards and the California State
Standards.

School
Improvement
Grant
(100%)

\$97,800

Contract Term: 07/01/19 through 05/22/20

Contract Value: \$97,800

Requester: *Kathrine Stehr, Director*
Innovation Office
Division of Instruction

APPROVED

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

C. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS NOT EXCEEDING \$250,000 (CONT.)

APPROVED

**ADOPTED BOARD
REPORT
SEP 03 2019**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Michigan State University	4400007264 Item E	Informally competed contract to provide eight (8) professional development trainings for up to 160 high school science teachers on the implementation of "Interactions," a new Grade 9 science course. Contract Term: 06/01/19 through 06/30/20 Contract Value: \$125,000 Requester: <i>Alison Yoshimoto-Towery</i> <i>Interim Chief Academic Officer</i> <i>Division of Instruction</i>	ESSA Title IV Part A Student Support and Academic Enrichment (100%)	\$125,000
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University of Southern California Rossier School of Education	4400007615 Item F	Single-source contract to provide advisory support for senior District leaders, to collaboratively identify gaps, set goals, and support continuous improvement. Contract Term: 07/01/19 through 06/30/20 Contract Value: \$128,187 Requester: <i>David Baca, Chief of Schools</i> <i>Office of the Superintendent</i>	General Funds (100%)	\$128,187
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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

CONTRACT AMENDMENTS NOT EXCEEDING \$250,000

**ADOPTED BOARD
REPORT
SEP 03 2019**

APPROVED

\$241,230

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Insight Public Sector, Inc.	4400004830-4 Item G	Amendment to increase capacity of formally competed contract for enterprise software license subscription, support, and related services for Microsoft products.	General Funds (100%)	\$120,430*

Contract Term: 07/01/16 through 06/30/20

Initial Contract Value: \$14,400,000
Amendment No. 1: \$0
Amendment No. 2: \$0
Amendment No. 3: \$656,205
*Amendment No. 4: \$120,430

(Executed Date: 07/02/19)

Aggregate Contract Value: \$15,176,635

Requester: *Soheil Katal*
Interim Chief Information Officer
Information Technology Division

Inlandboatmen's Union	4400005440-2 Item H	Amendment to increase capacity of named-in- grant contract to conduct apprenticeship program that includes U.S. Coast Guard- approved Inlandboatmen instructor, recruitment of state registered apprentices, and oversight of all duties as required by the grant.	California Apprenticeship Initiative Grant (100%)	\$120,800*
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Contract Term: 02/15/17 through 12/31/20

Initial Contract Value: \$719,286
Amendment No. 1: \$0
*Amendment No. 2: \$120,800

(Executed Date: 06/13/19)

Aggregate Contract Value: \$840,086

Requester: *Joseph Stark*
Executive Director
Division of Adult and Career Education

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

INCOME CONTRACTS NOT EXCEEDING \$500,000

APPROVED

<\$716,182>

ADOPTED BOARD
REPORT
SEP 03 2019

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles Department of Water and Power	4400007539 Item I	Revenue contract for administrative services of the Summer Youth Work Program designed to improve the readiness of young people for careers with the Los Angeles Department of Water and Power.	Revenue	<\$101,002>

Contract Term: 07/01/19 through 06/30/20

Contact Value: <\$101,002>

Requester: *Esther Soliman, Administrator*
Office of Linked Learning
Division of Instruction

City of Los Angeles Economic and Workforce Development Department	4400007416 Item J	Revenue contract by which the Division of Adult and Career Education is paid for providing nine (9) Workforce Innovation and Opportunity Act (WIOA) Navigators who are co-located at DACE schools and at 11 WorkSource Centers (WSCs) to serve unemployed adults.	Revenue	<\$163,680>
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Contract Term: 07/01/18 through 6/30/19

Contract Value: <\$163,680>

Requester: *Joseph Stark, Executive Director*
Division of Adult and Career Education

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

APPROVED

INCOME CONTRACTS NOT EXCEEDING \$500,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>ADOPTED BOARD REPORT SEP 03 2019</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
California Tradeshow & Sign Crafts Joint Apprenticeship Training Trust Fund of Painters and Allied Trades District Council 36	4400007340 Item K	Revenue contract to provide reimbursement for administrative services that support the upgrading of skills for approximately 300 apprentices and journey-level workers. Contract Term: 08/01/19 through 07/31/21 Contract Value: <\$45,000> Requester: <i>Joseph Stark, Executive Director</i> <i>Division of Adult and Career Education</i>		Revenue	<\$45,000>
Apprentice & Journeymen Training Trust Fund of the Southern California Plumbing and Piping Industry	4400007341 Item L	Revenue contract to provide reimbursement for administrative services that support the upgrading of skills for approximately 500 apprentices and journey-level workers. Contract Term: 07/01/19 through 06/30/21 Contract Value: <\$67,500> Requester: <i>Joseph Stark, Executive Director</i> <i>Division of Adult and Career Education</i>		Revenue	<\$67,500>

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

INCOME CONTRACTS NOT EXCEEDING \$500,000 (CONT.)

ADOPTED BOARD
REPORT

SEP 03 2019

APPROVED

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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Finishing Trades Institute of District Council 36 Joint Apprenticeship Training Trust Fund	4400007342 Item M	Revenue contract to provide reimbursement for administrative services that support the upgrading of skills for approximately 485 apprentices and journey-level workers. Contract Term: 07/01/19 through 06/30/21	Revenue	<\$67,500>
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Contract Value: <\$67,500>

Requester: *Joseph Stark, Executive Director*
Division of Adult and Career Education

Northern California Elevator Industry JATC	4400007343 Item N	Revenue contract to provide reimbursement for administrative services that support the upgrading of skills for approximately 680 apprentices and journey-level workers.	Revenue	<\$91,500>
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Contract Term: 08/01/19 through 07/31/21

Contract Value: <\$91,500>

Requester: *Joseph Stark, Executive Director*
Division of Adult and Career Education

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

INCOME CONTRACTS NOT EXCEEDING \$500,000 (CONT.)

APPROVED

**ADOPTED BOARD
REPORT
SEP 03 2019**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Joint Journeymen & Apprentice Training Center (JJATC) – Air- Conditioning and Refrigeration Training Center	4400007373 Item O	Revenue contract to provide reimbursement for administrative services that support the upgrading of skills for approximately 350 apprentices and journey-level workers. Contract Term: 09/01/19 through 08/31/21	Revenue	<\$67,500>

Contract Value: <\$67,500>

Requester: *Joseph Stark, Executive Director*
Division of Adult and Career Education

Southern California Sheet Metal Joint Apprenticeship Training Committee	4400007374 Item P	Revenue contract to provide reimbursement for administrative services that support the upgrading of skills for approximately 520 apprentices and journey-level workers. Contract Term: 07/01/19 through 06/30/21	Revenue	<\$67,500>
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Contract Value: <\$67,500>

Requester: *Joseph Stark, Executive Director*
Division of Adult and Career Education

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

APPROVED

INCOME CONTRACTS NOT EXCEEDING \$500,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>ADOPTED BOARD REPORT</u> SEP 03 2019	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Southern California Floor Covering Apprentice Trust	4400007375 Item Q	Revenue contract to provide reimbursement for administrative services that support the upgrading of skills for approximately 210 apprentices and journey-level workers.		Revenue	<\$45,000>

Contract Term: 09/01/19 through 08/31/21

Contract Value: <\$45,000>

Requester: *Joseph Stark, Executive Director*
Division of Adult and Career Education

INCOME CONTRACT AMENDMENTS NOT EXCEEDING \$500,000

<\$358,560>

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The City of Los Angeles	4400007025-1 Item R	Amendment to extend term and increase capacity of revenue contract to provide disadvantaged youth with paid personal enrichment and work-readiness training and paid work experience.	Revenue	<\$358,560*>

Contract Term: 07/01/18 through 09/30/18
New end date by this amendment: 06/30/19

Original Contract Value: <\$377,644>
*Amendment No. 1: <\$358,560>
(Executed Date: 05/31/19)
Aggregate Contract Value: <\$736,204>

Requester: *Esther Soliman, Administrator*
Linked Learning Office
Division of Instruction

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. AFTER THE FACT CONTRACTS NOT EXCEEDING \$250,000 ALREADY AWARDED **\$27,250**

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services. **Informative memorandum included.**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	ADOPTED BOARD REPORT SEP 03 2019	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Interpersonal Psychotherapy Institute	4400007328 Item S	Single-source contract to provide community-based training and certification in Interpersonal Psychotherapy to 15 social workers.		General Funds (100%)	\$27,250

Contract Term: 11/01/18 through 06/30/19

Contract Value: \$27,250

Requester: *Pia V. Escudero*
Executive Director
Student Human and Health Services

C. PROFESSIONAL SERVICE CONTRACT ASSIGNMENTS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000

May 2019 = \$1,080,340

YTD = \$14,575,275

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamlined ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>May</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>May</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders - May 2019	173	2,184	\$1,080,340 (Avg. \$6,245)	\$14,575,275

E. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

May 2019 = \$44,297,035

YTD = \$361,343,615

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamlined ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>May</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>May</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – May 2019	4,991	51,104	\$10,742,324 (Avg. \$2,152)	\$105,100,194
Purchase Orders – May 2019	52	582	\$2,436,820 (Avg. \$46,862)	\$34,150,143
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – May 2019	13,552	102,877	\$5,189,040 (Avg. \$383)	\$33,940,426
Rental Facilities – May 2019	20	63	\$81,930 (Avg. \$4,096)	\$410,115
Travel/Conference Attendance – May 2019	920	7,364	\$794,816 (Avg. \$864)	\$5,733,500
GENERAL STORES DISTRIBUTION CENTER – May 2019	458	3,500	\$5,184,871 (Avg. \$11,321)	\$34,798,296
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – May 2019	861	8,127	\$19,867,234 (Avg. \$23,075)	\$147,210,941

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000

June 2019 = \$30,504

YTD = \$14,605,779

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamlined ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>June</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>June</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – June 2019	25	2,205	\$30,504 (Avg. \$1,220)	\$14,605,779

E. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

June 2019 = \$13,537,656

YTD = \$374,881,271

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamlined ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>June</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>June</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
Low Value – Purchase Orders – June 2019	3,223	54,327	\$4,800,002 (Avg. \$1,489)	\$109,900,196
Purchase Orders – June 2019	40	622	\$2,015,815 (Avg. \$50,395)	\$36,165,958
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – June 2019	2,952	105,829	\$1,168,972 (Avg. \$396)	\$35,109,398
Rental Facilities – June 2019	7	70	\$21,623 (Avg. \$3,089)	\$431,738
Travel/Conference Attendance – June 2019	2,115	9,479	\$705,472 (Avg. \$334)	\$6,438,972
GENERAL STORES DISTRIBUTION CENTER – June 2019	460	3,960	\$3,968,698 (Avg. \$8,628)	\$38,766,994
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – June 2019	93	8,220	\$857,074 (Avg. \$922)	\$148,068,015

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000

July 2019 = \$4,807,257

YTD = \$4,807,257

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamlined ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

ADOPTED BOARD REPORT
SEP 03 2019

	<u>July</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>July</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
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Low Value – Purchase Orders -
July 2019

231

231

\$4,807,257
(Avg. \$20,811)

\$4,807,257

E. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

July 2019 = \$18,021,852

YTD = \$18,021,852

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamlined ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>July</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs</u> <u>Transactions</u>	<u>July</u> <u>Total</u>	<u>YTD</u> <u>Total</u>
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Low Value – Purchase Orders –
July 2019

4,557

4,557

\$7,151,192
(Avg. \$1,569)

\$7,151,192

Purchase Orders – *July 2019*

27

27

\$1,878,533
(Avg. \$69,575)

\$1,878,533

DISTRICT CARD TRANSACTIONS
(i.e., P-Card, Fuel Card, Toshiba Card,
etc.) – *July 2019*

2,161

2,161

\$615,859
(Avg. \$285)

\$615,859

Rental Facilities – *July 2019*

3

3

\$3,106
(Avg. \$1,035)

\$3,106

Travel/Conference Attendance –
July 2019

738

738

\$556,261
(Avg. \$754)

\$556,261

GENERAL STORES DISTRIBUTION
CENTER –
July 2019

367

367

\$2,811,752
(Avg. \$)

\$2,811,752

BOOK/INSTRUCTIONAL MATERIAL
PURCHASE ORDERS (BPO) –
July 2019

309

309

\$5,005,149
(Avg. \$16,198)

\$5,005,149

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

APPROVED

\$663,056,000

NEW CONTRACTS EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
AEKO Consulting; Blue Wing Services; DELTAWRX; Federal Engineering; Ingenious Information; RF Networks; V-COMM, LLC	4400007510 4400007511 4400007512 4400007513 4400007514 4400007515 4400007516 (RFP 2000001793) Item T	Formally competed bench of contracts to provide radio system project management services. Authority to increase or decrease the individual amounts for these contracts will be limited to the aggregate value of \$1,456,000. Contract Term: 09/04/19 through 09/03/22 includes one (1) one-year renewal option Aggregate Three-Year Value for Seven (7) Contracts: \$1,456,000 Requester: <i>Soheil Katal</i> <i>Interim Chief Information Officer</i> <i>Information Technology Division</i>	Bond Funds (100%)	\$1,456,000

CaremarkPCS Health, L.L.C. and SilverScript Insurance Company	4400007473 (RFP 2000001791) Item U	Formally competed capacity contract to provide pharmacy benefits management of the prescription drug program for employees, retirees, and eligible dependents enrolled in the Anthem Blue Cross medical plans. Contract Term: 01/01/20 through 12/31/24 includes two (2) one-year renewal options Aggregate Five-Year Contract Value: \$661,600,000 Requester: <i>Janice J. Sawyer</i> <i>Chief Risk Officer</i> <i>Division of Risk Management and Insurance Services</i>	Health and Welfare Fund (100%)	\$661,600,000
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ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	ADOPTED BOARD REPORT SEP 03 2019	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Team Prime Time	4400007321 (RFP 2000001720) Item V	Authorization to execute formally competed contract to be added to existing bench of 24 contracts* to provide academic, enrichment and recreation programs after school and weekends at elementary, middle and high schools throughout the school year and summer break. Authority to increase or decrease individual amounts for these contracts will be limited to the aggregate value of \$550,000,000 previously approved by the Board (BOE Report No. 291-18/19, dated April 23, 2019). Contract Term: 07/01/19 through 06/30/24 includes two (2) one-year renewal options Aggregate Five-Year Value for 25 Contracts: \$550,000,000 Requester: <i>Alvaro Cortes</i> <i>Senior Executive Director</i> <i>Beyond the Bell Branch</i>		After School Education Safety Program (ASES) Grant (50%) 21 st Century Community Learning Centers Program (21 st CLLC) Grant (43%) Tobacco Use Prevention Education (TUPE) Grant (4%) Department of Justice (DOJ) (3%)	\$0 (No additional amount is being requested)

*A World Fit for Kids; After School All-Stars; ARC; Boys & Girls Club CARSON; Boys & Girls Club HARBOR – LA; Bresee Foundation; Children Youth and Family Collaborative; Creative Brain; Educare Foundation; GAP; Keep Youth Doing Something – KYDS; Kids 4 College; Kids Protectors of the Environment; L.A.C.E.R.; LA Conversation Corps; Legacy LA; Projecto Pastoral; Regents of University of California (UCLA); Salesian Family Youth Center; South Bay Center of Counseling; Star Education; Woodcraft Rangers; YMCA – LA; Youth Policy Institute

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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ADOPTED BOARD
REPORT

SEP 03 2019

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

CONTRACT AMENDMENTS EXCEEDING \$250,000

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Alliant Insurance Services, Inc.	4400003706-2 Item X	Amendment to increase capacity of formally competed contract for insurance brokerage services and insurance premiums for all operations excluding the Owner Controlled Insurance Program (OCIP), workers compensation and general liability.	General Funds (100%)	\$2,300,000

APPROVED
ADOPTED BOARD REPORT
SEP 03 2019

Contract Term: 07/01/15 through 06/30/20

Initial Contract Value: \$48,652,500
Amendment No. 1: \$32,447,500
*Amendment No. 2: \$2,300,000
Aggregate Contract Value: \$83,400,000

Requester: *Janice J. Sawyer*
Chief Risk Officer
Division of Risk Management and Insurance Services

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW INCOME CONTRACTS EXCEEDING \$500,000

<\$1,803,712>

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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ADOPTED BOARD REPORT
SEP 03 2019

Synergy Charter Schools	4400007747 Item Y	Revenue contract to provide, in a vendor role, breakfasts, lunches, and/or after-school snacks, which meet the requirements of the National School Lunch Program to students of Quincy Jones Elementary, Julian Nava Learning Academy, and Maya Angelou Community Senior High schools.	Revenue	<\$1,304,712>
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Contract Term: 08/14/19 through 06/09/20

Contract Value: <\$1,304,712>

Requester: *Manish Singh, Director*
Food Services Division

Ararat Charter-Erwin;	4400007768	Revenue contracts to provide, in a School Food Authority role, breakfasts, lunches, and/or after-school snacks, which meet the requirements of the National School Lunch Program to students at seven Charter Schools.	Revenue	<\$499,000>
Ararat Charter – Romer;	4400007767			
C.A.T.C.H.	4400007766			
Charter;	4400007765			
Goethe	4400007769			

International;	4400007800
Magnolia Sci Acad #5;	4400007764

Item Z

Contract Term: 08/20/19 through 06/12/20

Contract Value: <\$499,000>

Requester: *Manish Singh, Director*
Food Services Division

Magnolia Sci Acad #8;
North Valley
Military

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

APPROVED

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW INCOME CONTRACTS EXCEEDING \$500,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Team Prime Time; PCS Enterprises, Inc., dba Prime Time Sports Camp	4400007611 4400007612 (RFQ 2000001740) Item AA	Authorization to execute two (2) formally competed revenue-based license agreements to be added to existing bench of qualified licensed childcare providers* to school-age LAUSD students for before and/or after school care on District campuses during the academic year. Providers will enter into a Facilities License agreement with the District annually and pay leasing rental rate(s). Tuition shall be paid by parent/guardian and/or other sponsor. Authority to increase or decrease amounts for these contracts will be limited to the aggregate value of <\$10,000,000> previously approved by the Board (BOE Report No. 291-18/19, dated April 23, 2019)	Revenue	\$0 (No additional amount is being requested)

ADOPTED BOARD REPORT
SEP 03 2019

Contract Term: 07/01/19 through 06/30/24

Aggregate Value for Twelve (12) Contracts:
<\$10,000,000>

(Varies by site total income range \$6 million to \$10 million annually)

Requester: *Scott S. Price*
Chief Financial Officer
Office of the Chief Financial Officer

*31st District PTSA, dba Creative Kids; Got Game Sports; Peak Programs, Inc.; Seeds Afterschool Care and Enrichment Programs; Sherman Oaks Parent Association Kids Center; Soaring Eagles After School Program Corp.; STAR Inc.; The Enrichment Center; Westlake Patticate, Inc., dba Woody's Clubhouse; YMCA of Metropolitan Los Angeles

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

INCOME CONTRACT AMENDMENTS EXCEEDING \$500,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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None

APPROVED

ADOPTED BOARD
REPORT

SEP 03 2019

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS EXCEEDING \$250,000

\$268,877,091

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
United Rentals (North America), Inc.	4400007743 (IFB 2000001786) Item BB	Formally competed capacity contract to provide rental of construction equipment for District schools and offices. Contract Term: 10/01/19 through 09/30/24 includes two (2) one-year renewal options Aggregate Five-Year Contract Value: \$2,500,000	General Funds (90%) Bond Funds (10%)	\$2,500,000

Requester: *Robert Laughton, Director
Maintenance & Operations
Facilities Services Division*

Western Fence & Supply Co., Inc.	4400007756 (IFB 2000001783) Item CC	Formally competed capacity contract to provide chain link fencing material for fencing replacement and repair projects District-wide. Contract Term: 10/01/19 through 09/30/22 Contract Value: \$759,874	Restricted Maintenance Funds (90%) Bond Funds (10%)	\$759,874
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Requester: *Robert Laughton, Director
Maintenance & Operations
Facilities Services Division*

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	ADOPTED BOARD REPORT SEP 03 2019	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
United Site Services of California, Inc.	4400005704 (IFB 2000001354) Item DD	Authorization to increase capacity of formally competed contract to provide rental and servicing of portable toilets District-wide. Contract Term: 07/01/17 through 06/30/22 includes two (2) one-year renewal options Initial Contract Value: \$650,000 *Additional Authorized Value: \$400,000 Aggregate Contract Value: \$1,050,000 Requester: <i>Robert Laughton, Director</i> <i>Maintenance & Operations</i> <i>Facilities Services Division</i>		General Funds (90%) Bond Funds (10%)	\$400,000*
McGrath RentCorp, dba Mobile Modular Management Corporation	4400007745 (IFB 2000001860) Item EE	Formally competed capacity contract to lease new and used locker room buildings (DSA Approved). Contract Term: 10/01/19 through 09/30/24 includes two (2) one-year renewal options Aggregate Five-Year Contract Value: \$15,000,000 Requester: <i>Aaron Bridgewater, Director</i> <i>Asset Management</i> <i>Facilities Services Division</i>		Bond Funds (100%)	\$15,000,000

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

APPROVED

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<div>ADOPTED BOARD REPORT</div> <div>SEP 03 2019</div>				
P&R Paper Supply Co.; All American Plastic & Packaging; Daxwell; The Platinum Packaging Group; Plastic Connections, Inc.; Sysco Los Angeles	4400007833 4400007834 4400007835 4400007836 4400007837 4400007838 (RFP 2000001807) Item FF	Formally competed contracts to provide various food related paper, supplies, & plastic products for the District's student meal programs. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate value of \$90,000,000. Contract Term: 09/11/19 through 09/10/24 Aggregate Value for Six (6) Contracts: \$90,000,000 Requester: <i>Manish Singh, Director</i> <i>Food Services Division</i>	Cafeteria Funds (100%)	\$90,000,000
Gold Star Foods, Inc.; Sysco Los Angeles; Driftwood Dairy, Inc.	4400007783 4400007776 4400007839 (RFP 2000001806) Item GG	Formally competed contracts to provide various shelf-stable groceries and frozen items for the District's student meal programs. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate value of \$130,000,000. Contract Term: 09/11/19 through 09/10/24 Aggregate Value for Three (3) Contracts: \$130,000,000 Requester: <i>Manish Singh, Director</i> <i>Food Services Division</i>	Cafeteria Funds (100%)	\$130,000,000

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS EXCEEDING \$250,000 (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	ADOPTED BOARD REPORT SEP 03 2019	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Mainline Information Systems, Inc.; Digital Scepter Corporation; ePlus Technology, Inc.; Infosys Limited; CDW Government, LLC	4400007798 4400007799 4400007810 4400007811 4400007812 (IFB 2000001802) Item HH	Formally competed contracts to provide data center hardware, software and related services. Authority to increase or decrease the individual amounts for these contracts will be limited to the aggregate value of \$28,000,000. Contract Term: 10/01/19 through 09/30/24 includes two (2) one-year renewal options Aggregate Five-Year Value for Five (5) Contracts: \$28,000,000		General Funds (78%) Bond Funds (22%)	\$28,000,000

Requester: *Soheil Katal*
Interim Chief Information Officer
Information Technology Division

Follett School Solutions, Inc.	4500502580 Item II	Single-source purchase order to provide software maintenance of library, textbook, and resource management systems.		General Funds (100%)	\$2,217,217
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Contract Term: 08/01/19 through 06/30/21

Contract Value: \$2,217,217

Requesters: *Alison Yoshimoto-Towery*
Interim Chief Academic Officer
Division of Instruction

Soheil Katal
Interim Chief Information Officer
Information Technology Division

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

CONTRACT AMENDMENTS EXCEEDING \$250,000

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
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ADOPTED BOARD
REPORT

SEP 03 2019

None

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District policy.

UTILIZATION OF PIGGYBACK CONTRACTS

\$285,697

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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Digital Scepter	4500502577 (NASPO Software VAR) Item JJ	Piggyback contract through NASPO Software Value-Added Reseller (VAR) agreement to provide maintenance and support for Palo Alto Networks products.	General Funds (100%)	\$285,697
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Contract Term: 09/23/19 through 06/30/20

Contract Value: \$285,697

Requester: *Soheil Katal*
Interim Chief Information Officer
Information Technology Division

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

INCOME CONTRACTS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>DESCRIPTION</u>	<u>SOURCE OF FUNDS</u>	<u>NOT TO EXCEED AMOUNT</u>
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APPROVED

None

**ADOPTED BOARD
REPORT
SEP 03 2019**