



LOS ANGELES UNIFIED SCHOOL DISTRICT

Ready for the World



Human Resources Division
Peer Assistance and Review Program

PART-TIME CONSULTING TEACHER, PAR PROGRAM (0786)

Eligible applicants are retired LAUSD employees who meet the qualifications described below.

The PAR Program is a District-wide teacher support mechanism that fulfills the District's obligation to the collective bargaining agreement. Multi-service assistance is provided to teachers to improve instructional planning and delivery through professional development, individualized coaching, consultation, and support by peer Consulting Teachers. Part-Time Consulting Teachers are retired LAUSD certificated employees with demonstrated effectiveness in instruction. For more information about the PAR Program, visit <https://achieve.lausd.net/Page/4763>.

PRIMARY DUTIES/RESPONSIBILITIES:

- Provides review, assistance and guidance to Participating Teachers, which include permanent teachers who have received either an overall below standard Stull evaluation or a Notice of Unsatisfactory Service; nonpermanent teachers assigned to schools of greatest need; and non-permanent and/or permanent teachers who have been positively evaluated, but who request to participate in order to improve their professional practices.
- Manages assignments designated by the PAR Panel and follows the guidelines of the PAR Program.
- Establishes and maintains appropriate confidentiality at all times.
- Conducts meetings with the responsible Principal regarding the initial assessment of the Participating Teacher.
- Establishes the individualized PAR performance goals and objectives and supporting activities for the Participating Teacher, all of which are to be based on the California Standards for the Teaching Profession and the LAUSD Teaching and Learning Framework.
- Coaches Participating Teachers in the use of assessment data, analysis of student work, planning and delivery of instruction.
- Identifies model teachers and arranges classroom visitations and observations.
- Meets on a regular basis with Participating Teachers, and conducts classroom visitations and observations.
- Collects data to guide Participating Teachers in reflection and analysis regarding specific elements or instructional strategies.
- Researches and coordinates relevant resources to provide targeted assistance and guidance.
- Attends professional development connected to current districtwide initiatives and priorities to ensure continued expertise.
- Maintains documentation of activities and assistance provided to Participating Teachers.
- Designs and delivers professional development to support instructional practices at all grade levels and in all content areas.
- Prepares and presents a series of periodic reports to the PAR Panel on the progress of each assigned Participating Teacher.
- Functions performed by the Consulting Teacher shall not constitute either management or supervisory functions.
- Performs other duties as assigned in accordance with the District/UTLA agreement.

SALARY: Teacher Preparation Salary Table; X-Basis for up to a maximum of 480 hours annually

- ❖ In the case of an annualized employee who is changing basis during the year, this change may result in an annualized "settlement" (i.e., the process by which the District resolves an under or overpayment).
- ❖ For employees who change basis during the school year, this basis change may prevent them from earning a full year of service credit.
- ❖ Selected individual may be subject to displacement due to budget limitations.



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MINIMUM REQUIREMENTS: All minimum requirements must be met on or before the filing deadline. It is the applicant's responsibility to ensure that appropriate documentation is on file with Human Resources. For additional information, please call (213) 241-6520.

- ❖ Permanent certificated employee of the Los Angeles Unified School District at the time of retirement.
- ❖ Eight (8) years of successful full-time certificated District service.
- ❖ Satisfactory performance evaluations for the preceding five years of certificated District service.
- ❖ Full-time classroom teacher or instructional coach type position experience within the three year period preceding application.
- ❖ A valid clear California teaching credential authorizing K-12 service.
- ❖ English Learner Authorization.
- ❖ Possession of a current California Driver's License with the ability to travel District-wide

DESIRABLE EXPERIENCES/QUALIFICATIONS:

- Leadership experience with professional development, including effective demonstration and presentation of skills.
- Knowledge of the California Standards for the Teaching Profession and the Teaching and Learning Framework.
- Knowledge of the Common Core State Standards with the ability to plan and deliver standards-based lessons.
- Knowledge of current trends and research addressing teacher effectiveness.
- Knowledge of LAUSD policies, procedures, goals, organizational structures, and functions.
- Knowledge in the use of current technology and software programs.
- Knowledge of and ability to conduct peer coaching or mentoring for instructional staff.
- Excellent oral and written communications skills, including resolution of conflict.
- Strong collaboration and problem-solving skills with the ability to work effectively with individuals and groups from diverse backgrounds and experiences to guide individuals and group toward task accomplishment.
- Ability to work collaboratively with teachers and administrators

APPLICATION PROCEDURES:

To be considered for this position, qualified applicants must submit by the following application materials as email attachments:

1. Letter of intent that describes successful experience in the following areas:
 - a. Developing, implementing, and delivering professional development to instructional staff.
 - b. Systems you have developed and/or implemented to ensure effective communication and progress toward goals.
 - c. Incorporation of technology to achieve academic outcomes.
2. Current resume (include employee number.)
3. The attached form, which includes three (3) references including last District supervisor and UTLA Chapter Chair. *References will be verified for all applicants who are finalists for the position.*

Applicants are advised that meeting the stated minimum requirements does not ensure an invitation to an interview.

Application materials must be sent electronically to the Peer Assistance and Review Program (peerassistance@lausd.net). In the email subject line, please indicate the following: "**CT Part Time Application: Applicant Name**". Please do not send hard copies of application materials.

DEADLINE: Until Filled

**All application materials must be received by the filing deadline.
Materials sent by fax, school mail, or U.S. Mail will not be accepted.**

Los Angeles Unified School District Talent
Human Resources Division
Peer Assistance and Review (PAR) Program

APPLICATION FOR *PART-TIME PAR CONSULTING TEACHER POSITION*

A. PERSONAL INFORMATION

Last Name/First Name:	Employee Number:	E-mail Address:
Home Address: (Street/City/Zip):		Home/Cell Phone:
Last school/site: Total number of years taught to date:	Grade level(s): Subject(s):	Special education program(s) and grade level(s) taught:
Level of bilingual fluency: Language(s) other than English:	Other certifications: <input type="checkbox"/> SB 1969 <input type="checkbox"/> LDS <input type="checkbox"/> CLAD <input type="checkbox"/> BCLAD Other _____	
Computer proficiency: <input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate <input type="checkbox"/> Proficient	Valid California Driver's License: <input type="checkbox"/> Yes <input type="checkbox"/> No	Ability to travel District-Wide? <input type="checkbox"/> Yes <input type="checkbox"/> No

B. EDUCATIONAL BACKGROUND

Current credentials (include expiration dates):	
Education/College: Major: Minor:	Degrees held (include location and year obtained):

C. REQUIRED PROFESSIONAL REFERENCES

<input type="checkbox"/> 1. Your most recent supervising site administrator	<input type="checkbox"/> 2. UTLA Chapter Chair	<input type="checkbox"/> 3. Individual of your choice
Name:	Name:	Name:
Phone:	Phone:	Phone:
Location:	Location:	Location:
Email:	Email:	Email:

Briefly describe your relationship to reference #3 above:

D. VERIFICATION STATEMENT

I certify that:

- I have read the qualifications, duties and responsibilities of the Consulting Teacher position as stated on the position flyer.
- I have received satisfactory performance evaluations for the preceding 5 years.
- All information contained in this application is true and accurate to the best of my knowledge.

Signature _____ Date _____