

**LOS ANGELES UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
AGENDA / ORDER OF BUSINESS**

Council Meeting

TUESDAY, NOVEMBER 26, 2024

10:00 A.M., VIA ZOOM

<https://lausd.zoom.us/j/83959250849>

Meeting ID: 839 5925 0849

Personnel Commission Meeting

THURSDAY, DECEMBER 5, 2024

3:00 P.M., BOARDROOM

BEAUDRY BUILDING, 1ST FLOOR



1. Convene regular meeting. Roll call.
2. Approval of minutes of the meeting of November 7, 2024.
3. Receipt of minutes of the meeting of November 21, 2024.
4. Public Comment

NOTE: Public comment is for the purpose of hearing issues that are not addressed in staff or Hearing Officer reports. This time should not be used to attempt to re-hear the case. Speakers are requested to limit their comments to 1-1½ minutes with a maximum of 3 minutes for multiple speakers on the same side of an issue. It is preferable that individuals wishing to address these cases do so by submitting a written statement to staff by the close of business on the Thursday preceding the Commission hearing.

CONSENT ITEMS (5-8)

5. Ratification of Reclassification by Director's Approval: **APPROVED**
 - a. Various positions in the Division of Special Education, from Special Education Trainee (\$24.85827-\$30.17208/hr.) to Special Education Assistant (\$27.33434-\$33.26018/hr.), effective November 12, 2024. (RDA 1863, Instructional Assistance Series)
 - b. Various positions in the Division of Special Education, from Special Education Trainee (\$24.85827-\$30.17208/hr.) to Special Education Assistant (\$27.33434-\$33.26018/hr.), effective November 21, 2024. (RDA 1864, Instructional Assistance Series)
 - c. Position at UCLA Community School, from Office Technician (\$22.52000-\$30.70002/hr.) to Senior Office Technician (\$24.35477-\$32.63323/hr.), effective December 2, 2024. (RDA 3113, Clerical Series)

6. It is recommended that the following reclassification actions be ratified: **PULLED**

Associate Computer Applications Specialist (SAP) to Fiscal Reports Specialist (Case 12612)

7. Recess to Closed Session in Accordance with Provisions of the Government Code (Section 54957) to Consider:

- A. Employee Discipline/Dismissal/Appeals
- B. Exam Appeals

8. Reconvene Regular Session and report of actions taken in Closed Session.

9. Consideration of the recommendation of Staff on the Disciplinary Appeals for:

Special Education Assistant (J.L., Case 0415)

10. Consideration of the recommendation of the Hearing Officer on the Disciplinary Appeals for:

Class "A" Commercial Truck Driver (J.R., Case 0205)
Food Service Manager (J.B., Case 0517)
Special Education Trainee (K.D., Case 0217)

11. Consideration of the recommendation of Staff on the Examination Appeals for:

Cyber Security Engineer I (R.A., Case 0318)
IT Technical Systems Specialist (R.A., Case 0319)
Stock Clerk (Infant & Preschool) (B.T., Case 0320)

Please send an email to Suzanne Morrow (suzanne.morrow@lausd.net) if you intend to address the Commissioners at this meeting including the item that you wish to discuss.

The Los Angeles Unified School District Personnel Commission, in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access and/or participate in Personnel Commission meetings to please contact the Personnel Commission (suzanne.morrow@lausd.net) or District office at (213) 241-7800. Please contact the District as soon as possible before the scheduled Personnel Commission meeting to ensure that the Commission or District may assist you.

If you will require translation services at this meeting, please contact Suzanne Morrow 48 hours in advance. If you are unable to notify us of the need for translation services 48 hours in advance of the meeting, your item will be postponed.

SUBJECT TO THE APPROVAL
OF THE PERSONNEL COMMISSION

LOS ANGELES UNIFIED SCHOOL DISTRICT

TO: THE PERSONNEL COMMISSION
FROM: DAVID V. GRECO, PERSONNEL DIRECTOR
SUBJECT: RECLASSIFICATION REPORT

It is recommended that the following reclassification action be approved:

From:	Associate Computer Applications Specialist (SAP) (cc4841) (\$55.21925 - 67.93588/hr)	To:	Fiscal Reports Specialist (cc1109) (\$9,868.14 - 12,249.82/mo)
POS:	30353121 (A Basis)	POS:	30353121 (A Basis)
Location:	Budget Services Division, Financial Systems & Position Management Unit	Incumbent:	Rebecca Ta (794568) Cost Center (1043201)

Reason for Reclassification: The subject position has been assigned duties that meet the class concept of Fiscal Reports Specialist in that the incumbent plans and coordinates the analysis and reporting of fiscal data related to budgets, costs, and financial forecasting. The incumbent reviews various budget models to propose fiscal solutions, and provides work direction to a Senior Financial Analyst and a Senior Fiscal Specialist in the Total Compensation Unit which is responsible for the accurate budgeting and reconciliation of staffing costs, developing strategies for cost savings, and deploying position management solutions including implementing necessary Financial System modifications. The subject position develops detailed competing cost scenarios for evaluation and selection by Senior Management prior to implementation of budget decisions. An example of the most recent, the incumbent participated in implementing the legally mandated funding administrator to teacher ratio (R2) by developing visual models of the effect of various possible Assistant Principal renorming plans by documenting multiple complex scenarios which were applied to sample schools to show staffing implications of the downward norming of Assistant Principal including key changes and cost savings. Manages enrollment driven norm staffing fluctuations at schools including reviewing appeals performing initial recommendations and creating informatives. Additional similarly complex past projects include calculating the cost of implementing potential collective bargaining unit agreements, documenting the effects of District reorganization (ESC to LD to CoS to Region), and coordinating staffing changes with HR and PC during RIF.

Status of Incumbent: Incumbent R. Ta (EN 794568) must compete in the examination for Fiscal Reports Specialist, be reachable on the resultant eligibility list and appointed to the reclassified position or be otherwise assigned. In the absence of an eligibility list, the incumbent may be provisionally assigned to the position pending the results of the examination.

Approval Date: November 19, 2024

RGK/SD

c: Talent Acquisition & Selection Branch
Classified Employment Services Branch
Files Unit