



A PARENT'S GUIDE TO EMERGENCIES AT LAUSD SCHOOLS

During an Emergency

Communication

- Information will be provided to parents through automated phone calls and texts, District or school websites, email, and local TV broadcast – depending on the circumstances of the emergency.

At Home

- Ensure your personal safety first as your child will be cared for at school until you arrive.
- Walk to school if possible, as streets may be unsafe or dangerous to navigate.
- Leave a note at home indicating when you left and where you went, as others may look for you.

At School

- The primary role of a school is to care for the safety and welfare of the children. **School is one of the safest places for students to be during an emergency.**
- School personnel are required by law to remain on duty for the duration of an emergency.
- LAUSD schools have a 3-day supply of water, food, and other emergency supplies.

Items to Bring

- Please bring your driver's license or other photo ID to the Request Gate.
- Cellphone (for updates)
- Medical information and medication, if applicable.

Arrival at School

- Prepare to arrive calm, patient, and ready to follow school personnel directions; encourage others to do the same.
- In order to ensure the safety of all students, designees must wait outside the school until all students are accounted for, and authorized personnel begin the Student Release Process.
- Students will be released in an orderly manner to those listed on the emergency card to ensure safety and to properly account for students.

Student Release Process

- Parents/emergency card designees will line up at the Request Gate to inform school representatives which student they are picking up.
- School employees will match names of parents/emergency card designees to those on the emergency card pick-up list. Only individuals listed on the emergency card will be allowed to pick up students.
- Parents/emergency card designees will sign student out at the Reunion Gate.

What You Can Do Now

- Update contact information on your children's school emergency cards.
- Know the location of the Request and Reunion Gates at your children's schools.
- Download the LAUSD EM (Emergency Management) app at [lausd.org/EmergencyApps](https://www.lausd.org/EmergencyApps).