

Getting started



2015-
Los Angeles Unified School
District

Campaign!

Pilot School Principal

- Attend a one hour *Save It For Later* training conducted by the Food Services Division (FSD)
- Support the campaign by upholding the teacher and administrators' program responsibilities
- Authorize communication/distribution of letters and posters to the community and classrooms
- Designate a place in the lunch area for the "Sharing Table" in conjunction with the Food Services Manager
- Attend future FSD *Save It For Later* Taskforce Meetings to provide feedback/suggestions (or appoint a designee)

Teachers & Administrators

- Attend a one hour *Save It For Later* training conducted by the Food Services Division (FSD)
- Post the *Save It For Later* poster and current month's breakfast menu in classrooms
- Support the campaign by encouraging students to take designated non-perishable food items from the sharing table
- Share the new breakfast requirements with students

Food Services Manager

- Attend a one-day *Save It For Later* training conducted by the Food Services Division (FSD)
- Post the 'Save it For Later' posters with the month's lunch menu in the lunch area.
- Set up a sharing table in the lunch area away from the POS (Point of Service) terminal
- Have a Food Service worker supervise the sharing table during lunch service.
- At the end of lunch service, retrieve the food left on the sharing table and discard the food.
- Donate the leftover food items to the designated non-profit agencies on a regular basis, after ensuring the temperature has been taken and determining that the food is safe for consumption.

Check-Off List

- Training of Teacher/Administrators/Food Services Manager on the *Save It For Later* Campaign
- Principal identifies designated area for sharing table with Food Services Manager. Teachers get sharing table set up in classroom
- Posters and Tool Kit provided to the Principal and Food Services Manager
- Save it for Later* implemented on the Monday following the training

Questions?

Contact your Area Food Services Supervisor designated for your site

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Jonathan Butts	213-503-6795	Jerry Goay	213-923-9616	Julie Lee	213-503-2516	Yveta Moore	213-703-6419	Christina Suaverdez	213-503-7477
Steven Byan	213-703-6446	Tumara Grijalva	213-503-2499	Kent Li	213-923-9646	Andrea Ramcke	213-923-9979	Jeanette Valdez	213-503-8137
Margie De Glorie	213-923-9621	Javier Gutierrez	213-503-5854	Deborah Iwamoto	213-923-9655	Sheri Ramos	213-703-6361		
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