



Community Advisory Committee (CAC)
Administrator's Report
Saturday, April 22, 2023

Greetings and Highlights

We want to initiate this report by wishing you a spring season filled with bountiful health, joy, and ongoing learning opportunities. Our students returned to school this week after cultivating special memories with you, and we thank you for all you do to connect our students to learning. We also hope you took part in our Acceleration Days where students received personalized learning support while also engaging in exploration through varied enrichment opportunities. As we prepare to close this fiscal year stay connected to your child's academic progress, maintain excellent attendance and stay connected to Parent Portal.

We also want to reiterate the importance of positive and healthy communication among ourselves as a learning community of committee members as well as District personnel, and in our interaction with school sites. The following are tips to positive communication:

<https://professional.dce.harvard.edu/blog/eight-things-you-can-do-to-improve-your-communication-skills/> (Enlace en Español). The link reference in this report includes a quote that stood out to our team: "In a positive work environment—one founded on transparency, trust, empathy, and open dialogue—communication in general will be easier and more effective." Spend a few minutes now reading the article and practice mindfulness when a peer expresses their observations or feelings about a topic. Reflect on email and text communications to one another. Pause and reflect on whether the tone and length are appropriate. And lastly, reflect on whether a topic/idea is best to be introduced in person or by email. Pausing to self-reflect yields greater collaboration and trust.

The following are highlights specific to the CAC and other District updates:

- Please review the PCS newsletter for April and May available at <http://achieve.lausd.net/pcss>.
- Thank you for signing up to attend Jornada Pedagógica, CABE and CAAASA. We invite you to submit any receipts for parking and mileage reimbursement to our office for processing. If assistance is needed, please contact our office by calling 213-481-3350, and you can also contact Mr. Eduardo Hernandez.
- Visit the CAC webpage to view video content and review the meeting documents. This site includes agendas and the PowerPoint presentations for the public. <https://achieve.lausd.net/cac>.
- If you need to get into contact with PCS personnel, find our contact information at <https://achieve.lausd.net/Page/10365>.
- PCS received Chromebook donations from a foundation specifically for District Level Committee members at no cost to you. If you need a device, please coordinate to get one from Mr. Eduardo Hernandez or Ms. Leach Brackins.



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Strategic Plan and District Updates

Pillar 3: Engagement and Collaboration

- **Parent Portal and LAUSD Mobile App:** The upgraded version of the Parent Portal will be made available to families this month and will also go live in the upgraded version of the LAUSD Mobile App 3.0. The Parent Portal will evolve to include the district's new Individual Acceleration Plan.
- **School Volunteer Program Management System:** The site has included new efficiencies that inform prospective volunteers and school employers pending actions missing in order to approve the application. To date our office has assisted school sites with processing over 12,000 volunteer applications. The team leads are also to date in processing applications processed by the school site.
- **The Family Academy Course Catalogue and Equity Course Pathways:** The Family Academy continues to build great momentum. Evaluations completed by participants have offered comments and scores showing participants are learning information to act in their child's education, to be civically engaged and to connect to valuable resources. The schedule with webinar links and information is available at <https://achieve.lausd.net/familyacademy>. In person learning and engagement will continue through webinars and in person opportunities hosted with our Region office PACE teams.
- **Professional Development:** Regions hosted professional development convenings for their school teams where principals, assistance principals, coordinators, Parent and Family Center, and office staff are invited to complete clinics focused on family engagement. We are continuing to offer ongoing clinics and Community of School follow up to help school sites with systems that support welcoming environment, volunteer processing, Parent Portal registration and leading budget consultations with and for families.

Los Angeles Unified Family Hotline and Special Education Hotline

- ✓ **Los Angeles Unified Student Wellness and Family Hotline:** Please continue to direct families to this service provided for families. Our personnel are available to help on all health-related topics and are accessible by dialing the following number: 213-241-3840.
- ✓ **Los Angeles Division of Special Education School and Family Support Services Hotline:** The phone numbers is (213) 241-6701, and the webpage can be accessed at <https://achieve.lausd.net/sped>.



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Board of Education Meetings

The Los Angeles Unified Board of Education has resumed hosting meetings in person and will continue to broadcast meetings online. Visit the following webpage to learn how to speak during public comment: <https://boe.lausd.net/event>

- Regular Board Meeting scheduled for April 18 at 9:00 a.m. and 1:00 p.m.
- Committee of the Whole scheduled for April at 9:00 a.m.
- Special Education Committee scheduled for May 3 at 5:00 p.m.
- Regular Board Meeting scheduled for May 9 at 9:00 a.m. and 1:00 p.m.
- Committee of the Whole scheduled for May 16 at 9:00 a.m.
- Regular Board Meeting scheduled for May 23 at 9:00 a.m. and 1:00 p.m.

Responsibilities Assigned to the CAC

The CAC shall advise the school district governing board on at least the following tasks:

1. Advising the policy and administrative entity of the special education local plan area regarding the development, amendment, and review of the local plan. The entity shall review and consider comments from the community advisory committee.
2. Recommending annual priorities to be addressed by the plan.
3. Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan.
4. Encouraging community involvement in the development and review of the local plan.
5. Supporting activities on behalf of individuals with exceptional needs.
6. Assisting in parent awareness of the importance of regular school attendance.

Supporting community involvement in the parent advisory committee established pursuant to Section 52063 to encourage the inclusion of parents of individuals with exceptional needs to the extent these pupils also fall within one or more of the definitions in Section 42238.01