

Commercial Real Estate Services A.M.O.®

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TO: All LAUSD Beaudry Occupants

FROM: Morlin Management – Beaudry Facilities Services

DATE: August 19, 2005

RE: Bicycle Rack at Beaudry Headquarters

Are you tired of climbing gas prices and dealing with all the traffic? Would you like to improve your health and get paid at the same time? Join the subsidy program and ride your bicycle to work!

We are pleased to announce that a bicycle rack has been installed here at Beaudry. It is located on the right hand side just after you enter the 3rd street parking entrance and before the driveway that leads to the downstairs visitor parking spaces. Please feel to use the rack and remember to bring your own locking device.

If you are interested in learning more about the subsidy program and how you could get paid to ride your bike, please contact Morlin Management at (213) 241-1320 for more details.

<u>Note</u>: When entering and leaving the garage, please watch traffic in all directions. After parking your bike, please enter Beaudry by returning to the sidewalk and walking to the main building entrance on Beaudry – do not attempt to walk up or down the automobile ramps.

Please note that this specific bicycle parking area has been set aside for your convenience. However, building ownership and management cannot guard or assume care, custody or control of your bicycle or its contents and is not responsible for fire, theft, damage or loss. You agree to park at your sole risk.

Bike Rack Memo 8-19-05.doc