



## Emergency Contact Information for Co-Located Charter Schools 2024-25

### Integrated Safe School Plan, Step 4, Charter School Emergency Contact

Charter School Name:  
 Charter Location Code:  
 Phone Number:                                  Fax:  
 Charter Grade Levels:  
 Charter Main Contact:  
 Contact Direct Number:  
 Contact Email Address:

LAUSD Host School Name:  
 Location Code:  
 School Address:  
 City State Zip:  
 Phone Number:                                  Fax:  
 Grade Levels:

The information provided on this document will be used to contact school site personnel in the event of an emergency, which may be after-hours. The information that you provide will be sent to the Los Angeles School Police Watch Commander’s office. Telephone numbers are not made available to staff and are not published in the printed version of the Integrated Safe School Plan. [Note: Please provide the information using this PDF fillable form. Do not submit handwritten and scanned forms.](#)

<i>Roles</i>	<i>Contact Name</i>	<i>Work Phone Number</i>	<i>Mobile Phone Number</i>	<i>Preferred Email Address</i>	<i>Additional Information (Optional)</i>
<b>Charter School Principal</b>					
<b>Assistant Principal 1 or Next in Charge</b>					
<b>Assistant Principal 2 or Next in Charge (If Applicable)</b>					
<b>Administrative Assistant</b>					
<b>Financial Manager</b>					
<b>School Nurse or Contact for On-Site Health Emergencies</b>					
<b>First Person On Campus (AM)</b>					
<b>Last Person on Campus (PM)</b>					

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