

## LAUSD Grievance Procedure under the Americans with Disabilities Act



A grievance procedure has been established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"), and other laws and regulatory requirements. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the **Los Angeles Unified School District** ("LAUSD").

The LAUSD's Personnel Policy governs employment-related complaints of disability discrimination under Title I of the ADA. The LAUSD Uniform Complaint Process (UCP) provides for receipt and processing of complaints and appeals or grievances under Title II of the ADA.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number or other contact information of the complainant, and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews, will be made available for persons with disabilities upon request.

Please visit the [Equal Opportunity Section](#) web page for information about employment-related complaints of disability discrimination.

Please visit the [Uniform Complaint Procedures](#) web page for information about:

- How and where a complaint under Title II may be filed with the LAUSD
- The time frames and processes to be followed by the complainant and the LAUSD
- How to appeal an adverse decision

ADA compliance complaints will be retained on file for a period of four (4) years by the ADA Compliance Manager.

[For print info: <https://achieve.lausd.net/Page/3655>]