



## LOS ANGELES UNIFIED SCHOOL DISTRICT

### **CHARTER SCHOOL NOTIFICATION** **OF OVER-ALLOCATED PROP. 39 SPACE FORM**

This form may be used by the charter school identified in **SECTION 1** below (“Charter School”) to notify the Los Angeles Unified School District (“District”) when Charter School anticipates that it will have over-allocated Prop. 39 space that could be used by the District.

Pursuant to Title 5, California Code of Regulations, section 11969.8, subdivision (b), Charter School must notify the District when it anticipates that it will have over-allocated space that could be used by the District. Upon Charter School’s notification that Charter School anticipates having over-allocated space, the District may elect to use the space for District programs. If the District notifies Charter School that it intends to use all or a portion of the over-allocated space, payments for over-allocated space and pro rata share payments shall be reduced accordingly beginning at the time of the District notification to use the space. If the District notifies Charter School that it does not intend to use the space, Charter School must continue to make payments for over-allocated space and pro rata share payments.

Please complete **SECTIONS 1-5** and return to the District via email at [Prop39@lausd.net](mailto:Prop39@lausd.net).

#### **SECTION 1: Charter School Information**

<b>Applicable School Year:</b>	
<b>Charter School Name:</b>	
<b>Name and Title of Authorized Representative:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	

#### **SECTION 2: Charter School’s Notification of Over-Allocated Space (Check Box)**

*Charter school hereby notifies the District it anticipates that it will have over-allocated space that could be used by the District.*

**SECTION 3: Average Daily Attendance (“ADA”) Information**

<b>Charter School’s projected in-district classroom ADA upon which the District’s facility allocation was based:</b>	
<b>Charter School’s anticipated actual in-district classroom ADA for purposes of this over-allocated space notification:</b>	
<b>Description and summary of attached supporting documentation (if any):</b> <b>(Examples may include, without limitation, classification reports, copies of actual ADA reported to the District when Charter School reported ADA for apportionment purposes, etc.)</b>	

**SECTION 4: Over-Allocated Space Information<sup>1</sup>**

<b>Total number of teaching stations (classrooms) that Charter School proposes to be used by the District:</b>	
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To assist the District’s evaluation of Charter School’s notification, identify the specific room number of each teaching station (classroom) that Charter School proposes to be used by the District:

<b>District School Site 1</b>	<b>District school site name:</b>	
	<b>Specific room number of each teaching station (classroom):</b>	

<b>District School Site 2</b> <i>(if applicable)</i>	<b>District school site name:</b>	
	<b>Specific room number of each teaching station (classroom):</b>	

<b>District School Site 3</b> <i>(if applicable)</i>	<b>District school site name:</b>	
	<b>Specific room number of each teaching station (classroom):</b>	

<b>District School Site 4</b> <i>(if applicable)</i>	<b>District school site name:</b>	
	<b>Specific room number of each teaching station (classroom):</b>	

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<sup>1</sup> The total amount of over-allocated space that the District may consider using will be based on Charter School’s anticipated actual in-district classroom ADA as reported in Section 3 of this form, not the total number of teaching stations (classrooms) that Charter School proposes to be used by the District. The information provided in Section 4 by Charter School will assist the District in determining whether it will use all or a portion of the over-allocated space (including teaching station (classroom), specialized classroom, and/or non-teaching station spaces).

**If there is any additional information that Charter School wishes to provide, please do so in the space provided below:**

**SECTION 5: CHARTER SCHOOL CERTIFICATION**

I certify under penalty of perjury under the laws of the State of California that: (1) I am authorized to submit this notification of over-allocated space to the District on Charter School's behalf; and (2) to the best of my knowledge, all information provided herein is true and accurate.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_