

Assistant Principal Information Session

May 23, 2024





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Agenda



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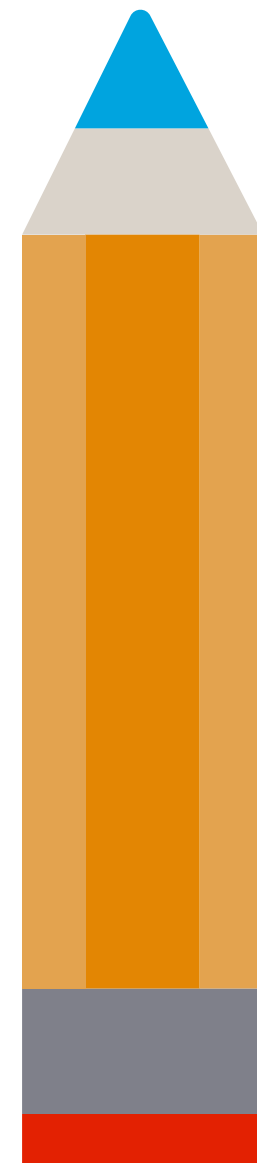
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Dr. Francisco J. Serrato
Chief Human Resources Officer

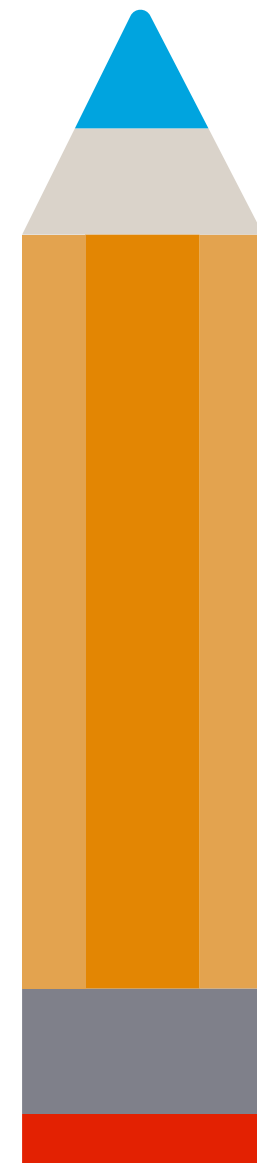
Information Session Etiquette

- Staff will respond to general questions in the chat
- Specific and individualized questions should be emailed to adminassignments@lausd.net (include employee number)



Timeline

- **May 14:** Assistant Principals were notified of their displacement
- **June – July:** HR will be working with Regions on final assignments for the 2024–2025 school year





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Assistant Principal Displacements and Return Rights



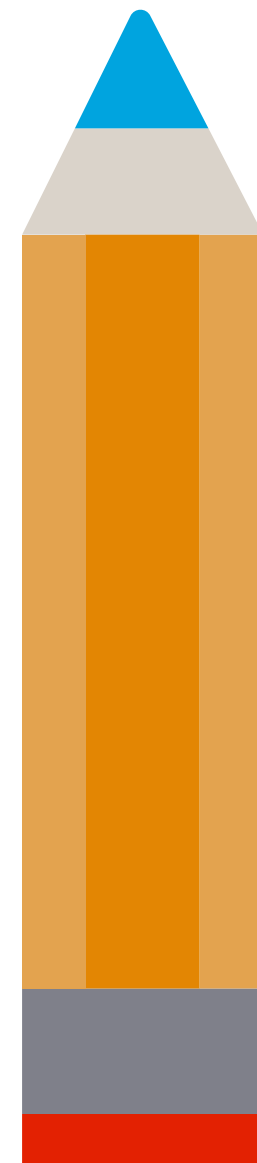
Assistant Principal positions funded for the 2024-25:

- APEIS = 314 positions
- AP Generic Elementary = 171
- AP SEC = 351

The order of release for un-funded positions:

According to the District-AALA Collective Bargaining Agreement, Article IX, Section 4.2, the order of release within a class is as follows:

- Temporary (T1), then
- Provisional AR 4213 (V1), then
- Qualifying 1 (Q1), (Restricted AR 4214 W1) then
- Qualifying 2 (Q2), (Restricted AR 4214 W1) and finally
- Regular (R1)

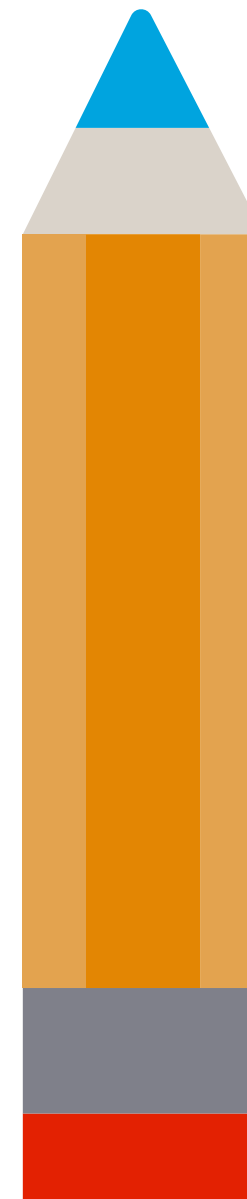


Return Rights

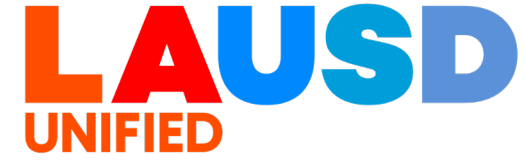
Displaced Assistant Principals have return rights to the classification where they last held permanency.

Permanency is earned in the following positions:

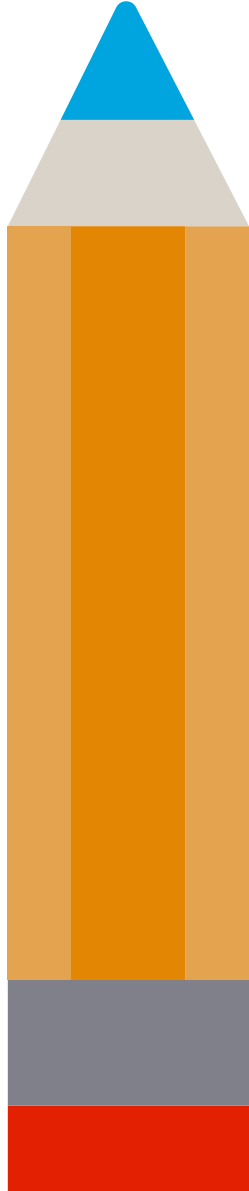
- Principal
- Assistant Principal
- Teacher/Counselor/PSA



Reemployment List



- Displaced employees are to be placed on the Assistant Principal Reemployment List by seniority in the classification, by 7/1/2024 for a period not to exceed 39 months
- As vacancies become available, an offer of assignment from the list shall be made to one of the first 5 candidates
- Employees may decline a vacancy twice before being removed from the reemployment list
- If you decline a position, you will retain your spot in the top 5. If you decline twice, your name will be removed from the list





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Frequently Asked Questions



Can my school retain me if they have a budgeted position and I am senior enough to be retained in an AP position?

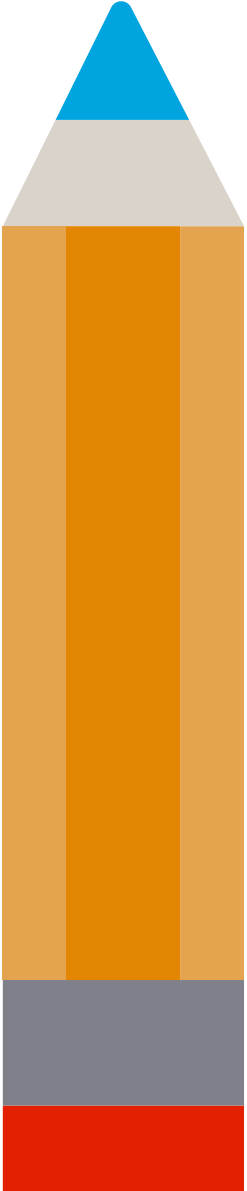
- The Regional Superintendent will make that decision based on need

Where will I be assigned effective July 1,2024?

- If you are being reassigned to a non-administrative class, you will be assigned to the teacher pool until a permanent site is identified for you.
- If you are remaining as an AP, you will be informed of your new assignment on or around June 28.

Will my AP assignment next year be the same pay scale?

- Salaries for School-based administrators are based on the school they are assigned to, per the School-Based Administrator Compensation Plan (SBACP)



Are Assistant Principals being hired through an appeal process?

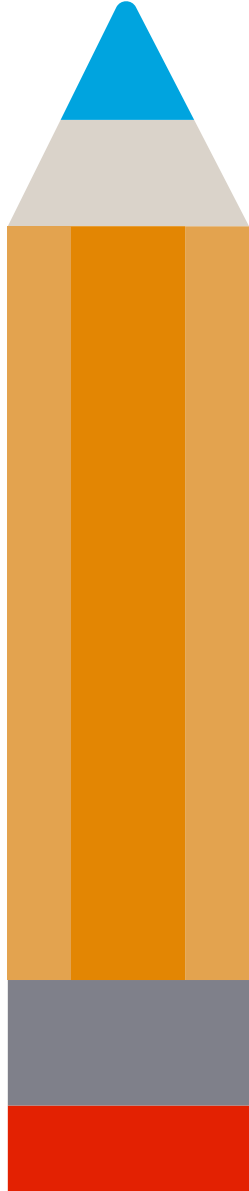
No, the appeal process was for schools to appeal to budget for a position and cannot appeal to keep a specific person. Positions will be filled based on seniority District-wide.

Can I request a different Region if I am assigned as AP to a Region that is not my preference?

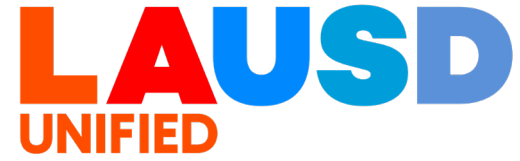
Assignments are being made based on where AP positions were budgeted. Some assistant principals will need to change Regions where more positions were budgeted.

Will I have to interview when I reach the top 5 on the reemployment list and are offered a position?

Not likely – but some school communities may want to interview the top 5 on the reemployment list before making an offer



Can I start looking for another job if I am not returning as an AP?



Yes, you may begin by looking on our HR website for teaching opportunities.

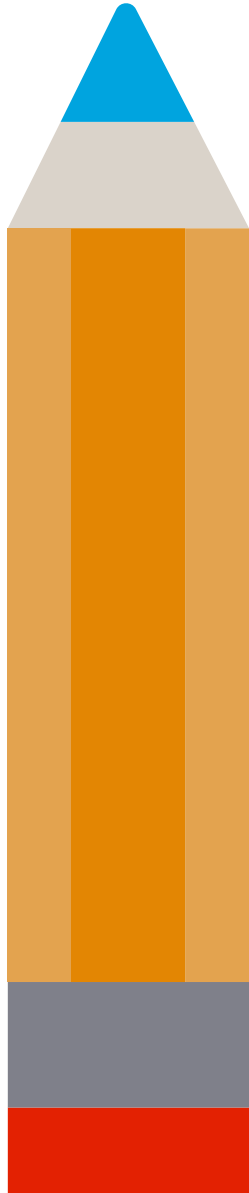
[HR Home Page / Employment Opportunities \(lausd.org\)](https://www.lausd.org/hr)

Can I apply for an out of classroom position before 7/1/2024?

A school must engage in the coordinator process as outlined in the Section IX-A Article 6.0 of the LAUSD/UTLA CBA. Once this process is completed, and if a candidate is not elected from the school site, a candidate from outside of the school may be considered. APs are not eligible to participate until this phase of the process.

Where will I rate in on the Teacher Table (T Table)?

Email HRsalary@lausd.net and include your employee number



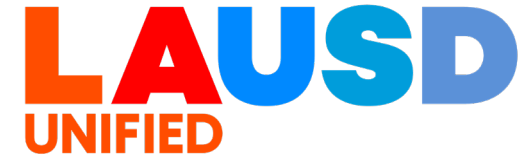


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Administrative Services Credential



How can I find out when my administrative services credential expires?



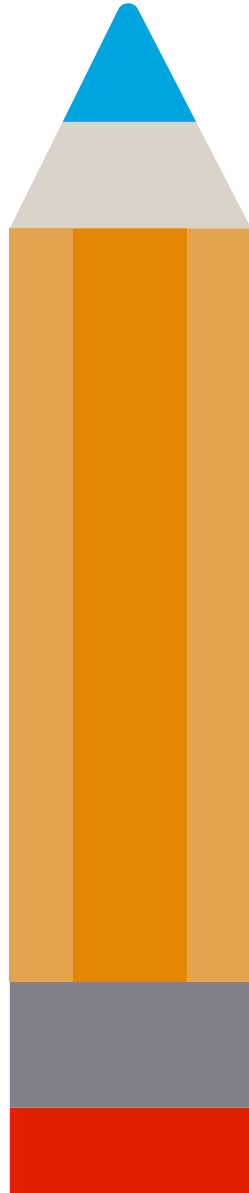
Visit the Commission on Teacher Credentialing (CTC) website: <https://www.ctc.ca.gov>
Click on "Search for an Educator" under the "EMPLOYERS" tab and do a secured search by entering your social security number and date of birth.

What happens to the time left on my preliminary credential if I am displaced from my AP position?

The time on your credential will continue to run out with CTC. If your document expires prior to you being able to secure an administrative position, your Credentials and Contract Specialist (<https://www.lausd.org/domain/270> – see bottom right side of screen) will assist you with processing an appeal once you secure an administrative services position. You will need to have secured an administrative services position and be accepted into an induction program, in order to be able to appeal.

Will I be able to continue in an induction program if I am displaced from my AP position?

If you are currently in the LAASC program with the district, we place you on hold and will guarantee your re-admission into the program if you are able to find a new administrative position within one calendar year. If you are in a traditional University Induction program, please contact them for their policy.

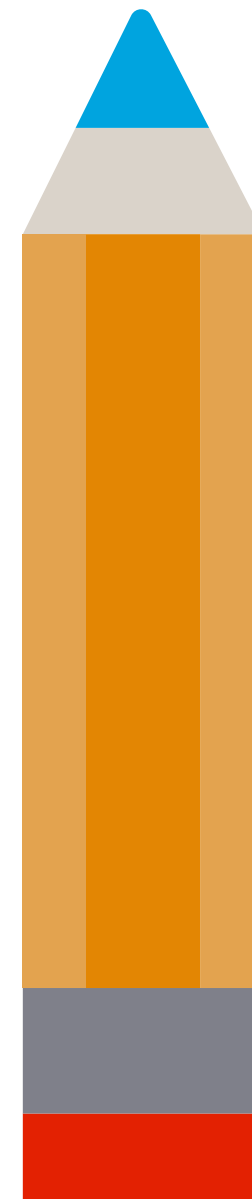


How will my displacement affect my ability to enroll in an induction program and clear my administrative services credential?

Hold off on enrolling in an induction program until you are assigned back to an AP position or to another administrative position.

When I first applied for my preliminary administrative services credential, CTC granted me less than 5 years because my base teaching and/or PPS credential expired in less than 5 years. Should I apply for the additional time now?

If your administrative services credential expires after 6/30/24, we recommend that you wait until you know for sure if you are being displaced. If you are not being displaced, you can apply for the additional time 1-2 months before your document expires. If you are being displaced effective 7/1/24, we recommend that you wait to apply for the additional time until you secure an administrative services position. This will keep the additional time from running out at CTC. Applying for additional time is an easier process than appealing.





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Upcoming Opportunities

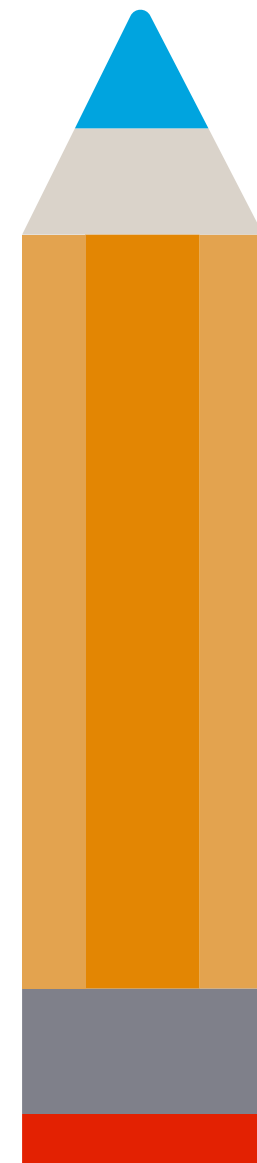


Non-School Based Administrator Positions

- There may be opportunities to apply for various Regional and Central Office non-school based positions.

Principal Positions

- Principal vacancies will be advertised in May and June



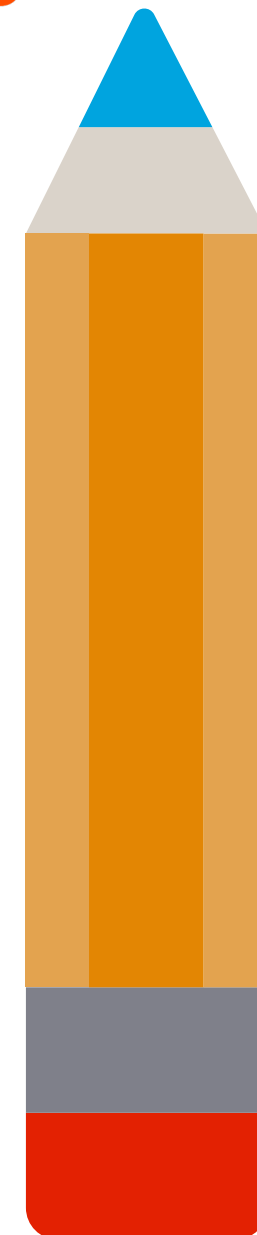


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Additional Support



- Contact Maria Voigt with specific questions @ maria.voigt@lausd.net
- Visit the HR website to view new administrative vacancies
- Contact Luz Ortega @ luz.ortega@lausd.net for specific questions regarding administrative credentials
- Contact HRSalary@lausd.net regarding salary placement on the T or D Tables



Updated Website: Non-Classroom Teacher and Support Services Vacancies

Human Resources Division

Home About Employment Opportunities Departments Employee Resources Contact Us

Current Non-Classroom Vacancies



User friendly, vibrant visuals, and clear categorization layout



East

Targeted Student Population (TSP) Program Adviser (0706) - Buchanan Street ES, Region East

DEADLINE: Wednesday, February 21, 2024 - 5:00 P.M.

RSS

West

Restorative Justice Teacher (0706) -

Deadline: Friday, March 8, 2024 - 5:00PM

Targeted Student Population (TSP) Program Adviser (0706) - Region West

Deadline Extended: Friday, March 29, 2024 - 5:00 P.M.

RSS

North

Dean of Students (0706) - Byrd MS, Region North

DEADLINE: Wednesday, February 14, 2024 - 5:00 P.M.

Dean of Students (0706) - Romer MS, Region North

DEADLINE: Friday, February 16, 2024 - 5:00 p.m.

Intervention Prevention Support Coordinator (0706) - Region North

DEADLINE: Friday, February 16, 2024 - 5:00 p.m.

Middle School College and Career Readiness Coordinator (0706) - Region North

DEADLINE: Friday, February 16, 2024 - 5:00 p.m.

Vacancies by Office/Department

Access, Equity & Acceleration (AEA)

RSS

Division of Instruction (DOI)

Academic Counselor (0533) - GEAR UP 4 LA Program - Jefferson and Nava College prep High Schools

DEADLINE: OPEN UNTIL FILLED

Academic Counselor, Secondary (0533) - GEAR UP 4 LA Program Robert F. Kennedy and Rise SH

DEADLINE: OPEN UNTIL FILLED

Interventionist, Middle School - Reading (0706) DOI

DEADLINE EXTENDED: Friday, February 29, 2024 - 5:00pm

RSS

Users can also view **all** vacancies, which are separated by Region and Office/Department



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Closing

