



Integrated Safe School Plan 2024-25 Highlights

To further support the yearly Integrated Safe School Plan (ISSP) update process, this document highlights key changes from the prior to the current year's online ISSP. **The ISSP is due by Tuesday, October 1, 2024. Schools are encouraged to complete the ISSP as soon as possible.**

Note that non-shaded rows require data entries in the ISSP by the school.

Screen	Item	Details
School Details	Fax Number	Added field for facsimile phone number. (Field is automatically populated for the school.)
Step 1 (Planning Team)	School Safety Planning Committee	Clarified that the UTLA Representative on the committee does not need to be the UTLA chair. Also, clarified that the SSC does not need to delegate authority to the School Safety Planning Committee yearly, but that the school should retain the meeting minutes indicating that the SSC took this action. Note: These are not new fields, but they require data entry by the school.
Step 2 (Assessments)	All Assessments	Cleared responses from prior year. Note: These are not new fields, but they require data entry by the school.
	All Assessments (including Health Education and Parent/Community Engagement Assessments)	Specified which items do not apply to the Division of Adult Education. Note: These are not new fields, but they require data entry by the school.
	Health and Nutrition	Added new reference section, Access to and Administration of Epinephrine.
	Positive Safe School Environment, Reporting and Notifications	Added new reference section on the Los Angeles Schools Anonymous Reporting (LASAR) and the Emergency Alert Mobile App.
	Campus Security, Student and Employee Security	Added note about administrator's responsibility to assess and respond to reports of any dangerous, violent, or unlawful activity that is being conducted at the school, at an activity sponsored by the school, or on a school bus serving the school.
Step 3 (Goals)	Develop Goals	Clarified that schools can build on the prior year's goals such as if the goals were unmet. Note: These are not new fields, but they require data entry by the school.



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Step 4 (Develop Plan)	Team Assignments	All team leader fields have been cleared. Note: These are not new fields, but they require data entry by the school.
	Team Assignments, Access and Functional Needs Position	Added this position's new responsibility to support the principal with any concerns about an individual pupil's ability to access disaster safety procedures described in the ISSP.
	Automatic External Defibrillator (AED) Location(s)	Added new field where schools with AEDs need to specify where these are located.
	Access and Functional Needs, Other	Specified that schools need to list, without student names, any additional modifications to ensure access to emergency procedures for those with access and functional needs. Note: This is not a new field, but it may require data entry by the school.
	Access and Functional Needs, Preparation and Mitigation for Students with Specific Needs	Added note about the ISSP review process to ensure adaptations (accommodations) for disaster procedures are in place for pupils with disabilities; procedures are outlined in REF-5511 .
	Threats and Hazards- Courses of Action, Explosion/Risk of Explosion	Added details to Explosive Device Threat/Suspicious Package to better align with recently revised bulletin.
Step 6 (Train/Exercise)	<i>Every School Safe: Mandatory Safety Training Modules Certification Table</i>	Updated to reflect current year's topics, required audience, and due dates. Note: These are not new fields, but they require data entry by the school.
Other	Removal of inactive employees	In all fields, all inactive employees were removed from any field in which they were listed. Note: These are not new fields, but they require data entry by the school.
	School Safety Planning Committee	For consistency and Ed Code alignment, School Safety Committee is referenced as School Safety Planning Committee.

Questions can be directed to OEM@lausd.net or 213-241-3889.