



# BUDGET AVAILABILITY REFERENCE SHEETS FOR FAMILY ENGAGEMENT FUNDS

## Title I Parent and Family Engagement Funds

Office of Student, Family and  
Community Engagement



The US Department of Education provides school districts with Title I funds to supplement programs and services for at-risk students and their families. At least one percent of the District's Title I funds must be spent on strengthening parent and family engagement. The programs and services supporting parent and family engagement should be tied to the academic and social-emotional growth goals for students in the Title I program, which are described in the School Plan for Student Achievement developed by each school's School Site Council. All services and equipment must be received by procurement due dates. Services and equipment not rendered in a timely manner will come out of next year's school budget.

### FEDERAL FUNDING TO INVEST IN PARENT AND FAMILY ENGAGEMENT

| CATEGORY   | CATEGORY DESCRIPTION  | ITEMS ELIGIBLE TO BE PURCHASED WITH THIS FUNDING LINE:  |
|--|---|---|
| <b>Contracts and Services (following procurement guidelines)</b> | Contracts are services purchased from vendors or contractors, businesses, and organizations that provide professional development and advisement. Additional services include conference attendance registration for the families of Title I students related to academic or social emotional growth.   | For parent and family engagement this may include: <ul style="list-style-type: none"> <li>• Purchasing a family engagement course from an approved non-profit to provide workshops for families of Title I students;</li> <li>• Hiring an approved independent contractor to help the school team improve family engagement practices for Title I students</li> </ul> Conference registration |
| <b>Technology</b>  | Purchasing devices for the Parent and Family Center designated specifically for parent training and classes offered on the campus or to be leased to families who do not have technology in the home. Ensure the location where technology is stored has appropriate safety features. Please note Chromebooks have limited functions and do not support translation features offered by virtual meeting applications. | <ul style="list-style-type: none"> <li>• Laptop sets</li> <li>• Laptop carts</li> <li>• Computers</li> <li>• Tablets</li> <li>• Translation equipment</li> <li>• Other general supplies technology (headsets, screen, projector, software, etc.)</li> </ul>   |
| <b>Supplemental Instructional Materials</b>                      | Purchasing instructional content from vendors for parent and family engagement specifically focused on the needs of families of Title I students, which may include academic, social emotional, health, resiliency and mental health, advocacy, and other topics.   | <ul style="list-style-type: none"> <li>• Booklets and pamphlets</li> <li>• Books</li> <li>• Posters</li> <li>• Newsletters and magazines for the Parent and Family Center</li> <li>• Course modules bundled as a series</li> <li>• Virtual libraries and materials</li> <li>• Software applications to support families</li> </ul>  |
| <b>Personnel</b>   | Providing teachers with a differential specifically to support parent and family engagement activities for the parents of Title I students. Time might be spent assisting with offering workshops and coordinating programs to support families in partnership with the parent and family center staff.<br><br>Purchase Community Reps and other classified staff to support parent and family engagement.            | <ul style="list-style-type: none"> <li>• Teacher Parent Activity differentials</li> <li>• Community Representative, Parent Resource Assistant or Parent Liaison</li> </ul>  |



# BUDGET AVAILABILITY REFERENCE SHEETS FOR FAMILY ENGAGEMENT FUNDS

## Targeted Student Population (TSP) SENI Funds and Parent and Family Engagement

Office of Student, Family and  
Community Engagement



The State of California adopted the Local Control Funding Formula (LCFF) to provide school districts with a base amount of dollars based on student enrollment. LCFF was rooted in the state's commitment to equitably distribute additional dollars for highest need populations, specifically English Learners, Foster students and low-income students. The Los Angeles Unified uses the label of Targeted Student Population for the LCFF funds it receives. One of the District's goals is Parent, Community and Student Engagement and funding is to be used to support families. The expenditures for the TSP funds allocated through the Student Equity Needs Index (SENI) at each school must be described in the school's TSP plan.

### STATE FUNDING TO INVEST IN PARENT AND FAMILY ENGAGEMENT

| CATEGORY                                    | CATEGORY DESCRIPTION  | ITEMS ELIGIBLE TO BE PURCHASED WITH THIS FUNDING LINE:  |
|---|---|---|
| <b>Contracts and Services</b>               | Contracts are services purchased from vendors or contractors, businesses, and organizations that provide professional development and advisement. Additional services include conference attendance registration and field trips for EL, low-income and foster families and school staff related to family engagement.  | For parent and family engagement this may include: <ul style="list-style-type: none"> <li>• Family engagement course from a non-profit to provide workshops for EL, low-income or foster families;</li> <li>• Independent contractors to help the school team improve family engagement practices for EL, low-income or foster families</li> <li>• Conference registration for EL, low-income or foster families and personnel</li> <li>• University and museum experiences for families of EL, low-income and foster students</li> </ul> |
| <b>Technology</b>                           | Purchasing devices for the Parent and Family Center designated specifically for parent training and classes offered on the campus or to be leased to families who do not have technology in the home. Ensure the location where technology is stored has appropriate safety features. Please note Chromebooks have limited functions and do not support translation features offered by virtual meeting applications.                           | <ul style="list-style-type: none"> <li>• Laptop sets</li> <li>• Laptop carts</li> <li>• Computers</li> <li>• Tablets</li> <li>• Translation equipment</li> <li>• Other general supplies technology (headsets, screen, projector, software, etc.)</li> </ul>   |
| <b>Supplemental Instructional Materials</b> | Purchasing instructional content from vendors for parent and family engagement specifically focused on the needs of families of EL, low-income or foster students, which may include academic, social emotional, civics, health, resiliency and mental health, advocacy, and other topics.  | <ul style="list-style-type: none"> <li>• Booklets and pamphlets</li> <li>• Books</li> <li>• Posters</li> <li>• Newsletters and magazines for the Parent and Family Center</li> <li>• Course modules bundled as a series</li> <li>• Virtual libraries and materials</li> <li>• Online software applications to support families</li> </ul>   |
| <b>Personnel</b>                            | Providing school personnel, certificated and classified, with additional hours specifically to support parent and family engagement activities targeting the families of EL, low-income or foster students. Time might be spent assisting with registering targeted families to the Parent Portal, offering workshops, and convening professional development for school personnel to reach out to and serve EL, low-income or foster families. | <ul style="list-style-type: none"> <li>• X-time for Parent and Family Center personnel</li> <li>• X-time for office personnel</li> <li>• X-time for teachers</li> <li>• Teacher differentials</li> <li>• Community Representative, Parent Resource Assistant or Parent Liaison</li> </ul>   |