



LOS ANGELES UNIFIED SCHOOL DISTRICT REFERENCE GUIDE

ATTACHMENT F

Community School Designation Process Stakeholder Commitment Form For School Years 2021-2022 and 2022-2023

Selected schools will be required to commit to specific terms during year one and two of the designation process.

Commitment to Appropriate Use of Funds

Selected schools will receive one-time general funds of \$150,000 in 2021-22 and \$250,000 for 2022-23. The funds allocated for year one are meant to support the planning and preparation for implementation. Schools will submit a budget worksheet outlining the proposed use of funds for each year. A justification for the proposed expenditures is to accompany the budget worksheet and must be aligned to the Four Pillars. Note: Alterations and Improvement (A and I) expenditures are not permitted. Schools are required to use part of the monies to fund a Community School Coordinator for two years.

Commitment to Hire a Community School Coordinator

L.A. Unified Community Schools are required to hire a full-time, certificated Community School Coordinator (CSC)* who will have specific roles and responsibilities in forming teams, leading the community needs and assets assessment process and guiding the school's adoption of the Community School model. Please see Reading D from Related Resources to review the job description. *Please note that the CSC must be a certificated employee of L.A. Unified and a UTLA represented position that is recommended by the school principal and elected by UTLA members at the school site.

Commitment to Support Required Training for the Community School Coordinator

The Community School Coordinator is required to participate in training to help build capacity and provide support at the school site. This will also allow for a network of support for all Community School Coordinators and schools going through the designation process to collaborate and learn from one another. Therefore, each Community School Coordinator must attend monthly PLC meetings, complete the National Education Association (NEA) Community School Coordinator Curriculum, and participate in monthly coaching sessions with an NEA Coach. The Community School Coordinator may not be assigned tasks associated with the role of Categorical Program Coordinator or Assistant Principal.

Commitment to Engage in the Needs & Assets Assessment & Community School Benchmarks during Planning Year One

Schools selected for the Community School designation process will engage in a comprehensive school and community needs and assets assessment process led by the Community School Coordinator, that will engage 75-100% of students, staff, families and community to identify top priorities. Resource mapping in the first year is a critical part of the planning year. Reading C (Community School Benchmarks) and Reading A (Recommendations to Support and Expand the Community School Network and Pathways in L.A. Unified) provide additional details on the



LOS ANGELES UNIFIED SCHOOL DISTRICT REFERENCE GUIDE

ATTACHMENT F

needs and assets assessment process and timeframes for key benchmarks during the planning year and beyond.

Commitment to Comply with Documentation and Progress Monitoring Requirements

All Community Schools are required to document their Community School journey, submit self-evaluations, and engage in the use of Benchmark Assessment Tools. The process of the self-evaluation must also include input from stakeholders, including the school leadership team, school site staff (classified and certificated), students, families, community partner organizations, and community members. Reports generated by the Community School are due June 2022, during the planning year and June 2023 during implementation year. This report will demonstrate how well the school is addressing the four pillars of the Community School model and aligning resources and partnerships available to families. The report generated should be aligned with the needs and assets assessment that was used for root cause analysis and problem solving. Progress monitoring may also include:

- School-site visit by the Community School Steering Committee members.
- Submission of events calendar for the entire school year.
- Directory of community partners, services they are providing, and how they are aligned to the school’s goals/strategic plan.
- Participation in interviews with external evaluator partner(s).
- Submission of student achievement data.

This is a statement of commitment to work toward the goals of the Community School Initiative. Should our school receive designation as a Community School, we commit to engaging all stakeholders in work around the Four Pillars. We acknowledge that we have read and understand the terms of the designation process as stated above and we further agree to the terms.

School: _____ **Local District:** _____

Community of School: _____

**Community of School
Administrator’s Name:** _____

Principal’s Name

Principal’s Signature

Date

UTLA Chapter Chair’s Name

UTLA Chapter Chair’s Signature

Date