



Los Angeles Unified School District
Gifted/Talented Programs | Advanced Learning Options
Office of the Chief of Special Education, Equity & Specialized Programs

333 S. Beaudry Avenue, 25th Floor, Los Angeles, CA 90017
Phone: (213) 241-6500 ♦ Fax: (213) 241-8975 ♦ Web: <https://www.lausd.org/gate>
Email: GATE@lausd.net

LAUSD CHARTER SCHOOL REQUEST FOR GIFTED AND TALENTED EDUCATION (GATE) IDENTIFICATION AND PROGRAM SERVICES

Affiliated and Authorized Independent Charter Schools

Summary of Gifted/Talented Programs Services:

1. Assignment of a credentialed designated GATE school psychologist from Gifted/Talented Programs, Advanced Learning Options, Los Angeles Unified School District, for students specified in the request is as follows:
 - a. All Intellectual Ability testing is to be conducted by an approved designated GATE psychologist under the direct supervision of Gifted/Talented Programs, Advanced Learning Options.
 - b. Psychologists assigned from the Division of Special Education, Psychological Services, **cannot** provide GATE testing for charter schools.
 - c. Charter schools may not purchase their own psychologist for GATE testing if they are requesting formal Gifted and Talented Education identification assessment/evaluation and LAUSD-recognized eligibility status.
2. The assigned designated GATE psychologist, Gifted/Talented Programs, Advanced Learning Options, shall perform the following duties when testing for identification in the Intellectual Ability Category:
 - a. Screen all referral packets and select the appropriate test instrument(s).
 - b. Schedule testing with the assigned local school GATE coordinator/designee.
 - c. Administer the appropriate test instrument(s) and ensure validity of test results.
 - d. Score tests and write a summary of test results.
 - e. Enter eligibility results on GATE documents.
 - f. Enter eligibility results in MiSiS for Affiliated Charter Schools.
 - g. Maintain a record of test results in the psychologist database.
 - h. Sign and complete the bottom portion of the Fee-for-Service form.
 - i. Forward the test results and completed packet(s) to the Gifted/Talented Programs central office for final processing and notification.
3. Gifted/Talented Programs will provide the following:
 - a. Test instruments and materials
 - b. Processing and maintenance of all test records
 - c. Notification of student eligibility status
 - d. Review and approval for all identification categories

Fee-for-Service Payment: Payment must be processed once services are rendered.

1. Schools will not be billed for students who do not show for registration to the Saturday Conservatory of Fine Arts.
2. Schools will not be billed for students who do not show for the visual or performing arts assessment.

Schedule of Fee-for-Service Requests

Description of Service	Fee Structure	Fee
- All Intellectual Ability Assessments (including approved reassessments) - Review of all cases for the High Achievement, Specific Academic, Creative and Leadership Ability categories	This fee structure is per diem. It includes GATE psychologist time, test materials, evaluation, and processing.	\$500.00 per day
OLSAT-8 Testing for High Achievement Ability (Affiliated Charter Schools only)	Per student	No Fee
Talent Assessment—Visual and Performing Arts: assessment includes audition or demonstration, committee evaluation, maintenance of roster and notifications	Per student	\$200.00
Saturday Conservatory of Fine Arts (19-week program): Includes application, enrollment, instruction, instructional materials/activities, and administrative oversight/ supervision	Per student (new enrollment only)	\$200.00
Professional Development: GATE designated administrators and teachers (includes handouts) A. Group workshops B. Individual classes/training	A. Per group B. Per person	A. \$150.00 B. \$50.00



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LAUSD CHARTER SCHOOL FEE-FOR-SERVICE APPLICATION

Affiliated Charter
 Independent Charter

The following information must be provided for payment processing:

School: _____

School Address: _____

City/State/ZIP Code: _____

GATE Coordinator: _____

School Phone: (____) _____

Funding Program: _____

Service Student Assessment for Identification as Gifted **or**

Requested: Visual Arts Demonstrations Performing Arts Auditions—**referral due four weeks before assessment date**

Participation in the 19-week Saturday Conservatory of Fine Arts—**applications due August 31st**

- Use **one Fee-for-Service form for each category and/or program.**
- Check appropriate box and list student names alphabetically by last name:

Assessment Category: <input type="checkbox"/> Intellectual Ability <input type="checkbox"/> Creative Ability <input type="checkbox"/> Leadership Ability <input type="checkbox"/> High Achievement <input type="checkbox"/> Specific Academic		Visual Arts Demonstrations/Performing Arts Auditions: <input type="checkbox"/> 3rd Saturday in November <input type="checkbox"/> 3rd Saturday in May <input type="checkbox"/> Saturday Conservatory of Fine Arts (Program from October–April)	
1.	11.	21.	
2.	12.	22.	
3.	13.	23.	
4.	14.	24.	
5.	15.	25.	
6.	16.	26.	
7.	17.	27.	
8.	18.	28.	
9.	19.	29.	
10.	20.	30.	

CHARTER SCHOOL ADMINISTRATOR: Please indicate approval of the services being requested with your signature below and by checking the box.
 I acknowledge and approve the Fee-for-Service request and understand that charges will not be deducted until services have been rendered.

 Charter School Administrator Name (Please print)

 Administrator Signature

 Date

IMPORTANT: School personnel do not need a signature from the Gifted/Talented Programs office to proceed with the referral submission once the principal signs the form. Assessment packet and signed Fee-for-Service form may be submitted to the appropriate office once it has been approved by the principal. In addition, charter schools no longer fax or email the signed Fee-for-Service form to the Charter Schools Division.

TO BE COMPLETED AFTER SERVICES HAVE BEEN RENDERED:

FOR OFFICE USE ONLY (LAUSD GIFTED/TALENTED PROGRAMS):

Conservatory: No. of New Students ____ x \$200 = \$ ____ Talent Assessment: No. of Students ____ x \$200 = \$ ____ Prof. Devel.: # of Group Workshops ____ x \$150 = \$ ____ Individual Classes: No. of Participants ____ x \$50 = \$ ____	<input type="checkbox"/> Full Day Testing: Number of Days ____ x \$500 = \$ ____ <input type="checkbox"/> Half Day Testing: Number of Days ____ x \$250 = \$ ____	
Name of Designated GATE Psychologist/Staff (Please print)	Signature of Designated GATE Psychologist/Staff	Date



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GIFTED/TALENTED PROGRAMS FEE-FOR-SERVICE PROCEDURES FOR CHARTER SCHOOLS

Gifted Identification Referrals for Affiliated and Fiscally Independent Charter Schools

Instructions: All Affiliated and Fiscally Independent Charter Schools (FICS) referring students for gifted identification and/or services through LAUSD must submit a Fee-for-Service request to Gifted/Talented Programs, Advanced Learning Options.

To begin the Fee-for-Service process, please:

1. Contact Gifted/Talented Programs at (213) 241-6500 or email GATE@lausd.net or the Charter Schools Division at (213) 241-0399 or email CSD-FiscalSupportTeam@lausd.net and request a Fee-for-Service form.
2. **Fee-for-Service form:**
 - a. The Fee-for-Service form must be signed and approved by the school administrator and must include the names of all students to be evaluated.
 - b. Indicate the requested type of evaluation/identification category/service.
 - c. Submit the required paper documents, e.g., request for assessment form (listing student names), application (if not in MiSiS) and signed parent consent form with the signed Fee-for-Service form to the appropriate office (Gifted/Talented Programs, Advanced Learning Options or the Designated GATE Psychologist assigned in your Region/school, depending on which GATE services and/or category you are requesting).
 - d. All referral documents are time-stamped upon receipt of the signed parent consent forms.
 - e. **NEW PROCEDURE: SCHOOLS ARE NO LONGER REQUIRED TO EMAIL OR FAX a copy of their approved Fee-for-Service form to the Charter Schools Division for filing.**
3. **New Search and Referral Forms:** Gifted/Talented Programs or the Charter Schools Division will provide the current referral guidelines and forms for identification, i.e., bulletins, memoranda, reference guides (available in My LAUSD/eLibrary). Please discontinue the use of outdated forms.
4. **Affiliated Charter Schools:** Create a referral in MiSiS and submit the required paper documents with the original approved Fee-for-Service form, listed below, to the appropriate office via school mail.
5. **Fiscally Independent Charter Schools:** Submit the original approved Fee-for-Service form, the completed required paper application packet and verification of free or reduced lunch program participation to the appropriate office (see page 4), to the appropriate office via school or USPS mail.
6. **Assessment Packet**—must meet the following criteria: legible, one-sided originals, blue/black ink, white paper, no staples or highlighted areas. School personnel are to submit the following:
 - a. *Request for Assessment Form* for each Cost Center (Attachment F)
 - b. *Signed Parent Consent for Assessment and Program Placement* (Attachment E)
 - c. Copy of current IEP or Section 504 Plan, if applicable
 - d. Fee-for-Service form (signed and approved by the principal)
 - e. Independent charter schools must also submit:
 - 1) Application for Identification as Gifted (Attachment I – For Independent Charter Schools)
 - 2) Teacher Checklist Questionnaire (Attachment H)
 - 3) Proof of poverty level eligibility (example, meal application), if applicable



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Intellectual Ability Category		Submit to the designated GATE psychologist via school mail or U.S. Postal Service address for the assigned region office.		
Region	Designated GATE Psychologists	To avoid delays, please address the envelopes as indicated.		Telephone Number/ Email
		School Mail Address	Location	
East/West	Julia Dalton	Designated GATE Psychologist c/o Charles Kim Elementary School	c/o Kim Elementary School 225 S. Oxford Ave. Los Angeles, CA 90004	323-376-6351 julia.dalton@lausd.net
	Aaron Socie	Aaron Socie, Psychologist c/o Eagle Rock Elementary School	c/o Eagle Rock Elementary 2057 Fair Park Avenue Los Angeles, CA 90041	(323) 254-6851 ams4807@lausd.net
East	Joanna Galeazzi-Flores	Region East	Region East 2151 N. Soto St., Second Floor Los Angeles, CA 90032	(323) 224-3367 jxg9837@lausd.net
	Christine Berardo			(323) 224-3370 cab2305@lausd.net
North	Shannon James	Region North-Pacoima Site Annex, Bldg. 87	Region North Pacoima Site Annex 13395 E. Kagel Canyon St., Bldg. 87 Pacoima, CA 91331	(818) 686-4502 shannon.l.james@lausd.net
	Veronica Rodriguez			(818) 686-4501 vyr9349@lausd.net
North	Sarah Webb	Region North – Balboa Site GATE	Region North – Balboa Site 6621 Balboa Blvd. Van Nuys, CA 91406	(818) 654-3721 sew2203@lausd.net
	Monica Vega			(818) 654-3634 mkv2382@lausd.net
South	Elizabeth Kaley	Sellery/Doyle CTC	Sellery/Doyle CTC 15805 S. Budlong Ave. Gardena, CA 90247	(310) 965-2021 elizabeth.kaley@lausd.net
	Lori Panganiban			(310) 965-2021 lori.panganiban@lausd.net
West	Sheila Shortt	Region West Building A	Region West 11380 W. Graham Pl., Bldg. A Los Angeles, CA 90064	(310) 914-2163 sas9229@lausd.net
	Desiree Freudiger-Bulpitt			(310) 481-7017 dmf0517@lausd.net

NOTE: All documents for the Intellectual Ability category are time-stamped. Testing will be scheduled in the order they are received by the designated GATE psychologist.

Other GATE Referrals, Services and Programs	Gifted/Talented Programs Central Office		Telephone Number/Email
	School Mail Address	Location	
GATE Central Office - Reassessment requests - Request for test scores	Gifted/Talented Programs Central Administrative Offices Beaudry Site, 25th Floor Attn: Write the category being requested.	Gifted/Talented Programs 333 S. Beaudry Ave. 25th Floor Los Angeles, CA 90017	(213) 241-6500 carol.lewis@lausd.net
- Small group trainings - High Achievement/Specific Academic - Creative/Leadership			(213) 241-6500 mpapazya@lausd.net
- Conservatory of Fine Arts Applications - Talent Assessment: Auditions/ Demonstrations	Gifted/Talented Programs Central Administrative Offices Beaudry Site, 25th Floor Attn: Auditions/Demonstrations	Gifted/Talented Programs 333 S. Beaudry Ave., 25th Floor Los Angeles, CA 90017	(213) 241-6500 susanna.furfari@lausd.net nnn8729@lausd.net
GATE Central Office - Assessment policy and referral procedures	Wynne Wong-Cheng, Coordinator Psychological Services (Identification)		(213) 241-6500 wynne.wong@lausd.net

- Final evaluations are completed and processed by Gifted/Talented Programs, Advanced Learning Options.
- Parent notification letters are sent to the affiliated or independent charter schools by the Gifted/Talented Programs office.
- Gifted/Talented Programs sends the Confirmation of Services (COS) form to the principal for signature and funding line after services have been rendered.
- Gifted/Talented Programs sends a completed Confirmation of Services (COS) form to the Charter Schools Division for final billing.
- Schools will not be billed if services are not rendered (students who do not show for registration to the Saturday Conservatory of Fine Arts or who do not show for the intellectual, visual, or performing arts assessment).