



Recoupment Services and/or Compensatory Education Services Resource Guide for Families

Updated May 2022

Compensatory Education

- IEP and Section 504 teams are required to make an individualized compensatory education determination for every student to determine if Compensatory Education services are required to remedy any educational or other deficits that resulted from a student with a disability not receiving the evaluations or services to which they were entitled during the COVID-19 pandemic related remote learning instruction and/or hybrid in-person and remote learning instruction from March 17, 2020 until the end of the 2021-2022 school year (Pandemic Period).
- The IEP or Section 504 team will review and determine whether the Student received all of the special education and related aids and services required by their IEP during the COVID-19 pandemic and whether Compensatory Education and/or Recoupment Services are required and document the team's determination.
- At the IEP or Section 504 team meeting, the team must:
 - Make individualized determinations for each student with a disability whether Compensatory Education is necessary
 - Provide you, the parent/guardian access to information regarding the amount of special education and related services provided during the Pandemic Period, including the option to review IEP service logs. For Section 504 students, the team will discuss implementation of Section 504 plan accommodations.
 - Determine whether Compensatory Education is owed or necessary, and if any Recoupment Services may be needed, if not already addressed.
 - Notify parents/guardians of the process for reimbursement of out-of-pocket expenses incurred by the parent/guardian to provide the services required by the Student's IEP or Section 504 plans during the Pandemic Period.
 - Document a determination regarding whether and to what extent, Compensatory Education is required, and if not, the reason for this decision.

Recoupment Services

- Students with individualized education programs (IEPs) will be considered for Recoupment Services. The District is committed to working with families to ensure all students with disabilities receive Recoupment Services as deemed necessary by the IEP team.
- IEP teams must engage in an analysis of learning loss and related factors contributing to a lack of progress and the degree of impact on educational performance. The IEP team must document the Recoupment Services discussion in Section N of the IEP for all students regardless of whether services are determined to be necessary.
- Recoupment Services may be needed to address learning loss and/or lack of progress toward IEP goals and objectives resulting from school facility closures.
- The IEP team, which includes parents and families, will engage in a discussion about Recoupment Services with guidance from the following District resources: IEP Team Considerations for Goal Progress Planning form and Goal Progress Planning Map for IEP Team Consideration of Recoupment Services, updated May 2022.
- The IEP team determines and documents if learning loss occurred as a direct result of the school facility closures and:
- Whether the student's need(s) can be supported through their educational program and therefore no Recoupment Services are recommended; or
- Recoupment Services are recommended and documented in the IEP (Section N).
- If an IEP team meeting has been held, but has not addressed Recoupment Services, an IEP meeting must be held immediately, or as soon as feasibly possible. If the student has a regularly scheduled annual/triennial IEP meeting prior to the end of the school year, Recoupment Services considerations will be documented in Section N. In addition, as a parent/guardian, you may also request an IEP team meeting to address Recoupment Services and the IEP meeting must be scheduled within 30 days.

Students may receive any combination of Compensatory Education services, Recoupment Services, and/or ESY services, as appropriate, as determined by the IEP team. As part of the determination of whether and what amount of Compensatory Education may be needed, the IEP team may consider Recoupment Services already being provided to the student if those Recoupment Services, based on the student's Compensatory Education needs, address the specific individualized needs of the student. Documentation for Compensatory Services and Recoupment Services must be completed in Section N of the IEP document and in Welligent for Section 504 plans.

