

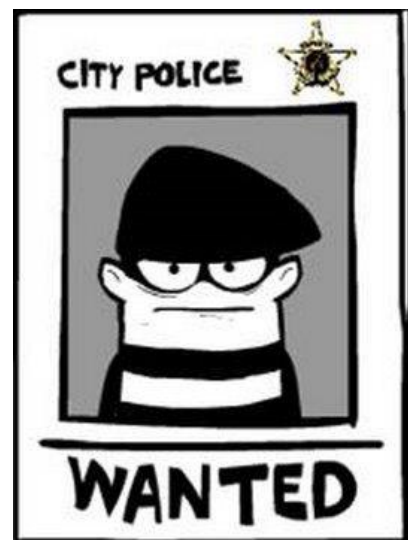


# SCHOOL SITE COUNCIL (SSC) TRAINING FOR STUDENTS

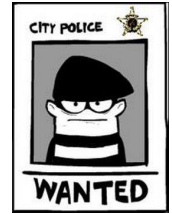
**STUDENT EMPOWERMENT UNIT**

Empowering Student   
**VOICE**

**A CRIME WAS  
COMMITTED IN  
THE CITY**

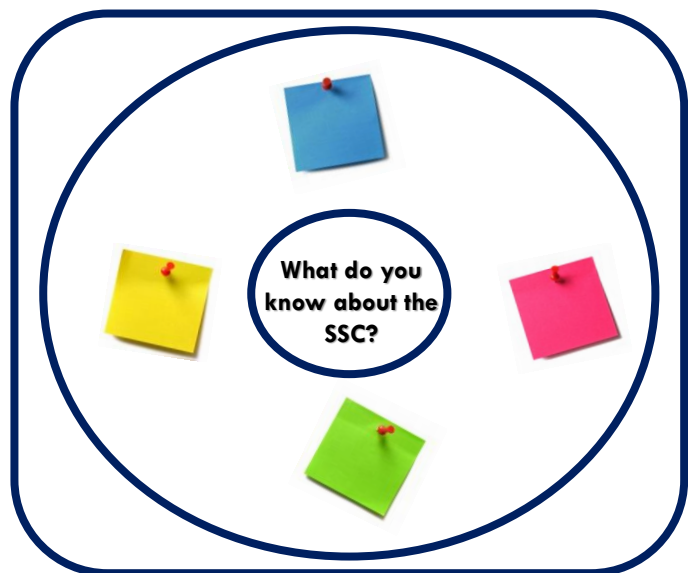


# A CRIME WAS COMMITTED IN THE CITY




- A CRIME WAS COMMITTED IN THE CITY
- THE POLICE HAVE INTERROGATED TWO SUSPECTS
- THE GUILTY SUSPECT ALWAYS LIES.
- THE INNOCENT SUSPECT ALWAYS TELLS THE TRUTH.
- EACH SUSPECT KNOWS WHO COMMITTED THE CRIME AND IF THE OTHER IS TRUTHFUL OR A LIAR.
- ONLY ONE OF THE SUSPECTS COMMITTED THE CRIME BUT THE POLICE DON'T KNOW WHICH ONE.
- WHAT ONE QUESTION CAN THE POLICE ASK EACH SUSPECT TO IDENTIFY THE REAL CULPRIT?

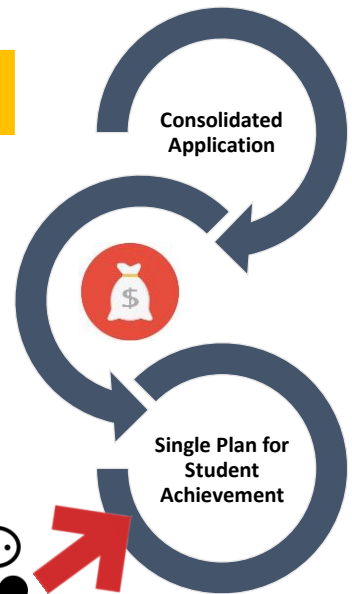
## SCHOOL SITE COUNCIL (SSC)



## SCHOOL SITE COUNCIL (SSC)

California Education Code 64001(a) requires that districts receiving state, federal and other applicable funding  through the Consolidated Application (ConApp) prepare a Single Plan for Student Achievement (SPSA).

And one of the primary functions of the SSC is to develop, adopt and revise the SPSA.



## SCHOOL SITE COUNCIL (SSC)



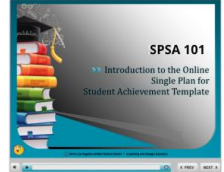
The SSC is a **decision-making** council for all programs funded  through the Consolidated Application (ConApp).



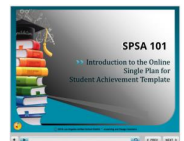
## SCHOOL SITE COUNCIL (SSC) FUNCTIONS

The SSC has two primary functions:

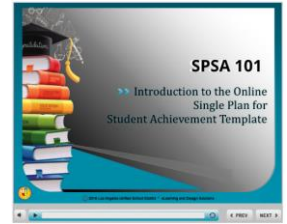
1. Developing, adopting and revising the Single Plan for Student Achievement (SPSA).
2. Ensuring that a school meets all federal parental involvement mandates.



3 things you know about the  
**SINGLE PLAN FOR STUDENT  
ACHIEVEMENT**



# THE SPSA



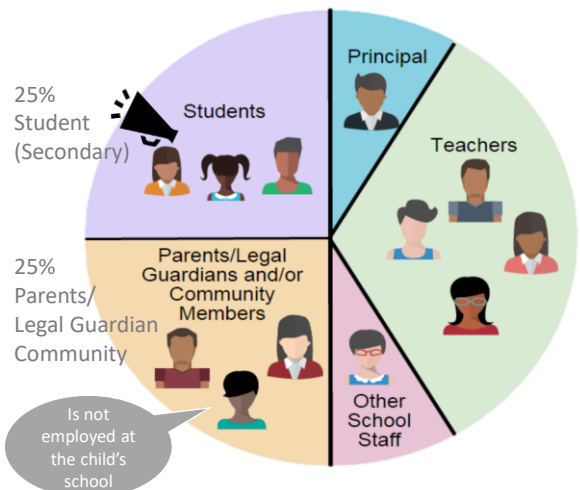
## Single Plan for Student Achievement (SPSA)

- The SPSA is a school plan that describes what the school will do to improve the academic performance for students at risk of failing.



## SSC SECONDARY COMPOSITION\*

- There must be **parity between parents and students** on the parent/student portion of the council.
- According to the California Education Code, section 33133(c), **at middle schools, a SSC may, but is not required to, include student representation.**



\* All members must be elected by their peers, except the principal who is the only automatic member.

## STUDENT MEMBER CRITERIA

- A Student is defined as one who is verifiably enrolled at the LAUSD school in which the SSC is established
- Elected by the entire student body present at the election meeting and not appointed
- Grade level is not a criteria
- All students under the age of 18 must have parent consent to participate on the SSC

## SCHOOL SITE COUNCIL MEMBERS

Must agree to the following:

- Attend all meetings and trainings
- Dates and times of meetings
- Participate in trainings to carry out duties effectively
- Cast their vote in person
- Honor all decisions of the SSC
- That all members have full voting rights
- Follow meeting protocols and group norms

# SSC OFFICERS

Chairperson



Vice-  
Chairperson



Secretary



Parliamentarian



## DUTIES OF THE CHAIRPERSON

- Presides at all meetings of the SSC
- Signs all letters, reports and other communications of the SSC
- Performs all duties relevant to the office of the Chairperson
- Participates in planning of the agenda
- Has other such duties as are prescribed by the SSC



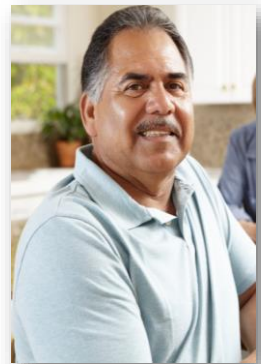
## DUTIES OF THE VICE-CHAIRPERSON

- Substitute for the Chairperson in his or her absence
- Represents the Chairperson in assigned duties
- Participates in planning of the agenda



## DUTIES OF THE SECRETARY

- Conduct roll call to establish quorum.
- Keep minutes of all regular and additional meetings of the council.
- Provide the signed and dated original meeting minutes to the principal or designee.
- Assist in keeping the records of the council.
- Maintain a current roster of the council members.
- Perform other such duties as are assigned by the Chairperson.
- Participate in the planning of the agenda.





## DUTIES OF THE PARLIAMENTARIAN

- Assist the Chairperson in ensuring all rules and bylaws are followed.
- Be knowledgeable about the California Open Meeting Law (Greene Act), District policies, bylaws of the council, and selected parliamentary procedures.
- Participate in planning of the agenda.



## TESTING YOUR KNOWLEDGE

Name 2 responsibilities of the chairperson:

- 1.
- 2.

Name 2 responsibilities of the secretary:

- 1.
- 2

☐  
☐  
☐  
☐


# Student Voice

Empowering Student   
**VOICE**

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## INVOLVING ALL STUDENTS

- You represent the entire student body.
- You are the liaison between the administrators and the student body.

**YOU ARE THE VOICE OF THE ALL STUDENTS!**

## INVOLVING ALL STUDENTS

Your work should center around:

how to increase  
student academic  
achievement

how to achieve a  
positive school  
culture/climate

how to increase  
graduation rates

how to increase  
college entrance  
and retention

## INVOLVING ALL STUDENTS

- You should also work to make students feel connected to school, each other and to the adults on campus, through involvement in organized activities (both academic and social).
- Lastly, your work should include ways to enhance school spirit and create a culture that makes everyone want to be on campus.



## ROLE OF STUDENT MEMBERS

- Review all materials through the lens of a student
- Not be influenced by the adult members of the SSC
- Make decisions based on the impact to students and student academic achievement
- Keep a notebook of materials and documents
- Take notes during the meeting
- Attend meetings, on time and prepared



## QUESTIONS THAT STUDENTS SHOULD ASK

- How will this contribute to the academic achievement of all students?
- What evidence do you have that this will contribute to the academic achievement of all students?
- Is it possible for a group of students to preview the materials prior to the SSC making a decision?



## INVOLVING ALL STUDENTS

- How will you ensure that all student voices are heard?
  - What vehicles are you going to use?
  - What might be some tools or resources available to you?
- How will you keep them informed of the decisions made by the SSC?



## RESPONSIBILITIES OF STUDENT MEMBERS

- Meet with your constituents to determine their thoughts and opinions
- Make decisions based on the entire student population. Take into account gender, grade, ethnicity, and or other classifications (EL, SEL, Gifted, Special Needs)
- Be actively involved
- Report back to your constituents
- Actively communicate: speak, listen, hear



# LEADERSHIP

## WHAT IS LEADERSHIP?

*Leadership is the ability to **lead, influence and inspire** others to do more than they think they are capable of doing.*

## WHAT IS LEADERSHIP

Leadership has nothing to do with:

- Seniority
- Titles
- Being a good manager
- Having the best personality
- Age
- Looks



## WHAT IS LEADERSHIP

Leadership is:

- The capacity to translate vision into reality.
- The ability to empower others to take action.
- The ability to influence others.



# Leadership is...



THANK **YOU**



The Student Involvement, Development, and Empowerment Unit wishes you success in your role as School Site Council member.

