


**INTEROFFICE CORRESPONDENCE**  
**Los Angeles Unified School District**  
Division of Instruction

**TO:** Regional Superintendents  
Administrators of Instruction  
Secondary Principals

**DATE:** January 17, 2023

**FROM:** Frances Baez   
Chief Academic Officer

Pedro A. Garcia   
Senior Executive Director

**SUBJECT: ILLUSTRATIVE MATHEMATICS™ FOR GRADES 6-12 INTEREST FORM**

The purpose of this correspondence is to provide information regarding the Illustrative Math expansion for fall 2023.

**Background**

Los Angeles Unified School District (LAUSD) is offering middle, span, and high schools the opportunity to implement the Illustrative Mathematics Certified™ (IM) Grades 6-12 curriculum in fall of 2023. Selected schools will use IM as their core math program until the next math adoption.

Currently, IM tasks are the primary source for lessons aligned to the learning targets in the LAUSD Math Curriculum Maps. IM is also available as a full curriculum both in print and digital form. The full IM curriculum for grades 6-12 is highly rated by [edreports.org](http://edreports.org) for alignment to Common Core State Standards shifts and the Standards for Mathematical Practice. [Click here](#) to view a webinar about IM resources for students with disabilities and English learners.

**Plan to Enhance Math Outcomes**

The District's strategic plan pillar of Academic Excellence encompasses high quality instruction. IM is a high-quality standards-aligned curriculum to enhance math achievement outcomes. Participating schools will develop and demonstrate systems and structures that support curriculum implementation such as distributed leadership, capacity building, regular collaborative planning, study of the framework/standards, regular analysis of data, improvement cycles that result in change of practice, and a willingness to lead and fund teacher professional development and reflection opportunities. This link provides additional [guidance for effective implementation of IM](#). For a minimum of three years, IM schools should budget a minimum of four days of training on the new curriculum for math and RSP teachers.

Professional learning for IM is crucial at all levels of the organization. School leaders and teachers need to attend professional development and consult with their teachers, parents, and principal supervisors to coordinate a focused approach that will enhance math achievement. IM schools will use IM Certified™ curricula and a focused professional development plan as primary tools to reach math achievement outcomes and goals.

### Professional Development (PD) Model for IM Schools

We will start with Cohort 4 for middle/span schools and Cohort 3 for high schools districtwide. IM schools will participate in a model of PD aligned to the IM Professional Learning™ throughout the 2023-24 school year. Thought should be given to which schools might benefit from adopting IM with intentional support from the Communities of Schools and Regional Support Staff. The Division of Instruction will fund and organize the IM Professional Learning™ for the selected schools. This model includes two PD days in the summer and eight PD days of unit overviews and structured planning time for teachers throughout the year (ten days total per teacher). Given the recommended model for PD, participating schools must budget from their 2023-2024 school site funds *a minimum of four days* of teacher professional development for every math teacher and RSP co-teacher in grades 6 - Algebra 2.

### Math Courses Included in this Initiative

IM curriculum is available for the following courses:

Middle School Courses	Course Code	Illustrative Math Textbook Title
CC Math 6 AB	310111/12	Illustrative Math 6
CC Math 7 AB	310115/16	Illustrative Math 7
CC Math 8 AB	310337/38	Illustrative Math 8
Accelerated Math 7AB	310117H/18H	Accelerated Illustrative Math 6 and Accelerated Illustrative Math 7
Accelerated Algebra 1 AB	310339H/40H	Illustrative Math 8 and Illustrative Math Algebra 1
Honors Highly Accelerated CC Math 6/7	310113H/14H	Illustrative Math 6 and Illustrative Math 7
Honors Highly Accelerated CC Math 8/Algebra 1	310119H/20H	Illustrative Math 8 and Illustrative Math Algebra 1
CC Geometry AB (same as high school course)	310423/24	Illustrative Math Geometry

High School Courses	Course Code	Illustrative Math Textbook Title
CC Algebra 1 AB	310341/42	Illustrative Math Algebra 1
CC Geometry AB	310423/24	Illustrative Math Geometry
CC Algebra 2 AB	310343/44	Illustrative Math Algebra 2

### Ongoing Support:

Funds for continued PD for math and RSP teachers will continue to be prioritized from school budgets for up to three years as shifts in pedagogy require dedicated planning time, continued PD as well as coaching and feedback for individual teachers. One key element to supporting shifts in

teacher pedagogy and teacher mindset is having a dedicated school-site instructional coach for mathematics. Although this is not a requirement for selecting IM, it is highly recommended.

### Additional Information

The Division of Instruction is offering the following virtual information sessions for interested school leaders and teams to get more information about this opportunity:

#### Informational Sessions for Prospective IM Schools

Topic	Audience	Date	Time	Session Link
<b>Part 1:</b> <a href="#">IM Curriculum Overview</a> (2 hours)  Choose one session.	Principal, Assistant Principal, Teachers, Coaches, Parents, Student Body President	Monday January 23, 2023	3:00 p.m. - 5:00 p.m.	<a href="#">ZOOM</a> Meeting ID: 952 8434 8199 Passcode: 068140
		Tuesday January 24, 2023	1:30 p.m. - 3:30 p.m.	<a href="#">ZOOM</a> Meeting ID: 910 5841 2186 Passcode: 646733
		Thursday February 2, 2023	3:30 p.m. - 5:30 p.m.	<a href="#">ZOOM</a> Meeting ID: 976 6228 5762 Passcode: 433113
<b>Part 2:</b> IOC Overview and Setting Your School Up for Success (1 hour)  Choose one session.	Principal, Assistant Principal, Coaches, Department Chair	Wednesday January 25, 2023	3:30 p.m. - 4:30 p.m.	<a href="#">ZOOM</a> Meeting ID: 361 092 8316 Passcode: MATH
		Tuesday February 7, 2023	2:00 p.m. - 3:00 p.m.	<a href="#">ZOOM</a> Meeting ID: 361 092 8316 Passcode: MATH
		Thursday February 9, 2023	3:00 p.m. - 4:00 p.m.	<a href="#">ZOOM</a> Meeting ID: 361 092 8316 Passcode: MATH

### IM Expansion Selection Process and Timeline

Prospective IM schools must complete and submit the [Intent to Participate Form](#) by Friday, February 17, 2023. After receipt and review of the intent to participate, the Division of Instruction, in consultation with the Regions, will make final selections and inform schools of the result of their application by Friday, March 3, 2023.

Please read the Selection Process Certification Form [Attachment A: Middle School/Span Math Program Options](#) or [Attachment B: High School Math Program Options](#) which outlines steps that should be taken during the selection process and prior to Textbook Roadshow in addition to professional learning requirements to support effective implementation of the new curriculum. Schools selected to participate will need to submit a completed Selection Process Certification

Form at Textbook Roadshow. The Division of Instruction will work with ILTSS to support the transition to the Illustrative Math programs.

**Contact:**

For questions regarding Illustrative Mathematics, please contact Michelle Staine, TK-12 Illustrative Mathematics Coordinator, at [mstaine@lausd.net](mailto:mstaine@lausd.net) and the Secondary Mathematics Coordinators, Philip Ogbuehi at [philip.ogbuehi@lausd.net](mailto:philip.ogbuehi@lausd.net) or Firoza Kanji at [firoza.kanji@lausd.net](mailto:firoza.kanji@lausd.net).

c: Karla Estrada  
Shelly Alavez  
Esther Sinofsky



**Selection Process Certification Form**  
**Middle School/Span Math Program Options**  
**Confirmation of Participation and Commitment Certification**

Cost Center: \_\_\_\_\_ School: \_\_\_\_\_ Region: \_\_\_\_\_

**Please read and complete this form to submit at Textbook Roadshow.**

A standards-based curriculum is just one part of an overall plan to enhance math outcomes. Schools that opt to get a new math program should demonstrate systems and structures (or readiness to refine systems and structures) that support curriculum implementation, such as distributed leadership, regular collaborative planning, study of the framework/standards, use of data, improvement cycles, and willingness to support or fund teacher professional development and reflection opportunities. For more information, please contact Michelle Staine at [mstaine@lausd.net](mailto:mstaine@lausd.net), Philip Ogbuehi at [philip.ogbuehi@lausd.net](mailto:philip.ogbuehi@lausd.net), and Firoza Kanji at [firoza.kanji@lausd.net](mailto:firoza.kanji@lausd.net).

This form outlines steps that should be taken during the selection process and prior to Textbook Roadshow in addition to professional learning requirements to support effective implementation of Illustrative Mathematics (IM). By checking each item and signing below, you certify your school's commitment to the program.

**Program:**  Illustrative Mathematics

**Collective Commitment to the Program**

- Teachers and other stakeholders participated in the decision-making process. Our school understands that using IM requires an instructional shift over time and is committed to implementing its design structure as the primary driver of our Tier 1 instruction until the next formal math textbook adoption, tentatively in 2025-2026.
- Our school will select a staff member (ex. ILT member, Administrator, Coach, Teacher Leader, Department Chair) best positioned to support teachers with implementation of IM as the school's IM Champion who will attend additional PD to support them with their role.

**Funding and Professional Development**

- Our school understands that IM schools should plan to fund a minimum of four days of training for math and RSP teachers on the new curriculum for a minimum of three years.
- Our school will ensure that participating teachers attend ten full days of professional development throughout the year, so they fully understand the design, structure, scope, and sequence of the new curriculum. These include two days of professional development in the summer (scheduled June through August 2023), four unit overviews in the fall, and four unit overviews in the spring.



**Selection Process Certification Form**  
Middle School/Span Math Program Options  
Confirmation of Participation and Commitment Certification

Cost Center: \_\_\_\_\_ School: \_\_\_\_\_ Region: \_\_\_\_\_

- Our school leadership team (Administrator, IM Champion, and any other ILT team members) will attend professional development for school leaders throughout the year.

**Systems and Structures**

- Our school will create systems and structures to provide teachers with regular on-going opportunities to collaboratively plan each math unit, analyze data/work samples, and access IM supports to meet the needs of diverse learners. These structures will include paid common planning time for participating teachers led by the school's IM Champion. Schools can preserve this time by designating common conference periods in their master schedule or designating a time before or after school.

\_\_\_\_\_  
Department Chair Name                      Department Chair Signature                      Date

\_\_\_\_\_  
Principal Name                                      Principal Signature                                      Date

\_\_\_\_\_  
Regional Designee Name                      Regional Designee Signature                      Date



Selection Process Certification Form  
Middle School/Span Math Program Options  
Confirmation of Participation and Commitment Certification

Cost Center: \_\_\_\_\_ School: \_\_\_\_\_ Region: \_\_\_\_\_

Quantities are based on current norm numbers and anticipated increased enrollment.

**Please do not request any math quantities for your previous program in the math section of the Roadshow Packet. Otherwise, you will be delivered pallets of the two math programs.**

Course Name	Projected Student Enrollment	Projected Teacher Editions
CC Math 6 AB		
CC Math 7 AB		
CC Math 8 AB		
Accelerated CC Math 7 AB		
Accelerated Algebra 1 AB		
Highly Accelerated CC Math 6/7 AB		
Highly Accelerated CC Math 8/Algebra 1 AB		
CC Geometry AB (same as high school course)		
CC Algebra 2 AB (same as high school course)		

**Please briefly summarize why your school made the selection above:**

**Selection Process Certification Form**  
**Middle School/Span Math Program Options**  
**Confirmation of Participation and Commitment Certification**

Cost Center: \_\_\_\_\_ School: \_\_\_\_\_ Region: \_\_\_\_\_

Our School Committee reviewed and selected the Middle School Math program using the selection criteria as required by the CDE ([linked here](#)).

By checking below, I certify that our School Committee completed the following:

- Included required stakeholders on School Committee/decision making (parents, administrators, teachers from all grade levels/EL programs/programs to support students with special needs) in the following ways (select at least one):
  - During faculty meeting(s)
  - During School Site Council meeting(s)
  - During Parent Advisory Council or other parent meeting(s)
  - During grade-level or department meeting(s)
  - During Instructional Leadership Team meeting(s)
  - Survey(s)

**\*Note: Please keep documentation of consultation with stakeholders on file (e.g. agendas, sign-ins, etc.)**

- Aligned with SBE-adopted content standards and the 2013 California Mathematics Framework (<https://www.cde.ca.gov/re/cc/>) by reviewing the following (select at least one):
  - LAUSD's Mathematics Curriculum Maps
  - EdReports for each program (<https://edreports.org/reports>)
  - District-sponsored information sessions and/or meetings about the math programs
  - Sample lessons
- Reviewed Toolkit for Evaluating Alignment of Instructional and Assessment Materials (<https://www.achieve.org/publications/achieve-oer-rubrics>) or the following resources that align with the toolkit (select at least one):
  - LAUSD's Mathematics Curriculum Maps
  - EdReports for each program (<https://edreports.org/reports>)
  - District sponsored information sessions and/or meetings about the math programs
  - Sample lessons
- Identified student strengths and weaknesses using the District/school data, e.g., math interim assessments, SBAC (select at least one):
  - California Dashboard
  - LAUSD MyData and/or Whole Child Integrated Data
  - Region provided math data reports
  - School's Single Plan for Student Achievement (identifies strengths, weaknesses, focus standard and strategies to improve math outcomes)







**Selection Process Certification Form**  
**High School Math Program Options**  
**Confirmation of Participation and Commitment Certification**

Cost Center: \_\_\_\_\_ School: \_\_\_\_\_ Region: \_\_\_\_\_

**Please read and complete this form to submit at Textbook Roadshow.**

A standards-based curriculum is just one part of an overall plan to enhance math outcomes. Schools that opt to get a new math program should demonstrate systems and structures (or readiness to refine systems and structures) that support curriculum implementation, such as distributed leadership, regular collaborative planning, study of the framework/standards, use of data, improvement cycles, and willingness to support or fund teacher professional development and reflection opportunities. For more information, please contact Michelle Staine at [mstaine@lausd.net](mailto:mstaine@lausd.net), Philip Ogbuehi at [philip.ogbuehi@lausd.net](mailto:philip.ogbuehi@lausd.net), and Firoza Kanji at [firoza.kanji@lausd.net](mailto:firoza.kanji@lausd.net).

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**Collective Commitment to the Program**

- Teachers and other stakeholders participated in the decision-making process. Our school understands that using IM requires an instructional shift over time and is committed to implementing its design structure as the primary driver of our Tier 1 instruction until the next formal math textbook adoption, tentatively in 2025-2026.
- Our school will select a staff member (ex. ILT member, Administrator, Coach, Teacher Leader, Department Chair) best positioned to support teachers with implementation of IM as the school's IM Champion who will attend additional PD to support them with their role.

**Funding and Professional Development**

- Our school understands that IM schools should plan to fund a minimum of four days of training for math and RSP teachers on the new curriculum for a minimum of three years.
- Our school will ensure that participating teachers attend ten full days of professional development throughout the year, so they fully understand the design, structure, scope, and sequence of the new curriculum. These include two days of professional development in the summer (scheduled June through August 2023), four unit overviews in the fall, and four unit overviews in the spring.



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**Systems and Structures**

- Our school will create systems and structures to provide teachers with regular on-going opportunities to collaboratively plan each math unit, analyze data/work samples, and access IM supports to meet the needs of diverse learners. These structures will include paid common planning time for participating teachers led by the school's IM Champion. Schools can preserve this time by designating common conference periods in their master schedule or designating a time before or after school.

\_\_\_\_\_  
Department Chair Name                      Department Chair Signature                      Date

\_\_\_\_\_  
Principal Name                                      Principal Signature                                      Date

\_\_\_\_\_  
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***Please do not request any math quantities for your previous program in the math section of the Roadshow Packet. Otherwise, you will be delivered pallets of the two math programs.***

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CC Algebra 1		
CC Algebra 2		
CC Geometry		

**Please briefly summarize why your school made the selection above:**



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