

January 19, 2022

**LOS ANGELES UNIFIED SCHOOL DISTRICT**

Office of Parent and Community Services

Community Advisory Committee (CAC)

Wednesday, January 19, 2022

Minutes

**I. Call to Order**

Chair Mayra Zamora called the meeting to order at 10:01AM.

**II. Pledge of Allegiance**

Rocio Elorza, CAC Member, led the Pledge of Allegiance at 10:09AM.

**III. Public Comment**

Miho Murai, Parliamentarian, oversaw public comment at 10:10AM. There were no public comments.

**IV. CAC Chairperson's Report**

Mayra Zamora presented the Chairperson Report at 10:11AM. The topics included when and how the CAC would present recommendations to the Board, the importance of bringing information from our meetings back to the LAUSD community, and the importance of understanding parents' rights in special education.

**V. Roll Call/Establish Quorum**

Yoo-Eun Kim conducted the roll call at 10:16AM. There were fourteen members present. One alternate was seated, after which there were fifteen in attendance. Quorum was not established.

Later, at 10:40AM, quorum was established due to more members joining the meeting. The motion to approve the minutes was made by Ariel Harman-Holmes. Charlotte Henderson seconded the motion. With 15 votes of "yes" and 2 abstentions, the motion to approve the minutes passed.

**VI. Action Item – Approval of Minutes November 17, 2021**

Minutes were not discussed or approved until later in the meeting due to lack of quorum.

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Minutes were reviewed at 10:44AM. The motion to approve the minutes was made by Ariel Harman-Holmes. Charlotte Henderson seconded the motion. With 15 votes of “yes” and 2 abstentions, the motion to approve the minutes passed.

**VII. Action Item – Approval of Letter to be Sent to the Board of Education**

This item was at first postponed until later in the meeting due to lack of quorum.

At 10:52AM Ms. Zamora led review and discussion of the letter.

Rocio Elorza moved to accept the letter, and John Perron seconded the motion. With fifteen votes in favor and two abstentions, the motion passed.

**VIII. Recap From December 15, 2021 Training on Alternative Dispute Resolution**

Mayra Zamora gave a recap of the December 15, 2021 training at 10:28AM. Ms. Zamora reviewed the slides used by the presenters from the Division of Special Education and summarized their presentation.

**IX. Brief Discussion on Other Forms of Dispute Resolution**

This item was discussed during the prior agenda item.

**X. Division of Special Education (DSE) Update**

Lilia Moran presented the DSE update. Topics included a report on the status of IEP meetings, LAUSD isolation protocols, Spanish translation of the SELPA, DSE workshops for parents, Know Your Rights presentation coming up on January 27, 2022, Parent Participation at IEP Team Meetings presentation coming up on February 24, 2022, Save the Date announcement for the California’s Institute on Secondary Transition conference scheduled for March 7-9, 2022, a reminder that Parent Portal allows parents to view numerous IEP documents and reports, announcement of a new recoupment webpage, a request for feedback and input on the CAC Guide 5<sup>th</sup> Edition, AB 104, SELPA/CDE information on pathways to a high school diploma,

**XI. Division of Special Education Presentation: Parent Rights Overview**

Lilia Moran made this presentation starting at 11:40AM. Topics included special education law, procedural safeguards, an overview of parental rights, an outline of dispute resolution options, and additional information.

**XII. Subcommittee Updates**

The Parent Ambassador, IEP Training, and Legislation sub-committees presented updates starting at 12:42PM.

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**XIII. Parent and Community Services Update**

Antonio Plascencia presented the PCS update at 12:50PM. Topics included the Understanding Data course, the budget development process at school sites, highlights of upcoming PCS programs, upcoming LAUSD board meetings, responsibilities of the CAC,

**XIV. Possible Action Item – New Business for Future Meetings**

Ariel Harman-Holmes suggested a vote to approve ongoing drafting of letters on special education topics to be sent to the LAUSD board and the California Department of Education as well as other stakeholders.

Miho Murai suggested a vote to elect a new secretary to replace Patrick Bromark who stepped down from the position.

**XV. Announcements From Members and PCS Staff**

Miho Murai announced upcoming conferences including the COPAA conference from March 3 – March 6, and the IDELA conference the same weekend.

Mayra Zamora announced the upcoming deadline for submitting comments on the CAC Guidelines, 5<sup>th</sup> Edition.

John Perron announced upcoming CAC subcommittee meetings and the CAC training meeting. The exit poll was conducted via the poll function on Zoom. Most members voted that the meeting was positive or highly positive. Ms. Zamora requested specific feedback from members who had suggestions and constructive criticism.

**XVI. Adjournment**

Ms. Zamora Adjourned the meeting at 1:13PM.

Respectfully Submitted,  
Ariel Harman-Holmes