

# HOW TO APPLY FOR A CHOICES PROGRAM

UNIFIED ENROLLMENT | 10/1/2020

## Part I: Logging In

1. Go to <http://apply.lausd.net>.
2. Click on the “Apply” button next to any program or click “Log in.” Scroll to see all available programs.



3. If you already have a parent portal account, you may log in with your account email and password.

### Login

**Username**

**Password**  

[Forgot your password?](#)

- Username is the email address you used for account registration.
- Session times out after 60 minutes.
- If you'd like to change the email address associated with your account, please sign in using old email address. Account edits can be made once you logged in successfully.

4. If you do not have an account, you may create a new parent account by clicking on “Register.”

### Login

**Username**

**Password**  

[Forgot your password?](#)

- Username is the email address you used for account registration.
- Session times out after 60 minutes.
- If you'd like to change the email address associated with your account, please sign in using old email address. Account edits can be made once you logged in successfully.

- 5. To register an account, please fill out all the required information and click “Register.” You will receive a confirmation email that you must click on to finish creating your account.

### Los Angeles Unified School District Account Registration

Your email address is your username. To create an account, enter a valid email address e.g. user@webmail.com.

A parent account allows you to:

- Apply to multiple school choice programs offered by L.A. Unified.
  - eChoices (Magnet, Permits With Transportation and Dual Language), Zones of Choice, Incoming Inter-District Permits, District K-12 Open Enrollment and Conservatory of Fine Arts.
- Manage your application(s).
- Access Parent portal to monitor student's attendance, final grades, update emergency telephone numbers, track student's progress towards completion of graduation requirements and many more...

**First Name: \***

**Middle (optional)**

**Last Name: \***

**Email Address:\***

**Re-enter Email:\***

**Please enter the numbers below for security purposes \***

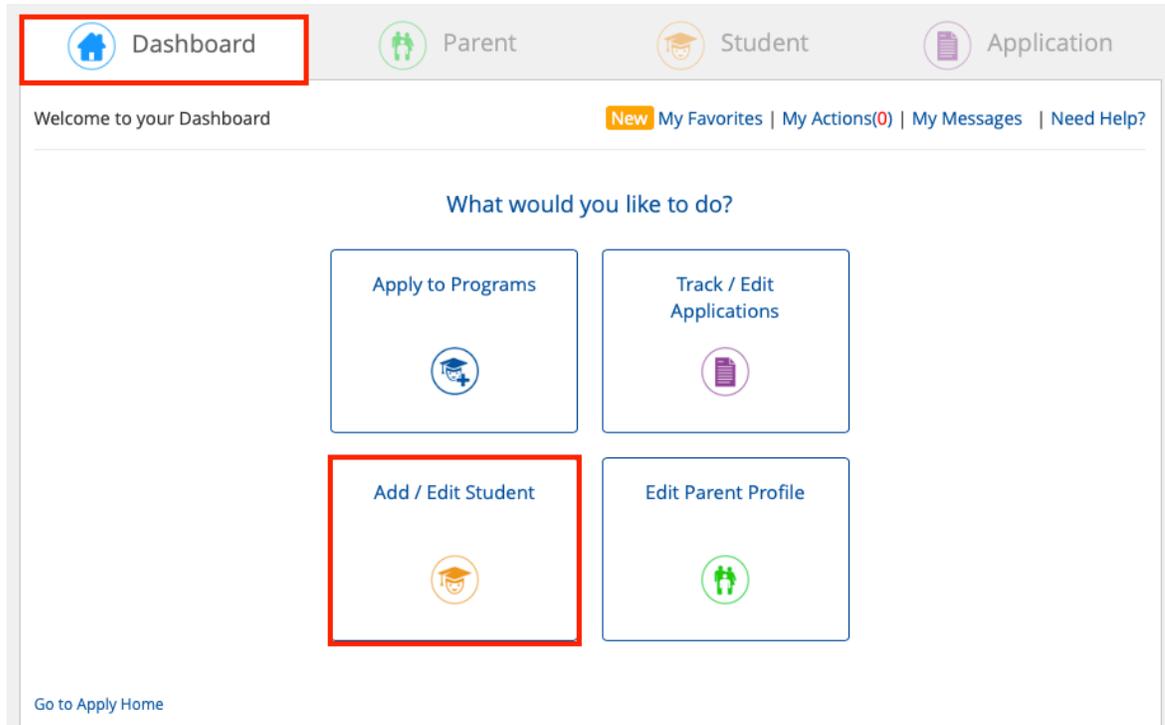
I'm not a robot  reCAPTCHA  
Privacy - Terms

Cancel

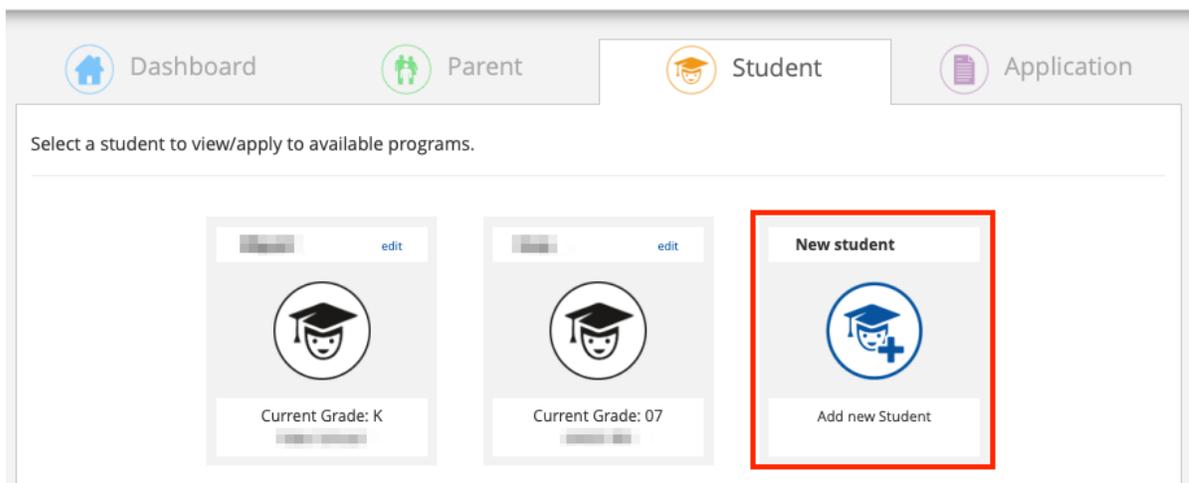
Register

**Part II: Adding a Student**

1. On the Dashboard screen, click “Add/Edit Student.”



2. If you previously had an account, your students will appear on this screen. To add a new student, click on “New Student.”



- On the first adding a new student screen, fill out all of the required information and click “Next.”

Dashboard Parent **Student** Application

**Adding new student** [Cancel](#)

1 2 3

Please fill out the information below:

**First Name \***

**Middle Initial**

**Last Name \***

**Date of Birth \*** Month  Day  Year

**Ethnicity \***

Multi-racial/Multi-ethnic

**Gender \***  Male  Female

**Relationship to the student\***

**Next**

- On the second adding a new student screen, fill out all of the required information and click “Next.”

Dashboard Parent **Student** Application

**Adding new student** [Cancel](#)

1 2 3

**Address Information** [Copy Parent Address](#)

**Address \***

**Apt. No**

**City \***

**Zip Code \***

[Previous](#) [Next](#)

5. On the third adding a new student screen, fill out all of the required information and click “Next.”

**Adding new student** [Cancel](#)

1 2 **3**

School Information

**Current Grade (Year 20-21) \***

Select

A child can apply for a transitional kindergarten (TK) classroom for the next school year if they will be 5 years old between September 2nd through December 2nd. Your child must be 5 years old by September 1st for kindergarten. Children must be age 6 by September 1st for first grade. Please email us at [apply@lausd.net](mailto:apply@lausd.net) if you have any questions.

**Has Student Ever Been Enrolled in LAUSD? \***

Yes  No

**Current School \***

LAUSD

Independent Charter

Private/Non LAUSD/Homeschool

Preschool/Primary Center (non-LAUSD)

Other

[Previous](#) [Next](#)

6. On the final screen, you will select any other students on your account who are siblings to the newly added student. Select all Siblings and click “Next: Confirm and Apply.” You can always update this information the next time you add a student or on the student edit screen. A separate application is needed for each sibling that is applying for a Choices program.

**Adding new student** [Cancel](#)

Sibling Information

To receive sibling priority, parent/guardian MUST add each currently enrolled sibling to their parent account, make sure their address is the same and check all siblings below you would like linked with [redacted]. Please review sibling priority guidelines for each program.

Select	Sibling First Name	Sibling Middle Initial	Sibling Last Name
<input checked="" type="checkbox"/>	[redacted]		[redacted]
<input checked="" type="checkbox"/>	[redacted]		[redacted]
<input checked="" type="checkbox"/>	[redacted]		[redacted]
<input checked="" type="checkbox"/>	[redacted]		[redacted]

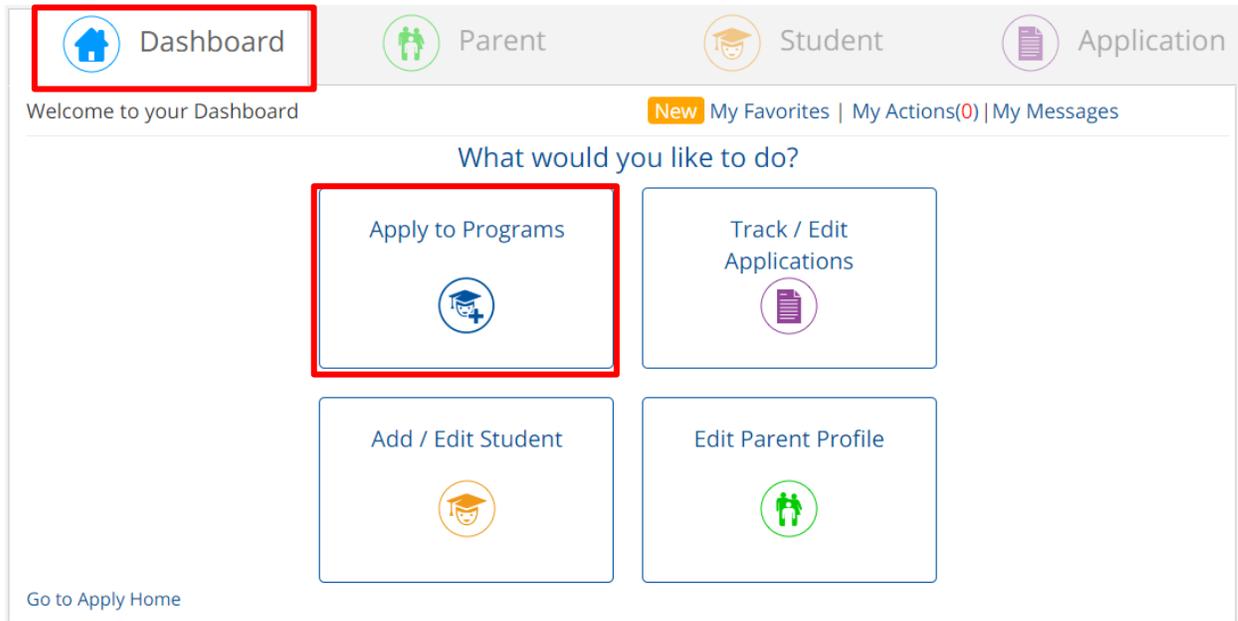
**Important Note:**  
It is the parent/guardian's responsibility to verify that the siblings have the same address on file in the District's computer system at the current L.A. Unified school of attendance by the application deadline.

Are all the siblings associated with this student listed on the screen? If not, please click the link below to add siblings.  
[Edit Student](#)

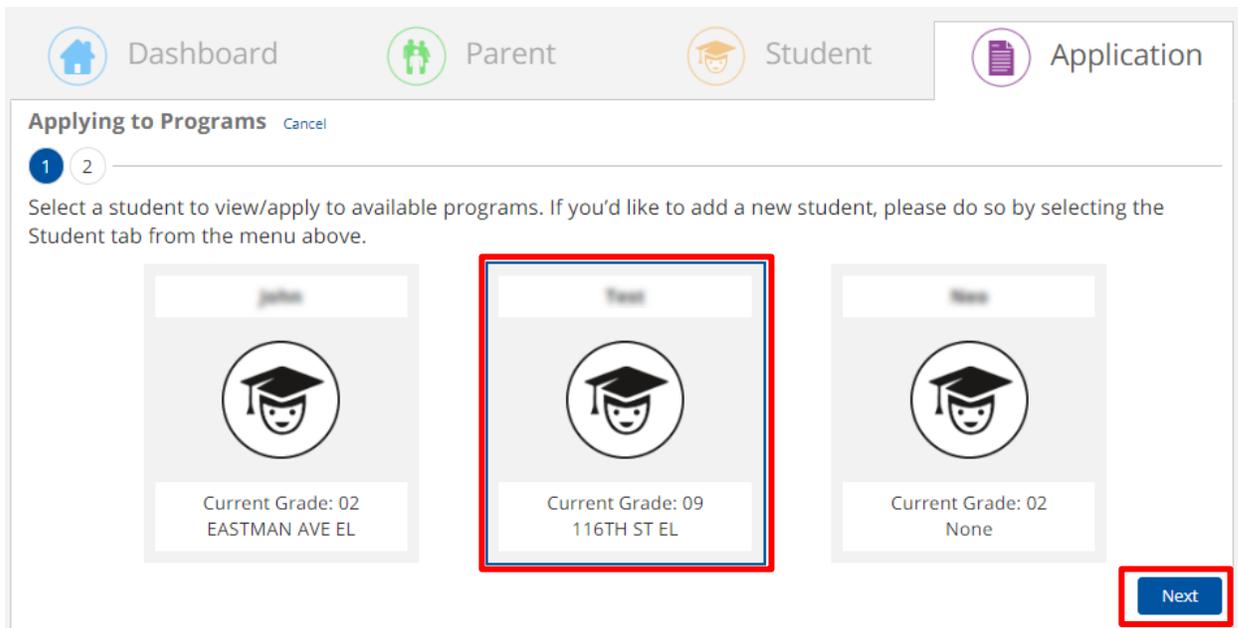
[Next: Confirm and Apply](#)

**Part III: Applying for a Program**

1. From the Dashboard, click on “Apply to Programs.”



2. Click on the student you want to apply for and click “Next.”



3. Click on each of the programs you would like to apply for and click “Next.”

Dashboard Parent Student Application

Applying to Programs [Cancel](#)

1 2

You may choose multiple programs. Please select the program(s) you want to apply to for :

- Magnet Programs**  
Application Period: Oct 1 - Nov 13
- Dual Language Education Programs**  
Application Period: Oct 1 - Nov 13
- Schools for Advanced Studies (SAS)**  
Application Period: Oct 1 - Nov 13
- Zones of Choice (ZOC)**  
Application Period: Nov 1 - Nov 15
- Admission Criteria Schools (ACS)**  
Application Period: Oct 1 - Nov 13
- Permits With Transportation (PWT)**  
Application Period: Aug 13 - Sep 16
- Affiliated Charter Schools**  
Application Period: Oct 1 - Nov 13

Previous 3 Program(s) Selected [Next](#)

4. On the Verifying Parent Information screen, you will verify your information is correct and click “Next.” If you need to edit the information, click “edit.”

applying for EChoices [Cancel](#)

1 2 3 4 5 6 7

Verifying Parent Information [edit](#)

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
 Last Name: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_  
 Primary Phone: \_\_\_\_\_ Ext: \_\_\_\_\_  
 Address: 333 S Broadway Apt. No: \_\_\_\_\_  
 City: Los Angeles Zip Code: 90017

Applying to 3 Program(s) [Next](#)

- On the Verifying Student Information screen, you will verify your student information is correct and click “Next.” If you need to edit the information, click “edit.”

- On the Identify School Choices screen, you will make your selection by clicking on the drop-down menu and clicking “Next.” If you applied for a Magnet program, you can make a maximum of three choices. If you used the school search tool at <http://explore.lausd.net> to “Favorite” a school, it will appear at the top of the drop-down menu.

6b (1). On the Identify School Choices screen, you will make your selection by clicking on the drop-down menu and clicking “Next.” If you applied for a Dual Language Education (DLE) program, you can make a maximum of three choices. If you used the school search tool at <http://explore.lausd.net> to “Favorite” a school, it will appear at the top of the drop-down menu.

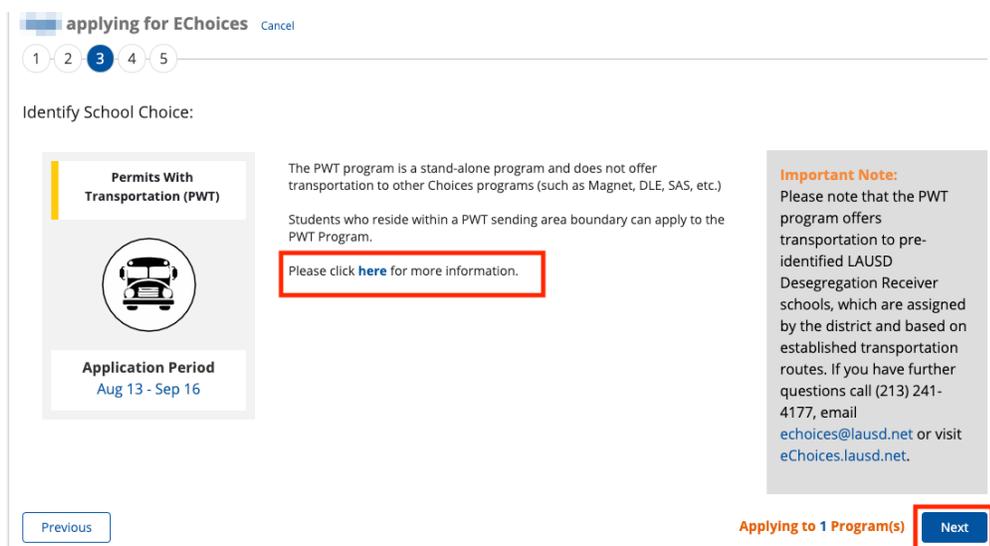
6b (2). If you applied for a Dual Language Education (DLE) program, you will need to select the Languages(s) spoken at home and the language(s) your child speaks before making your selections and click “Next.”

6c. If you applied for a Schools for Advanced Studies (SAS) site, please select a maximum of three schools and click “Next.” If you used the school search tool at <http://explore.lausd.net> to “Favorite” a school, it will appear at the top of the drop-down menu.

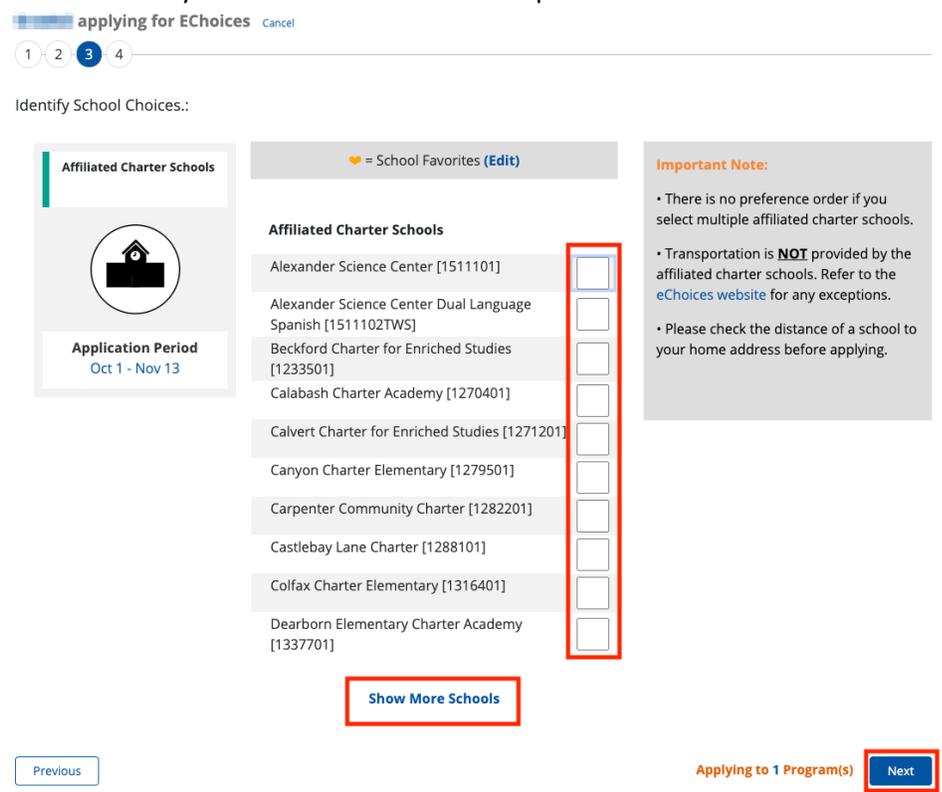
6d. If you applied for an Admission Criteria School (ACS), you may only select one school. After making your selection click “Next.” If you used the school search tool at <http://explore.lausd.net> to “Favorite” a school, it will appear at the top of the drop-down menu.

revised 10.01.2020

6e. If you applied for Permits With Transportation (PWT) and are eligible, your school selection will be based on your resident school. To find out more information, click on the “here” button or visit [echoices.lausd.net](http://echoices.lausd.net). Click “Next” to proceed to the next screen.



6f. On the Identify School Choices screen for Affiliated Charter Schools, you will make your selection by clicking the checkbox for any schools you would like to attend. There is no maximum number of choices you can select. If you used the school search tool at <http://explore.lausd.net> to “Favorite” a school, it will appear at the top of the drop-down menu. Click on “Show More Schools” to see additional schools that may be available. Click “Next” to proceed to the next screen.



6g. On the Identify School Choices screen for Zones of Choice, you will make your selection by selecting a rank for all of the schools in the zone. Click on “Show More Schools” to see additional schools that may be available. Click “Next” to proceed to the next screen.

7. After selecting all of your choices, you will be asked if you would like to share your information. Click “Yes” or “No” and then click “Next: Terms and Conditions.”

8. Finally, read the Terms and Conditions and click on “I agree...” and click “Submit.”

applying for EChoices [Cancel](#)

1 2 3 4 5 6 7 8 9 10 11

Terms and Conditions

Please read the following terms and conditions carefully prior to submitting a Choices application:

**i General** | MAGNET | DLE | SAS | ACS | PWT | Charter

**Terms and Conditions for All Applicants:**

- The deadline to submit a Choices application for the 2021-2022 school year is Friday, November 13, 2020 at 11:59 p.m.
- Only one Choices application (paper or electronic) may be submitted per child and must be for the grade the applicant will be in for the 2021-2022 school year. In the event that multiple applications are submitted for the same student, only the first application will be processed.
- Parents/guardians who submit a Choices application online will receive all correspondence electronically, including the status of the application. Parents should check the Apply Portal for updates.
- For the student to be eligible for selection or assignment, all information must be complete and accurate. Falsification of information will result in an application not being processed and/or an applicant's removal from the program. It is the responsibility of the parent/guardian to complete the application correctly, or it will be rejected.
- The electronic signature on the application signifies that the parent/guardian has read and understood the Choices Application Guidelines and Instructions.
- If the applicant is not selected into a Choices Program(s), the applicant will be placed on a waiting list for his/her first choice(s), if available.

I agree that I have read the Choices brochure and agree to the terms and conditions of the Choices application.

[Previous](#) Applying to 6 Program(s) [Submit](#)

9. **Congratulations!** You have just submitted your student’s application. You may print your confirmation now or return to the Apply site and view it at any time. You will also receive a confirmation email, so please check your email inbox.

Dashboard Parent Student Application

**Confirmation** [Return to profile](#)

Thank you for completing the Choices application!

Your Confirmation number is: **6194117**

[Print Confirmation](#)

[Click here to view/edit your application.](#)

**What would you like to do next?**

- [Apply for another student](#)
- [My Dashboard](#)

**The on-time application closes on Friday, November 13, 2020 at 11:59 p.m.**

**You can edit or update an online application with additional programs and/or schools until the on-time application closes.**