

Elementary Physical Education Monitoring

Online Principal Portal Certification Instructions

Access

To access the principal portal for Elementary Physical Education Monitoring go to:

<http://principalportal.lausd.net>

Login using your LAUSD Single Sign-On (email) username.

Choose “Elementary Physical Education”

PHYSICAL EDUCATION

REPORT MENU

Click here and go to "Manage Teachers" to add or delete teachers or change grade level.

Principal Certification Report (Attachment B)

For assistance with or questions regarding PE minutes certification, please contact Adriana Valenzuela, Specialist, K-12 Physical Education at (213) 241- 4134 or adriana.valenzuela@lausd.net

| | | | | |
|----------------------|---------------------|----------------------|----------------------|----------------------|
| School: | School Year: | Month: | Teacher: | Compliance: |
| <input type="text"/> | 2017-2018 | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Teacher Compliance Report

No records were found

Select year and month you wish to certify.

Select this button to add/remove teachers and to change grade level.

PHYSICAL EDUCATION REPORT MENU

Certifications For The Month Of October 2017-2018 Manage Teachers

No records were found.

PHYSICAL EDUCATION

REPORT MENU

Certifications For The Month Of

August

2017-2018

View Certifications

Teacher Roster for PE Certification

Employee #:

Grade:

Search

Last Name:

First Name:

SSO: nestor.bragamontes

Add Teacher

| First Name | Last Name | Employee ID | Email | Grade | |
|------------|-----------|-------------|-------|-------|--------|
| | | | | 2 | Delete |
| | | | | 4 | Delete |
| | | | | 5 | Delete |
| | | | | 1 | Delete |
| | | | | 2 | Delete |

Remove teachers here.

PHYSICAL EDUCATION

REPORT MENU

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School: School Year: Month: Teacher: Compliance:

An individual teacher can be viewed here.

Here you can sort by all if left blank (top spot), or Compliant, Not-Compliant, or Not Required (K, TK, Pre-K).

Monthly Unannounced Classroom Visit and PE Spotcheck

| Teacher Name | Grade | Spot Check Date | Compliant | Non-Compliance | Corrective Action |
|----------------------|-------|-----------------|-----------|----------------|-------------------|
| <input type="text"/> | 2 | 2017-08-24 | Yes | | |
| | 4 | 2017-08-24 | Yes | | |

Teacher Compliance Report

| Teacher Name | Grade | Compliant | Corrective Action | Month | View |
|----------------------|-------|-----------|-------------------|--------|---------------------------|
| <input type="text"/> | 2 | Compliant | | August | Edit/View |
| | 4 | Compliant | | August | Edit/View |
| | 5 | Compliant | | August | Edit/View |
| | 1 | Compliant | | August | Edit/View |
| | 2 | Compliant | | August | Edit/View |
| | 4 | Compliant | | August | Edit/View |
| | 1 | Compliant | | August | Edit/View |

Compliant

To view a teacher's certification form click here. Please note that each teacher should be listed once. Teachers with combination classes certify once for all grades. You may need to delete the teacher and add the teacher back with all grades taught listed.

"Compliant" means that the teacher has selected section 1 on the certification report, "Not Compliant" means that option 2 was selected, and "Not Recorded" means that the certification form has not been completed.

Physical Education / Ed... Elementary Physical Ed... Elementary Physical Ed... | Secure | https://principalportal.lausd.net/PE/Default.aspx

PHYSICAL EDUCATION REPORT MENU

Principal Certification Report (Attachment B)

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School: [] School Year: 2017-2018 Month: October Teacher: [] Compliance: []

Click here to send an email reminder to all (Non-Compliant and Not Recorded) teachers: [Send](#)

(Last Email Sent On)

Monthly Unannounced Classroom Visit and PE Spotcheck

No records were found

Teacher Compliance Report

| Teacher Name | Grade | Compliant | Corrective Action | Month | View |
|--------------|-------|--------------|-------------------|---------|----------------------|
| | 1 | Not Recorded | | October | View |
| | 1 | Not Recorded | | October | View |
| | 1 | Not Recorded | | October | View |
| | 4 | Not Recorded | | October | View |
| | 3 | Not Recorded | | October | View |
| | 4 | Not Recorded | | October | View |
| | 3 | Not Recorded | | October | View |
| | 4 | Not Recorded | | October | View |
| | 4 | Not Recorded | | October | View |
| | 4 | Not Recorded | | October | View |
| | 2 | Not Recorded | | October | View |
| | 2 | Not Recorded | | October | View |

“Compliant” means that the teacher has selected section 1 on the certification report, “Not Compliant” means that option 2 was selected, and “Not Recorded” means that the certification form has not been completed.



| | | | | | |
|--|---|-----------|--|--------|---------------------------|
| | 5 | Compliant | | August | Edit/View |
| | 1 | Compliant | | August | Edit/View |
| | 2 | Compliant | | August | Edit/View |
| | 4 | Compliant | | August | Edit/View |
| | 1 | Compliant | | August | Edit/View |
| | 2 | Compliant | | August | Edit/View |
| | 3 | Compliant | | August | Edit/View |
| | 5 | Compliant | | August | Edit/View |
| | 3 | Compliant | | August | Edit/View |
| | 2 | Compliant | | August | Edit/View |
| | 4 | Compliant | | August | Edit/View |
| | 5 | Compliant | | August | Edit/View |
| | 1 | Compliant | | August | Edit/View |
| | 3 | Compliant | | August | Edit/View |
| | 2 | Compliant | | August | Edit/View |
| | 1 | Compliant | | August | Edit/View |

All teachers have submitted their current PE Certification forms for the current month, which I have reviewed.

Your School Is 100% Compliant

[Submit Compliance](#)

[Print Certification](#)

| | |
|---------------|------------------------------------|
| Submitted By: | Submitted At: 9/28/2017 1:54:00 PM |
| Modified By: | Modified At: |

To certify, click Submit Compliance.

Printing the certification is not needed.
Submission can be viewed online by
Local District directors.

Frequently asked questions:

Q: How do I remove a teacher?

A: Select “Report Menu” (green button) and go to “Manage Teachers.” There is a delete button in red on the row of the teacher(s) listed.

Q: What do I do if I’m having technical difficulty?

A: A service ticket can be created at <https://achieve.lausd.net/helpdesk>

Questions

For questions and/or assistance please contact:

John Kruse, Physical Education Adviser

Phone: (213) 241-4556

E-mail: jlk6641@lausd.net