

Audubon Middle School & Gifted Magnet Center



You're Invited

Dining Hall

Be Respectful !

Be Responsible !!

Be Safe !!!

- ***Keep your hands, feet & objects to yourself***
- ***Clean your area***
- ***Place trash in proper containers***
- ***Walk at all times***
- ***Clean / report spills***
- ***Wait in line patiently***

AUDUBON MIDDLE SCHOOL & GIFTED MAGNET CENTER



Be Respectful !
Be Responsible !!
Be Safe !!!

Rest Room Reminders

- *Respect privacy of others*
- *Flush toilets*
- *Wash hands & turn off faucets*
- *Place used towels in trash cans*
- *Inform adults of vandalism and malfunction*
- *Keep restroom clean*



AUDUBON MIDDLE SCHOOL & GIFTED MAGNET CENTER

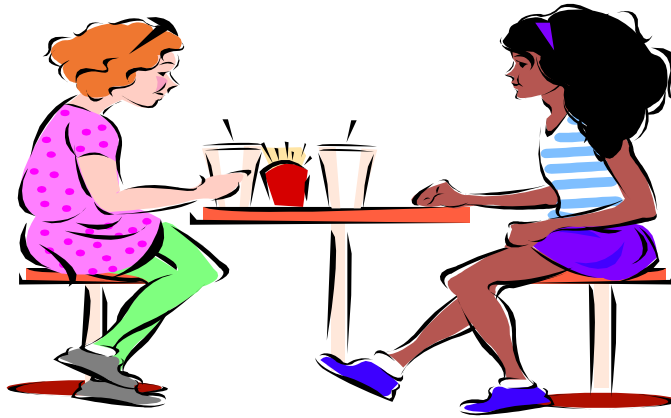


HALLWAYS

Be Respectful !
Be Responsible !!
Be Safe !!!

- *Use appropriate language and volume*
- *Respect school and other's property*
- *Move to class expeditiously*
- *Walk at all times*
- *Keep hands, feet, and objects to yourself*
- *Use drinking fountains appropriately*

AUDUBON MIDDLE SCHOOL & GIFTED MAGNET CENTER



THE COVERED EATING AREA

★ ***Be Respectful*** ★

★ ***Be Responsible*** ★

★ ***Be Safe*** ★

- ***Keep your hands, feet, and objects to yourself***
- ***Wait in line patiently***
- ***Clean your area and place trash in containers***
- ***Sit only in appropriate places***
- ***Walk at all times***

Audubon Middle School & Magnet Center



Before School and After School

BE RESPECTFUL !

BE RESPONSIBLE !!

BE SAFE !!!

- ***Respect the community***
- ***Move expeditiously to next activity or home***
- ***Refrain from gathering in the community***
- ***Walk in pairs and refrain from littering***
- ***Obey all traffic ordinances***
- ***Avoid gathering on perimeter of campus***

AUDUBON MIDDLE SCHOOL & GIFTED MAGNET CENTER



During Assemblies Always Remember To . . .

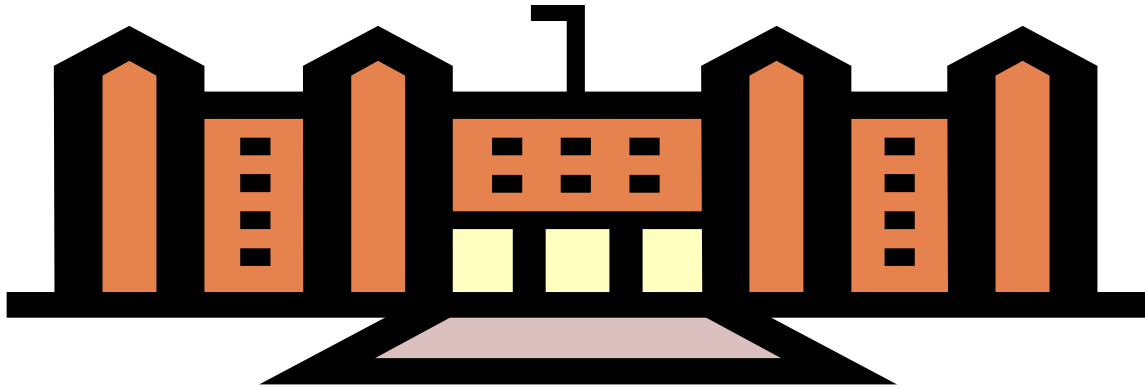
**** BE RESPECTFUL ****

***** BE RESPONSIBLE *****

****** BE SAFE ******

- ***Walk at all times***
- ***Listen attentively***
- ***Focus on presentation***
- ***Appreciate presentation appropriately***
- ***Remain with your class***
- ***Wait for dismissal instructions***

Audubon Middle School & Gifted Magnet Center



School-Wide Expectations

**** Be Respectful ****

***** Be Responsible *****

******Be Safe ******

- ***Respect yourself and others***
- ***Comply with Audubon's Safety Dress Code***
- ***Be seated & ready to work before class begins***
- ***Keep hands, feet, and objects to yourself***
- ***Keep food and beverages in appropriate areas***
- ***Follow all school and classroom rules***

Audubon Middle School & Gifted Magnet Center



While on Campus:

Be Respectful !

Be Responsible !!

Be Safe !!!

- ***Respect all adults and respond appropriately***
- ***Assist with campus beautification***
- ***Avoid unsupervised areas***
- ***Adhere to Uniform/Safety Dress Code***
- ***Keep non-instructional items in proper place***
- ***Adhere to cell phone / electronics policy***
- ***No food or beverages in the building***

Audubon Middle School & Gifted Magnet Center

CLASS EXPECTATIONS

**** Be Respectful ****

**** Responsible ****

**** Be Safe ****



Audubon Middle School & Gifted Magnet Center

LOCKER ROOM



Be Respectful !

Be Responsible !!

Be Safe !!!

- *Respect privacy of others*
- *Avoid unsupervised areas*
- *Use appropriate language and volume*
- *Keep food and beverages out of lockers*
- *Avoid all "horseplay"*
- *Inform adults of vandalism and malfunction*
- *Keep hands, feet, and objects to yourself*

Audubon Middle School & Gifted Magnet Center

Positive Behavior Matrix for Common Areas

Common Area	Be Respectful	Be Responsible	Be Safe
Hallways	<ul style="list-style-type: none"> ✚ Use appropriate language and volume. ✚ Respect school's and others' property. 	<ul style="list-style-type: none"> ✚ Use drinking fountains appropriately. ✚ Move to class on time. 	<ul style="list-style-type: none"> ✚ Walk at all times. ✚ Keep hands and feet to self.
Restrooms	<ul style="list-style-type: none"> ✚ Respect privacy of others. ✚ Respect school's and others' property. 	<ul style="list-style-type: none"> ✚ Inform adults of vandalism. ✚ Flush toilet. ✚ Keep restroom clean. 	<ul style="list-style-type: none"> ✚ Wash hands. ✚ Put towels in garbage. ✚ Leave immediately. ✚ Horseplay is prohibited.
Assemblies	<ul style="list-style-type: none"> ✚ Listen responsibly. ✚ Applaud appropriately. 	<ul style="list-style-type: none"> ✚ Focus on presentation. 	<ul style="list-style-type: none"> ✚ Remain with your class. ✚ Wait for dismissal instructions.
Before School	<ul style="list-style-type: none"> ✚ Respect the community. ✚ Socialize appropriately on campus. 	<ul style="list-style-type: none"> ✚ Pick up litter. ✚ Move to class on time. 	<ul style="list-style-type: none"> ✚ Refrain from gathering on the perimeter of the school.
After School	<ul style="list-style-type: none"> ✚ Respect the community. 	<ul style="list-style-type: none"> ✚ Move expeditiously to next activity or home. 	<ul style="list-style-type: none"> ✚ Refrain from gathering in the community. ✚ Walk in pairs. ✚ Observe all traffic ordinances.
Lunch Area	<ul style="list-style-type: none"> ✚ Eat your own food. ✚ Keep your hands, feet and objects to yourself. 	<ul style="list-style-type: none"> ✚ Wait in line patiently. ✚ Clean your area and place trash in proper containers. ✚ Sit only in appropriate places. 	<ul style="list-style-type: none"> ✚ Walk at all times. ✚ Wait in line patiently. ✚ Report spills.
Campus	<ul style="list-style-type: none"> ✚ Respect authority. ✚ Keep your hands, feet and objects to Yourself. 	<ul style="list-style-type: none"> ✚ Respond to adults appropriately. ✚ Attend to a clean campus. 	<ul style="list-style-type: none"> ✚ Remain on campus in a supervised area. ✚ Adhere to Safety Dress Code.

Be Respectful! Be Responsible!! Be Safe!!!

Audubon Middle School & Gifted Magnet Center

Ms. Charmain D. Young, Principal

ATTENDANCE POLICY PUNCTUALITY

February, 2014

Dear Parents/Guardians:

Our records indicate that a situation has arisen on our campus that demands we re-visit our current attendance policy as it relates to our students lack of punctuality (tardiness). The aforementioned is particularly evident at the beginning of our school day which begins at 7:45 A.M. Too many students are arriving late to homeroom with an alarming percentage of students missing homeroom completely.

Education research indicates punctuality is vital to student achievement. Students who develop patterns of good attendance are much more likely to succeed both academically and socially.

Good attendance matters greatly!

- When students are on time, they get better grades, score better on standardized tests and are more likely to remain on course for college/career-readiness.
- It is the responsibility of home and school to teach students the importance of punctuality now so they are prepared for the future. Employers say good attendance demonstrates responsibility and is a key factor in the hiring and promotion of employees.
- *It is the law!* (California Education Code Section 48200) Parents and Guardians are responsible for ensuring that their children attend school and are practicing good habits of punctuality as they arrive at their sundry locations throughout the day. *(A recent data collection indicates that approximately eighty-seven percent (87%) of our student population is arriving to school on time. This falls well short of the district mandate of ninety-seven percent (97%) in-seat attendance.*

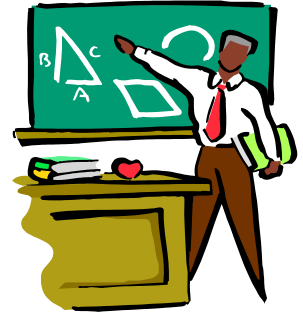
In order to eradicate the issue of our students' lack of punctuality we are going to begin recording the names of those students who are late. They will then be assigned Saturday detention. Those who fail to attend Saturday detention will be issued a letter of INTENT TO SUSPEND the following Monday which requires a parent to attend a conference with the Principal, Assistant Principal or one of the Behavior Intervention Specialists before the student can return to school the next day. Students who continue to arrive late or who are found to be truant are subject to legal ramifications imposed by the City of Los Angeles and the Los Angeles Unified School District including, but not limited to: citations to court, mandatory individual or family counseling sessions and referral to the jurisdiction of the juvenile court.

Please discuss with your child(ren) the importance of attending classes everyday and arriving on time. If you have any questions regarding this revision of our Attendance Policy, please contact Mr. D.C. Brown, (F:CS&F) at (323) 290-6307 or you may contact your child's Dean.

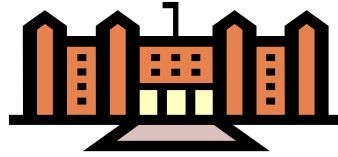
Thank you for your support:

Ms. C. D. Young
Principal

Mr. K. G. Dailey, Dean
Behavior Intervention Specialist



Audubon Middle School & Gifted Magnet Center



School-Wide Behavior Support Expectations

The school community which includes students, parents, teachers, staff and administrators must work together to create and maintain a respectful, responsible and safer environment which promotes teaching, learning and ultimately establishes a climate that promotes positive behavior and academic achievement thrives.

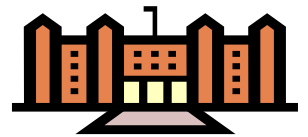
Before School and After School:

- Respect the community
- Refrain from gathering in the community
- Walk with others and refrain from littering
- Obey all traffic ordinances
- Avoid gathering on perimeter of campus
- Move expeditiously to school, next activity or home



School-Wide Expectations:

- Respect yourself and others
- Comply with Audubon's Uniform Policy/Safety Dress Code
- Be in class, seated and ready to work before class is called to order
- Keep hands, feet, and objects to yourself
- Keep food and beverages in the eating area
- Follow all school and classroom rules

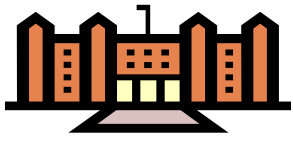


While on Campus:

- Respect all adults and respond appropriately
- Assist with campus maintenance and beautification
- Avoid unsupervised areas
- Adhere to Uniform Policy and Safety Dress Code
- Keep non-instructional items in proper place
- Adhere to cell phone and other electronics policy
- No food or beverages in the buildings



Be Respectful ! Be Responsible !! Be Safe !!!



Audubon Middle School & Gifted Magnet Center
School-Wide Behavior Support Expectations
Page Two

Hallways:

- Use appropriate language and volume
- Respect school and other's property
- Move to class expeditiously
- Walk at all times
- Keep hands, feet, and objects to yourself
- Use drinking fountains appropriately



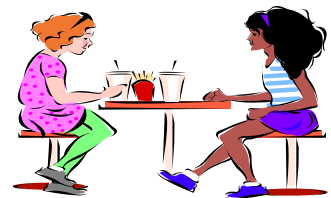
Rest Room Reminders:

- Respect privacy of others
- Flush toilets
- Wash hands and turn off faucets
- Use paper towel to wipe area and dispose in trash can
- Inform adults of vandalism and maintenance issues
- Do your part to keep restroom clean



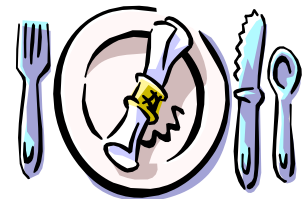
The Covered Eating Area

- Keep your hands, feet and objects to yourself
- Wait in line patiently and orderly
- Clean your area and place trash in containers
- Sit only in appropriate places
- All food and beverages must remain in this area
- Walk at all times



Dining Hall

- Keep your hands, feet and objects to yourself
- Clean your area
- Place trash in proper containers
- Report major spills to an adult
- Assist in general clean-up
- Use appropriate language and volume when conversing

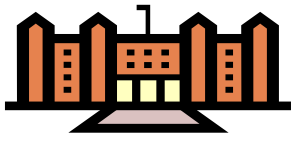


During Assemblies (Auditorium):

- Walk at all times and as instructed by those in charge
- Listen attentively
- Focus on and appreciate presentation appropriately
- Remain with your class and follow all directions
- Wait for dismissal instructions



Be Respectful ! Be Responsible !! Be Safe !!!



**Audubon Middle School & Gifted Magnet Center
School-Wide Behavior Support Expectations
Page Three**

General Behavioral Expectations

Students are expected to comply with all rules, regulations, statutes, and ordinances imposed by the Education Code for the State of California, the Los Angeles Unified School District and the Code of Conduct for the Audubon Middle School and Gifted Magnet Center; as well as, any and all other relevant State statutes and local ordinances.

Be Respectful:

- **Use appropriate language and volume when conversing**
- **Respect the rights, feelings and property of others**
- **Respect school and other's property**
- **Respect adult authority and respond appropriately the first time**

Be Responsible:

- **Attend all classes on time and arrive with all necessary supplies and materials**
- **Use/display of cell phones/electronic games/entertainment devices is strictly prohibited during school hours**
- **Keep personal property in a safe place**
- **Follow directions the first time given**
- **Wait in lines patiently and orderly**

Be Safe:

- **Walk bicycles while on campus and store in designated area**
- **Remain on campus in a supervised area during school hours**
- **Walk at all times**
- **Keep hands, feet, and objects to yourself**
- **Adhere to Uniform Policy and Safety Dress Code**
- **Refrain from running/gathering with or in large groups of students**

Be Respectful ! Be Responsible !! Be Safe !!!