



**WE DON'T WANT
ANYONE
IN LAUSD TO BE
LEFT OUT OF THE
LOOP DURING AN
EMERGENCY
THAT IMPACTS
ALL OF US!**

Update LAUSD Employee Emergency Contact Information Now!

Employee safety is a top priority in LAUSD. Keeping personal and emergency contact information updated ensures that the District can reach every employee during a crisis or disaster.

Log in to Employee Self Service at <http://ess.lausd.net> and provide cell, work, and home phone numbers

Employee cell phone numbers are critical for contact:

- On the way to/from work
- When not in usual location (field trip, different room/office, etc.)
- By text message

Enter the best work phone number to reach you during the workday, especially if:

- You are assigned to multiple sites
- You frequently work away from your office

Information entered is confidential and secure.

Information is only accessed during emergencies.



Office of Emergency Management
Working to make LAUSD disaster-ready and resilient