



Division of Risk Management and Insurance Services
Integrated Disability Management (IDM) Branch

Winter Training Series for Central Offices

As part of our ongoing support to Central Offices, IDM is offering training on the following topics:

- **Absences and Progressive Discipline**: The no surprises approach to absences and progressive discipline. (Managers and Supervisors only)
- **FMLA/CFRA**: Learn how to navigate the complexities of FMLA/CFRA.
- **FMLA Health Care Provider (HCP) Certification Forms and Designation Notices**: You received a completed FMLA Health Care Provider Certification form, now what do you do? (Prerequisite attended a general FMLA/CFRA session in the past two years)
- **Interactive Process**: The Supervisor's role in the interactive process for reasonable accommodation. (Managers and Supervisors only)
- **Staff Attendance and Protected Absences**: What you need to know about staff attendance and protected absences.
- **Workers' Compensation**: What to do when a work injury occurs.

Winter 2017 Training Dates:

FMLA/CFRA.....	Wednesday, February 15th	1:00 – 2:00 PM	Room 19-123
Staff Attendance & Protected Absences	Thursday, February 23rd	9:00 – 10:00 AM	Room 2-131
Pregnancy Disability Leave.....	Tuesday, February 28th	9:00 – 10:00 AM	Room 2-202
Absences & Progressive Discipline	Tuesday, March 7th	8:30 – 11:00 AM	Room 2-131
Interactive Process.....	Wednesday, March 8th	1:00 – 2:00 PM	Room 19-123
Workers' Compensation.....	Wednesday, March 15th	1:00 – 2:00 PM	Room 19-123
FMLA/CFRA.....	Tuesday, March 21st	1:00 – 2:00 PM	Room 2-131
FMLA Healthcare Provider Certifications.....	Wednesday, March 22nd	9:00 – 12:00 PM	Room 2-202

Register in the Learning Zone at <https://lz.lausd.net/lz/index.jsp>

Send questions to absencemanagement@lausd.net

Training sessions are available for Local Districts upon request.