



Local District Central

Friday's Operation's Brief

BELIEVE • BEHAVE • BECOME

VOLUME 4, ISSUE 10

SEPTEMBER 30, 2016

IMPORTANT DATES TO REMEMBER

Fall Census Day	10/5
Walk to School	10/5
Associated Student Body Presidents' Mtg	10/6
Operation School Bell	10/7
Safe Riding Practices Program	10/14
Principals' Meeting	10/20
SAA Meeting	10/27

WHAT'S DUE

Child Abuse Training	9/30
September's Water Flushing Logs	10/1
September's Metal Detection Certification	10/1
Safe School Plan	10/4
New Single Sign-On Screen for MiSiS Access	10/4
Radio Check	10/18
Meal Applications Due	10/24

Appreciation and Attentiveness



As we wrap up Attendance Awareness Month, LD Central would like to thank each and every school for

organizing parent workshops, attendance recognition assemblies, and incentive programs to emphasize the importance of student attendance. As we all know, if children don't show up for school regularly, they miss out on fundamental reading and math skills and the chance to build a habit of good attendance that will carry them into college and careers. We look forward to recognizing LD Central

schools that meet the District's attendance goals as well as those schools who are making percentage gains in student attendance.

Next week, we welcome our newest Local District Central colleague, Zelendria Robinson, as our new Operations Coordinator! We appreciate Ms. May Arakaki for stepping into the Operations Coordinator's shoes.

Lastly, we strive to provide our schools the best service possible. In case you are unable to reach your coordinator, please call the Operations main office line at (213) 241-0167 for immediate assistance. Office personnel will connect you with an operations coordinator.

What is Principal for a Day?

Educators have an opportunity to develop relationships with business and community leaders who are interested in investing time, energy, and resources into local schools.

Take the first step in developing partnerships that strengthen both the education system and tomorrow's workforce. Get

involved with Principal for a Day, an exchange to share ideas, resources and a sense of responsibility for our schools.

For more information about the program or sponsorship opportunities, contact Geraldine Contreras-Jaimerena, 213.580.7552 or gcontreras@lachamber.com

Staff Relations Reminder

It is advisable that principals periodically remind their Certificated employees of the following:

ABSENCES AROUND HOLIDAYS – REQUIRED NOTICE

Employees that are absent on days immediately preceding or following a holiday will need to provide acceptable verification of absence upon their return to work.

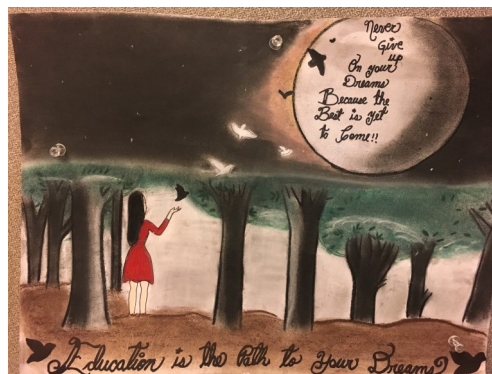
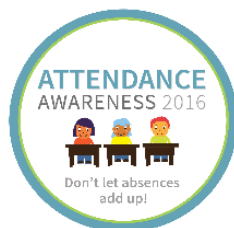
Employees should keep in mind that personal necessity days, for other than emergencies, must be approved by the administrator five days in advance and the employee must provide verification of the valid reason for the absence upon their return. This includes employees who plan to be absent for any religious observance.

Attendance Awareness Contest Winners!

As part of **September Awareness Month** our Local District Central Attendance Month Poster Challenge was a success! We would like to thank the 31 schools that participated in this contest. We received 823 student entries! The 3 winners are students from: Trinity Elementary School, Studio Middle School, and Roybal Learning Center. All students will receive a recognition certificate for their participation. Winning entries as well as finalists will be displayed throughout Local District Central offices. Thank you for making Attendance Awareness Month a success! Continue to keep our communities aware of the importance of student attendance!



Trinity ES



Roybal Learning Center



Studio Middle School

32 days into the School Year School!!



Is Your School Gold?

ATTENDANCE SUBMITTAL

Level	Submittal %	Number of LDC Schools through 09/16/16	Number of LDC Schools through 09/23/16
Gold	100%	73	77
Silver	98% - 99.99%	84	86
Bronze	96% - 97%	11	10
	< 96%	4	1

School Mental Health Highlights

In honor of Suicide Prevention Month, Psychiatric Social Workers (PSWs) at Contreras Learning Center and Santee Education Complex hosted events to raise awareness of suicide as well as suicide prevention. Contreras LC PSWs Maria Vaquerano and Karla Arnold conducted the event over the course of all campus lunches on September 8th between 11:30 am and 1pm. Both PSWs and their Master in Social Work (MSW) interns noted that despite the sensitive and heavy topic students were willing to engage and participate. Under the leadership of the Ms. Arnold and Ms. Vaquerano, PSW interns Ruth Monterozza, Estefani Garcia and Diana Chavez resourcefully developed the event, creating engaging topics about suicide prevention and awareness in a true/false format. The event also gave the Contreras community an opportunity to know who their mental health team is on campus.



During the week of September 19th, Santee Education Complex PSWs Olga Jurado and Nicole Marroquin coordinated an event and set up a booth to promote mental health services and suicide prevention. Ribbons on suicide prevention were given out as well as information on mental health resources.

Part 4: Another View of Restorative Justice

If restorative justice were a building, it would have four corner posts:

1. Inclusion of all parties
2. Encountering the other side
3. Making amends for the harm
4. Reintegration of the parties into their communities

Reintegration of the parties into their communities

Reintegration occurs when the victim or offender can become active and productive parts of their communities. To accomplish this, victims and offenders must find communities with the following characteristics: (1) mutual respect for those in the community, (2) mutual commitment to others in the community, and (3) intolerance for--but understanding of--deviant behavior by members of the community.



Reminders

Safe School Plans Due October 4, 2016

Safe School Plans are due on Tuesday!!! LDC schools continue to work on completing their plans.

As a friendly reminder, the following Safe School Plan documentation must be submitted to your Operations Coordinator:

- ✓ Certification Page
- ✓ Chapter 7 of Volume I
- ✓ Public Meeting Announcement
- ✓ Agenda
- ✓ Sign In

Should you need assistance please contact your

Safe School Plan	Plan Status as of 9/30/16		
	Completed	Started	Not Logged In
Vol. I	51	74	30
Vol. II	74	60	21
Vol. III	70	32	53

Operations Coordinator for assistance.

Help our Local District meet our 100% on-time completion rate. **Go team!**

New Teachers' Meeting!

All new teachers are invited to attend the October 5th New Teacher Meeting at Los Angeles Elementary School where they will be introduced to Restorative Justice/Community Building Circles. Teachers will learn how to establish a positive classroom climate, address social, emotional, and behavior issues, and improve academics. Please share the flyer with all non-permanent teachers at your site (Attachment I).



Walk to School Day

We are excited to share that on September 20, the LAUSD Board of Education voted unanimously to support Walk to School Day and formalize the District's Safe Routes to School partnership with the City of Los Angeles with the goal of eliminating traffic fatalities in our school communities.



Our immediate response to this milestone is to encourage all City of Los Angeles based schools to participate in Walk to School Day, on or around **October 5th**. Please register schools today at <http://www.walktoschoolday-LA.org> to receive a banner to raise awareness for the event. Upon registration, Safe Routes to School-Los Angeles staff will work one-on-one with your school's designated organizer to support event planning and logistics. School recruitment is underway through September.

On Walk to School Day families, school personnel, and other community members are invited to walk to school with their students to join in the fun of walking and to promote physical activity. Walk to School Day also generates wide awareness for the importance of traffic safety, spotlighting the need to identify solutions for personal and traffic safety concerns.

To best support all your great work, starting September 29, 2016, the SRTA-LA team will ship banners to schools.

Please contact robert.laughton@lausd.net for more information, or nfo@walktoschoolday-la.org or (323) 942-9873 for assistance.



Human Resources Division
An effective teacher in every classroom

**New Teacher Meeting
Local District CENTRAL
Wednesday, October 5, 2016
4:00 pm – 5:30 pm
(3:45 pm Registration)**

**Los Angeles Elementary School
Multipurpose Room
1211 S. Hobart Blvd.
Los Angeles, CA
(Major cross streets – Pico and Normandie)**

Topic:
Restorative Justice/Community Building Circles
*Learn how to address social, emotional, and behavioral issues, and
improve academics*

**All New Teacher Meetings can be applied toward
Salary Point Credit**

RSVP
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