



**TO: Los Angeles Unified School District**  
 Division of Risk Management  
 & Insurance Services  
 Risk Finance & Insurance Services  
 333 S Beaudry Ave., 28th Floor  
 Los Angeles, CA 90017

**FROM: Name** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**City** \_\_\_\_\_  
**State** \_\_\_\_\_ **Zip** \_\_\_\_\_

## Fingerprint and Criminal Background Check Certification

In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of Education Code section 45125.1 et seq.

With respect to the Agreement (Number \_\_\_\_\_) between the **Los Angeles Unified School District ("DISTRICT")** and the individual, \_\_\_\_\_ the company or contractor named ("**VENDOR**") for provision of \_\_\_\_\_ services.

**PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:**

**REQUIREMENTS SATISFIED:**

- A) The **VENDOR** hereby certifies to the **DISTRICT'S** governing board that it has completed the criminal background check requirements of Education Code (EC) section 45125.1 and that none of its employees that may come into contact with **DISTRICT** students have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

**List below, or attach, all employee(s) names that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law.**

\_\_\_\_\_  
 \_\_\_\_\_

**EXEMPTIONS:**

- B) The **VENDOR** qualifies for a waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq.

- The **VENDOR** and its employees will have **NO CONTACT** with pupils (No school-site services will be provided)
- The services provided by the **VENDOR** are for an "EMERGENCY OR EXCEPTIONAL SITUATION," such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable" [EC 45125.1(b)]
- The **VENDOR** and its employees will have **LIMITED CONTACT** with pupils (attach information about length of time on school grounds, proximity of work area to pupil areas; whether **VENDOR**/its employees will be working by themselves or with others, and any other factors that substantiate limited contact) [EC 45125.2 (c) - only applicable for construction, reconstruction, rehabilitation or repair contracts]
- The **VENDOR** and its employees will have more than **LIMITED CONTACT** with pupils but will assure that **ONE (1) OR MORE** of the following methods are utilized to ensure pupil safety [EC 45125.2 (a) - only applicable for construction, reconstruction, rehabilitation or repair contracts]

**Check all methods to be used:**

- 1) Installation of a physical barrier at the worksite to limit contact with students
- 2) Continual supervision and monitoring of all employees of the **VENDOR** by an employee of the **VENDOR** who has not been convicted of a serious or violent felony as ascertained by the DOJ
- 3) Surveillance of employees of the **VENDOR** by school personnel

**By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that it is the VENDOR'S sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of VENDOR provided services.**

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Authorized <b>VENDOR</b> Signature	Printed Name	Title	Date
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**SERVICES SHALL NOT BEGIN UNTIL AFTER THE CONTRACT IS EXECUTED**