



As we step into the second semester of the school year, I want to extend my heartfelt congratulations to the 282 newly certified National Board Teachers. Welcome to the LAUSD NBCT ranks. We appreciate your dedication and exceptional work to shape the minds and futures of our students.

The second semester brings new opportunities for growth, reflection, and continued learning. I encourage you to continue fostering creativity, nurture critical thinking, and guide students toward success—both academically and personally.

#### Newly Certified NBCTs

- Submit your Principal/Supervisor Assignment Certification (PAC) form by January 16, 2025. More information about submitting the PAC form is found in Schoology.
- The date for the Newly Certified Recognition Event will be shared by the end of the month.
- All newly certified NBCTs are invited to attend one of two mandatory NBC Information meetings. You will earn 2 hours for your attendance. Failure to attend will restrict your ability to submit any portion of the 92 NBC hour credit. If you have not received a MyPLN notification of registration, log into MYPLN to register.

#### Annual NBC Conference

The 21st Annual NBC Conference co-sponsored by Scott Mandel, Chairperson of the NBC UTLA Standing Committee and the Teacher Development and Support Branch is scheduled for Saturday, January 25, 2025 via Zoom from 8:00-3:00 pm. Your attendance will provide you with an opportunity to log 6 hours under Task 5. Registration opens on Tuesday, January 14th using the registration link found in the Events section of this newsletter. We look forward to seeing you on Saturday, January 25th!

Thank you for all that you do. May this semester be filled with inspiration, collaboration, and success as you continue to make a difference.

Wishing you a joyful and fulfilling New Year!

Maria

**January 2025****National Slavery & Human  
Trafficking Prevention Month  
Poverty Awareness Month**

#### Important Dates

**January 20, 2025  
Dr. Martin L. King Jr. Birthday**

#### Newly Certified Teachers

Complete the form located on  
the [NBCT webpage](#)

**(Newly Certified Only)  
Mandatory 2024-2025 Annual  
Information Meeting for NBC  
Teachers****January 16, 2025 (Liechty MS)  
January 29, 2025 (Byrd MS)****4:30 PM – 6:30 PM  
(Register in MyPLN  
Keyword: Annual NBC)****Office Hour Drop-In  
3:30 PM – 4:30 PM  
January 22, 2025  
Complete the interest survey [here](#)  
Zoom ID: 82617492667****Log Submission  
Spring – April 27, 2025****NBC FAQs:  
<https://bit.ly/NBCTFAQ>**

# Highlights for the Month - Newly Certified

## The following are required:

- Enroll in the Schoology 24-25 NBC Course (code FZT3-N2BT-HJDJX)
  - Schoology username is your first and last name only, no titles.
- Complete and submit the Principal Assignment Certification (PAC) - must be signed in ink
- Commitment Form (to be completed during the Mandatory Annual Information Meeting for NBC Teachers)
- Attendance to the Annual Information Meeting for NBC Teachers

**PAC (due date extended to January 16, 2025):** This document identifies you and your eligibility as a National Board Certified teacher. Complete the top portion with your information. Your principal will identify your eligibility by marking the box and will complete the principal information section **in ink**. If you are in an out-of-classroom position, you must submit the official District Job Description flyer along with the PAC. Scan, upload and submit all the documents as a single PDF.



ATTENTION

## 2024-25 NBPTS Certification Incentive Application

The 2024-25 NBPTS Certification Incentive Application is **due on January 31, 2025, at 4 p.m.** This application is for new and current eligible NBCT's teaching at a school on the Eligible High-Priority Schools List after January 1, 2025.

## Teacher Development and Support (TDAS) Mentoring

January is a great time to review second semester goals with your mentee. Where are they in their progress in meeting their instructional and professional objectives? What support and resources might they need?

The beginning of second semester is also a good time to engage your mentee in a reflection of the success of their management systems, classroom routines and procedures, and the physical arrangement of desks and chairs. What changes would they make to promote a positive learning environment and maximize instructional time?

Hold a review with your mentee of the pacing guide and/or the curriculum map. What adjustments does your mentee need to make to prepare for spring standardized assessments?

For resources to support your mentees, join the TDAS Mentor Teachers Schoology Group, code F8HR-J4VS-ZCTPS.

### 2024-2025 Fundamentals of Mentoring

The optional **10 hour PD series**, Fundamentals of Mentoring, is designed to provide participants with research-based mentoring information and strategies. NBCTs who are supporting mentees (not TGI) and have not completed this course or the Foundations of Coaching session within the past 5 years may attend. The Spring Cohort will meet on:

Feb. 1, 22, March 1, and April 5. **Register in MyPLN.**

**Provisional Teacher contact** - Sharla Rucker-Holland, slr8777@lausd.net

**University Intern contact** - Sharon Lee, sharon.j.lee@lausd.net

## Clarer Look/Second Look



**NBC Information Update Forms must be completed to alert our office of a change** with any of the following information:

- Change of Personal Information (name, address, phone, email)
- NBC Certification (adding area of certification, renewing, or expiring certification)
- Leave of Absence (beginning)
- Return from a Leave of Absence (ending)
- Change of Assignment (school, eligible/ineligible positions, grade, subject)
- Retiring or Leaving the District

Find the NBCT Update Information Form links in the General Information section of the NBC Schoology course.

# Task 6: Grant Writing Spotlight

Writing a grant proposal comes with great rewards. Grants can benefit classrooms and schools and increase student achievement. If you write a grant for **instructional materials and lesson support**, the grant writing time (up to 2 hours per grant) may be eligible for NBC Task 6 hours. A maximum of 10 hours are allotted for Task 6. The grant does not need to be funded but the NBCT must receive confirmation of it being received/posted from the funder.

## Task 6 Reminders:

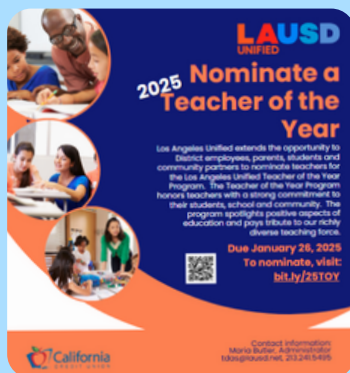
- Task **6a grants** must have a **value of \$500 or more (excluding taxes and fees)**.
- Task **6b grants** must have a **value of over \$3,000 (requires multiple signatures)**.
- Grants for Field Trip Scholarships (i.e., onsite field trips, mobile museums, etc.), food, and grants that benefit the NBCT are **not eligible**.

Be reminded to review the Task 6 guidelines for additional details and required evidence that must be submitted with the Task 6 Log.

# EVENTS

## Nominate a Teacher of the Year!

The Teacher of the Year Program honors teachers with a strong commitment to their students, school, and community. The program spotlights positive aspects of education and pays tribute to our richly diverse teaching force. To nominate a teacher, visit: [bit.ly/25TOY](http://bit.ly/25TOY) (flyer)



THE TWENTY-FIRST ANNUAL  
L.A.U.S.D.—N.B.C.T. CONFERENCE  
A SHARING OF IDEAS AND EXPERIENCES



**The 21st Annual L.A.U.S.D. –N.B.C.T Conference**  
**A SHARING OF IDEAS AND EXPERIENCES**  
**Saturday, January 25, 2025**  
Registration will open on Tuesday the 14th.  
To register, visit:  
<https://bit.ly/21stAnnualLAUSDNBCTConferenceRegistration>

## NBC Task Log Fall Submission Dates

<b>Optional FALL LOG SUBMISSION Due- November 3, 2024</b>	<b>On February 5, 2025 paycheck</b>
Notify TDAS Office of Schoology discrepancies.	January 6-10, 2025
Notify TDAS Office of pay errors.	February 10, 2025

## NBC Task Log Spring Submission Date

**SPRING LOG SUBMISSION (Tasks 1-9) Due in Schoology April 27, 2025**

## ✉ Contacts

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**NBC Coordinator**  
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**NBC Region Liaisons**

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**North:** Lalaine Tan,  
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**South:** Sharla Rucker-Holland,  
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**West:** Andrew Kim,  
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