



LOS ANGELES UNIFIED SCHOOL DISTRICT
2023-2024 PARENT/STUDENT HANDBOOK

INFORMATION RELEASE FORM

Parents of students 17 years or younger and adult students 18 years or older may request to limit the release of student directory information or to not release directory information at all. Pursuant to California Education Code Section 49073, the District has identified the following categories of information as student directory information that may be released to authorized individuals, organizations, and officials: name, address, phone number, date of birth, current and most recent previous school(s), dates of attendance, and degrees, honors, and awards received. The law also provides for 12th grade student names, contact information, student ID, graduation date, and GPAs to be shared for college financial aid applications.

The request to limit or withhold student directory information is applicable only to the current school year and must be submitted annually. If you wish to limit or prevent the release of student directory information, please complete and sign this form and return a copy to your school principal by Friday, November 17. If this form is not completed, signed, and returned to your school principal, your child's directory information may be released in accordance with Federal and State law. 1

SCHOOL NAME: _____ DATE: _____

Form with fields for Student Name (please print), Date of Birth, Grade, Address, City, Zip Code, and Telephone Number.

1. I request to withhold directory information of the student named above according to the box(es) I check below:

Table with 3 columns: Authorized official/organization, Do NOT Release ANY Student Directory Information (checkbox), and The District has identified the following as student directory information: (checkbox). Rows include Elected Officials, L.A. County Department of Children and Family Services, L.A. County Department of Health Related Services, L.A. County Department of Mental Health, L.A. County Department of Probation, L.A. Unified School-based Health Care Providers, L.A. Trust for Children's Health, and Parent Teacher Student Association (PTSA).

2. The following applies to 1st grade students only:

[] I do not want to release the name, date of birth, address, phone number, or current school of the student named above to the L.A. City Housing + Community Investment Department (HCIDLA), which manages Opportunity L.A.'s Children's Savings Account initiative for establishing a free education savings account with an initial \$50 deposit for each enrolled LAUSD first-grade student.

3. The following applies to 11th and 12th grade students only:

I do not want to release the name, address, or telephone number of the student named above to the agency or agencies I check below:

- [] United States Armed Forces (Military) Recruiting Agencies
[] Colleges, Universities, or other Institutions of Higher Education

4. The following applies to 12th grade students only:

[] I do not want to release the name, date of birth, school, or degree of the student named above to the National Student Clearinghouse, which provides the District with college enrollment information of alumni so that the District can continue to improve college readiness of current LA Unified students.

5. The following applies to ALL students. Check this box if you do not want any directory information released:

[] For the student named above, I do not wish to have any directory information released to any individual, organization, or official in any of the above categories.

Signature of Parent/Guardian (if student is under 18)

Signature of Student (if student is 18 or older)

1 Under Federal and State law, school districts may share student directory information with authorized individuals, organizations, and/or officials.