LOS ANGELES UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION AGENDA / ORDER OF BUSINESS

<u>Council Meeting</u> TUESDAY, JULY 8, 2025 10:00 A.M., VIA ZOOM <u>Personnel Commission Meeting</u> THURSDAY, JULY 17, 2025 3:00 P.M., BOARDROOM BEAUDRY BUILDING, 1ST FLOOR

- 1. Convene regular meeting. Roll call.
- 2. Approval of minutes of the meeting of June 5, 2025.
- 3. Receipt of minutes of the meeting of June 26, 2025.
- 4. Public Comment

NOTE: Public comment is for the purpose of hearing issues that are not addressed in staff or Hearing Officer reports. This time should <u>not</u> be used to attempt to re-hear the case. Speakers are requested to limit their comments to $1-1\frac{1}{2}$ minutes with a maximum of 3 minutes for multiple speakers on the same side of an issue. It is preferable that individuals wishing to address these cases do so by submitting a written statement to staff by the close of business on the Thursday preceding the Commission hearing.

CONSENT ITEMS (5-9)

- 5. Ratification of Reclassification by Director's Approval: APPROVED
 - a. Various positions in the Division of Special Education, from Special Education Trainee (\$24.85827-\$30.17208/hr.) to Special Education Assistant (\$27.33434-\$33.26018/hr.), effective June 16, 2025. (RDA 1891, Instructional Assistance Series)
 - b. Various positions in the Division of Special Education, from Special Education Trainee (\$24.85827-\$30.17208/hr.) to Special Education Assistant (\$27.33434-\$33.26018/hr.), effective June 24, 2025. (RDA 1892, Instructional Assistance Series)
 - c. Various positions in the Division of Special Education, from Special Education Trainee (\$24.85827-\$30.17208/hr.) to Special Education Assistant (\$27.33434-\$33.26018/hr.), effective June 30, 2025. (RDA 1893, Instructional Assistance Series)
 - d. Position in ITS Customer Support, Information Technology Services, from Office Technician (\$22.52000-\$30.70002/hr.) to Senior Office Technician (\$24.35477-\$32.63323/hr.), effective July 1, 2025. (RDA 3116, clerical Series)

6. Approval of Class Descriptions recommended, effective July 17, 2025: APPROVED

Associate Structural Engineer Structural Engineer Supervising Structural Engineer

7. Authorization of Field of Competition in forthcoming examinations: APPROVED

<u>Class Title</u>	<u>Recommendation</u>
Associate Structural Engineer (\$50.44854-\$62.82231/hr.)	Open; also promotional for all regular or retired employees of the District who meet the entrance qualifications specified in the Class Description
Structural Engineer (\$66.62708-\$81.90270/hr.)	and who have served at least 130 paid days in regular status in the Classified Service or have permanent status in the Certificated Service. Dual
Supervising Structural Engineer (\$73.82238-\$90.85663/hr.)	Certification.

Class Descriptions dated July 17, 2025.

8. It is recommended that the following reclassification actions be ratified: **APPROVED**

School Support Administrator Specialist, Talent Acquisition to Recruitment Coordinator (Case 12671B) Food Service Manager II to Food Service Manager I (Case 12734) Food Service Manager II to Food Service Manager I (Case 12735)

- 9. Amendment to the Establishment of the Program Associate P Classification. (Case 12729) APPROVED
- 10. Recess to Closed Session in Accordance with Provisions of the Government Code (Section 54957) to Consider:
 - A. Employee Discipline/Dismissal/Appeals
 - B. Examination Appeals
- 11. Reconvene Regular Session and report of actions taken in Closed Session.
- 12. Consideration of the recommendation of Staff on the Disciplinary Appeals for:

Building & Grounds Worker (E.G., Case 0043) Special Education Trainee (E.S., Case 0337)

13. Consideration of the recommendation of the Hearing Officer on the Disciplinary Appeals for:

Plant Manager I (G.G., Case 0460) Police Sergent (S.L., Case 0530) 14. Consideration of the recommendation of Staff on the Examination Appeals for:

Director of Emergency Management (K.E., Case 0379) Facilities Project Manager I (J.D., Case 0373)

15. Receipt of Personnel Commission Activity Report for the Fourth Quarter of the 2024-25 School Year.

Please send an email to Ana Reyes (<u>ana.reyes@lausd.net</u>) if you intend to address the Commissioners at this meeting including the item that you wish to discuss.

The Los Angeles Unified School District Personnel Commission, in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access and/or participate in Personnel Commission meetings to please contact the Personnel Commission (<u>ana.reyes@lausd.net</u>) or District office at (213) 241-7800. Please contact the District as soon as possible before the scheduled Personnel Commission meeting to ensure that the Commission or District may assist you.

If you will require translation services at this meeting, please contact Ana Reyes 48 hours in advance. If you are unable to notify us of the need for translation services 48 hours in advance of the meeting, your item will be postponed.

LOS ANGELES UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

ASSOCIATE STRUCTURAL ENGINEER

DEFINITION

Performs structural engineering planning, analysis and design; reviews and critiques structural work performed by commissioned architects and consulting structural engineers for conformance with District structural standards and policies.

TYPICAL DUTIES

Analyzes, designs and makes computations and calculations for the structural elements of all types of buildings for various load combinations.

- Prepares structural design and construction drawings for buildings, retaining walls, foundations, supports, and components, involving the use of structural steel, timber, masonry, reinforced concrete, and other materials.
- Assists with the review of proposals from task orders and consultant engineers/ architects.
- Assists with the technical review of structural designs, computations, plans, and specifications submitted by commissioned architects and engineers, for accuracy and conformance to standards required by State and local ordinances for school building construction, and refers special problems to a Structural Engineer.

Advises and coordinates structural design with other design professionals.

- Prepares studies of dimensional spacing and location of structural elements and reviews structural shop drawings.
- <u>Conducts site walks to perform structural assessments, inspections, and coordination to ensure</u> <u>compliance with design and safety standards.</u>

Conducts investigations and prepares reports on the structural features of existing buildings. Makes cost comparisons of alternate methods of construction.

Confers with architects, engineers, contractors, and inspectors on structural features.

Analyzes soil test data and reviews recommendations for foundation design.

Performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

An Associate Structural Engineer reviews and critiques the work of commissioned architects and engineers for compliance with District structural engineering design standards and policies; and performs moderately difficult structural engineering requiring a high degree of initiative, judgment, and independence.

A Structural Engineer performs difficult structural engineering work; provides technical direction to District engineering personnel, commissioned architects, and consulting engineers; and signs plans and specifications as a registered engineer.

An Assistant Structural Engineer performs moderately difficult structural engineering and assists in the review of the work of commissioned architects and engineers for errors and for conflict with District structural engineering design standards and policies.

SUPERVISION

General supervision is received from the Supervising Structural Engineer. Technical supervision is received from the Structural Engineer. Work direction may be exercised over <u>lower-level staff</u> Assistant Structural Engineers and Engineering Aides as assigned.

CLASS QUALIFICATIONS

Knowledge of:

Terminology, symbols, and sources of structural engineering analysis drafting and design information pertaining to building construction

Structural engineering practices for the expression of ideas, designs, and data in drawings State and local codes pertaining to structural engineering features of building construction Design principles, computational software, mathematics, and construction industry practices for solution of structural engineering problems

District structural engineering design standards

Engineering tests and reports

Basic soil mechanics and application in order to review geotechnical reports and apply to building foundation design

AutoCAD or other recognized major computer-aided design software system

Ability to:

Provide technical review and advice tactfully and effectively
Interpret architectural and engineering plans and specifications
Analyze structural engineering problems and formulate solutions
Create accurate calculations, specifications and drawings
Write clear, concise reports and technical descriptions
Work effectively with engineers, architects, school personnel, and representatives of public agencies.
Identify problems in analysis work and designs prepared by others
Utilize AutoCAD software to create and update plans and designs
Communicate effectively, orally and in writing

Special Physical Requirement:

Agility to climb ladders and scaffolds, walk on roofs, and move safely in partially completed buildings and crawl spaces

ENTRANCE QUALIFICATIONS

Education:

Graduation from a recognized college or university with a bachelor's degree in structural engineering or civil engineering with a focus in structural engineering, or possession of an Engineer-in-Training certificate issued by the California Board of Professional Engineers, Land Surveyors, and Geologists.

Experience:

Three years of structural engineering experience, preferably with school facilities design.

Special:

A valid <u>license</u> <u>Certificate of Registration</u> as a Professional Engineer in Civil Engineering issued by the California State Board for Professional Engineers, Land Surveyors, and Geologists is preferable.

A valid California Driver License.

Use of an automobile.

<u>A valid driver's license to legally operate a motor vehicle in the State of California and use of a motor vehicle.</u>

This class description is not a complete statement of essential functions, responsibilities or requirements. Entrance requirements are representative of the minimum level of knowledge, skill and/or abilities. To the extent permitted by law, management retains the discretion to add or to change typical duties of a position at any time, as long as such addition or change is reasonably related to existing duties.

Revised 07-17-25 CP

> District Notification Date: 03-12-25 Union Notification Date: 06-27-25

STRUCTURAL ENGINEER

DEFINITION

Performs structural engineering planning and design; provides technical direction to District personnel, commissioned architects, and consulting engineers on matters related to structural design; and certifies design plans.

TYPICAL DUTIES

- Advises, consults with, and gives technical direction to commissioned architects or structural engineers and on District policies and guides for the design of structural elements of new buildings and the repair and strengthening of existing buildings.
- Assists in providing technical direction to personnel of the Structural Engineering Unit in the preparation of structural designs, specifications, and cost estimates.
- Reviews plans and specifications submitted by commissioned or consulting structural engineers for conformance to District policies and guides and for possible conflict with other architectural and engineering features, and requests necessary revisions.
- Submits recommendations for commissioning of structural engineers by the District, evaluates engineers' proposals on scope of work and fees, reviews engineers' completed work, and recommends partial and final payments.
- Assists in the preparation and maintenance of structural engineering standards and specifications to assure conformance to building codes and safety requirements and to improve the quality and economy of construction, maintenance, and operation.
- Advises contractors, commissioned architects and engineers, and District construction inspectors on structural engineering problems encountered during construction.
- Conducts research and makes reports on structural systems, structural components, installation methods, and their costs.
- Confers with and advises District personnel, manufacturers' representatives, and officials of other public agencies, on matters pertaining to District structural engineering guides.
- Provides professional certification of structural designs for assigned District and commissioned projects.
- <u>Conducts site walks to provide technical guidance, review structural work, resolve construction</u> <u>issues, support emergency response, and ensure compliance with District standards and</u> <u>codes.</u>

Performs difficult structural engineering work.

Assigns structural material and process testing to laboratories and reviews test reports.

Analyzes soil test data and makes recommendations regarding types of structural foundations and structures to be erected.

Performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

A Structural Engineer performs difficult structural engineering work; provides technical direction to District engineering personnel, commissioned architects and consulting engineers; and signs plans and specifications as a registered engineer.

A Supervising Structural Engineer supervises the activities and personnel of the Structural Engineering Unit, selects and directs the activities of commissioned structural engineers, and represents District interests relative to structural engineering concerns.

An Associate Structural Engineer reviews the work of commissioned architects and engineers for compliance with District structural engineering design standards and policies; and performs moderately difficult structural engineering requiring a high degree of initiative, judgment, and independence.

An Assistant Structural Engineer performs moderately difficult structural engineering and assists in the review of the work of commissioned architects and engineers for error and for conflict with District structural engineering design standards and policies.

SUPERVISION

General supervision is received from the Supervising Structural Engineer. Technical direction may be given to District structural engineering personnel or to commissioned architects and structural engineers on matters related to structural engineering design.

CLASS QUALIFICATIONS

Knowledge of:

Principles and standard practices of structural engineering State and local codes pertaining to structural engineering features of building construction Stress analysis, including the design of both statically determinate and indeterminate structures Mathematics used in the solution of structural engineering problems, including graphic and mathematical analysis of stresses

Soil mechanics, testing, and application to building foundation design and construction Relationship of structural engineering to the other engineering and architectural features of buildings

Ability to:

Provide technical review and advice tactfully and effectively Provide sustained attention to complex plans and specifications and edit the work of others Write clear, concise reports and technical descriptions Inspect and evaluate the quality of construction of structural elements Work effectively with commissioned architects and engineers, District personnel, and representatives of public agencies and utility companies

Special Physical Requirement:

Agility to climb ladders and scaffolds, walk on roofs, and move safely in partially completed building crawl spaces

ENTRANCE QUALIFICATIONS

Education:

Graduation from a high school or evidence of equivalent educational proficiency. Courses in management and/or supervision is preferable.

Special:

The following is a requirement and must be kept valid during the term of employment: <u>A valid license as a Professional Engineer in Structural Engineering issued by the California</u> Board for Professional Engineers, Land Surveyors, and Geologists.

A valid Certificate of Registration as a Professional Engineer in Structural Engineering issued by the California State Board of Registration of Civil and Professional Engineers. A valid California Driver License. Use of an automobile. A valid driver's license to legally operate a motor vehicle in the State of California and use of a motor vehicle.

The class description is not a complete statement of essential functions, responsibilities, or requirements. Entrance requirements are representative of the minimum level of knowledge, skill, and /or abilities. To the extent permitted by law, management retains the discretion to add or change typical duties of a position at any time, as long as such addition or change is reasonably related to existing duties.

Revised 07-17-25 CP

> District Notification Date: 03-12-25 Union Notification Date: 06-27-25

SUPERVISING STRUCTURAL ENGINEER

DEFINITION

Supervises the personnel and activities of the Structural Engineering Unit and confers with school personnel and commissioned architects and structural engineers on matters related to structural engineering design of District facilities.

TYPICAL DUTIES

- Supervises the personnel and activities of the Structural Engineering Unit engaged in: the preparation of structural designs, working drawings, and specifications for structural strengthening of buildings; the compilation of data required for the preparation of drawings and specifications; the calculation and estimation of costs; and the review and approval of plans, drawings, and specifications prepared by commissioned engineers and consulting architects for compliance with applicable regulations.
- Serves as the Engineer of Record for District structural engineering work requiring Division of State Architect (DSA) or other relevant governing agency approval.
- Selects commissioned structural engineers, soil consultants, geologists, and corrosion engineers; arranges special work programs and procedures and supervises their execution; evaluates proposals on the scope of work and fees; reviews completed work; and recommends partial and final fee payments.
- Consults, advises, and gives technical direction to commissioned architects and consulting structural engineers on District policies and guides for structural design.
- Supervises the selection of laboratories for investigation and testing work, participates in the annual negotiation of service contracts, and recommends approval of payments for services.
- Prepares or directs the preparation of structural specifications and standards and maintains these structural engineering guides to assure conformance with applicable codes within the framework of quality, economy, and District policies.
- Confers with and advises District personnel concerning soil problems and structural engineering requirements and estimates for the development of proposed new sites and for work at existing sites.
- Conducts research, requests field testing, reviews and evaluates field test results, and prepares reports on structural design criteria, systems, and standards, and construction methods and costs.

Assists in developing District structural engineering policies.

- Advises District administrators on the qualifications of structural engineers recommended by commissioned architects.
- Represents the District on structural engineering matters with State, County, and city officials and at meetings of the advisory board of the State Architect.

Performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

A Supervising Structural Engineer supervises the activities and personnel of the Structural Engineering Unit, selects and directs the activities of commissioned structural engineers, and represents District interests relative to structural engineering concerns; and serves as the Engineer of Record for District mechanical engineering work.

A Structural Engineer performs difficult structural engineering work; provides technical direction to District engineering personnel, commissioned architects, and consulting engineers; and <u>may</u> signs

plans and specifications as a registered engineer.

An Assistant Structural Engineer performs moderately difficult structural engineering and assists in the review of the work of commissioned architects and engineers for errors and for conflict with District structural engineering design standards and policies.

SUPERVISION

General supervision is received from a Senior Facilities Project Manager, or higher level administrator. Supervision is exercised over lower-level engineering and drafting personnel in the Structural Engineering Unit. Technical direction is given to commissioned structural engineers.

CLASS QUALIFICATIONS

Knowledge of:

Principles and standard practices of structural engineering
State and local codes pertaining to structural engineering features of building construction
Relationship of structural engineering to other engineering and architectural features of buildings, including cost and operation comparisons
Microsoft Windows operating systems
Microsoft Word, Excel, and Outlook
Principles of organization, personnel management, and progressive disciplinary procedures
Principles of project management

Ability to:

Provide technical review and advice tactfully and effectively Provide sustained attention to complex plans and specifications and edit the work of others Communicate effectively, both orally and in writing Work effectively with commissioned architects and engineers, District personnel, and representatives of public agencies Supervise effectively Manage multiple projects simultaneously

Special Physical Requirement:

Agility to climb ladders and scaffolds, walk on roofs, and move safely in partially completed buildings and crawl spaces

ENTRANCE QUALIFICATIONS

<u>Education:</u>

Graduation from a high school or evidence of equivalent educational proficiency. Courses in management and/or supervision is preferable.

Experience:

One year of experience as a registered civil and structural engineer in <u>planning</u>, <u>designing</u>, <u>and</u> <u>preparing</u> structural and civil engineering designs <u>and</u> <u>specifications</u> for <u>of</u> large commercial, government, or school building projects. <u>At least two years of supervisory experience is</u> <u>preferable</u>. <u>One year of supervisory experience is preferable</u>.

Special:

The following is a requirement and must be kept valid during the term of employment:

A valid Certificate of Registration as a Professional Civil and Structural Engineer issued by the <u>California Board for Professional Engineers, Land Surveyors, and Geologists.</u> California State Board of Registration of Civil and Professional Engineers. <u>A valid California Driver License.</u>

A valid California Driver Lice

<u>A valid driver's license to legally operate a motor vehicle in the State of California and use of a motor vehicle.</u>

The class description is not a complete statement of essential functions, responsibilities, or requirements. Entrance requirements are representative of the minimum level of knowledge, skill, and /or abilities. To the extent permitted by law, management retains the discretion to add or change typical duties of a position at any time, as long as such addition or change is reasonably related to existing duties.

Revised 07-17-25 CP

> District Notification Date: 03-12-25 Union Notification Date: 06-27-25

SUBJECT TO THE APPROVAL OF THE PERSONNEL COMMISSION

LOS ANGELES UNIFIED SCHOOL DISTRICT

TO: THE PERSONNEL COMMISSION

FROM: DAVID V. GRECO, PERSONNEL DIRECTOR

SUBJECT: RECLASSIFICATION REPORT

It is recommended that the following reclassification actions be approved:

From:	School Support Administrator (0515) Specialist, Talent Acquisition (\$10,922.32 - \$13,596.15)	То:	Recruitment Coordinator (4973) (\$9,513.91 - \$11,838.50)
POS:	(30004928) A Basis (30463235) A Basis	POS:	(30004928) A Basis (30463235) A Basis
Location:	Human Resources Division	Incumbents:	Vacant Cost Center (1113301) Cost Center (1113401)

Reason for Reclassification: The District is currently reviewing certificated positions in an effort to align certificated staffing levels with the State requirement ratio levels (R2). As part of this review, the Human Resources Division requested the assistance of the Personnel Commission staff in evaluating certificated positions identified by the Division to determine whether or not the duties assigned to the positions meet the provisions of Education Code 44065, which defines certificated service. Personnel Commission staff conducted a job analysis and found that the duties performed by the certificated positions were consistent with the Recruitment Coordinator classification in the classified service. The duties assigned to the positions include developing, coordinating, reviewing, and implementing comprehensive recruitment strategies and plans; planning, coordinating, and attending a variety of recruitment events to identify and engage a diverse pool of applicants; developing and maintaining strong partnerships with local, state, national, and international colleges, universities, and other community agencies; and advising applicants and candidates on career pathway options based on individual circumstances. Based on staffs' analysis, these duties meet the class concept of the Recruitment Coordinator in the classified service.

Status of Incumbent: The positions are vacant.

Effective Date: July 1, 2025

DG/RGK/BM

c: Talent Acquisition and Selection Branch Classified Employment Services Branch Files Unit

Case 12671B

LOS ANGELES UNIFIED SCHOOL DISTRICT

TO: THE PERSONNEL COMMISSION

FROM: DAVID V. GRECO, PERSONNEL DIRECTOR

SUBJECT: RECLASSIFICATION REPORT

It is recommended that the following reclassification action be approved:

	Current			Position
Location (Cost Center)	ADMS	From	То	(Basis)
Independence ES (1688001)	630	Food Service Manager II (cc4292)	Food Service Manager I (cc4291)	30071889 (C)

Reason for Reclassification: The revised duties and responsibilities of the position are consistent with the recommended classification.

The subject position has been assigned duties that meet the class concept of the respective Food Service Manager classification as the level of a position within this series is dependent on the Average Daily Meals Served (ADMS).

Primary School	ADMS
FSM I	800–949
FSM II	950-1499
FSM III	1500 and above

Secondary School	ADMS	
FSM IV	799 and below	
FSM V	800-1599	
FSM VI	1600-2499	
FSM VII	2500 and above	

Status of Incumbent: The subject position is vacant.

Effective Date: July 21, 2025

Approved: RGK/SD

c: Talent Acquisition & Selection Branch Classified Employment Services Branch Files Unit

LOS ANGELES UNIFIED SCHOOL DISTRICT

TO: THE PERSONNEL COMMISSION

FROM: DAVID V. GRECO, PERSONNEL DIRECTOR

SUBJECT: RECLASSIFICATION REPORT

It is recommended that the following reclassification action be approved:

	Current			Position
Location (Cost Center)	ADMS	From	То	(Basis)
Perez Special Ed Ctr (1195301)	303	Food Service Manager II (cc4292)	Food Service Manager I (cc4291)	30072769 (C)

Reason for Reclassification: The revised duties and responsibilities of the position are consistent with the recommended classification.

The subject position has been assigned duties that meet the class concept of the respective Food Service Manager classification as the level of a position within this series is dependent on the Average Daily Meals Served (ADMS).

Primary School	ADMS
FSM I	800–949
FSM II	950-1499
FSM III	1500 and above

Secondary School	ADMS	
FSM IV	799 and below	
FSM V	800-1599	
FSM VI	1600-2499	
FSM VII	2500 and above	

Status of Incumbent: The subject position is vacant.

Effective Date: July 21, 2025

Approved: RGK/SD

c: Talent Acquisition & Selection Branch Classified Employment Services Branch Files Unit

SUBJECT TO THE APPROVAL OF THE PERSONNEL COMMISSION

LOS ANGELES UNIFIED SCHOOL DISTRICT

TO: THE PERSONNEL COMMISSION

FROM: DAVID V. GRECO, PERSONNEL DIRECTOR

SUBJECT: AMENDMENT TO CASE NO. 12729: ESTABLISHMENT OF THE PROGRAM ASSOCIATE P CLASSIFICATION

RECOMMENDATIONS:

On June 26, 2025, the Personnel Commission approved the establishment of the Program Associate P classification with a proposed flat monthly salary range of \$15,032.00 on an A Basis schedule. Upon clarification from the Division of Instruction, the intended assignment for the position is an E Basis schedule. Therefore, it is recommended that the salary be converted to an hourly rate of \$96.35897 to align with the intended basis.

RGK/LKD

c: Talent Acquisition and Selection Branch Classified Employment Services Branch Files Unit

SUBJECT TO THE APPROVAL OF THE PERSONNEL COMMISSION

LOS ANGELES UNIFIED SCHOOL DISTRICT

FROM: DAVID V. GRECO, PERSONNEL DIRECTOR

Date: July 17, 2025

TO: THE PERSONNEL COMMISSION

SUBJECT: PERSONNEL COMMISSION ACTIVITY REPORT FOR THE FOURTH QUARTER OF 2024-2025 SCHOOL YEAR

Fill Rates for Classified Positions				
Classification	Budgeted Positions	Filled Positions	Vacant Positions	% Filled
Building and Grounds Worker	2,024	1,907	117	94%
Food Service Manager (1-7)	674	659	15	98%
Health Care Assistant	327	272	55	83%
Instructional Aide (Literacy)	245	229	16	93%
Instructional Aide (Math)	114	107	7	94%
Instructional Aide (TK)	958	934	24	97%
Library Technician	473	451	22	95%
Licensed Vocational Nurse	178	177	1	99%
Plant Manager (1-4)	703	701	2	99%
School Administrative Assistant	748	743	5	99%
School Climate Advocate	315	310	5	98%
Special Education Assistant	7,297	6,828	469	94%
Grand Total	14,056	13,318	738	95%

Classification, Compensation and Rules and Appeals Branch (CCRB)				
	Topics			
New/Reestablished Classifications			5	
Title Changes			5	
Salary Reallocation			1	
Reclassification Studies	No Changes	1	12	
	Reclassifications 11 12			
CD Revisions	21			
Abolishments	9			
Position Reviews and Actions/Non-Ro	422			
Disciplinary Appeals			12	
Examination Appeals			28	

Talent Acquisition and Selection Branch (TASB)		
Number of Lists Produced	101	
Number of Eligibles on Eligibility Lists	3,237	
Number of Applications Received	17,123	
Number of Candidates Tested	5,477	

Organizational Excellence Branch (CLASSIFIED TRAINING)		
Number of Live Training Sessions Conducted	65	
Number of Live Training Session Participants	2,516	
Number of Self-Paced Online Training Modules Completed	18,127	
Number of Tuition Reimbursement Requests	132	