K-5/6 Elementary Grade Passback 2.0

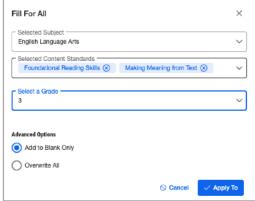**PLS** | PERSONALIZED LEARNING SYSTEMS | **LAUSD UNIFIED**

Purpose: The Elementary Grade Passback (EGP) 2.0 App will display suggested grades from the Schoology Mastery Report. For more information, please visit lausd.org/egp2.
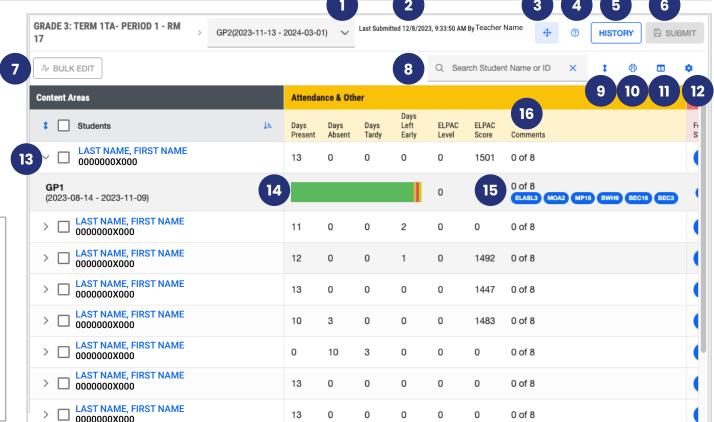
Navigation: From the Course Materials page, click EGP 2.0 located on the left navigation panel.
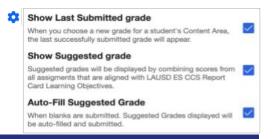
EGP 2.0 screen

1. Grading Periods dropdown
2. Last submission details
3. Open in new window
4. Click for support
5. View submission History
6. Save/Submit grades
7. Bulk Edit – apply a grade to selected students and domains

8. Search for a student
9. Expand all (displays previous grading period data for all students)
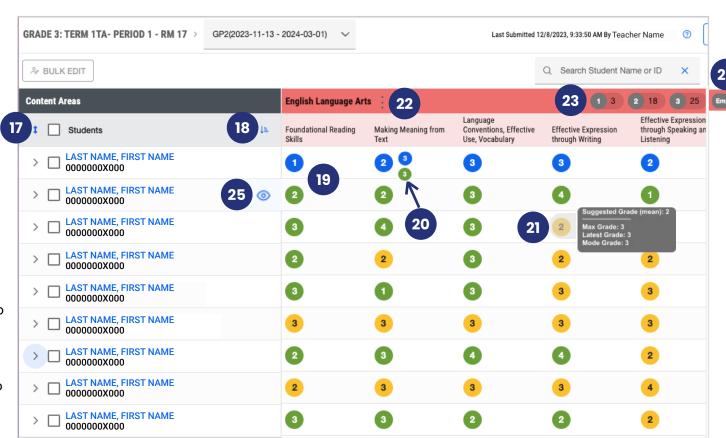10. Print/Generate PDF report for selected students and domains
11. Subject sort

12. Settings – set viewing preferences (see image to the right)
13. Student name (click the caret to view previous grading period data)
14. Attendance graph (hover over graph for details)
15. Comments from previous and current grading periods
16. Apply selected comment(s) to all

Show Last Submitted grade
When you choose a new grade for a student's Content Area, the last successfully submitted grade will appear.

Show Suggested grade
Suggested grades will be displayed by combining scores from all assignments that are aligned with LAUSD ES CCS Report Card Learning Objectives.

Auto-Fill Suggested Grade
When blanks are submitted, Suggested Grades displayed will be auto-filled and submitted.

EGP 2.0 screen *(Continued)*

17. Expand all
18. Sort students by first or last name
19. Entered grades for the current Grading Period

    Blue – previously submitted

    Green – resubmitted grade

    Yellow – not yet submitted
20. Small grades

    Blue: Last submitted grade

    Green: Suggested grade
21. Hover over a suggested grade to see additional possible calculation results
22. Hover over the subject header to access Bulk Edit (three vertical dots)
23. Grade distribution
24. Number of empty cells for content area
25. Hover over student name and click the View Student icon to view the student screen (next page)

EGP 2.0 screen

1. Switch students/search for a student
2. Open in new window
3. Click for support
4. View submission History

5. Save/Submit grades
6. Collapse all subject areas
7. Print/Generate PDF report for selected students and domains
8. Settings - set viewing preferences
9. Comments from previous and current grading periods
10. Edit comments
11. Grades from previous and current grading periods
12. Arrows indicate grade trend compared to previous grading period
(increase, decrease, no change)
13. Grade distribution
14. Return to class view