

# COMMUNITY ADVISORY COMMITTEE

Glossary of Acronyms and Terms  
(as recorded in the Minutes of January 17, 2024)

## A C R O N Y M S

CAC	<p><b>Community Advisory Committee</b></p> <p>This committee “advises the Board of Education, Special Education Local Plan Area (SELPA) Director and the Superintendent's Cabinet on the annual priorities addressed in the SELPA local plan and advocates for effective Special Education programs and services.”</p> <p><i>(Source: LAUSD, <a href="https://www.lausd.org">PCSS / Community Advisory Committee Los Angeles Unified School District</a><a href="https://www.lausd.org">https://www.lausd.org</a> &gt; Page)</i></p>
DSE	<p><b>Division of Special Education</b></p> <p>This Division administers education services within schools and special education centers for children and adults from ages birth through 22 years old who are found eligible for special education services.</p>
IEP	<p><b>Individualized Education Program</b></p> <p>The IEP describes the plan for the student's educational program, including current performance levels, student goals, and the educational placement and other services the student will receive.</p> <p><i>(Source: California Department of Education, <a href="https://www.cde.ca.gov">The IEP Module 3 - Announcements &amp; Current Issues (CA Dept of ...ca.gov</a><a href="https://www.cde.ca.gov">https://www.cde.ca.gov</a> &gt; <a href="#">iepmodule3engtext</a>)</i></p>

<p>LPAC</p>	<p><b>Local Plan Advisory Committee</b></p> <p>The Division of Special Education (DSE) is required to organize a Local Plan Advisory Committee (LPAC) to provide input and recommendations for the Special Education Local Plan Area (SELPA) Local Plan due June 30, 2023. The Local Plan describes how the SELPA would provide Special Education Services.</p> <p>Requirements for LPAC Committee Set By Education Code</p> <p>Section 56195.9: (a) The plan for special education shall be developed and updated cooperatively by a committee of representatives of special and regular teachers and administrators selected by the groups they represent and with participation by parent members of the community advisory committee, or parents selected by the community advisory committee, adequate and effective participation and communication.</p> <p><i>(Source: LAUSD, <a href="#">2023/24 SELPA Local Plan Advisory Committee</a>)</i></p>
<p>SELPA</p>	<p><b>Special Education Local Plan Area</b></p> <p>A SELPA is a group of school districts, charter schools, or County Offices of Education who provide special education and related services to students with disabilities. Due to its large size, LAUSD is its own SELPA without needing to join with other educational entities.</p> <p>Specifically, the SELPA is a regional agency that is responsible for ensuring students with disabilities receive appropriate special education services. The SELPA develops and maintains a local plan describing the manner in which special education services will be provided as dictated by state and federal laws.</p>
<p>SFACE</p>	<p><b>Office of Students, Families, and Community Engagement</b></p>

	<p>The Office of Student, Family and Community Engagement supports school efforts to implement effective family engagement activities that value partnerships with parents for the benefit of children’s learning and achievement.</p> <p><i>(Source:</i>  <a href="https://www.lausd.org/sface#calendar28405/20240126/month">https://www.lausd.org/sface#calendar28405/20240126/month</a><i>)</i></p>
SPED (also written as SpEd)	<p><b>Special Education</b></p> <p>Educational programs and services designed to meet the unique needs of students with disabilities.</p>
<b>T E R M S</b>	
Ad Hoc Committee	A committee that is temporary and formed for a specific purpose or to address a particular issue. They are created as needed and disbanded once the goal(s) has been achieved.
Bylaws (subcommittee)	As it pertains to CAC, the bylaws are a set of rules and regulations that govern the operations, procedures, and responsibilities of a committee. Typically, they will outline the purpose of the committee, meeting procedures, membership composition and qualifications, decision-making processes, etc.
LAUSD Family Academy	The Family Academy is a virtual learning center that focuses on providing educational training and opportunities for families from primary years through college and career.
Legislation (subcommittee)	As it pertains to the CAC, this subcommittee places its emphasis on current and pending legislation that impact the special education program.
Minutes	A written record of what happened during a meeting, including summary of discussions and actions taken.
Parent Ambassadors	A volunteer or appointed parent that serves as

	a liaison between families and schools.
Parliamentary Procedures	These are the set of rules that help to facilitate orderly and efficient meetings.
Quorum	The minimum number of members required to be present during an official meeting in order for decisions (votes) to be considered valid. If there is no quorum no action (votes) can be taken and the meeting is considered informational only.
Regional Centers	An organization that provides services and support to eligible individuals with developmental disabilities.
Roll Call	This is a process where a member’s name is called and they respond to indicate their presence. If there is no response, the member is considered absent.
Search and Serve	All schools are required to have procedures in place for identifying children who have or are suspected of having a disability and needing special education and related services. These procedures are commonly referred to as “search and serve” or “child find.”  <i>(Source: LAUSD, <a href="https://www.lausd.org/lib/Centricity/domain">CHILD FIND And SEARCH AND SERVE</a> Los Angeles Unified School District <a href="https://www.lausd.org">https://www.lausd.org</a> &gt; lib &gt; Centricity &gt; domain)</i>
Section 504 (or simply 504)	Section 504 of the Federal Rehabilitation Act of 1973, a civil rights law that prohibits discrimination against individuals with disabilities in programs and activities that receive federal financial assistance.
Standing Committee	A standing committee is one that is considered permanent, as opposed to an ad hoc committee that is temporary and exists to achieve a specific purpose.