



**LOS ANGELES UNIFIED SCHOOL DISTRICT Office of Student, Family & Community
Engagement COMMUNITY ADVISORY COMMITTEE
Wednesday, October 16, 2024 10:00 a.m.**

I. Call to Order

The meeting was called to order by Ingrid Levy, President, at 10:01 a.m.

II. Flag Salute

The flag salute was led by Kristie Lacy. (English) Gabriela Rangel.

III. Public Comments

Rep. Shanita Rodgers provided public comment. John Peron

IV. Chairman's Report

Chair Ingrid Levy shared her report, and began working on a mentoring program to benefit interested members, reaching out to more experienced ones who could serve as guides. I will soon be reaching out to those who did not complete the membership survey to confirm their interest in having a mentor. The idea is to launch a trial version where members connect via email, and I'd like to know what they expect to receive from their mentors. The first subcommittee meetings will be on October 2, and the IEP ambassadors and training period will provide a great opportunity for the community to connect and learn more about the CAC. Please keep an eye on the Parent Ambassador meeting schedule, as we want your participation in support of students. On October 30 we will have a training on the statutes, open to those who want to join the subcommittee of statutes and participate in future votes. Finally, some of us have collaborated with Dr. Soto to improve practices to support students with IEPs. I encourage you to participate in future opportunities of this kind, as they allow us to express our needs and experiences.

V. Division of Special Education (DSE) Update Updates on points pertinent to the CAC.

Ms. Kristin Lambert, representing Dr. Soto, presented several updates from the Office of Special Education. First, she reported on a two-day training for 100 new teachers in special education, held in September, and another on Community-Based Instruction (CBI), where 21 teachers learned about its philosophy, implementation, and behavior management.

In October, there will be a skills assessment session in the ULS advanced learning system and trainings to include students with broad needs in regular classes. It is expected that the Local Special Education Plan will be ready soon.

Between July and September, more than 13,870 IEP meetings were held, excluding charter schools. October 6 marked World Cerebral Palsy Day, reinforcing the office's commitment to inclusion. In addition, the "Listen and Learn" campaign will end, and at the end of October, there will be a results report. Finally, the Day of Engagement in Sacramento was announced for April 30, 2025, where disability issues will be discussed. Attendance will be chosen through a lottery system.

VI. Roll call/establish quorum.

Norma Gonzalez, Secretary passed the attendance roll and a quorum was established with 25 members with alternates at 10:46 a.m.

VII. Approval of the minutes: Wednesday, August 28, 2024

President Ingrid Levy asked the members to make a motion to approve the minutes, of August/28/2024, Mrs. Ana Carrión made the first motion and the second, Mrs. Nancy Hernández, 22 members voted Yes, 0 members voted No and 0 abstention. The motion did pass.

VIII. Presentation of the Special Education Process in the Los Angeles Unified School District LAUSD

Ms. Serrano thanked those present and shared a review of the special education process in the Los Angeles Unified School District (LAUSD).

Student Progress and Support System (SSPT)

The SSPT is part of the Multi-Tiered Systems of Support (MTSS) Framework, which provides early interventions within general education and is not a requirement for referring a student to special education. Support struggling students before considering other services.

Section 504 Plan

The 504 Plan protects students with disabilities who do not qualify for special education by providing accommodations in the overall program. LAUSD informs families that children from birth to age 22 can be evaluated if a disability is suspected.

Special Education Process

This process includes four basic steps:

Referral for Evaluation: Anyone can refer a child for evaluation by submitting the written request to the school principal.

Evaluation Process: After receiving parental consent, the school has 60 days to complete the evaluation, which includes testing and reviewing the child's information.

IEP Development and Implementation: If the child is eligible, an IEP is developed detailing the services needed, always with parental consent.

IEP Review: The IEP is reviewed annually and adjusted based on the student's progress. If parents are unable to attend, a copy is sent home.

- **Alignment of themes and connections with the Local Plan**

The goal of this presentation is to familiarize Community Advisory Committee (CAC) members with the special education process in the Los Angeles Unified School District (LAUSD) and to help them share this information with other parents.

Key question:

What is the special education process in LAUSD? It seeks to explain how LAUSD locates, identifies and evaluates students who need special education services.

Local Plan Features:Section B of the Local Plan (Page B50):

Describes special education procedures, including the child tracing policy to identify all students who may need special support.

Coordination and Responsibilities:

Page B50, Section 2, details who oversees the process and the responsibilities of the schools. **Support Systems:**

The SSPT (Student Support Team) and MTSS (Multi-Level Support System) systems are critical for student identification. More information on pages B82 and B92.

Additional References:

Page 174 (Interinstitutional Agreements). Appendix A (Ensuring Policy Implementation).

Conclusion:

The purpose is to improve understanding of the *Local Plan* and facilitate access to information about the special education process in LAUSD.

IX. Activation of the CCS Subcommittees

***African American Students with IEPs, *IEP Training and Education, * Parent Ambassadors, *Temporary Committee for Charters**

Chair Ingrid Levy asked members to make sure everyone gets updates from the subcommittee. Currently, three subcommittees are in operation, and their meetings are now being recorded. These subcommittees are designed to address issues relevant to and aligned with the overall objectives of the ACC. Since these areas received the most response, they have become the frameworks that the CAC will use to guide its work with students who have an Individualized Education Plan (IEP).

October 2nd Meeting - First Report:**We are pleased to announce that on October 2nd we held our first meeting, with excellent participation. We discussed important topics that we intend to develop in future meetings. Among the topics addressed were the objectives we want to establish to advance in the support of students with special education. For more details, interested parties can visit our website and watch videos of the subcommittees at their previous meetings. The chair invites those interested in participating in the ad hoc bylaws subcommittee to a meeting on October 30, from 10:00 to 11:00 a.m., to review the legislative modifications made last year. All CAC members will have a vote on these changes and can consult a comparison document explaining the revisions. If they are unable to attend, they are asked to review the documentation submitted. The meeting is expected to be recorded and the vote on the revisions will take place before the end of the year.

X. Office of Student, Family, and Community Engagement (SFACE) Update

Dianna Panossian, the director of the Office of Student Family and Community Engagement. In this month's update, I want to share some of the activities and engagement opportunities we have available. School Calendar Survey, I invite you to complete our School Calendar Survey. It is available in English and Spanish in our newsletter. Your opinion is important!

In-Person Training. This Saturday, October 12 from 9:00 to 12:30 at Vista Middle School, we will have a training on the school plan and program funding. We look forward to seeing your participation!
Webinar: If you are unable to attend in person, we are also offering a webinar on October 26. Links are at the update. Family Academy: We have several learning workshops through Family Academy, focused on special education and more. Don't miss them! . We also include some resources in the form of hotline numbers so they can get additional support and contact information.

Thank you for your time and we look forward to your participation. We are here to support you!

Office of Student, Family, and Community Engagement

lausd.org/SFACE

(213) 481-3350

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XI. New Matters That Could Be Discussed at Future Meetings

Vice President Kristie Lacey shared with members, emphasizing that this is the time to discuss new topics and possible actions for future meetings. At the next meeting, we will receive training on special education-related services under the IEP. If you have a topic you would like to include in future agendas, I invite you to share your thoughts and ideas at this time. You can propose any topic you would like to learn more about or hear more details about, or any topic you would like us to address directly in our future meetings.

XII. Announcements.

Announcement by Nancy Hernandez, Public Relations Officer: Join us at our next subcommittee meetings on November 6th from 10:00am to 1-.00pm CAC Monthly Meeting November 20th from 10:00am to 1-.00pm

XIII. Closure of the meeting.

The meeting officially ended at 12:02 p.m.

Minutes respectfully submitted by: Norma E Gonzalez CAC Secretary.