



Local District Central

Friday's Operation's Brief

BELIEVE • BEHAVE • BECOME

VOLUME 4, ISSUE 22

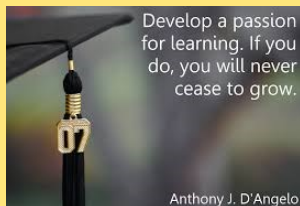
JANUARY 20, 2017

IMPORTANT DATES TO REMEMBER

Asst. Principals' Meeting	1/25
SAA Meeting	1/26
After the Bell	1/26
Middle School Principals' Meeting	1/27
Safe Passages	2/2
Principals' Meeting	2/15
Assistant Principals' Meeting	2/22
Operations Mtg (Elem & Sec)	2/23

WHAT'S DUE

Administrator Assurances (Att I)	1/31
January's Water Flushing Logs	2/1
January's Metal Detection Certification	2/1



Believe!

During his farewell speech, President Obama stated, "It falls to each of us to be those anxious, jealous guardians of our democracy; to embrace the joyous task we've been given to continually try to improve this great nation of ours. Because for all our outward differences, we all share the same proud title: Citizen....Ultimately, that's what our democracy demands. It needs you. Not just when there's an election, not just when your own narrow interest is at stake, but over the full span of a lifetime." As citizens and educators, President Obama reminds us that our actions today impact the future of our children and our country.



Knowing that school suspensions increase the likelihood of students "dropping" out from school and ending up in prison, Local District Central asks, "How can we, as school leaders, impact the future of our children as we consider alternatives to suspension?" As such, during this month's Operations' learning session, school leaders had the opportunity to review Local District Central's suspension data and reflect on their implementation of the Discipline Foundation Policy. School leaders shared best practices across three key features and developed an action plan to enhance their School-wide Positive Behavior Intervention and Support Plan.

As our country continues to seek unity and we continue to educate our children, Local District Central is inspired by the message President Obama gave us, as a nation, "Believe". Believe in the ability to make a change.

School Administrative Assistants' Meeting

Our next SAA meeting will take place on Wednesday, January 25th at Burbank MS. The following topics will be addressed during the meeting: School-Wide Positive Behavior Intervention and Support; Fiscal Updates; and Pupil Services and Attendance. SAAs are reminded to collect school Campus Aide information and submit requested information the day of the meeting (Attachment I).

Consolidated Charitable Campaign



Get ready, Local District Central!

The Consolidated Charitable Campaign is right around the corner! This year the campaign will take place between February 6th and April 7th.

Let's get READY for 100th Day of school, February 7, 2017!

Celebrating attendance every 25th instructional day is a great way to motivate students and challenge them to make an improvement for the 100th day of school. The following schools celebrated the 75th day of school. How will your school celebrate the 100th day of school? Make sure to memorialize your celebration and send in your photos!

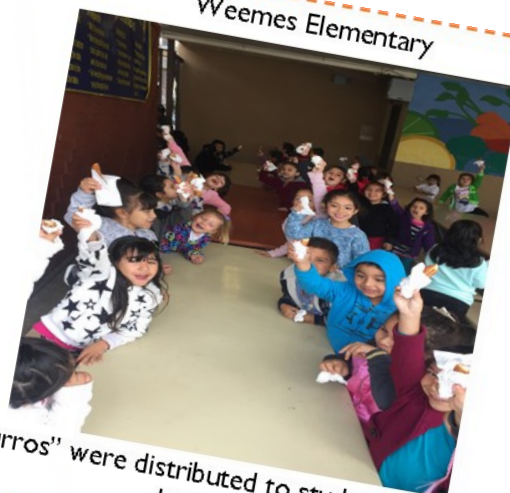


West Adams Preparatory



Students instagramming their 75th day of school.

Weemes Elementary



"Churros" were distributed to students on the 75th day of school.



How did your school do?
See Attachment 2.

Is Your School Gold?



ATTENDANCE SUBMITTAL

Level	Submittal %	Number of LDC Schools through 08/16/15 thru 12/16/16 (Fall)	Number of LDC Schools through 01/02/17 thru 1/13/17 (Spring)
Gold	100%	86	91
Silver	98% - 99.99%	82	52
Bronze	96% - 97%	4	21
	< 96%	0	7

Girls Build LA: Cortines Visual Arts Performing Arts PSW promotes mindfulness, resilience and positive self-worth with High School girls for second year in a row!

At Ramon Cortines School of Visual and Performing Arts, PSW Laura Travnitz has been leading the Girls Build LA grant since 2015-16. Girls Build LA is a three-year program designed to reach girls in the LA County public schools. Through the Girls Build LA Challenge, LA area middle and high school girls are designing and implementing community-based solutions that empower female students to identify the challenges they face and provide them with resources and support to address them.

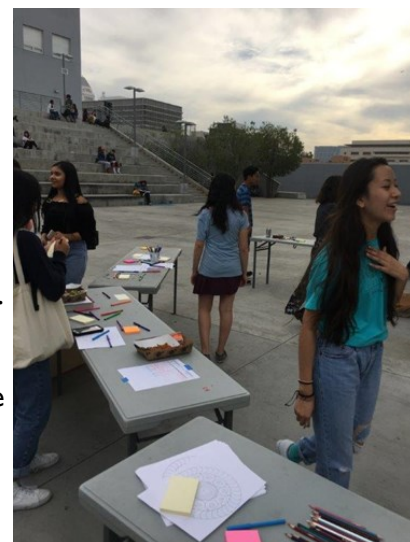
In promoting health and wellness in their community, the team from Ramon Cortines School of Visual and Performing Arts held a mindfulness fair during the spring semester of 2016, coinciding with parent-teacher conferences in order to maximize student and parent attendance. The event was a huge success, and featured booths where students and parents could make their own stress balls, measure their heart rate, and buy healthy snacks, as well as an hour-long, free yoga session.



During the fall semester, Ms. Travnitz and the Girls Build LA team hosted an event to create meaningful and purposeful dialogues with students and staff post-election. Additionally, the team promotes mindfulness through weekly activities for all students which include making stress balls and coloring mandalas for all students.

On January 10th, 2017, Ms. Travnitz took 20 girls to see the screening of "Hidden Figures" at the University of Southern California Galen Center through the LA Fund. The makers and stars of the film inspired thousands of LA girls to follow their dreams and be themselves. "When we stick together as girls, as sisters, as women, we can achieve anything" shared actress Janelle Monae to the group.

The team is currently teaching mindfulness to all of the 9th graders, planning for the 2nd Annual Mindfulness Fair on March 30, 2017 and creating a website and a social media campaign to promote mindfulness and mental health awareness. Please visit their website at www.Vapagirlsbuildla.weebly.com for more information.



Foundations for Middle Schools

Local District Central, United Teachers of Los Angeles (UTLA), and Safe and Civil Schools have formed a partnership to implement *Foundations*; a study design and research based approach to behavior management that incorporates effective evidence-based practices that promote safe and healthy school environments. Foundations helps educators and support staff to expand skills in effective supervision, discipline, positive behavior support, and classroom management, thereby increasing student achievement, attendance and academic achievement. The Foundations Study will be funded by the United States Department of Education, Stanford Research Study International (SRI) and Save & Civil Schools. All Local District Central middle schools along with 14 other District middle schools will participate in this program. LD Central Operations has scheduled a meeting to provide our middle school teams with more information about Foundations (Attachment 3).

Fiscal Updates

- Semi-Annual Certifications (SAC), Multi-Funded Time Reports (MFTR) must be completed for the first semester of the current fiscal year (July 1 - December 31) for/by employees who received compensation from categorical programs. A list of employees who were paid from federal and/or state categorical programs for July – December 2016 has been posted in Inside LAUSD in the E-Library. Please review Bulletin 2643.6 for additional information.
- 2017- School Front End Training will be held on January 30th & February 3rd . **This training is targeted to SFE beginners.** It will cover SFE's major functions: entering budgets adjustments, generating reports (Position with Incumbent, School Discretionary Programs Rep, Estimated Rates by Budget item, and School Resource Allocation) and printing Signature forms. Space is limited; 4 sessions have been scheduled with 20 seats per session, . Please sign-up using the link below:

<https://goo.gl/forms/qqwuXSctEGzalHtF2>

Staff Relations: 2014-2017 LAUSD/UTLA Collective Bargaining Agreement

The 2014-2017 LAUSD/UTLA Collective Bargaining Agreement (CBA) is now available in PDF format on the Staff Relations Website. To download agreement:

1. Visit the LASUD "Offices" site
2. Sign-in on the top-right corner by using your SSO
3. Once signed in, under the letter "S," select "Staff Relations"
4. On the left side of the screen, under the column labeled "Staff Relations," select "Union Contracts"
5. Select "UTLA (United Teachers Los Angeles)"
6. Once it opens, select the top option: "LAUSD – UTLA Collective Bargaining Agreement"
7. A new window will open, you select it again and the contract will open as a PDF

Reminders



Operation School Bell on Wheels for LD Central is set for **February 10, 2017** at 20th St. ES (Attachment 4). This is an opportunity for elementary school principals to participate in the program to receive school clothing, shoes, school supplies, etc... School leaders will soon receive an e-mail with attachments for parent permission, school completion and preparation instructions.



Los Angeles Unified School District

Local District Central

**Mandatory
School Administrative Assistants’/
Office Managers’
Operations’ Meeting**

Reminder

When: Thursday, January 26, 2017

Time: 11:30 am – 3:30 pm
Lunch will begin at 11:00 am

Location: Burbank Middle School
6460 N Figueroa St
Los Angeles, 90042
(Carpooling is encouraged)

Attachment: Campus Aide Data Request

Don't Forget!



- Please complete the attached form prior to the meeting. Form will be collected at the sign-in table.

Save the Date

Next Meeting: March 23, 2017



Los Angeles Unified School District
Local District Central
Operations Unit

Campus Aide Information

*Please provide name of School Campus Aide(s). If vacant, write Vacant and include **Time In/Out** for particular position Please see example below.*

* Forms will be collected at the sign-in table on the day of the SAA Meeting.

School Name: _____

SAA Name: _____

Email: _____ Direct Phone Number: _____

Campus Aide Name	Assigned Hours	Time in	Time Out

Example:

Campus Aide Name	Assigned Hours	Time in	Time Out
Christopher Robin	3	7:30am	10:30am
Clark Kent	6	7:30am	2:30pm
Herman Munster	8	7:30am	4:30pm



Los Angeles Unified School District

Local District Central
Attendance Submittal

1/1/17 - 1/13/17

LC	School	Begin Date	End Date	Cumulative Attendance Submittal Rate (01/02/17 - 01/13/17)
7082	10th St El	1/1/2017	1/13/2017	100.00%
7274	20th St El	1/1/2017	1/13/2017	100.00%
7301	24th St El	1/1/2017	1/13/2017	100.00%
7288	28th St El	1/1/2017	1/13/2017	100.00%
2833	28th St El DLC Sp	1/1/2017	1/13/2017	100.00%
5505	9th St El	1/1/2017	1/13/2017	100.00%
2027	Aldama El	1/1/2017	1/13/2017	100.00%
2768	Aldama El DLC Sp	1/1/2017	1/13/2017	100.00%
5111	Alexander Sci Ctr Sch	1/1/2017	1/13/2017	100.00%
2810	Alexander SCS DLC Sp	1/1/2017	1/13/2017	100.00%
2041	Alexandria Ave El	1/1/2017	1/13/2017	100.00%
2068	Allesandro El	1/1/2017	1/13/2017	100.00%
2069	Allesandro El CL Mag	1/1/2017	1/13/2017	100.00%
7722	Angelou Community SH	1/1/2017	1/13/2017	100.00%
2178	Aragon Ave El	1/1/2017	1/13/2017	100.00%
2233	Atwater Ave El	1/1/2017	1/13/2017	100.00%
4685	Aurora El	1/1/2017	1/13/2017	100.00%
2603	Buchanan St El	1/1/2017	1/13/2017	100.00%
2604	Buchanan St El M/S Mg	1/1/2017	1/13/2017	100.00%
8066	Burbank MS	1/1/2017	1/13/2017	100.00%
2671	Bushnell Way El	1/1/2017	1/13/2017	100.00%
2699	Cahuenga El	1/1/2017	1/13/2017	100.00%
2783	Cahuenga El DLC Ko	1/1/2017	1/13/2017	100.00%
2780	Cahuenga El DLC Sp	1/1/2017	1/13/2017	100.00%
2863	Castelar St El	1/1/2017	1/13/2017	100.00%
2786	Castelar St El DL Ma	1/1/2017	1/13/2017	100.00%
8991	CDS Tri-C	1/1/2017	1/13/2017	100.00%
3110	Clifford St M/T Mag	1/1/2017	1/13/2017	100.00%
3192	Commonwlth Ave El	1/1/2017	1/13/2017	100.00%
2277	Commonwlth Ave El Mg	1/1/2017	1/13/2017	100.00%
2386	Del Olmo El	1/1/2017	1/13/2017	100.00%
3397	Delevan Drive El	1/1/2017	1/13/2017	100.00%
3479	Dorris Place El	1/1/2017	1/13/2017	100.00%
3507	Eagle Rock El	1/1/2017	1/13/2017	100.00%
4165	Eagle Rock El GHA Mag	1/1/2017	1/13/2017	100.00%
3508	Eagle Rock El HG Mag	1/1/2017	1/13/2017	100.00%
3575	Elysian Heights El	1/1/2017	1/13/2017	100.00%
2383	Esperanza El	1/1/2017	1/13/2017	100.00%
2774	Esperanza El DLC Sp	1/1/2017	1/13/2017	100.00%
2942	Estrella El	1/1/2017	1/13/2017	100.00%



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LC	School	Begin Date	End Date	Cumulative Attendance Submittal Rate (01/02/17 - 01/13/17)
3877	Fletcher Dr El	1/1/2017	1/13/2017	100.00%
4164	Glenfeliz Blvd El	1/1/2017	1/13/2017	100.00%
2385	Gratts LA for YS	1/1/2017	1/13/2017	100.00%
2775	Gratts LA for YS DLC	1/1/2017	1/13/2017	100.00%
8645	Highland Park HS	1/1/2017	1/13/2017	100.00%
4575	Hooper Ave El	1/1/2017	1/13/2017	100.00%
4576	Hooper Ave PC	1/1/2017	1/13/2017	100.00%
2944	Huerta El	1/1/2017	1/13/2017	100.00%
8189	Irving MS MME Mag	1/1/2017	1/13/2017	100.00%
2943	Jones El	1/1/2017	1/13/2017	100.00%
5112	Jones PC	1/1/2017	1/13/2017	100.00%
8777	Kahlo HS	1/1/2017	1/13/2017	100.00%
2784	Kim El DLC Sp	1/1/2017	1/13/2017	100.00%
2543	Lafayette Park PC	1/1/2017	1/13/2017	100.00%
2393	Lake St Primary	1/1/2017	1/13/2017	100.00%
5170	Lexington Ave PC	1/1/2017	1/13/2017	100.00%
4890	Lockwood Ave El	1/1/2017	1/13/2017	100.00%
4982	Los Angeles El	1/1/2017	1/13/2017	100.00%
4986	Los Feliz STEMM Mag	1/1/2017	1/13/2017	100.00%
5113	Mack El	1/1/2017	1/13/2017	100.00%
2811	Mack El DLC Sp	1/1/2017	1/13/2017	100.00%
2809	Main St El DLC Sp	1/1/2017	1/13/2017	100.00%
7220	Maple PC	1/1/2017	1/13/2017	100.00%
4983	Mariposa-Nabi PC	1/1/2017	1/13/2017	100.00%
2812	Mayberry St El DL Sp	1/1/2017	1/13/2017	100.00%
5247	Menlo Ave El	1/1/2017	1/13/2017	100.00%
5288	Micheltorena St El	1/1/2017	1/13/2017	100.00%
2813	Micheltorena St El DL	1/1/2017	1/13/2017	100.00%
5384	Monte Vista St El	1/1/2017	1/13/2017	100.00%
7614	Nava College Prep	1/1/2017	1/13/2017	100.00%
2819	Normandie Ave El DLC	1/1/2017	1/13/2017	100.00%
5699	Norwood St El	1/1/2017	1/13/2017	100.00%
2392	Olympic PC	1/1/2017	1/13/2017	100.00%
3247	Plasencia El	1/1/2017	1/13/2017	100.00%
6080	Plasencia El M/S Mag	1/1/2017	1/13/2017	100.00%
2311	Poindexter LaMotte El	1/1/2017	1/13/2017	100.00%
2772	RFK Ambldr Glbl Ed Ko	1/1/2017	1/13/2017	100.00%
2771	RFK Ambldr Glbl Ed Sp	1/1/2017	1/13/2017	100.00%
2369	RFK Ambldr Glbl Edu	1/1/2017	1/13/2017	100.00%
8501	RFK LA SH Arts	1/1/2017	1/13/2017	100.00%



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1/1/17 - 1/13/17

LC	School	Begin Date	End Date	Cumulative Attendance Submittal Rate (01/02/17 - 01/13/17)
2838	RFK UCLA Comm Sch DLC	1/1/2017	1/13/2017	100.00%
2308	Ride El Smart Acad	1/1/2017	1/13/2017	100.00%
5385	Riordan PC	1/1/2017	1/13/2017	100.00%
6329	Rockdale VAPA Mag	1/1/2017	1/13/2017	100.00%
6370	Rosemont Ave El	1/1/2017	1/13/2017	100.00%
1955	Salvin Sp Ed Ctr	1/1/2017	1/13/2017	100.00%
6507	San Pedro St El	1/1/2017	1/13/2017	100.00%
8577	Sotomayor LA LARS	1/1/2017	1/13/2017	100.00%
7178	Toland Way El	1/1/2017	1/13/2017	100.00%
7479	Vermont Ave El	1/1/2017	1/13/2017	100.00%
7959	Yorkdale El	1/1/2017	1/13/2017	100.00%
5055	Magnolia Ave El	1/1/2017	1/13/2017	99.97%
3986	Franklin Ave El	1/1/2017	1/13/2017	99.96%
2384	Politi El	1/1/2017	1/13/2017	99.95%
4681	Harmony El	1/1/2017	1/13/2017	99.94%
2779	MacArthur Pk El DL Sp	1/1/2017	1/13/2017	99.92%
6534	King Jr El	1/1/2017	1/13/2017	99.92%
2701	Kim El	1/1/2017	1/13/2017	99.91%
7219	Trinity St El	1/1/2017	1/13/2017	99.88%
2544	MacArthur Pk El VAPA	1/1/2017	1/13/2017	99.88%
2785	Kim El DLC Ko	1/1/2017	1/13/2017	99.86%
6493	San Pascual El STEAM	1/1/2017	1/13/2017	99.86%
8045	Castro MS	1/1/2017	1/13/2017	99.85%
2307	Lee El Med Hlth Mag	1/1/2017	1/13/2017	99.84%
8748	West Adams Prep SH	1/1/2017	1/13/2017	99.82%
2151	Annandale El	1/1/2017	1/13/2017	99.81%
7589	Wadsworth Ave El	1/1/2017	1/13/2017	99.81%
8009	Adams MS	1/1/2017	1/13/2017	99.68%
3932	49th St El	1/1/2017	1/13/2017	99.67%
5068	Main St El	1/1/2017	1/13/2017	99.64%
8057	Berendo MS	1/1/2017	1/13/2017	99.61%
4322	Arroyo Seco Mus/S Mag	1/1/2017	1/13/2017	99.47%
8527	Contreras LC Soc Jus	1/1/2017	1/13/2017	99.47%
4904	Logan St El	1/1/2017	1/13/2017	99.43%
8544	Roybal LC	1/1/2017	1/13/2017	99.35%
8750	Marshall SH	1/1/2017	1/13/2017	99.28%
4548	Hobart Blvd El	1/1/2017	1/13/2017	99.25%
7780	RFK UCLA Comm Sch	1/1/2017	1/13/2017	99.15%
5173	Nava LA Sch Bus&Tech	1/1/2017	1/13/2017	99.04%
8058	Liechty MS	1/1/2017	1/13/2017	99.03%



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1/1/17 - 1/13/17

LC	School	Begin Date	End Date	Cumulative Attendance Submittal Rate (01/02/17 - 01/13/17)
1918	McAlister HS CYESIS	1/1/2017	1/13/2017	99.03%
2806	Logan St El DLC Sp	1/1/2017	1/13/2017	98.96%
4671	Ivanhoe El	1/1/2017	1/13/2017	98.91%
8462	Virgil MS	1/1/2017	1/13/2017	98.91%
4123	Glassell Park El	1/1/2017	1/13/2017	98.81%
8070	Nava LA Sch Art&Cult	1/1/2017	1/13/2017	98.80%
2542	White El	1/1/2017	1/13/2017	98.79%
8064	Kim Academy	1/1/2017	1/13/2017	98.76%
8716	Santee EC	1/1/2017	1/13/2017	98.76%
7151	Weemes El	1/1/2017	1/13/2017	98.75%
8516	Cortines Sch of VAPA	1/1/2017	1/13/2017	98.74%
7771	RFK Ambdr Gbl Ldsh	1/1/2017	1/13/2017	98.68%
3329	Dahlia Hts El	1/1/2017	1/13/2017	98.63%
7356	Union Ave El	1/1/2017	1/13/2017	98.46%
8580	Central HS	1/1/2017	1/13/2017	98.41%
6868	Obama Gbl Prep Acad	1/1/2017	1/13/2017	98.36%
8643	Franklin HS	1/1/2017	1/13/2017	98.34%
8094	Carver MS	1/1/2017	1/13/2017	98.29%
7783	RFK New Open Wld	1/1/2017	1/13/2017	98.21%
7654	West Vernon Ave El	1/1/2017	1/13/2017	98.20%
4082	Garvanza El	1/1/2017	1/13/2017	98.10%
8200	Los Angeles Acad MS	1/1/2017	1/13/2017	98.01%
5466	Nevin Ave El	1/1/2017	1/13/2017	98.01%
5411	Mt Washington El	1/1/2017	1/13/2017	97.99%
3356	Dayton Heights El	1/1/2017	1/13/2017	97.93%
8543	Belmont SH	1/1/2017	1/13/2017	97.91%
8738	DBM	1/1/2017	1/13/2017	97.87%
4680	Lizarraga El	1/1/2017	1/13/2017	97.80%
8853	Orthopaedic Hsp SH Mg	1/1/2017	1/13/2017	97.68%
2808	Magnolia Ave El DL Sp	1/1/2017	1/13/2017	97.65%
8745	LAUSD/USC CA/Eng Mag	1/1/2017	1/13/2017	97.52%
4589	Hoover St El	1/1/2017	1/13/2017	97.45%
8774	Contreras LC Gbl St	1/1/2017	1/13/2017	97.37%
2134	Studio School	1/1/2017	1/13/2017	97.35%
8207	Contreras LC ALC	1/1/2017	1/13/2017	97.16%
8743	Manual Arts SH	1/1/2017	1/13/2017	97.03%
8208	King MS Mag Flm/Mdia	1/1/2017	1/13/2017	96.93%
7137	32nd St USC PA Mag	1/1/2017	1/13/2017	96.90%
1919	Lanternman HS	1/1/2017	1/13/2017	96.83%
8517	Contreras LC Bus Tr	1/1/2017	1/13/2017	96.74%



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1/1/17 - 1/13/17

LC	School	Begin Date	End Date	Cumulative Attendance Submittal Rate (01/02/17 - 01/13/17)
8132	Foshay LC	1/1/2017	1/13/2017	96.57%
7707	Sotomayor LA HADA	1/1/2017	1/13/2017	96.49%
8614	Eagle Rock HS	1/1/2017	1/13/2017	96.24%
5630	Normandie Ave El	1/1/2017	1/13/2017	96.17%
8206	RFK Sch Vis Arts/Hum	1/1/2017	1/13/2017	95.83%
1914	Widney HS	1/1/2017	1/13/2017	95.14%
8714	Jefferson SH	1/1/2017	1/13/2017	95.07%
5205	Mayberry St El	1/1/2017	1/13/2017	94.90%
8062	Clinton MS	1/1/2017	1/13/2017	94.77%
2219	Ascot Ave El	1/1/2017	1/13/2017	94.53%
8545	Newmark HS	1/1/2017	1/13/2017	75.80%



LOS ANGELES UNIFIED SCHOOL DISTRICT
Local District Central
Operations Unit

Save the Date

Middle School Principals Foundations Meeting

Locals District Central, UTLA, and Safe and Civil Schools have formed a partnership to implement *Foundations*; an approach to behavior management that incorporates effective evidence-based practices. *Foundations* will be implemented at all of LD Central Middle Schools. *Foundations* will support school staff to develop effective policies in the areas of:

Discipline
School Climate and Culture
School Safety

Student and Staff Interaction
Student Motivation
Academic Engagement

Target Audience: Middle School Principals
School Administrator over Student Safety

When: Friday, January 27, 2017

Time: 3:00 – 4:30 pm

Location: Local District Central
Collaboration Space
333 South Beaudry Ave, 11th Floor
Los Angeles, 90007

Please contact Ruben Hernandez, Lead Operations Coordinator, should you have additional questions.



OPERATION SCHOOL BELL ON WHEELS is coming to Local District Central on **February 10, 2017**.

Operation School Bell on Wheels is a 53 foot trailer stocked with clothing and outfitted with dressing rooms. When they visit our district they will dress 250 kids. The trailer will be parked at: **20th Street Elementary School - 1353 E. 20th St. Los Angeles, 90011**, from 8:30 to 1:00.

Operation School Bell on Wheels is a service of the Assistance League of Los Angeles. They provide at risk and underserved children with new clothing for school – a backpack, sneakers, socks, underwear, white polos, and uniform bottoms (navy pants or shorts for boys and navy skorts, pants, or jumpers for girls), a jacket, grooming supplies, and a book.

Principal will be receiving the detailed information and instructions by e-mail this week. Thank you.

If you have any questions, please contact Gloria E. Velasquez, Organization Facilitator at (213) 241-0137 or e-mail her at gloria.espinosa@lausd.net.

