

TITLE:	Use of District Facilities by Law Enforcement Agencies During Non-Emergency Situations	<b>ROUTING</b> All Schools and Offices
NUMBER:	BUL-6113.0	
ISSUER:	Michelle King, Deputy Superintendent School Operations	
	Earl R. Perkins, Assistant Superintendent School Operations	

- **DATE:** July 29, 2013
- **PURPOSE:** The purpose of this Bulletin is to inform District personnel of the guidelines for Law Enforcement Agencies to use District facilities during non-emergency situations.
- **MAJOR** This Bulletin replaces BUL-5064.1 of the same subject issued by the Office of the Chief Operating Officer, dated March 26, 2010. The revised Bulletin reflects current District organization and contact information.

## GUIDELINES: I. BACKGROUND

Law enforcement agencies may request the use of District facilities for a variety of non-emergency purposes, such as operational staging areas and clandestine observation locations.

## II. PROCEDURE AND AUTHORIZATION FOR NON-EMERGENCY SITUATIONS

All requests for non-emergency use by law enforcement agencies (other than Los Angeles School Police Department) for use of District facilities shall be referred to the Watch Commander at (213) 625-6631, who will notify the appropriate LASPD command staff.

- **AUTHORITY:** This is a policy of the Board of Education of the City of Los Angeles.
- ASSISTANCE: For assistance or more information, please contact Jill Barnes, Coordinator, Office of Emergency Services, School Operations at (213) 241-3889, jill.barnes@lausd.net.