



STUDENT TESTING BRANCH—TESTING UPDATES

ELPAC NONSCORABLE MATERIALS MUST BE RETURNED TO STB

The state requires that all k-2 materials be removed from the school site before the end of the school year. If your school has not returned Summative ELPAC and/or Initial ELPAC nonscorable materials, the ELPAC coordinator is responsible for ensuring that all those materials be delivered to Central Testing Center today before 3 p.m. Failure to do so violates state guidelines for testing. Separate Initials from Summative nonscorable materials and place them in separate boxes/envelopes. Use the appropriate packing labels (Initial and Summative nonscorables) from the Administration Instructions: [Initial ELPAC Administration Instructions](#) / [Summative ELPAC Administration Instructions](#)

CAASPP AND ELPAC COMPLETION STATUS REPORTS

The CAASPP/ELPAC Coordinator should run the Plan and Manage Testing Report and work with the principal to identify any students who have not been tested. Run a separate report for Smarter Balanced Summative Assessments (SBAs), CAA, CAST, and CSA, Summative ELPAC, and Summative Alternate ELPAC, and Initial ELPAC.

Follow the steps below to run the completion report:

1. From <https://www.caaspp.org/> or <https://www.elpac.org/> select the [Completion Status] link
2. Select your User Role (ELPAC Coordinator or CAASPP Coordinator) and click on submit
3. In the [Completion Status Reports] drop-down menu, select [Plan and Manage Testing]
4. Your school should populate in the [Search Students] section.
5. In the [Choose What] section, select the test (i.e., CAA, Science, SBA for ELA and Math, CSA, Summative ELPAC, Summative Alternate ELPAC, Initial ELPAC, etc.)
6. In the [Get Specific] section, select the radio buttons for one of the options and set the parameters for that option (i.e., Students who have/have not started/completed.)

IMPORTANT: Run the completion status reports after all students have been tested. Save the files in your testing records. Ensure that the file and all post test documentation is shared with the principal before the school year ends. If you will not be the CAASPP/ELPAC coordinator, organize all CAASPP and ELPAC files and documentation (including proof of teacher trainings, parent exemptions, medical emergencies, etc.) and ensure the files and documentation are shared with the principal and, if possible, your successor.

CAASPP SCORES ARE IN!

CAASPP Scores are starting to trickle in. CAASPP Coordinators and Principals who completed their respective requirements have access to CAASPP scores in CERS. Please note that scores are available only for students who tested earlier in the testing window. However, new scores are being updated daily.

Follow these steps to access scores:

1. Log into CERS
2. Select your school in the [Search by School] drop-down menu
3. Select the [Grade] and click on [Search]
4. Click on the [+] icon in the Selected Assessments section
5. Select only [Grade ? Math Summative] and/or [Grade ? ELA Summative]
6. The Student Score Distribution chart displays the percentage of students at each grade level.
 - To display scores for individual students, click on the [Show Results] link at the bottom of the chart
 - To download scores for all selected students, click on [Export CSV]

Note: 2023 CAASPP Scores will be posted in MiSiS during the week of June 12th. For students who tested early in the testing window, CAASPP Student Score Reports are posted in the Parent Portal. Note that CAASPP Coordinator can download CAASPP Reports from TOMS (See instructions [PDF](#) / [Video](#)). CAASPP SSRs will also be mailed to parents by U.S. mail during the summer.



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CAASPP SUMMATIVE TESTING WINDOW CLOSES TODAY

The CAASPP Summative assessments close today, Friday, June 9, 2023. If you still have eligible students who need to take either test they need to be tested by today. The student testing interface and the test administrator interface will be deactivated today and TAs, TEs, and students will not be able to submit any tests.

PARENT EXEMPTIONS AND MEDICAL EXEMPTIONS MUST BE ENTERED IN TOMS

REMINDER: Parent exemptions and Medical Exemptions must be entered in TOMS by the end of the school day today. Note that the school must have official documentation for any students exempted by parents and for those exempted because of a medical exemption.

For parent exemptions, the school must have a written request from the parent indicating which CAASPP summative assessment(s) the student should not take. For Medical emergencies, a doctor or medical facility note is required. The documentation must be maintained at the school side for auditing purposes.

2022-23 CAASPP SUMMATIVE STUDENT SCORE REPORTS (SSR) TIMELINE

SSR Type	Estimated Release
CAASPP Smarter Balanced Summative Assessments for ELA and mathematics	June 2023
California Alternate Assessments (CAAs) for ELA, Mathematics, and Science	September 2023
California Science Test (CAST)	June 2023
California Spanish Assessment (CSA)	September 2023

POST-TEST DOCUMENTATION

REMINDER: If you have not uploaded the CAASPP Post-Test documentation to the STB Portal, please do so by today. Required documentation and Instructions for uploading the documentation are included in the administration instructions for each program:

- [2023 CAASPP Summative Administration Instructions](#)

Post-test documentation for ELPAC and PFT was due in May. If you have not done so, please submit the ELPAC and PFT post-test documentation by today.

- [2023 Summative ELPAC Administration Instructions](#)
- [2022-23 Initial ELPAC Administration Instructions](#)
- [2023 PFT Administration Instructions](#)