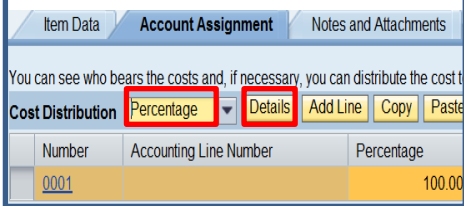


The system allows you to split the costs of a Shopping Cart. This means that you can use a separate cost/functional area line to pay for the items in the cart. The system allows for the splitting of costs in three ways. The default option is set to percentage. The other two options are splitting costs by quantity and by value.

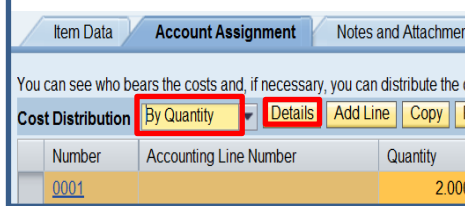
<p><b>Cost distribution: Percentage</b></p> <p>The system will allow the splitting of cost by percentage. Enter the percentage for each accounting line. The sum of the distributed percentages must equal the percentage of the line item.</p>	<p><b>Cost distribution: Quantity</b></p> <p>The system will allow the splitting of cost by quantity. Enter the quantity for each accounting line. The sum of the distributed quantities must equal the quantity of the line item.</p>	<p><b>Cost distribution: Value</b></p> <p>The system will allow the splitting of cost by value. Enter the quantity for each accounting line. The sum of the distributed values must equal the value of the line item.</p>
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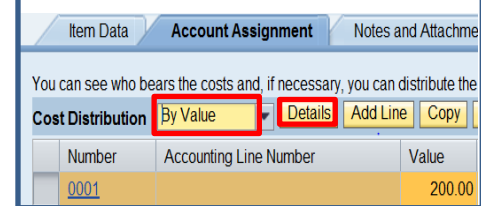
**1. Leave the cost distribution as percentage. Next, click on the details button.**



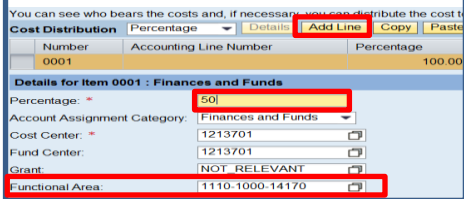
**1. Leave the cost distribution as quantity. Next, click on the details button.**



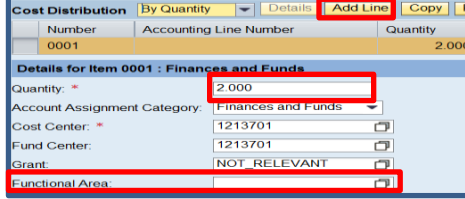
**1. Leave the cost distribution as value. Next, click on the details button.**



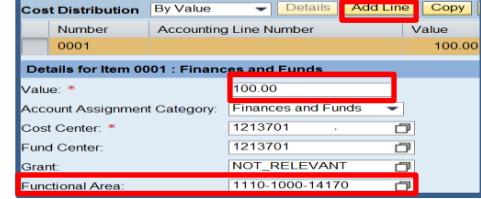
**2. Input the Functional Area and enter the percentage amount and click Add Line**



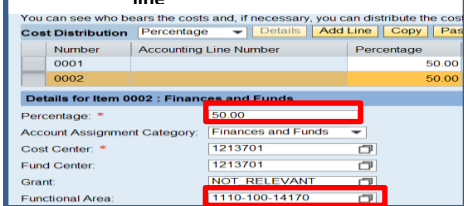
**2. Input the Functional Area and enter the quantity amount and click Add Line**



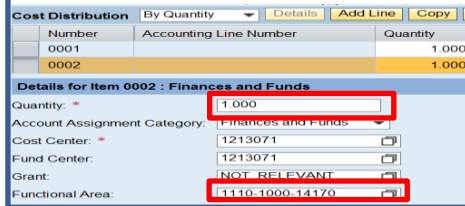
**2. Input the Functional Area and enter the value amount and click Add Line**



**3. Enter Functional Area and percentage amount for second line**



**3. Enter Functional Area and quantity amount for second line**



**3. Enter Functional Area and value amount for second line**

