

Community Advisory Committee Officers Election Guidelines

November 6, 2023

All newly elected members will be seated provisionally pending verification.

- Delegates can self-nominate or other delegates can make nomination.
- Nominees must be present via Zoom or telephone to be nominated and/or elected; no **voting by proxy**.
- All voting will be conducted by a roll call vote.
- Member names will be called twice to capture their vote. Please remember to unmute yourself to announce your vote.
- All zoom and mobile devices must be turned to mute/silent mode during the election unless you are called upon or are making a motion. No texting is permitted.
- Please be attentive to the person facilitating the election (electioneer). Sidebar conversations are not permitted.
- No campaigning or soliciting of votes will be permitted.
- Each candidate will have **90 seconds** to speak. Please adhere to the time limit.
- Any irregularities during the process may result in the participant being disqualified from voting.
- A run-off election is held between the top two (2) vote getters when no one receives a majority (**50 percent plus 1**) of the votes of the members present. In the case of a tie between three or more candidates, a run-off election will be held between all candidates who tied for the highest number of votes.
- If a member wishes to withdraw their candidacy, they may do so at any time prior to the run-off election. If a candidate wishes to withdraw during or after the run-off election, the voting process for that position must begin again.
- Officers will assume their positions following the conclusion of all officer elections.