



Integrated Safe School Plan 2023-24 Highlights

To further support the yearly Integrated Safe School Plan (ISSP) update process, this document highlights key changes to the online ISSP. (Grey highlight denotes an item not requiring any entries in the ISSP.)

The ISSP is due Monday, October 2, 2023.

Screen	Item	Details
School Details	Bell Schedule	Added note to remind schools to upload their bell schedules, including those for co-located schools.
Step 1 (Planning Team)	Team Overview	Added reminder that School Safety Committee includes applicable co-located charter school representatives.
	Team Overview	Added note that the District will notify the local mayor of the ISSP public meeting to fulfill this requirement on behalf of all schools.
	Required Team Members	Added to co-host school ISSP templates requirement that School Safety Committee includes co-located charter school principal/designee.
	Suggested Team Members	Added note that School Safety Committee includes applicable co-located charter school representatives; revised two fields for this purpose.
	Step 2 (Assessments)	Staff Responsible- Health and Nutrition
	Staff Responsible- Positive Safe School Environment, Violence Prevention and Interpersonal Relations	Added Cybersecurity section.
	Staff Responsible- Positive Safe School Environment, Violence Prevention and Interpersonal Relations	Added Sexual Grooming, Abuse and Misconduct with Students section.
Step 3 (Goals)	Navigation pane	Specified subsections that need to be reviewed and updated for Review and Summary and Develop Goals.
Step 4 (Develop Plan)	Emergency Contacts, Charter School Emergency Contact	Added description reiterating that co-located charter school employees may not appear in the drop-down list of employees and that the District uploads a PDF document with the charter school employees' emergency contact information.
	Plans for Loss of Utilities, Loss of Water	Added Hand Cleaning field.
	Plans for Loss of Utilities, Loss of Communications	Added Cell Phone field.
	Emergency Functions: Courses of Action	Added reminder that Emergency Classroom Quick Guides should be reviewed and posted in all classrooms, offices and common areas.



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	Threats and Hazards- Courses of Action, Explosion/Risk of Explosion	Combined Explosive Device Threat/Suspicious Package with Explosion/Risk of Explosion section.
	Threats and Hazards: Courses of Action, Utility Failure, Loss of Communications Procedures	Added section on Blackboard Connect Mass Notification.
Step 5 (Approval)	Signature Document Upload	Last uploaded signature page document has been removed; schools are still required to upload current year's completed signature page.
Step 6 (Train/Exercise)	Stakeholder Meeting Document Upload	Section has been removed; schools are no longer required to upload training/meeting documentation onto the ISSP. Documentation should be filed at the school.
	<i>Every School Safe:</i> Mandatory Safety Training Modules Certification Table	For each of nine training modules, schools will enter the date they conducted each training and upon completing all required sessions for each training module, certify by checking the box in the Certification column. The principal must resubmit the ISSP when certifying completion for each training module to ensure accurate District records.
	Other Emergency- Related Training Dates (Optional)	Schools can list dates and topics of other emergency-related training in which staff, emergency team members and/or other groups participated. Training agendas and sign-ins should be on file at the school; these documents will no longer be uploaded.
	Drills, Take Cover Drill	Take Cover drill was removed from this section, including from the Emergency Drill Chart, as it is no longer a required drill.
Other	System Email	Schools which have not logged into the ISSP system will receive up to two automated emails requesting that they start the review/update process. Emails will be sent to the principal and ISSP designee.

Questions can be directed to OEM@lausd.net or 213-241-3889.