



**LOS ANGELES UNIFIED SCHOOL DISTRICT Division  
of Risk Management and Insurance Services  
Risk Finance & Insurance Department**

**LAUSD INSURANCE GUIDELINES – FIREWORKS**

Please use this checklist as a guideline for Fire Works Vendors, to safeguard District students, school site administrators, and others. Note that there are unique circumstances that may require additional coverage. If you have any questions regarding the insurance guidelines please contact Risk Finance at (213)241-0329 or email [riskfinance@lausd.net](mailto:riskfinance@lausd.net).

• **FIRE WORKS – EVENT SPONSOR AND VENDOR**

**INSURANCE LIMITS:**

<b>COMMERCIAL GENERAL LIABILITY – EVENT SPONSOR Per</b>	
Occurrence Limit	\$3,000,000
Personal & Advertising Injury	3,000,000
General Aggregate Limit	3,000,000
Products & Completed Operations Aggregate	3,000,000
Fire Damage (Any One Fire)	50,000
Medical Payments (Any One Person)	5,000

<b>PYROTECHNIC COMMERCIAL GENERAL LIABILITY - VENDOR</b>	
Per Occurrence Limit	\$5,000,000
Personal & Advertising Injury	5,000,000
General Aggregate Limit	5,000,000
Products & Completed Operations	5,000,000
Fire Damage (Any one fire)	50,000
Medical Payments (Any one person)	5,000

<b>COMMERCIAL AUTO POLICY* - SPONSOR &amp; VENDOR</b>	
Combined Single Limit	\$1,000,000
<i>*All owned, hired and non-owned autos must be covered. If there are no owned autos a signed Commercial Auto Liability waiver is required.</i>	

<b>WORKER'S COMPENSATION** - SPONSOR &amp; VENDOR</b>	
Employer Liability	Statutory \$1,000,000
<i>** Sole proprietors with no employees are exempt from providing WC coverage, but must provide a signed waiver statement.</i>	

Additional Guidelines and Requirements:

- Submit current State License and Fire Dept. Permit
- Submit current OSHA report
- Comply with OEHS Checklist for Carnivals and Other Events
- Security – Coordinate with LAUSD School Police regarding Event Security
- Coordinate with Fire Dept/Fire Marshall

The Commercial General Liability Policy and the Commercial Automobile Policy must contain an Additional Insured Endorsement & Certificate Holder wording of:

**LOS ANGELES UNIFIED SCHOOL DISTRICT & THE BOARD OF EDUCATION OF  
THE CITY OF LOS ANGELES  
333 S Beaudry Ave, 28<sup>th</sup> Floor, Los Angeles, CA 90017**