

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Los Angeles School Police Department

**TO:** All Secondary Principals

**DATE:** August 18, 2014

**FROM:** Steven K. Zipperman, Chief of Police

**SUBJECT: ARREST AND CITATION DIVERSION PROGRAM FOR  
CAMPUS-BASED OFFENSES**

The Los Angeles School Police Department (LASPD) remains committed to working in partnership with the District, student and parent groups, community organizations, and other stakeholders to continue to meet the goals and objectives of the Board of Education's May 2013 Resolution, *School Discipline Policy and School Climate Bill of Rights* (SCBOR). The LASPD continues to identify best practices for positive student outcomes related to school-based interactions with campus law enforcement officers.

The LASPD intends to continue to use intervention strategies, especially as they relate to minor offenses (infractions or misdemeanors) of the law and to further support a non-criminal enforcement model that supports strategic problem-solving. This practice of using intervention strategies remains consistent with the Superintendent's 2012-2015 Strategic Plan that espouses campus policing practices of "non-punitive" enforcement methods that support strategic problem-solving rather than citation and arrest-driven enforcement methods. This practice also remains consistent with the District's Discipline Foundation Policy.

The LASPD recognizes the serious potential consequences for youth of law enforcement and juvenile court involvement and wishes to prevent unnecessary criminalization of student behaviors at school whenever possible and minimize the involvement of law enforcement, probation and the juvenile justice system to the greatest extent possible. This philosophy and operational mantra has already been introduced with the 2012 Truancy Diversion program and the 2013 elimination of issuing citations to students 12 years and younger.

To that end, effective August 15, 2014, the LASPD will now utilize a "graduated response" model and Diversion option to arrests for minor law offenses that occur on campus and safe passages during the school day involving students 13-17 years of age. This graduated response model will allow officers to work with school administrators on providing the most appropriate intervention and resolution of an incident without an arrest or a citation for certain offenses committed. The attached graduated response "flowchart" and Diversion Referral Matrix summarizes this new procedure.

Should you have any questions, please feel free to contact the Office of the Chief of Police at 213-202-4508.

**Attachments**

c: Dr. John E. Deasy  
Michelle King  
David Holmquist  
Earl Perkins  
Senior Staff

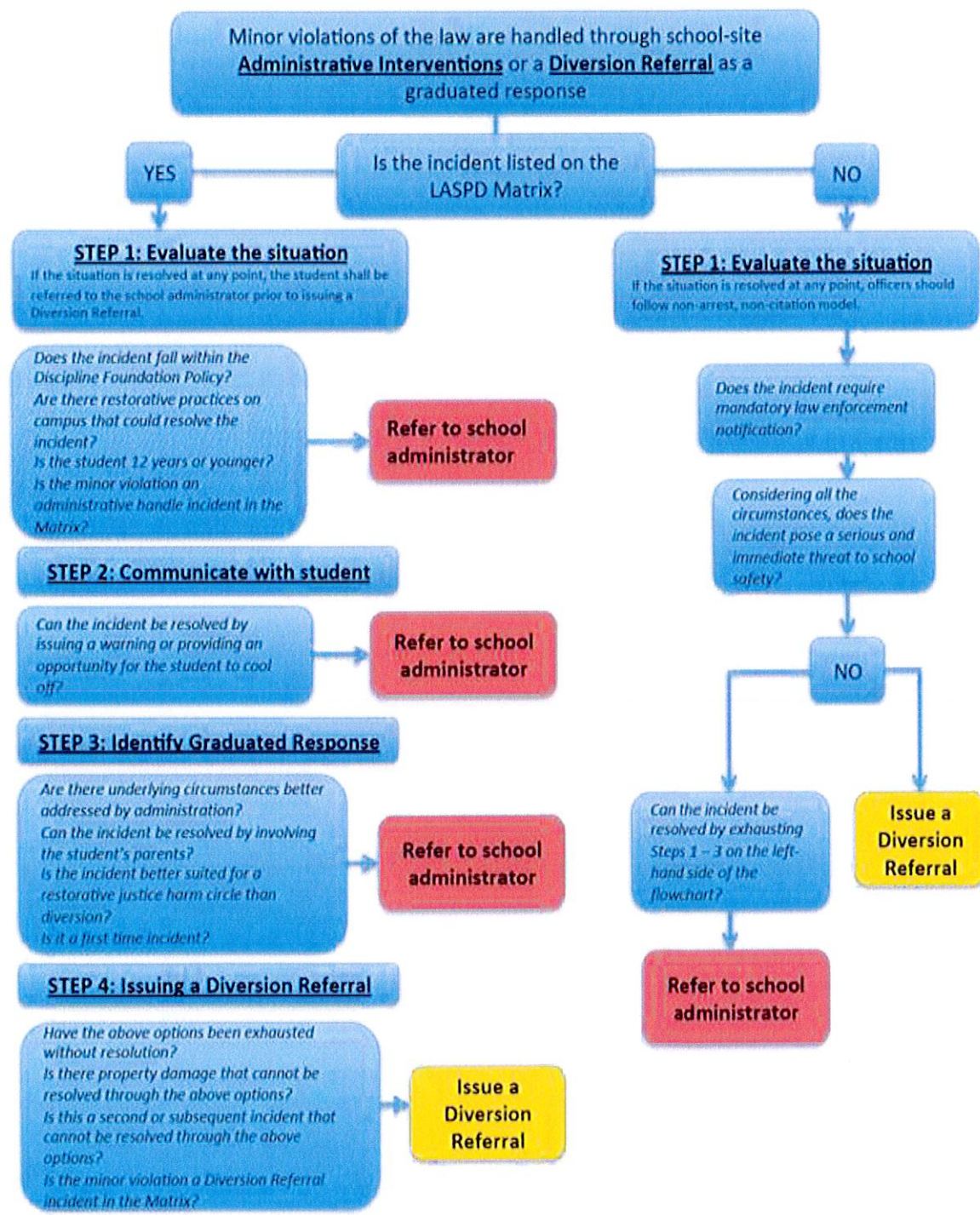
Instructional Superintendents  
Instructional Directors  
Operations Coordinators  
School Operations Staff

INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Los Angeles School Police Department

Attachment A

Los Angeles School Police Department (LASPD)  
LAUSD School Climate Bill of Rights (SCBOR) Guidelines

The following chart should be used for implementation of the SCBOR Guidelines for school police on campus. For additional information, refer to the LASPD Notice 14 002 and Attachment entitled *Roles and Responsibilities for Enforcement, Arrest and Citation Protocols on School Campus and Safe Passage* (August 2014).





**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
**Los Angeles School Police Department**

Attachment B

- School-site Administrative Referral
- School-site Administrative Referral or Diversion Referral if repeat offender per LASPD Guidelines
- Diversion Referral or School-site Administrative Referral unless exceptions exist

**Administrative Referral and Diversion Matrix**

Violation	Code Section	Action Taken (Ages 13-17)	Education Code Section	MiSiS Reason Code
Possession of tobacco and/or tobacco paraphernalia	308(b) P.C.	Administrative Referral unless directed otherwise by supervisor	Possessed or used tobacco. E.C. 48900(h); 48915(e)	3.6
Theft of property loss less than \$50 (District property)	490.1(a) P.C.	Administrative Referral unless directed otherwise by supervisor	Stole or attempted to steal school or private property. E.C. 48900(g); 48915 (e)	3.5
* Trespassing	602.8 P.C. and related municipal county code violations	Administrative Referral unless directed otherwise by supervisor	Truancy during school hours. E.C. 48260 (a)	N/A
** Possession of marijuana less than 1 ounce (only if not found smoking)	11357(b) H&S 11357(e) H&S	Administrative Referral OR Diversion Referral if repeat offender	Marijuana possession for 1 <sup>st</sup> offense of < 1 oz. E.C. 48900(c); 48915(b)	3.2
Fighting	415(1) P.C. 415.5 (a) P.C.	Administrative Referral OR Diversion Referral if repeat offender	Caused physical injury to another person.  Attempted to cause physical injury to another person.  Threatened to cause physical injury to another person. E.C. 48900(a)(1); 48915(b)	3.1a  3.1b  3.1c
Minor in possession of alcohol	25662(a) B&P	Administrative Referral OR Diversion Referral if repeat offender	Marijuana possession for 1 <sup>st</sup> offense of < 1 oz., or alcohol E.C. 48900(c); 48915 (b)	3.2
Vandalism less than \$400 damage (District property)	594(a) (1) P.C. 594(a) (2) P.C. 594(a) (3) P.C. 594.1(e)(1) P.C.	Administrative Referral OR Diversion Referral if repeat offender	Caused or attempted to cause damage to school or private property. E.C. 48900(f); 48915(e)	3.4
*** Battery (see exceptions applicable to Battery diversion only)	242 & 243.2(a) P.C.	Diversion Referral or per discretion of officer. Administrative Referral	Willful use of force violence not in self-defense. E.C. 48900(a)(2), 48915(b)	3.16